

Village of Skaneateles  
26 Fennell Street  
Skaneateles, NY 13152  
315-685-2118 Fax 315-685-0730

CK# 672  
pd 2/23/2024  
\$150.00

**Historical Landmarks Preservation Commission**  
Application for a Certificate of Approval

Date 2.22.2024

Name of Applicant MERLE WHITEHEAD

Address of Applicant 6505 E QUAKER ST

ORCHARD PARK, NY 14127

Telephone: Home \_\_\_\_\_

Business \_\_\_\_\_

Fax \_\_\_\_\_

Cell 315-263-5165

Application for Signage Only? (Y/N) No

Address of the building, structure or property where the proposed changes or construction is located, or where the sign is located: 28 EAST GREENSBORO ST

Owner of the above building, structure or property (If not the applicant):

Name \_\_\_\_\_

SAME

Phone \_\_\_\_\_

Address \_\_\_\_\_

Description of the work proposed: REMOVE ALUM. SIDING, REPLACE WINDOWS/DOORS 2ND & 3RD FLOOR TO MATCH ORIGINAL & MODIFIED OPENINGS. RESTORE BRICK WORK DECORATIVE METAL RAILING

Merle Whitehead  
Signature of Applicant

3/18/24  
7:00

For Office Use:

Date Application Received \_\_\_\_\_

Date of Public Hearing \_\_\_\_\_

Fee \$ \_\_\_\_\_

Date Paid \_\_\_\_\_

Tax Map Number 012-01-18.0

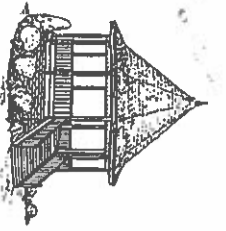
Cert. of Approval Number \_\_\_\_\_

Dated \_\_\_\_\_

Sign/Bldg. Perm. # \_\_\_\_\_

FEB 26 2024

VILLAGE OF SKANEATELES



VILLAGE OF SKANEATELES  
 26 Fennell St.  
 Skaneateles, NY 13152  
 315-685-2118

APPLICATION FOR BUILDING PERMIT

For Office Use Only  
 Fee: \_\_\_\_\_  
 Check #: \_\_\_\_\_  
 Date paid: \_\_\_\_\_  
 Permit #: \_\_\_\_\_

PROJECT ADDRESS 28 EAST GUNNESSEE ST TAX MAP ID# 012-01-18.0  
 PROPERTY OWNER MERLE WHITEHEAD PHONE # 315-263-5165  
 EMAIL ADDRESS DAVID.SIMMONS@HOWARDHUNNAN.COM

SQUARE FOOTAGE OF NEW WORK NA

DESCRIPTION OF WORK TO BE DONE (include more detail as an attachment if necessary)  
REMOVE 2ND & 3RD FLOOR. REMOVE ACUM. SIDING. REPAIRS WINDOWS/DOORS (6) MODIFY & REPAIR BRICK OPENINGS, ADD AC UNIT ON 2ND FLOOR DECK.

ACCURATE PROJECT COST \_\_\_\_\_

SQUARE FOOTAGE OF PARCEL 2600 ± SF

ZONING DISTRICT A-1 A-2 A-3 A-4 B C **(D)** PL



Setbacks - Existing Structure (Distances from structure to property or lot lines)  
 Setbacks - Proposed work

Front Yard _____ ft.	Front Yard _____ ft.
Left Side Yard _____ ft.	Left Side Yard _____ ft.
Right Side Yard _____ ft.	Right Side Yard _____ ft.
Rear Yard _____ ft.	Rear Yard _____ ft.

New connection for: (Yes/No) Sewer NO Electric Service NO Storm Sewer NO

CONTRACTOR / AGENT INFORMATION:

[ ] CONTRACTOR [X] ARCHITECT [ ] OTHER [ ] CONTRACTOR [ ] ARCHITECT [ ] LLC MGR [ ] OTHER  
 NAME ROBERT O. EGGESTON NAME \_\_\_\_\_  
 PHONE # 315 685 8144 PHONE # \_\_\_\_\_  
 ADDRESS 1391 E. GUNNESSEE ST, SKANEATELES, NY 13152 ADDRESS \_\_\_\_\_  
 EMAIL ROEGGESTON@HOTMAIL.COM EMAIL \_\_\_\_\_

CHECKLIST ITEMS: [ ] PROPERTY SURVEY [ ] STAMPED ARCHITECTURAL PLANS [ ] ASBESTOS REPORT [ ] DRAINAGE + GRADING  
 [ ] OTHER [ ] WORKMANS COMP AND LIABILITY INSURANCE [ ] JOB PROPOSAL

Detailed instructions available at Code Enforcement Office or www.villageofskaneateles.com

The Village requires that projects comply with the zoning law, and applicants and design professionals must prepare for their projects accordingly. Where practical difficulties or unnecessary hardships may result from enforcement of the strict letter of the code, applications for variances may be made to the Village Zoning Board of Appeals.

