

VILLAGE BOARD MEETING MINUTES

March 28, 2024

7:00 P.M.

PRESENT: Mayor Sennett, Trustees Evans, Lynn, Richards and Zapata, DMO Posella, DDMO Pagano, MPDC Ian Carroll and Village Attorney Pavlus

Others: Jason Gabak* Skaneateles PRESS Editor
Bryan Tremblay Barton & Loguidice
Jenn*
Loo*

*Attended via Microsoft Teams

Minutes – Resolution #2024-69: On the motion of Trustee Evans, seconded by Trustee Richards, it was resolved and unanimously carried (5-0 in favor) to approve the Regular Meeting Minutes of March 14, 2024 and the Operations Meeting Minutes of March 18, 2024 as presented.

Correspondence & Announcements – Mayor Sennett noted the following:

- Receipt of letter from Penflex regarding updated monthly payments for participants.
- Receipt of letter from the State Department of Health regarding the water supply emergency plan
- Receipt of flyer regarding CORE- In-Person Local Pipeline Response Training.
- Receipt of Skaneateles Education Program April Updates from Cornell Cooperative Extension of Onondaga County.
- Receipt of letter from General Code regarding a new look to the local law website design that is being introduced.
- Mayor Sennett also announced that we have a Public Hearing on April 11 for our fiscal year-end 2025 budget. The tentative budget is on the website and available to review in the office.

New Business

The Village Office will be closing at 2:30 p.m. on April 8 so that we can observe the eclipse.

Consider scheduling a public hearing May 9, 2024 at 7:00 pm regarding the Skaneateles Village water rate.

Resolution #2024-70: On the motion of Trustee Evans, seconded by Trustee Richards, it was resolved and unanimously carried (5-0 in favor) to approve scheduling a public hearing May 9, 2024 at 7:00 pm regarding the Skaneateles Village water rate.

Consider scheduling a public hearing May 9, 2024 at 7:15 pm regarding the Village sewer rate.

Resolution #2024-71: On the motion of Trustee Evans, seconded by Trustee Richards, it was resolved and unanimously carried (5-0 in favor) to approve scheduling a public hearing May 9, 2024 at 7:15 pm regarding the Village sewer rate.

Consider approving the Haylor, Freyer & Coon proposal for the Village’s annual insurance coverage for the amount of \$115,562.93.

Resolution #2024-72: On the motion of Trustee Evans, seconded by Trustee Richards, it was resolved and unanimously carried (5-0 in favor) to approve the Haylor, Freyer & Coon proposal for the Village’s annual insurance coverage for the amount of \$115,562.93.

Consider appointing DMO Posella as the delegate for Skaneateles for the NYMPA and MEUA meetings.

Resolution #2024-73: On the motion of Trustee Evans, seconded by Trustee Richards, it was resolved and unanimously carried (5-0 in favor) to appoint DMO Posella as the delegate for Skaneateles for the NYMPA and MEUA meetings.

Consider the request from the St. James' Episcopal Church's Rev. Joe T. Mitchell to hold 2024 Sunday Lakeside Services at Thayer Park on Sunday mornings at 10:45 from June through September.

Mayor Sennett said that these services started during COVID and the members enjoy the outdoor services. They stay mostly close to the church.

Resolution #2024-74: On the motion of Mayor Sennett, seconded by Trustee Richards, it was resolved and unanimously carried (5-0 in favor) to approve the request from the St. James' Episcopal Church's Rev. Joe T. Mitchell to hold 2024 Sunday Lakeside Services at Thayer Park on Sunday mornings at 10:45 from June through September.

Consider appointing Jeffery Mccarthy as Electric Superintendent at an hourly rate of \$55.00/hour (\$114,400 annually) per the attached offer letter dated March 29, 2024. This offer is contingent upon satisfactory reference checks, police background checks and drug test. A probationary period of one year will commence at the date of hire. Tentative hire date is April 1, 2024.

Resolution #2024-75: On the motion of Trustee Lynn, seconded by Trustee Richards, it was resolved and unanimously carried (5-0 in favor) to appoint Jeffery Mccarthy as Electric Superintendent at an hourly rate of \$55.00/hour (\$114,400 annually) per the attached offer letter dated March 29, 2024. This offer is contingent upon satisfactory reference checks, police background checks and drug test. A probationary period of one year will commence at the date of hire. Tentative hire date is April 1, 2024.

Consider appointing John Gallo as Line Worker, Step 4 at an hourly rate of \$48.1/hour (\$110,900 annually) per the attached offer letter dated March 29, 2024. This offer is contingent upon satisfactory reference checks, police background checks and drug test. A probationary period of one year will commence at the date of hire. Tentative hire date is April 1, 2024.

