

VILLAGE BOARD MEETING MINUTES

February 29, 2024

7:00 P.M.

PRESENT: Mayor Sennett, Trustees Lynn and Richards, DMO Posella, DDMO Pagano and Village Attorney Pavlus

Excused: Trustees Evans and Zapata

Others: Jason Gabak*

Skaneateles PRESS Editor

*Attended via Microsoft Teams

Minutes – Resolution #2024-39: On the motion of Trustee Lynn, seconded by Trustee Richards, it was resolved and unanimously carried (3-0 in favor) to approve the Regular Meeting Minutes of February 8, 2024, as presented.

Correspondence & Announcements – Mayor Sennett noted the following:

- Receipt of Verizon proposal.

Verizon service in the Village could be improved. The Board has a proposal from Verizon that will be considered.

- Receipt of Community Project Funding Request Form from Congressman Brandon Williams' office.
- Receipt of Annual SPDES Inspection report.

Mayor Sennett said that we were either Satisfactory or Does Not Apply.

- Receipt of invitation to “Livable Communities Forum” regarding the future of the Syracuse Region.

This event, pertaining to Micron moving into the area, was today.

- Receipt of update to the County Subdivision process from the Onondaga County Department of Planning.
- Receipt of 2024 Monitoring Requirements from the Onondaga County Health Department.
- Receipt of Skaneateles Education Program February Updates from Cornell Cooperative Extension of Onondaga County.
- Receipt of letter from John Menapace regarding overflow parking request for 4022 Mill Road.

They have requested overflow parking at the property on the corner of Fennell and Packwood. Trustee Richards asked about rent; Trustee Lynn asked about the insurance issues, and would like to be able to make some recommendations. Those present agree they need to further consider this request.

- Receipt of introductory letter from Carollynn Rivers with the Onondaga County Health Department's Tobacco-Free CNY program.
- Receipt of email from Phyllis Karpen regarding a handicap spot on Jordan.

Mayor Sennett said that the spot referenced in the communication has a planter in it so there is clear visibility for pedestrians waiting to cross on that crosswalk and for those in vehicles who are making turns onto Fennell or Jordan. Additional accessible spots were recently added downtown, and the Board is continuing work to make downtown more accessible.

- Receipt of invitation to the 2024 State of the County address.
- Announcement: The Village is looking for seasonal and summer help.

Old Business

Consider authorizing DMO Posella to sign the SmartKable Skaneateles Assessment Proposal dated December 2023 for \$22,000 for the circuit directly behind the Northshore residents on E. Genesee St. from Jordan St. East to Thayer Park to be paid from account E781.61.

This will be Old Business on the March 14, 2024 agenda.

NEW BUSINESS**Consider approving summer events including Kambuyu Marimba (7/6 with a rain date of 7/7), DeSantis Orchestra (8/18), Community Band (every Friday).**

Mayor Sennett said that she believes our policy needs to further consider how the gazebo is used along with Village events.

Resolution #2024-40: On the motion of Trustee Lynn, seconded by Trustee Richards, it was resolved and unanimously carried (3-0 in favor) to approve summer events including Kambuyu Marimba (7/6 with a rain date of 7/7), DeSantis Orchestra (8/18), and Community Band (every Friday of July and August).

Consider the Skaneateles High School's request to use Clift and Shotwell Parks for graduation on June 23, 2024 from 8-6:30, noting their request to use Austin Park in case of poor weather is to be sent to the Town.

Resolution #2024-41: On the motion of Trustee Richards, seconded by Trustee Lynn, it was resolved and unanimously carried (3-0 in favor) to approve the Skaneateles High School's request to use Clift and Shotwell Parks for graduation on June 23, 2024 from 8-6:30.

Consider approving the Skaneateles School District's request to hang the graduation banners for the month of June, to be taken down by the last day of June 2024.

DMO Posella confirmed the banners are in good condition and can probably be hung on May 31.

Resolution #2024-42: On the motion of Trustee Lynn, seconded by Trustee Richards, it was resolved and unanimously carried (3-0 in favor) to approve the Skaneateles School District's request to hang the graduation banners for the month of June, to be taken down by the last day of June 2024.

Consider authorizing the Mayor to sign a lease modification and extension agreement and memorandum of lease with Midcourt Builders related to the Tops property.

Attorney Pavlus stated Midcourt Builders owns the property that Tops is on. Midcourt would like to extend the lease with the Village for a small parcel used by trucks when backing up to the loading docks.