**ACKNOWLEDGEMENTS:**

- I AM THE  OWNER  APPLICANT  AGENT OF OWNER AND AM AUTHORIZED TO MAKE THIS APPLICATION.
- I AUTHORIZE THE CODE ENFORCEMENT OFFICER TO ENTER THE PROPERTY TO MAKE INSPECTIONS AS PRESCRIBED UNDER LOCAL AND STATE LAWS.
- I WILL NOTIFY THE CODE ENFORCEMENT OFFICER IMMEDIATELY OF ANY CHANGES DURING THE COURSE OF THE WORK.
- I WILL NOTIFY THE CODE ENFORCEMENT OFFICER WHEN INSPECTIONS ARE DUE.
- FURTHERMORE, I AGREE THAT THE BUILDING OR PROJECT WILL NOT BE OCCUPIED OR USED UNTIL A CERTIFICATE OF COMPLIANCE/ CERTIFICATE OF OCCUPANCY HAS BEEN ISSUED.
- The applicant and/or agent declares that the information contained in this application, and the plans, specifications and other supporting materials submitted in support of this application is true and has made such representations to induce the Village of Skaneateles to issue a Building/Zoning Permit and the applicant will comply with all laws, codes and ordinances controlling this work.

NAME of APPLICANT MERUE WHITEHEAD PHONE # 315.236.5165 EMAIL DAVID SIMMONS@HARRARD  
 ADDRESS 6505 E RIVER ST. OCHARD PARK, NY 14127 HARRARD.COM  
 SIGNED Merue Whitehead  
 DATE 2/21/24  
**FEB. 27. 2024**

*Affidavit of Applicant or Agent*

(To be completed if application is not made by the property owner)

STATE OF NEW YORK )  
 ) SS:  
 COUNTY OF ONONDAGA )

On this \_\_\_ day of \_\_, 20\_\_\_, personally appeared before me.

**FEB 26 2024**

NOTARY PUBLIC

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**For Code Enforcement Office Use Only**

Date Received \_\_\_\_\_ Date Reviewed \_\_\_\_\_  
 Application Status:  Approved  Denied

**Reasons for denial – Does Not Comply With the Following:**

Section 225-A5, Density Control Schedule for:

Front Yard Setback \_\_\_\_\_ Side Yard Setback, left \_\_\_\_\_ Side Yard Setback, Right \_\_\_\_\_  
 Rear Yard Setback \_\_\_\_\_ Percentage of Open Area \_\_\_\_\_ Both Side Yards Combined \_\_\_\_\_  
 Percentage of Structure width/lot width \_\_\_\_\_

Other Density Control Schedule \_\_\_\_\_

Section 225-69D, Non-conforming Buildings, Structures and Uses, Extension or Expansion \_\_\_\_\_  
 Section 225-14(d), Swimming Pools, 25 ft. distance to lot lines \_\_\_\_\_  
 Section 225-14C (5) (a/b), Accessory Buildings, distance to lot lines or structures \_\_\_\_\_  
 Section 225-A1-3, Permitted Use Chart \_\_\_\_\_  
 Other Sections of the Zoning Law \_\_\_\_\_

And/or Needs:

\_\_\_\_\_ Certificate of Approval from the Historical Landmarks Preservation Commission, Section 225-25  
 \_\_\_\_\_ Critical Impact Permit, per Section 225-52, form Board of Trustees  
 \_\_\_\_\_ Special Use Permit from the Zoning Board of Appeals

**Staff and boards review, as applicable:**

Planning Board Review \_\_\_\_\_ Zoning Board of Appeals Approval \_\_\_\_\_  
 Critical Impact Permit Approval \_\_\_\_\_ Historical Commission Approval \_\_\_\_\_

