

VILLAGE BOARD MEETING MINUTES

November 9, 2023

7:00 P.M.

PRESENT: Mayor Sennett, Trustees Evans, Lynn**, Richards and Zapata, DMO Posella, DDMO Pagano, CEO Crompt, Police Chief Heggelke, SVFD Chief Buehler and Village Attorney Pavlus

Others: Jason Gabak*

Skaneateles PRESS Editor

*Attended via Microsoft Teams

Minutes – **Resolution #2023-320:** On the motion of Trustee Lynn, seconded by Trustee Evans, it was resolved and unanimously carried (4-0 in favor with Trustee Zapata Abstaining) to approve the Regular Meeting Minutes of October 26, 2023, 2023, as presented.

Correspondence & Announcements – Mayor Sennett noted the following:

- Receipt of invitation to NYCOM's Legislative Priorities Meeting on Tuesday, November 28, 2023 at 10 a.m. via Zoom.
- Receipt of email from Jeanne St. Claire regarding Halloween safety.
- Receipt of email from CNY Regional Planning & Development Board regarding an upcoming climate pollution reduction grant program webinar on 11/9.
- Receipt of Skaneateles Education Program November Updates from Cornell Cooperative Extension of Onondaga County.
- Receipt of email from Amy Neumann regarding the Veterans Day Ceremony, 11/10/2023 at 11 at Shotwell Park.
- Receipt of Franchise Renewal Notice from Verizon.
- Receipt of a NYCOM Advocacy Update regarding a cut to the HUD Community Development Block Grant program funding.
- Update on Dickens Christmas shuttle bus.

The Skaneateles Chamber of Commerce notified the Mayor that they will be doing a shuttle bus this year. It's a 30-person, handicap-accessible bus, sponsored by local Skaneateles organizations. The shuttle will go from the Austin Park Pavilion Lot to Doug's. Trustee Zapata appreciates that Chamber Director Fenner quickly acted on the request of the Board.

- Receipt of letter from Carrie Ryan regarding the flag display at the park.
- Receipt of letter from Pamela Pidhirny regarding B&B room limitations.

Police Department – Upon Mayor Sennett's request, Chief Heggelke reported that he is interviewing soon for the open full-time position. They have a new part-timer starting tomorrow. He also put in a grant application for some new cameras for Village Hall as well as potentially a mesh network. He also reported the following: **Incident Types:** 195 Calls for Service; **Criminal:** 10 Larceny; 4 Criminal Mischief; 6 Harassment; **Non-Criminal:** 452 Property Checks; 12 Ambulance Calls; 5 Fire Calls; 13 Alarms; 8 Recovered/Found Property; **Traffic:** 25 Total Traffic Stops; 14 Traffic Tickets Issued; 21 Total Parking Tickets; 330 Courtesy Cards; **Motor Vehicle Accidents:** 4 Property Damage; **Arrests:** 3 Arrests; 5 Misdemeanors.

Codes Enforcement – Upon Mayor Sennett's request, Codes Enforcement Officer Crompt said he had nothing new to add but is available for questions. Trustee Evans asked about the code allowing for a pet grooming business in the Village. CEO Crompt's report included 1 Footer Inspection; 1 Foundation Inspection; 4 Framing Inspections; 2 Insulation Inspections; 6 Fire Inspections; 4 Final Inspections; 1 Violation Letter; 7 Building Permits; 1 Temporary Certificate of Occupancy; 4 Meetings with Contractors; 6 Meetings with Property Owners; 4 Architects; 3 Board Chair Meetings.

Operations – Upon Mayor Sennett's request, DMO Posella noted he passed out his report. It was pointed out that almost all of the DPW's time is spent on picking up leaves. Pumpkins do not get picked up.

Trustee Zapata noted that the DPW worked very hard to make the Village safe for everyone on Halloween. She also pointed out that she has heard recently of some experiences where residents have communicated inappropriately with our staff; she then followed up with a request that people remember that our employees are spending all day doing this work and never deserve to be cursed at or otherwise addressed rudely. Mayor Sennett echoed Trustee Zapata's words - that we appreciate the staff and please show them respect. DDMO Pagano said the contractor mobilized at the park this week for the Seawall repair and will begin the work of replacing the Seawall cap on Monday. Mayor Sennett also wanted to remind people that much of this seawall repair work is being paid for by grant money. There is also a significant project starting at the treatment plant. DMO Posella said that the electric team is doing amazing tree work at Lakeview Circle, soon to be followed by poles. DDMO Pagano also reported that the Dept. of Health had an annual inspection and we are awaiting the report.

