



COUNTY OF ONONDAGA

## DEPARTMENT OF FINANCE

DIVISION OF MANAGEMENT & BUDGET

John H. Mulroy Civic Center, 14th Floor

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J. RYAN MCMAHON II

*County Executive*

STEVEN P. MORGAN

*Chief Fiscal Officer*

KRISTI SMILEY

*Deputy Director of  
Financial Operations*

January 02, 2024

Honorable Mary Sennett, Mayor  
Village of Skaneateles  
26 Fennell Street  
Skaneateles, NY 13152

Dear Mayor Sennett:

Under the terms of the Village Infrastructure Improvement Program implemented by Resolution # 084-2010, your village is required to submit an annual report to this office within ninety (90) days of the end of the Village fiscal year. The annual report should detail any expenses paid for with the Infrastructure Grant funds; a listing of any contracts involving the use of said funds, along with any amounts still outstanding under those contracts; an estimate of any amounts needed to complete work on any projects previously applied for; and the amount of any funds currently being held by your village in accordance with the terms of the agreement.

Please know your annual report should be submitted along with the enclosed 2024 application for financial assistance to this office no later than January 25, 2024. Completed documents may be mailed to the above address with attention to the Village Infrastructure Improvement Program, emailed to [mackmccurn@ongov.net](mailto:mackmccurn@ongov.net), or faxed to my attention at 435-3439. If you have already submitted your annual report, thank you and please disregard this reminder.

Please feel free to contact me with any questions regarding the annual report, application, or the program itself.

Sincerely,

Steven P. Morgan  
Chief Fiscal Officer

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