Resolution #2024-76: On the motion of Trustee Evans, seconded by Trustee Richards, it was resolved and unanimously carried (5-0 in favor) to appoint John Gallo as Line Worker, Step 4 at an hourly rate of \$48.1/hour (\$110,900 annually) per the attached offer letter dated March 29, 2024. This offer is contingent upon satisfactory reference checks, police background checks and drug test. A probationary period of one year will commence at the date of hire. Tentative hire date is April 1, 2024.

Consider appointing Richard Benesch as Line Worker, Step 4 at an hourly rate of \$48.1/hour (\$110,900 annually) per the attached offer letter dated March 29, 2024. This offer is contingent upon satisfactory reference checks, police background checks and drug test. A probationary period of one year will commence at the date of hire. Tentative hire date is April 8, 2024.

Resolution #2024-77: On the motion of Trustee Evans, seconded by Trustee Richards, it was resolved and unanimously carried (5-0 in favor) to appoint Richard Benesch as Line Worker, Step 4 at an hourly rate of \$48.1/hour (\$110,900 annually) per the attached offer letter dated March 29, 2024. This offer is contingent upon satisfactory reference checks, police background checks and drug test. A probationary period of one year will commence at the date of hire. Tentative hire date is April 8, 2024.

Consider increasing Cory Marshall's vacation time from 5 days per year to 10 days per year. Authorize Mayor Sennett to sign the Financial Advisory Services Agreement with Capital Market Advisors, LLC.

Cory has been here a little over a year but because of our ratio, he is not yet listed as an apprentice.

Resolution #2024-78: On the motion of Trustee Zapata, seconded by Trustee Evans, it was resolved and unanimously carried (5-0 in favor) to increase Cory Marshall's vacation time from 5 days per year to 10 days per year.

Authorize Mayor Sennett to sign the Financial Advisory Services Agreement with Capital Market Advisors, LLC.

Mayor Sennett said that Ian Carroll performed research, followed by interviews seeking a new fiscal advisor. With Trustee Zapata's and Mayor Sennett's help, a firm has been chosen that will meet the needs

of the Village. Mayor Sennett also said that we have a BAN due in June that prompted this, along with the anticipation of some upcoming capital projects.

Resolution #2024-79: On the motion of Trustee Zapata, seconded by Trustee Lynn, it was resolved and unanimously carried (5-0 in favor) to Authorize Mayor Sennett to sign the Financial Advisory Services Agreement with Capital Market Advisors, LLC.

Consider the bids for the Kelley Street Bridge project.

Mayor Sennett noted that DMO Posella and DDMO Pagano worked with Bryan Tremblay from Barton & Loguidice on a bid package for the Kelley Street Bridge project. DMO Posella deferred to Mr. Tremblay who relayed the summary of the bids to the Board. Assuming there are no delays, construction would likely start in June. Mr. Tremblay said that these are very good bids. The low bid is actually below the DOT's projection as well. It was noted that they are allowed to close the bridge to traffic for 20 weeks and that they are hoping to be done late October or early November. DMO Posella also added that starting on Monday, National Grid will be here to move a pole that is in the way of construction.

Public Comment – Mayor Sennett asked for public comment.

Mayor Sennett thanked the young man, Shawn Johnson, who plows the snow off of our sidewalks. She highlighted that in a walking community, it is a wonderful service that the Village does as a courtesy. She wanted to note that if there is lawn that needs some care, please consider taking initiative and buying seed to patch up that area.

Trustee Zapata and DMO Posella both highlighted that Shawn is consistently out in difficult conditions, doing the best he can to find the buried sidewalks and take care of the sidewalks, again, as a courtesy. Trustee Zapata also said that she hopes people are willing to buy some grass seed and patch up the spots that may need it.


Approval of Bills – **Resolution #2024-80:** On the motion of Trustee Evans, seconded by Trustee Lynn, it was resolved and unanimously carried (5-0 in favor) to pay the bills.

General Fund	Checks #27711-27751	\$ 31,537.00
Sewer Fund	Checks #7238-7241	\$ 1,356.97
Electric Fund	Checks #8547-8562	\$166,997.90
Water Fund	Checks #5414-5417	\$ 427.13

Executive Session – **Resolution #2024-81:** At 7:37 p.m., on the motion of Mayor Sennett, seconded by Trustee Lynn, it was resolved and unanimously carried (5-0 in favor) to enter Executive Session on attorney/client advice.

Resolution #2024-82: At 9:16 p.m., on the motion of Mayor Sennett, seconded by Trustee Zapata, it was resolved and unanimously carried (5-0 in favor) to come out of Executive Session.

Adjournment – **Resolution #2024-83:** On the motion of Mayor Sennett, seconded by Trustee Evans, it was resolved and unanimously carried (5-0 in favor) to adjourn the meeting at 9:16 p.m.


Laurie A. Walter, Village Administrator/Clerk