SIGNATURE: \_\_\_\_\_

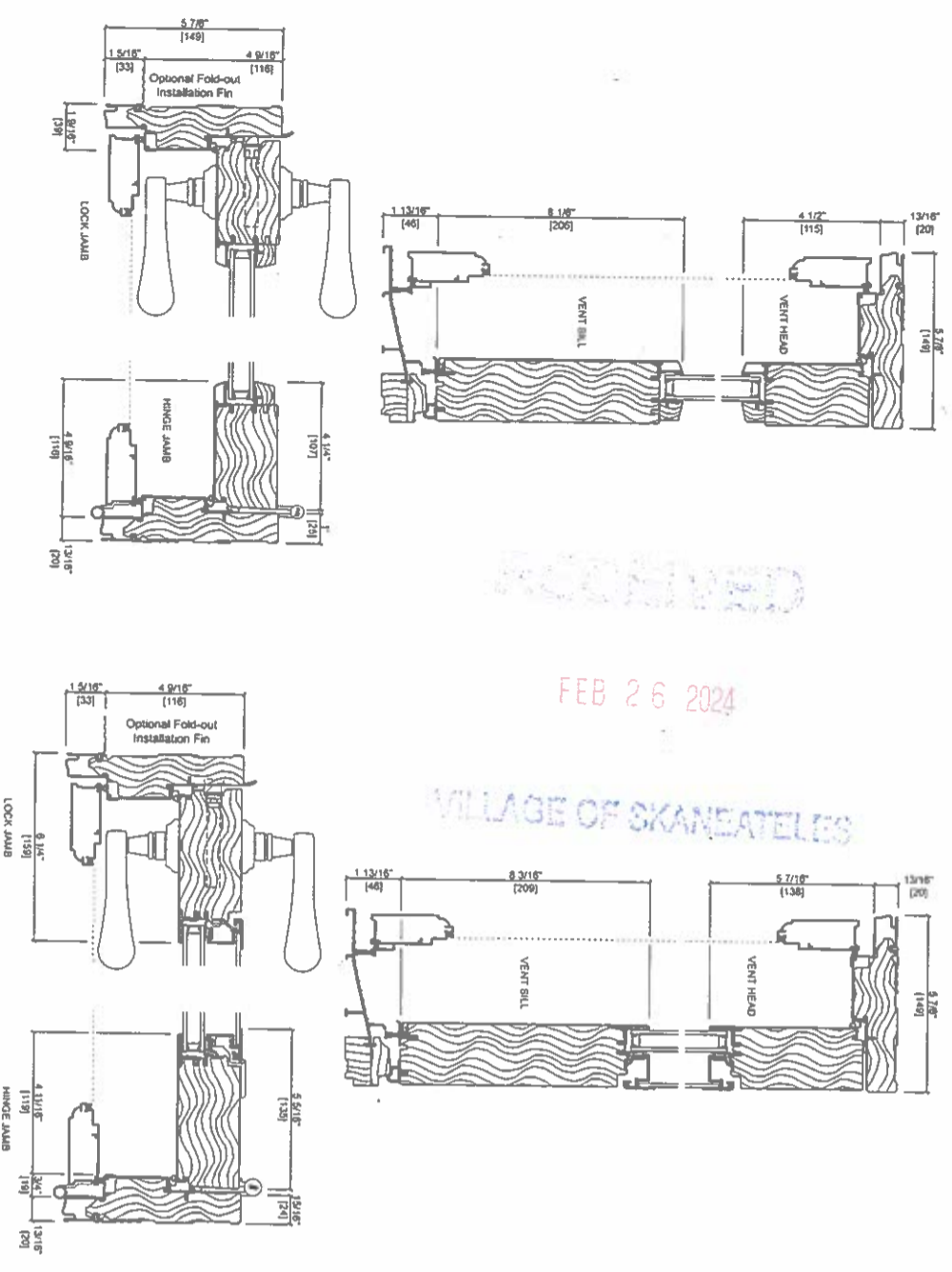


Pella®  
Lifestyle  
Series  
In-Swing  
Door



Dual-Pane

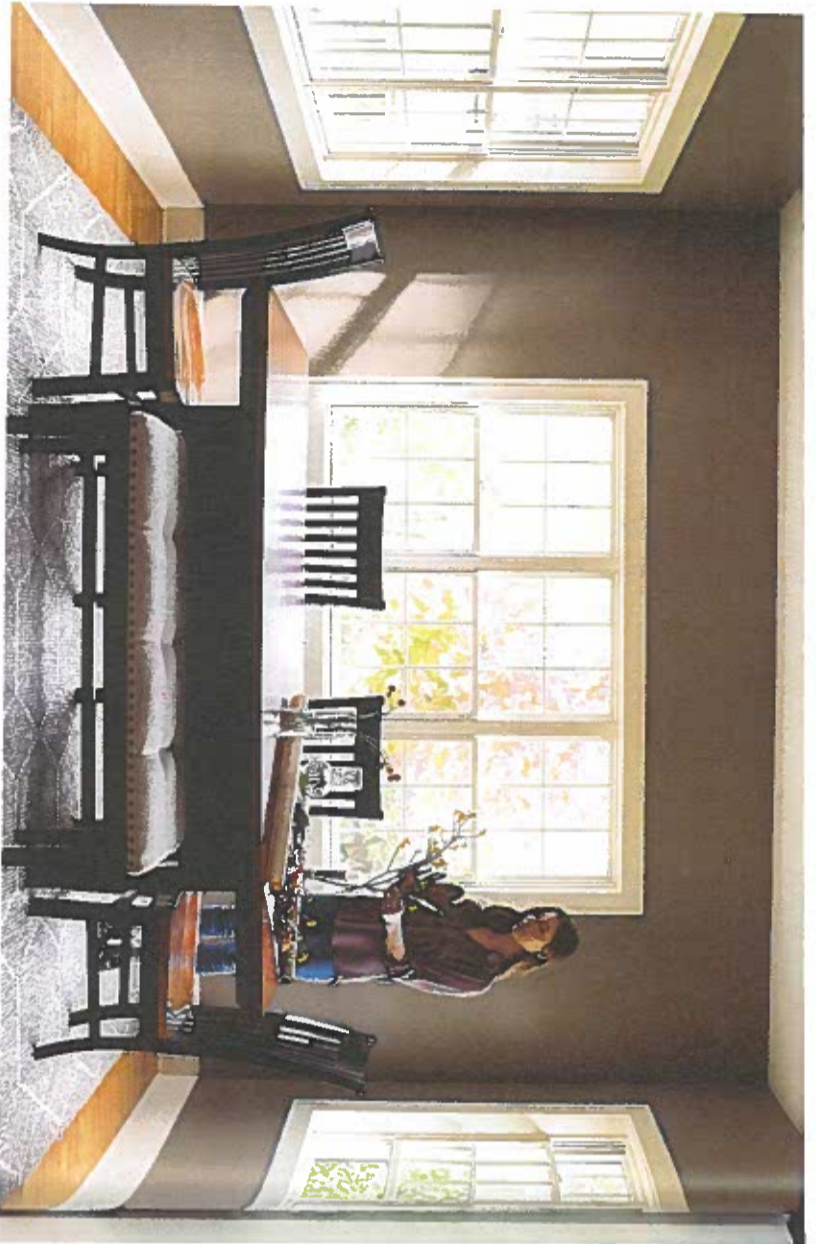
Triple-Pane



Other frame types are available.  
Not to scale. All dimensions are approximate.



Pella®  
Lifestyle  
Series  
Double-  
Hung

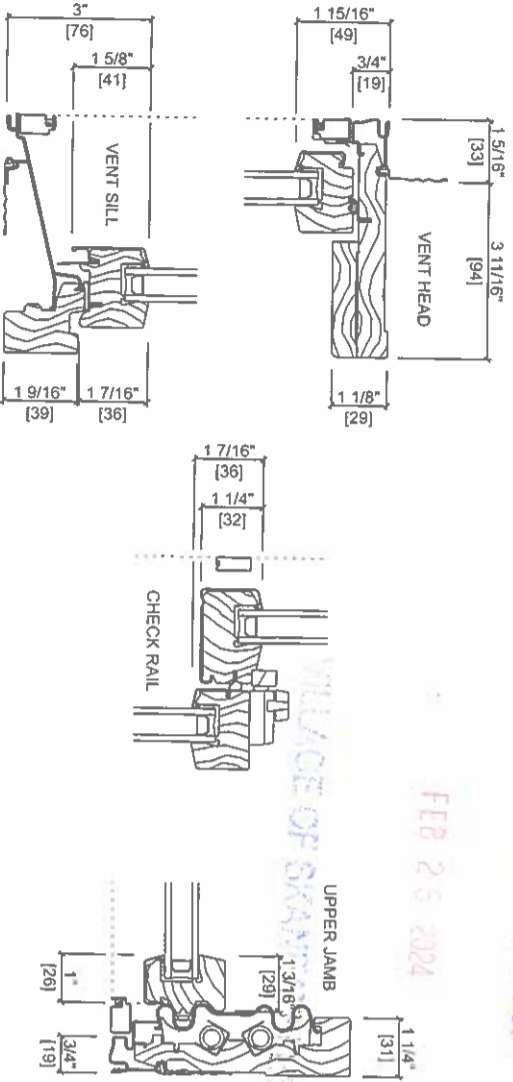


Performance Class & Grade Rating	Water Penetration Resistance	Air Infiltration,	Design Pressure	Forced Entry
LC30 - LC50	7.5 psf	0.11	30 - 50 psf	10

Thermal Performance	Type of Glazing (Argon fill)	U-Factor	SHGC	VLT %	CR	Energy Star® Capable
Vent Units (1 1/16" overall 2.5 and 3mm glass)	Advanced LowE IG	0.30 - 0.33	0.27 - 0.30	0.50 - 0.56	53 - 57	NC
	SunDefense™ Low E IG	0.29 - 0.33	0.20 - 0.22	0.46 - 0.52	53 - 58	NC, SC, S
	AdvancedComfort Low E IG	0.26 - 0.28	0.26 - 0.29	0.48 - 0.55	41 - 46	N, NC
	NaturalSun LowE IG	0.30 - 0.34	0.49 - 0.56	0.56 - 0.64	52 - 57	N

Sound Performance	Frame Size Tested	Type of Glazing	STC	OITC
1	37" x 59"	1 1/16" with 2.5mm / 2.5mm	27	23
	37" x 59"	1 1/16" with 5mm / 3mm	31	27

Code Approvals: Hailmark Certified; FPK&S; Vent=12448; TDJF; Vent=WIN/239  
See the Performance section earlier in this manual to learn more about performance standards and ratings. Performance varies based on actual product attributes.



