

Village of Skaneateles
Planning Board Meeting
April 4, 2024
Skaneateles Village Hall

Consideration of possible other matters.

Present: Stephen Hartnett, Chairman
Connie Brace, Member
Albert Giannino, Member
Melissa Komanecky, Member (Videoconference)

Riccardo Galbato, Attorney for the Planning Board
John Crompt, Code Enforcement Officer
Beth O'Sullivan, Deputy Zoning Inspector
Ian Carroll, Municipal Planning and Development Coordinator
Dennis Dundon, Clerk to the Boards

Tyde Richards, Village Trustee
Bob Eggleston

Excused: Jeff Liccione, Member

At 8:00 pm, Chairman Hartnett called on Atty. Galbato for an additional matter.

Atty. Galbato stated that there is currently no mechanism in place for the Board to close stale applications on its own. He is suggesting that if an application is pending before the Board without any progress for one year, then the application may be deemed closed with no further force and effect. He continued that he recommends that the following language be forwarded to the Trustees with a recommendation that it be adopted as part of the Village code.

“Chapter 225 Zoning

Abandonment of pending applications. In the event any application for Site Plan Approval or Variance, filed after the effective date of this section remains inactive for a period of 12 months from the last regular or special meeting at which the application was reviewed by the Planning Board or Zoning Board of Appeals, such application shall be closed and of no further force or effect. Any future action thereon shall require a new application, subject to all rules and regulations in effect at such later date. The Planning Board or Zoning Board of Appeals may, in its discretion, waive a subsequent filing fee

upon such application but may not waive the application of any new rules and regulations promulgated during the period subsequent to the initial filing.

Chapter 190 Subdivision of Land

Abandonment of pending applications. In the event any application for subdivision approval filed after the effective date of this section remains inactive for a period of 12 months, from the last regular or special meeting at which the application was reviewed by the Planning Board, such application shall be closed and of no further force or effect. Any future action thereon shall require a new application, subject to all rules and regulations in effect at such later date. The Planning Board may, in its discretion, waive a subsequent filing fee upon such application but may not waive the application of any new rules and regulations promulgated during the period subsequent to the initial filing.”

Chairman Hartnett noted that the ZBA puts timelines in place in its decisions. Member Komanecky verified that inactivity is a failure to be discussed by the Board at a regular or special meeting.

Member Brace, “I move that the Planning Board recommends adoption of its recommended changes to the Village Code as discussed tonight.” Member Komanecky seconded the motion. Upon the unanimous vote of the members in favor of the motion, the motion was carried 4 – 0.

This matter was concluded at 8:04 pm.

Respectfully submitted,
Dennis Dundon, Clerk to the Boards