

VILLAGE BOARD MEETING MINUTES

November 21, 2023

7:00 P.M.

PRESENT: Mayor Sennett, Trustees Evans, Lynn, and Richards, DMO Posella, DDMO Pagano, CEO Crompt, Ian Carroll, and Village Attorney Pavlus

Excused: Trustee Zapata

Others: Jason Gabak*

Skaneateles PRESS Editor

*Attended via Microsoft Teams

Minutes – Resolution #2023-328: On the motion of Trustee Evans, seconded by Trustee Lynn, it was resolved and unanimously carried (4-0 in favor) to approve the Regular Meeting Minutes of November 9, 2023, as presented.

Correspondence & Announcements – Mayor Sennett noted the following:

- Receipt of invite from the Office of Assemblyman John Lemondes for a Rural Equity Forum.
- Receipt of announcement for planning and zoning webinars offered by NYCOM in November and December.
- Receipt of email from the Dept of Public Service regarding available general information about helping consumers lower their energy bills.
- Receipt of email regarding the State and Local Fiscal Recover Funds (ARPA money) and a new “interim final rule” (also known as the Obligation IFR).
- Receipt of email from Thomas Billone regarding the gazebo bathrooms.
- Receipt of email from Kendra Masoud asking if a new cell phone tower would be going up in the Village.
- Receipt of email from Robert Schoeneck regarding leaf pick-up.
- Receipt of email regarding the State and Local Fiscal Recovery Funds (SLFRF) Obligation IFR. Public Comment Period from 11/20-12/20/23.

New Business

Consider approving the Cyber Security Citizens' Notification Policy.

Resolution #2023-329: On the motion of Trustee Lynn, seconded by Trustee Evans, it was resolved and unanimously carried (4-0 in favor) to approve the Cyber Security Citizens' Notification Policy.

Authorize Mayor Sennett to sign the Inter-Municipal Agreement Regarding Justice Court Security Personnel as Authorized by Article 5G of the General Municipal Law of the State of New York.

The Town approached us about our officers covering the security detail at the court.

Resolution #2023-330: On the motion of Trustee Evans, seconded by Trustee Richards, it was resolved and unanimously carried (4-0 in favor) to authorize Mayor Sennett to sign the Inter-Municipal Agreement Regarding Justice Court Security Personnel as Authorized by Article 5G of the General Municipal Law of the State of New York.

Consider sending DMO Posella, DDMO Pagano, and Laborer Kieffer to the APWA conference on March 21-24, 2024 for \$810 to be paid out of A1490.4 (DMO Misc).

APWA is the American Public Works Association. This session is educational and will expose Laborer Kieffer to a lot of relevant municipal information.

Resolution #2023-331: On the motion of Trustee Lynn, seconded by Trustee Evans, it was resolved and unanimously carried (4-0 in favor) to approve sending DMO Posella, DDMO Pagano, and Laborer Kieffer to the APWA conference on March 21-24, 2024 for \$810 to be paid out of A1490.4 (DMO Misc).

Consider awarding the contract for construction material testing associated with the Clift Park Seawall Cap Replacement Project to Kenney Geotechnical Services, PLLC for the not-to-exceed amount of \$3,500.

Resolution #2023-332: On the motion of Trustee Evans, seconded by Trustee Richards, it was resolved and unanimously carried (4-0 in favor) to authorize the Mayor to sign a contract with Kenney Geotechnical Services, PLLC for the not to exceed amount of \$3,500 associated with construction material testing for the Clift Park Seawall Cap Replacement Project.

Consider Civic Plus Planning software for an initial cost of \$10,500 and a year 2 cost of \$8,820.00.

Ian Carroll introduced a variety of software options to the codes office to consider in anticipation of electronic record keeping, cataloging, archiving, and improved workflow processes.

Resolution #2023-333: On the motion of Trustee Evans, seconded by Trustee Richards, it was resolved and unanimously carried (4-0 in favor) to approve Civic Plus Planning software for an initial cost of \$10,500 and a year 2 cost of \$8,820.00.

Consider authorizing the transfer of \$3,609 from the A9010.8 (State Retirement ERS) to the A9015.8 (State Retirement Police).

Resolution #2023-334: On the motion of Trustee Lynn, seconded by Trustee Evans, it was resolved and unanimously carried (4-0 in favor) to approve the transfer of \$3,609 from the A9010.8 (State Retirement ERS) to the A9015.8 (State Retirement Police).

Authorize DMO Posella to sign the Skaneateles TAP Grant Application Proposal with Barton & Loguidice for \$5,500 from account A5110.418.

Resolution #2023-335: On the motion of Trustee Evans, seconded by Trustee Richards, it was resolved and unanimously carried (4-0 in favor) to authorize DMO Posella to sign the Skaneateles TAP Grant Application Proposal with Barton & Loguidice for \$5,500 from account A5110.418.

Consider certifying and signing the Affidavit of Collection for tax year 2023-2024.

Resolution #2023-336: On the motion of Trustee Evans, seconded by Trustee Lynn, it was resolved and unanimously carried (4-0 in favor) to certify and sign the Affidavit of Collection for Tax year 2023-2024.

Consider the purchase of a new vehicle for the police department for a cost of \$51,121.58.

Resolution #2023-337: On the motion of Trustee Lynn, seconded by Trustee Evans, it was resolved and unanimously carried (4-0 in favor) to approve the purchase of a new vehicle for the police department for a cost of \$51,121.58 out of the municipal parking fund.

Public Comment – Mayor Sennett asked for public comment:

DMO Posella said that his DPW workers have been out there for a month picking up leaves, every single day, and including today when it was freezing rain all day. The DPW workers have found dog feces mixed in with the leaves. The weather today is the worst you can experience if you work outdoors and these men are out there facing the elements, picking up leaves and now getting dog feces on themselves. This is unacceptable.

Approval of Bills – **Resolution #2023-338:** On the motion of Trustee Evans, seconded by Trustee Richards, it was resolved and unanimously carried (4-0 in favor) to pay the bills.

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| General Fund | Vouchers #492-532 | Checks #26981-27020 | \$124,770.53 |
| Sewer Fund | Vouchers #89-97 | Checks #7066-7074 | \$ 28,830.50 |
| Electric Fund | Vouchers #114-125 | Checks #8241-8252 | \$103,993.81 |
| Water Fund | Vouchers #70-73 | Checks #5253-5256 | \$ 12,959.19 |

Executive Session – **Resolution #2023-339:** At 7:33 p.m., on the motion of Mayor Sennett, seconded by Trustee Lynn, it was resolved and unanimously carried (4-0 in favor) to enter Executive Session on attorney/client advice.

Resolution #2023-340: At 8:55 p.m., on the motion of Trustee Evans, seconded by Mayor Sennett, it was resolved and unanimously carried (4-0 in favor) to come out of Executive Session.

Resolution #2023-341: On the motion of Mayor Sennett, seconded by Trustee Evans, it was resolved and unanimously carried (4-0 in favor) to grant an exception to Police Clerk Laurie Kenyon, to use her last 4 days of vacation by December 31, 2023.

Adjournment – **Resolution #2023-342:** On the motion of Mayor Sennett, seconded by Trustee Lynn, it was resolved and unanimously carried (4-0 in favor) to adjourn the meeting at 8:56 p.m.


Laurie A. Walter, Village Administrator/Clerk