Other frame types are available. Not to scale. All dimensions are approximate.

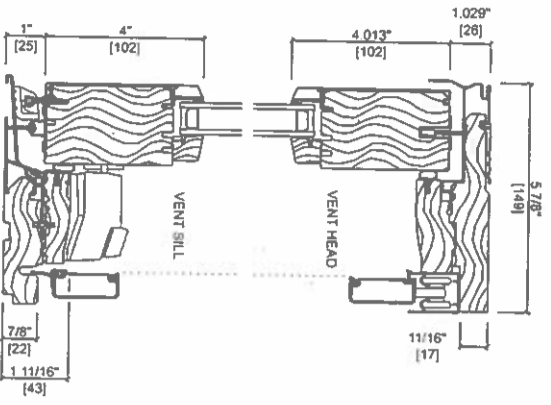


Pella®  
Lifestyle  
Series  
Sliding  
Door

Doors are Pella Lifestyle triple pane product. Windows are dual pane Imperia picture/tilted windows.



Dual-Pane  
Model 4

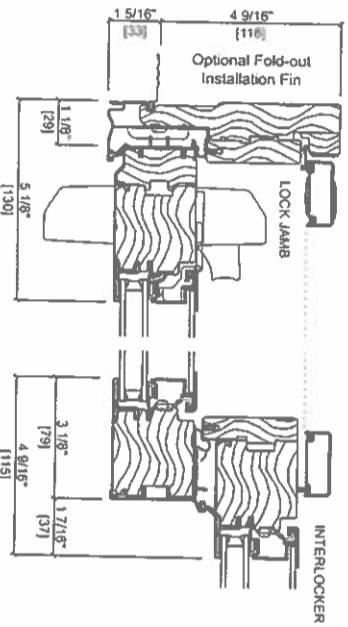
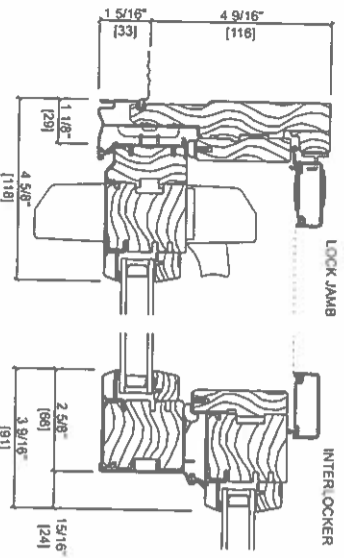
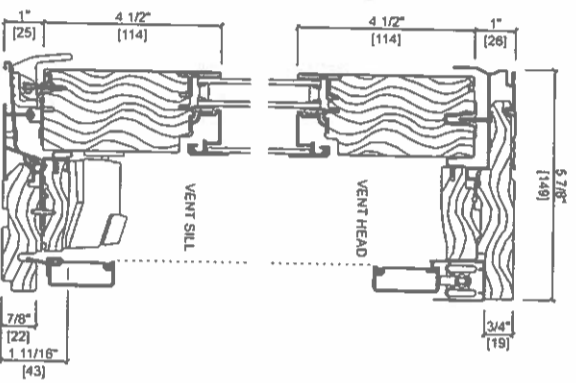