WWTP – In response to Mayor Sennett, DMO Posella briefly noted that he and DDMO Pagano will be watching the cost of hauling sludge. There is a chance we could process the sludge ourselves. The WWTP operators reported that in October, they treated 14.38 million gallons of wastewater; average flow per day was .46 MGD; total rainfall was 3.14 inches; and hauled 51,000 gallons of sludge to the Auburn wastewater treatment plant. They performed all of the monthly maintenance on equipment; passed all of the monthly tests; successfully filled out and submitted the monthly DMR to the DEC, and have been power washing and doing some much-needed housekeeping at the plant.

Fire – In response to Mayor Sennett, Chief Buehler read his report which included:

Calls for the month October: 28 Total Alarms; 1 Structure Fire; 4 EMS; 6 Motor Vehicle Accidents; 1 Hazardous Condition; 3 Service Calls; 11 False Alarms; 1 Canceled Enroute; 1 Other; 1 Mutual Aid Given; 14 Mutual Aid Received; 12.9 Avg. Personnel; 1:30 Avg. Enroute time; 3.57 Avg. On-scene Time; 1 Meeting; 11 Drills; 3 Trainings; 4 Miscellaneous; 1227.3 Member hours.

Upcoming Trainings: 11/13 - Packwood House Tour at 19:00; 11/20 - OSHA at 19:00; 11/27 - Chimney Fires at 19:00.

New Business

Consider approving the use of the phone application “MyLS” through the Skaneateles Volunteer Fire Department for emergency notifications.

Mayor Sennett thanked Chief Buehler for bringing this to our attention. The fire department uses a program called “I Am Responding” for internal fire department communication. My Local Safety (MyLS) is an app offered by the same company that runs “I Am Responding.” To improve our communication, we are putting in a new phone system in the Village, and implementing the MyLS system in coordination with the Town and SVFD. This will be used for emergency communication. The cost is \$550 per year and is a shared expense. Trustee Zapata pointed out that it is free for users, and can be used whether you live in the Village or not. Chief Buehler said it also asks for updated information about those who need supports such as oxygen or for medical conditions. This information is kept confidential and will also assist in SAVES. Finally, Trustee Zapata noted that a committee will be formed to discuss ongoing strategy.

Resolution #2023-321: On the motion of Trustee Lynn, seconded by Trustee Evans, it was resolved and unanimously carried (5-0 in favor) to approve the use of the phone application “MyLS” through the Skaneateles Volunteer Fire Department for emergency notifications.

Consider the purchase and installation of a firewall for the water tower meter reading connectivity through TechMD for \$2,653 from account A1680.2 (New Software/Hardware).

Resolution #2023-322: On the motion of Trustee Zapata, seconded by Trustee Lynn, it was resolved and unanimously carried (5-0 in favor) to approve the purchase and installation of a firewall for the water tower meter reading connectivity through TechMD for \$2,653 from account A1680.2 (New Software/Hardware).

Authorize Mayor Sennett to Sign Penflex Service Fee Agreement.

Resolution #2023-323: On the motion of Trustee Lynn, seconded by Trustee Zapata, it was resolved and unanimously carried (5-0 in favor) to authorize Mayor Sennett to Sign Penflex Service Fee Agreement.

Consider the Shotwell Park fountain proposals.

The preference is to go with option 3715 and find out if there is a natural option instead of a bronze option. This will be discussed further.

Public Comment – Mayor Sennett asked for public comment – there was none.

Approval of Bills – **Resolution #2023-324:** On the motion of Trustee Zapata, seconded by Trustee Evans, it was resolved and unanimously carried (5-0 in favor) to pay the bills with Voucher Electric Fund 108 being paid out of General Fund A1680.2 instead of out of the Electric Fund.


General Fund	Vouchers #439-490	Checks #26928-26980	\$ 80,288.32
Sewer Fund	Vouchers #81-88	Checks #7058-7065	\$ 21,895.80
Electric Fund	Vouchers #100-113	Checks #8229-8240	\$113,683.45
Water Fund	Vouchers #63-69	Checks #5246-5252	\$ 2,709.00

Executive Session – **Resolution #2023-325:** At 7:52 p.m., on the motion of Mayor Sennett, seconded by Trustee Evans, it was resolved and unanimously carried (5-0 in favor) to enter Executive Session on attorney/client advice.

** Trustee Lynn left the meeting.

Resolution #2023-326: At 9:13 p.m., on the motion of Mayor Sennett, seconded by Trustee Zapata, it was resolved and unanimously carried (4-0 in favor) to come out of Executive Session.

Adjournment – **Resolution #2023-327:** On the motion of Mayor Sennett, seconded by Trustee Zapata, it was resolved and unanimously carried (4-0 in favor) to adjourn the meeting at 9:14 p.m.


Laurie A. Walter, Village Administrator/Clerk