

VILLAGE BOARD MEETING MINUTES

January 11, 2024

7:00 P.M.

PRESENT: Mayor Sennett, Trustees Evans, Lynn, Richards and Zapata, DMO Posella*, DDMO Cosimo Pagano, CEO Crompt, Police Chief Heggelke, WWTP Operator Twitchell* and Village Attorney Pavlus

Others:	Jason Gabak*	Skaneateles PRESS Editor
	Jebediah Casler	6442 Beech Road, Auburn
	Alaina Walker	5 Woodmere Terrace
	Regan Barnes	2258 East Lake Road
	Olivia Eller	2364 East Lake Road
	Nate Patterson	7581 Parcell Road

*Attended via Microsoft Teams

Mayor Sennett began the meeting by introducing the Board members to the high school students who attended the meeting. She also thanked the Skaneateles Volunteer Fire Department; the Police Department; the Director of Municipal Operations, Tom Posella, and the rest of the Operations staff, announcing what each are responsible for in their Village work as she thanked them. It was also highlighted that some of the staff were back for the storm after plowing the night before.

Minutes – **Resolution #2024-4:** On the motion of Trustee Evans, seconded by Trustee Zapata, it was resolved and unanimously carried (5-0 in favor) to approve the Regular Meeting Minutes of December 28, 2023 and the Operations Meeting Minutes of January 5, 2024 as presented.

Correspondence & Announcements – Mayor Sennett noted the following:

- Receipt of Village Infrastructure Improvement Program information from the Onondaga County Department of Finance.
- Receipt of webinar information from the CNY Regional Planning and Development Board for the Climate Pollution Reduction Grant Program.
- Receipt of email from Andrew Falkenberg regarding a recommended implementation for a school project.
- Receipt of letter from Michael Byrne and the SRCT Board of Trustees.
- Receipt of email from NYCOM regarding the Winter Legislative Meeting in February.
- Receipt of letter from the DOH regarding a water report.
- Receipt of letter from the DEC regarding a report on the dam.
- Receipt of email from Tate Ryan regarding a recommended implementation for a school project.
- Brush Pick-up - Tuesday 1/16/2024 through Friday 1/19/2024. Brush must be out by the 16th. Trustee Zapata said the brush guidelines are still in place so please continue to follow those.
- Emergency Alert System: MyLS. Mayor Sennett noted that this is a brand new system that we used for the first time yesterday. It's a push notification system that is free and available to the community so please consider signing up.

Police Department – Upon request by Mayor Sennett, Chief Heggelke thanked Barry Sisson for opening up Grace Chapel to anyone in the community who needed a warm place to go. He said

that he is working with Lexipol to develop police department policy. He also approached Hilary Fenner with the Chamber and is now a member of the Dickens committee. Trustee Richards thanked the Chief and his department for continued enforcement of speed on Genesee St., even in the early morning hours. Chief Heggelke also commented on the little blinking red light giveaway supply that was a free worthwhile venture. People love the little red lights that are meant to make them more visible while walking outside. Trustee Richards also thanked Trustee Lynn noting that the timing of the lights downtown is perfect right now. Trustee Evans added that there are new signs for the crosswalks on Genesee Street. Chief Heggelke also reported the following: **Incident Types:** 201 Calls for Service; **Criminal:** 4 Larceny; 1 Forgery; 1 Domestic; **Non-Criminal:** 2 Vehicle Lockout; 761 Property Checks; 16 Ambulance Calls; 4 Fire Calls; 5 Alarms; 5 Recovered/Found Property; **Traffic:** 19 Total Traffic Stops; 3 Traffic Tickets Issued; 15 Total Parking Tickets; 373 Courtesy Cards; **Motor Vehicle Accidents:** 8 Property Damage.

Codes Enforcement – Upon Mayor Sennett’s request, CEO Crompt said that we will soon have counts for 2023 permits. He is working on his report to the state. He also said that having Ian Carroll and Rob Hinna on his staff has been hugely helpful to the department. He also wanted to thank Tyde Richards for his activity as the liaison. Mayor Sennett asked about the permitted use meeting today. Trustee Richards said they met and have another meeting scheduled. He also said that the team has been working really well together. Mayor Sennett also thanked the Codes office for expanding the office hours to 9-3 Monday, Wednesday, and Friday. Codes Enforcement Officer Crompt submitted his December report which included 2 Framing Inspections; 2 Insulation Inspections; 3 Final Inspections; 6 Fire Inspections; 2 Certificates of Compliance; 5 Building Permits; 1 Stop Work Order; 3 Meetings with Property Reps; 1 Meeting with Architect; 3 Meetings with Homeowners; 2 Chairman Meetings.

Operations – Upon Mayor Sennett’s request, DDMO Pagano said it was a relatively normal December. They are anticipating getting a lot of cemetery work done in the next few days to clean up after the wind storm. Outside of storm response, they are doing winter maintenance - including mechanical maintenance on the leaf monster, which led him to stress that brush pick-up is only brush. It will not be for any leaves. He said he could not commend our DPW staff enough for their dedication during this storm. At one point all pump stations were down and the team did a phenomenal job getting things moving. On the electric side, we are regularly answering new service requests and continuing work on Lakeview Circle. O’Connell helped yesterday. Our staff also continues to do meter changeouts. On the water side, we continue to do regular sampling and monitoring of the UV system. These are in good condition. They also continue to winterize hydrants.