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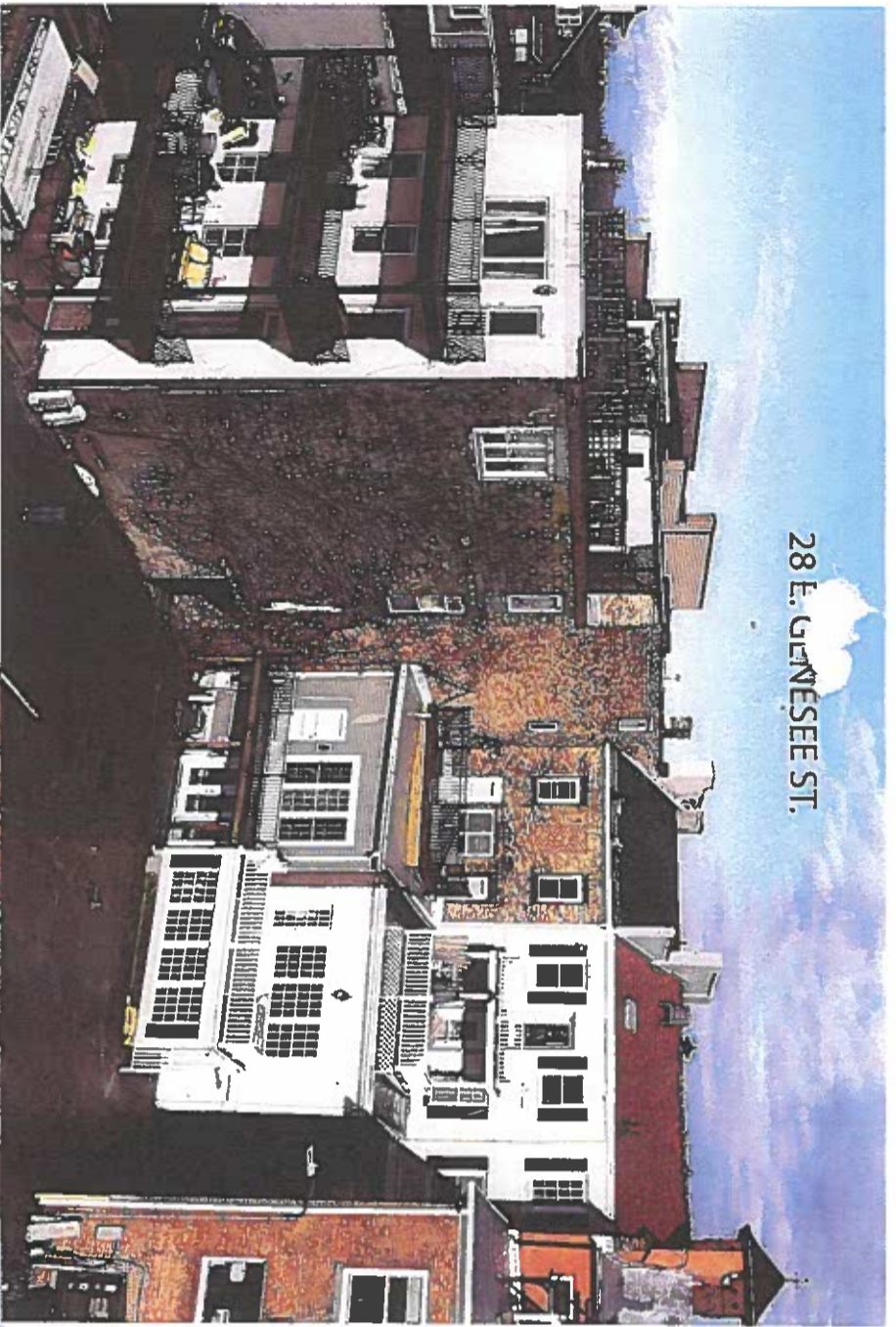
FEB 26 2024

