

VILLAGE BOARD MEETING MINUTES

October 26, 2023

7:00 P.M.

PRESENT: Mayor Sennett, Trustees Evans, Lynn, and Richards, DMO Posella, and Village Attorney Pavlus

Excused: Trustee Zapata

Others: Jason Gabak*

Skaneateles PRESS Editor

*Attended via Microsoft Teams

Minutes – Resolution #2023-308: On the motion of Trustee Evans, seconded by Trustee Richards, it was resolved and unanimously carried (4-0 in favor) to approve Operations Meeting Minutes of October 2, 2023 and the Regular Meeting Minutes of October 12, 2023, as presented.

Correspondence & Announcements – Mayor Sennett noted the following:

- Receipt of announcement for 2024 Onondaga County Public Art Project Grants.
 - Receipt of a letter and flyer about a Blood Drive in memory of Kathy Stefanak on December 1, from 11-5 at Sacred Heart Hall, 90 Melrose Road, Auburn.
 - Receipt of 2023 CNY Veterans Parade and Expo flyer.
 - Receipt of an announcement regarding upcoming NYSERDA and NY Dept of State energy webinars for municipal leaders presented by Cortland County.
 - Receipt of training information about federal and state programs that can be utilized to maintain and enhance water resources and floodplains.
- *Other matters that have come before the Board since posting the agenda***
- Receipt of solicitation and informational letter from the Finger Lakes Land Trust.
 - Receipt of final PSC report from BST.

New Business

Consider moving the February 22, 2024 Village Board meeting to February 29, 2024 at 7:00 pm.

Resolution #2023-309: On the motion of Trustee Lynn, seconded by Trustee Evans, it was resolved and unanimously carried (4-0 in favor) to move the February 22, 2024 Village Board meeting to February 29, 2024 at 7:00 pm.

Consider approving the cost of a hotel stay for WWTP Operator Mason Hawker for 4 nights, from 11/13/2023 to 11/17/2023 for a total cost of \$428.00 from the water fund. He is taking his test through W2O, Grade I Advanced Options.

Resolution #2023-310: On the motion of Trustee Evans, seconded by Trustee Richards, it was resolved and unanimously carried (4-0 in favor) to approve the cost of a hotel stay for WWTP Operator Mason Hawker for 4 nights, from 11/13/2023 to 11/17/2023 for a total cost of \$428.00 from the appropriate account in the water fund. He is taking his test through W2O, Grade I Advanced Options.

Consider appointing Michael F. Kurgan as a part-time police officer at a rate of \$32/hour.

Resolution #2023-311: On the motion of Trustee Lynn, seconded by Trustee Evans, it was resolved and unanimously carried (4-0 in favor) to appoint Michael F. Kurgan as a part-time police officer at a rate of \$32/hour.

Consider authorizing Mayor Sennett to sign the purchasing agreement for the “Bank Check Elimination Interface” through CUSI to help automate the utility payment process for a one-time setup fee of \$1,000 and a processing fee of \$.25 per check.

Resolution #2023-312: On the motion of Trustee Lynn, seconded by Trustee Evans, it was resolved and unanimously carried (4-0 in favor) to authorize Mayor Sennett to sign the purchasing agreement for the “Bank Check Elimination Interface” through CUSI to help automate the utility payment process for a one-time setup fee of \$1,000 and a processing fee of \$.25 per check.

Authorize DMO Posella to sign the Suit-Kote estimate for crack filling dated October 26, 2023 for a not-to-exceed value of \$10,000.00 to be paid from account A5110.411.

Resolution #2023-313: On the motion of Trustee Evans, seconded by Trustee Richards, it was resolved and unanimously carried (4-0 in favor) to authorize DMO Posella to sign the Suit-Kote estimate for crack filling dated October 26, 2023 for a not-to-exceed value of \$10,000.00 to be paid from account A5110.411.

Authorize Cosimo Pagano and Mason Hawker to attend the Siewert Equipment Collection Systems Seminar: “Aligning Technology with Customer Needs” in Syracuse NY on November 2, 2023 for a total of \$350.00 (\$175 each) to be paid from account G8110.421.

Resolution #2023-314: On the motion of Trustee Evans, seconded by Trustee Lynn, it was resolved and unanimously carried (4-0 in favor) to authorize Cosimo Pagano and Mason Hawker to attend the Siewert Equipment Collection Systems Seminar: “Aligning Technology with Customer Needs” in Syracuse NY on November 2, 2023 for a total of \$350.00 (\$175 each) to be paid from account G8110.421.

Public Comment – Mayor Sennett asked for public comment:

Mayor Sennett said that as a reminder we are in the process of picking up leaves. She thinks the crew is doing a great job. Not only did the crew clean properties but also some catch basins. The DPW is doing a great job.

DMO Posella said there are still a lot of brush piles in the community and that we aren’t picking them up anymore.

It was also noted that leaf pick-up ends at the first significant snowfall.

Trustee Evans asked about Dickens Christmas. Mayor Sennett said that she and Trustee Zapata met with Hilary Fenner from the Chamber to discuss the details for this season.

Trustee Evans was at the Sunrise Rotary Club meeting where they discussed Winterfest and the Taste of Skaneateles events. They would like to attract more restaurants. He mentioned at the meeting that the truck bays may be available for some of those additional merchants.

Approval of Bills – **Resolution #2023-315:** On the motion of Trustee Lynn, seconded by Trustee Richards, it was resolved and unanimously carried (4-0 in favor) to pay the bills.

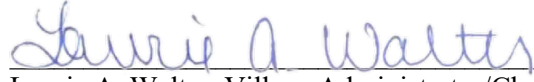
General Fund	Vouchers #383-437	Checks #26874-26927	\$196,666.90
Sewer Fund	Vouchers #71-80	Checks #7048-7057	\$ 14,615.97
Electric Fund	Vouchers #86-99	Checks #8215-8228	\$112,195.29
Water Fund	Vouchers #56-62	Checks #5239-5245	\$ 1,956.51

Executive Session – **Resolution #2023-316:** At 7:20 p.m., on the motion of Mayor Sennett, seconded by Trustee Evans, it was resolved and unanimously carried (4-0 in favor) to enter Executive Session on attorney/client advice.

Resolution #2023-317: At 7:31 p.m., on the motion of Trustee Evans, seconded by Trustee Lynn, it was resolved and unanimously carried (4-0 in favor) to come out of Executive Session.

Resolution #2023-318: On the motion of Trustee Evans, seconded by Trustee Richards, it was resolved and unanimously carried (4-0 in favor) to authorize DMO Posella to sign a letter of intent to order an Articulating Telescopic Aerial Device with Material Handling (insulating lower arm) with 48' boom, Altec Model AT48M bucket truck per order #1466437 from Altec Industries, Inc. with a 4 year extended warranty for a total amount of \$226,467.00.”

Adjournment – **Resolution #2023-319:** On the motion of Mayor Sennett, seconded by Trustee Lynn, it was resolved and unanimously carried (4-0 in favor) to adjourn the meeting at 7:32 p.m.


Laurie A. Walter, Village Administrator/Clerk