Resolution #2024-43: On the motion of Trustee Lynn, seconded by Trustee Richards, it was resolved and unanimously carried (3-0 in favor) to authorize the Mayor to sign a lease modification and extension agreement and memorandum of lease with Midcourt Builders related to the Tops property.

Consider the SVFD request to hold the annual field days on Saturday, August 31, 2024 and Sunday, September 1, 2024.

Mayor Sennett said this is an annual event and is happy that they continue to do this.

Resolution #2024-44: On the motion of Trustee Richards, seconded by Trustee Lynn, it was resolved and unanimously carried (3-0 in favor) to approve the SVFD request to hold the annual field days on Saturday, August 31, 2024 and Sunday, September 1, 2024.

Consider the SVFD request to hold the High Stakes Raffle and Casino Night on Saturday, September 14, 2024 at the Skaneateles Fire Station, 77 West Genesee Street.

Resolution #2024-45: On the motion of Trustee Lynn, seconded by Trustee Richards, it was resolved and unanimously carried (3-0 in favor) to approve the SVFD request to hold the High Stakes Raffle and Casino Night on Saturday, September 14, 2024 at the Skaneateles Fire Station, 77 West Genesee Street.

Consider authorizing Treasurer Hanno to sign the 3rd Party Custodian Agreement with M&T Bank per a General Municipal Law section 10 requirement.

Resolution #2024-46: On the motion of Trustee Lynn, seconded by Trustee Richards, it was resolved and unanimously carried (3-0 in favor) to authorize Treasurer Hanno to sign the 3rd Party Custodian Agreement with M&T Bank per a General Municipal Law section 10 requirement.

Consider sending DMO Posella, DDMO Pagano and MTO Kieffer to the 42nd Annual GBEC through NYWEA for a total of \$390.00 paid from account F8310.46.

This conference will assist staff in obtaining their Continuing Education Credits.

Resolution #2024-47: On the motion of Trustee Lynn, seconded by Trustee Richards, it was resolved and unanimously carried (3-0 in favor) to approve sending DMO Posella, DDMO Pagano and MTO Kieffer to the 42nd Annual GBEC through NYWEA for a total of \$390.00 paid from account F8310.46.

Consider sending DMO Posella, DDMO Pagano and MTO Kieffer to the CNYWEA Spring Technical Meeting for a total of \$240.00 paid from account F8310.46.

Resolution #2024-48: On the motion of Trustee Lynn, seconded by Trustee Richards, it was resolved and unanimously carried (3-0 in favor) to approve sending DMO Posella, DDMO Pagano and MTO Kieffer to the CNYWEA Spring Technical Meeting for a total of \$240.00 paid from account F8310.46.

Consider allowing Village retirees with Medicare plans to pay their 2024 Medicare premiums during the plan year using a payment plan.

Resolution #2024-49: On the motion of Mayor Sennett, seconded by Trustee Richards, it was resolved and unanimously carried (3-0 in favor) to establish a monthly payment plan for retirees that will allow them to make their payments in 2024 with 1 month paid in advance.

Authorize DMO Posella to sign the Skaneateles Substation Evaluation with LaBella at the Fennell Street Substation for \$10,000.

Resolution #2024-50: On the motion of Trustee Lynn, seconded by Trustee Richards, it was resolved and unanimously carried (3-0 in favor) to authorize DMO Posella to sign the Skaneateles Substation Evaluation with LaBella at the Fennell Street Substation for \$10,000.

Public Comment – Mayor Sennett asked for public comment – there was none.

Approval of Bills – **Resolution #2024-51:** On the motion of Trustee Lynn, seconded by Trustee Richards, it was resolved and unanimously carried (3-0 in favor) to pay the bills.

General Fund	Checks #27599-27657	\$ 59,192.44
Sewer Fund	Checks #7220-7228	\$ 23,241.47
Electric Fund	Checks #8519-8534	\$154,348.90
Water Fund	Checks #5400-5406	\$ 1,082.08

Executive Session – **Resolution #2024-52:** At 7:46 p.m., on the motion of Mayor Sennett, seconded by Trustee Richards, it was resolved and unanimously carried (3-0 in favor) to enter Executive Session on attorney/client advice.

Resolution #2024-53: At 8:14 p.m., on the motion of Mayor Sennett, seconded by Trustee Richards, it was resolved and unanimously carried (3-0 in favor) to come out of Executive Session.

Adjournment – **Resolution #2024-54:** On the motion of Mayor Sennett, seconded by Trustee Lynn, it was resolved and unanimously carried (3-0 in favor) to adjourn the meeting at 8:14 p.m.


Laurie A. Walter, Village Administrator/Clerk