VILLAGE OF SKANEATELES

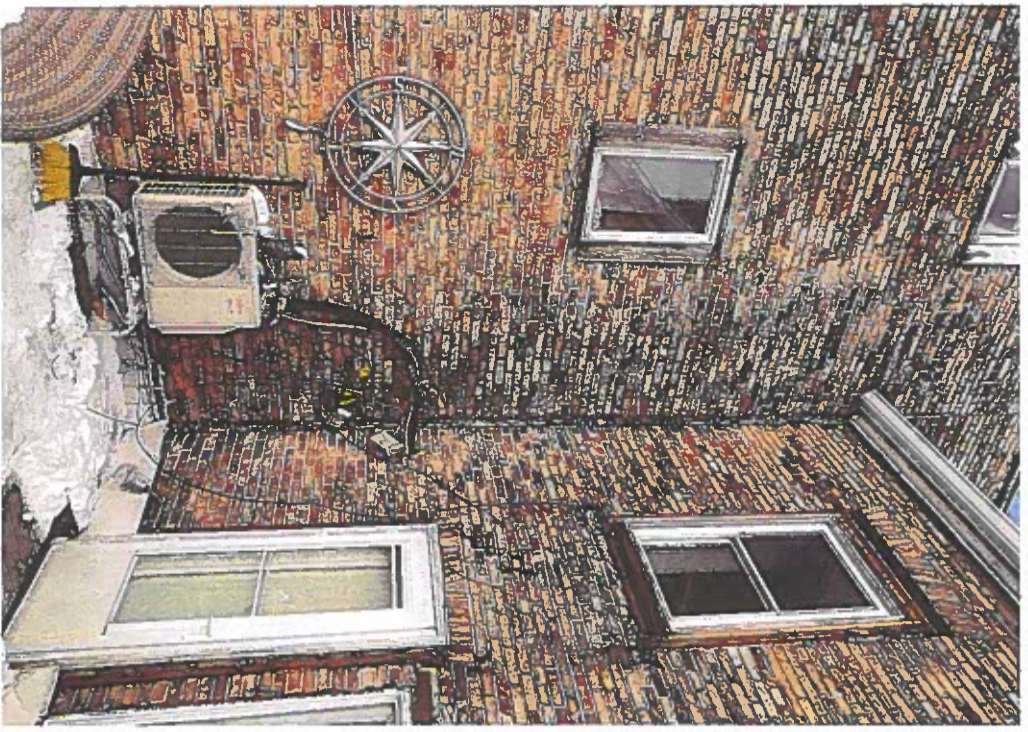
Triple-Pane



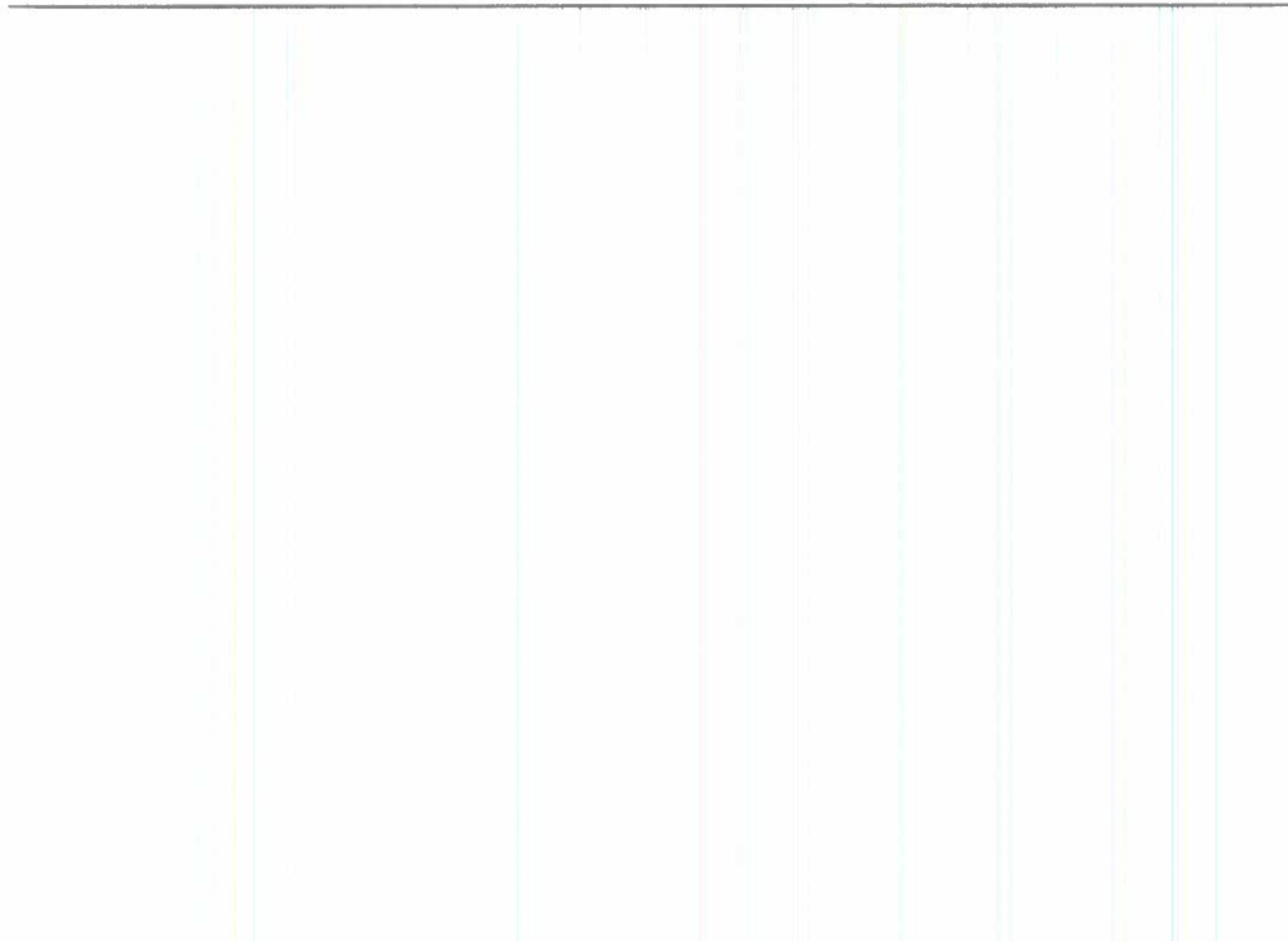
Three panel (OXO) and four panel (OXO) configurations are also available.