WWTP – In response to Mayor Sennett, WWTP Operator Twitchell said everything is good at the plant. There is a lot of flow. The only things they lost during the storm were a power supply and some fuses. He is glad we didn’t get more rain than we did. In December, they treated 22.81 million gallons of wastewater; average flow per day was .74 MGD; total rainfall was 5.42 inches; and hauled 32,000 gallons of sludge to the Auburn wastewater treatment plant. They performed all of the monthly maintenance on equipment; passed all of the monthly tests; and successfully filled out and submitted the monthly DMR to the DEC. They also had the influent flowmeter serviced for its yearly calibration and noted that while there was a lot of precipitation in December, the plant handled the flow without issue.

Fire – In response to Mayor Sennett, Trustee Zapata read Chief Buehler’s report as he was absent for sprinkler training. The Polar Bear Plunge is 1/27 and they had 22 calls yesterday from the wind storm. The December report included:

Calls for the month of December: 36 Total Alarms; 9 EMS; 7 Motor Vehicle Accidents; 2 Extrications; 2 Hazardous Conditions; 9 False Alarms; 5 Cancelled Enroute; 4 Mutual Aid Given; 23 Mutual Aid Received; 12.9 Avg. Personnel; 1:28 Avg. Enroute time; 4:07 Avg. On-scene Time; 1 Meeting; 1 Drill; 6 Miscellaneous; 1375.2 member hours.

378 calls for 2023. 16 Structure Fires. Trustee Zapata noted the response time has gotten faster and she is wondering how the RAC house has contributed to the increase in speed.

Upcoming Trainings: 1/15 - Man vs. Machine at 19:00; 1/22 - Table Top Exercise at 19:00; 1/30 - Ice Rescue Part I at 19:00.

New Business

Consider authorizing the execution of Change Order No. 1 for the amount of \$45,000 to replace the fountain in Shotwell Park in association with the Clift Park Seawall Cap Replacement Project.

The Village has routinely repaired the fountain at Shotwell Park. It has deteriorated to the point of needing significant annual maintenance. The DPW staff is going to do the demolition, removal, and the water line. Trustee Richards asked for clarification about what is included. DDMO Pagano said that it is a prefabricated fountain. We will prepare the space. The fountain will be brought in. The finishing stonework will be done by our DPW staff. We will also do the lighting ourselves.

Resolution #2024-5: On the motion of Trustee Evans, seconded by Trustee Lynn, it was resolved and unanimously carried (5-0 in favor) to authorize the execution of Change Order No. 1 for the amount of \$45,000 to replace the fountain in Shotwell Park in association with the Clift Park Seawall Cap Replacement Project.

Schedule a public hearing for February 8, 2024 for Local Law #1 of 2024 - Tax Cap.

Mayor Sennett said this resolution is one to say we can adopt a budget that exceeds the tax cap. It is good practice to have the ability to do so if we need it.

Resolution #2024-6: On the motion of Trustee Evans, seconded by Trustee Zapata, it was resolved and unanimously carried (5-0 in favor) to schedule a public hearing for February 8, 2024 at 7:00 p.m. for Local Law #1 of 2024 - Tax Cap.

Consider authorizing the Mayor to sign a lease amendment with AT&T.

Mayor Sennett said that because AT&T is moving equipment from the stand pipe water tower to the elevated tower, a new lease is required.

Resolution #2024-7: On the motion of Trustee Evans, seconded by Trustee Richards, it was resolved and unanimously carried (5-0 in favor) to authorize the Mayor to sign a lease amendment with AT&T.

Public Comment – Mayor Sennett asked for public comment – there was none.

Approval of Bills – **Resolution #2024-8:** On the motion of Trustee Lynn, seconded by Trustee Evans, it was resolved and unanimously carried (5-0 in favor) to pay the bills.


General Fund Vouchers #632-672 Checks#27118-27158 \$277,664.39

Sewer Fund	Vouchers #116-122	Checks #7093-7099	\$ 3,170.28
Electric Fund	Vouchers #152-160	Checks #8280-8288	\$ 5,096.77
Water Fund	Vouchers #87-90	Checks #5269-5272	\$ 4,424.47

Executive Session – **Resolution #2024-9:** At 7:39 p.m., on the motion of Trustee Zapata, seconded by Trustee Evans, it was resolved and unanimously carried (5-0 in favor) to enter Executive Session on attorney/client advice.

Resolution #2024-10: At 8:51 p.m., on the motion of Mayor Sennett, seconded by Trustee Evans, it was resolved and unanimously carried (5-0 in favor) to come out of Executive Session.

Adjournment – **Resolution #2024-10:** On the motion of Mayor Sennett, seconded by Trustee Zapata, it was resolved and unanimously carried (5-0 in favor) to adjourn the meeting at 8:52 p.m.


Laurie A. Walter, Village Administrator/Clerk