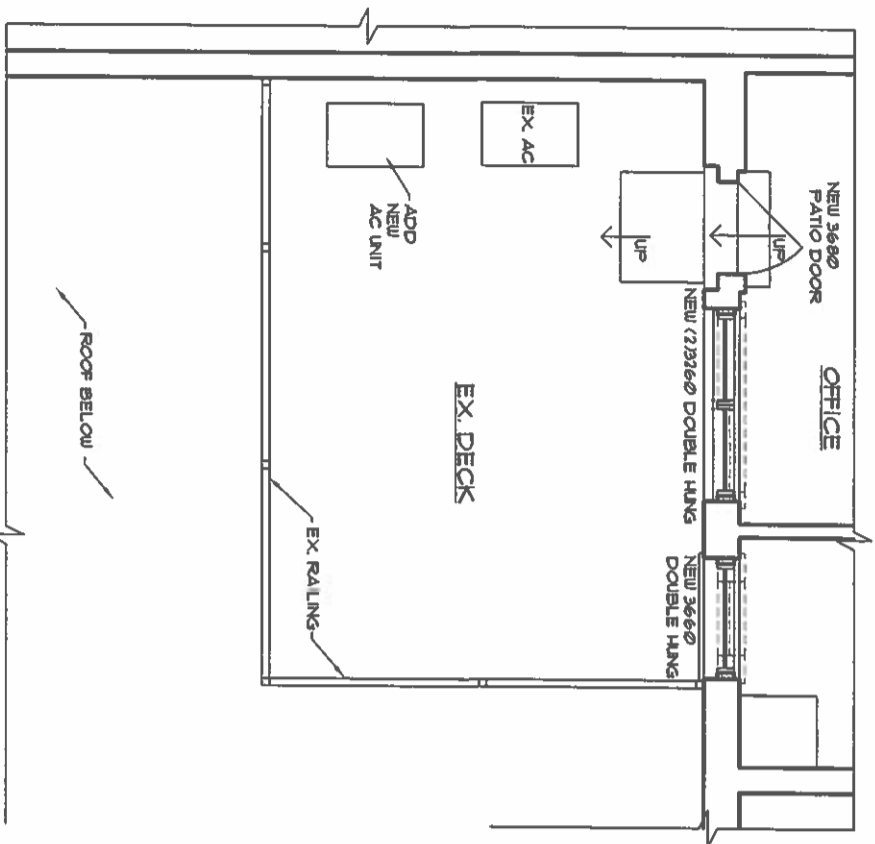
28 E. GENESEE ST.



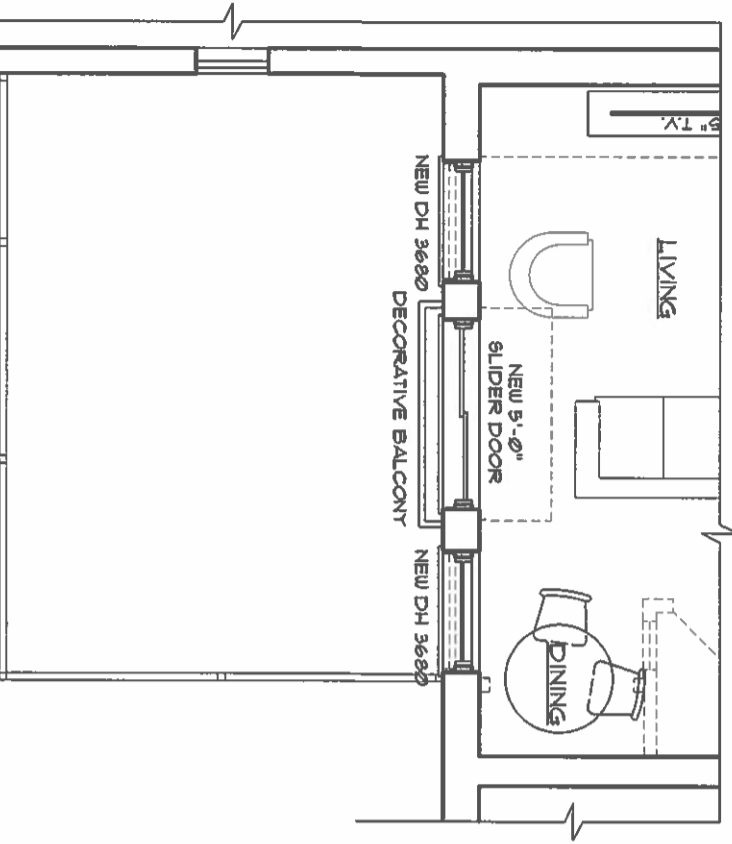
EXTERIOR



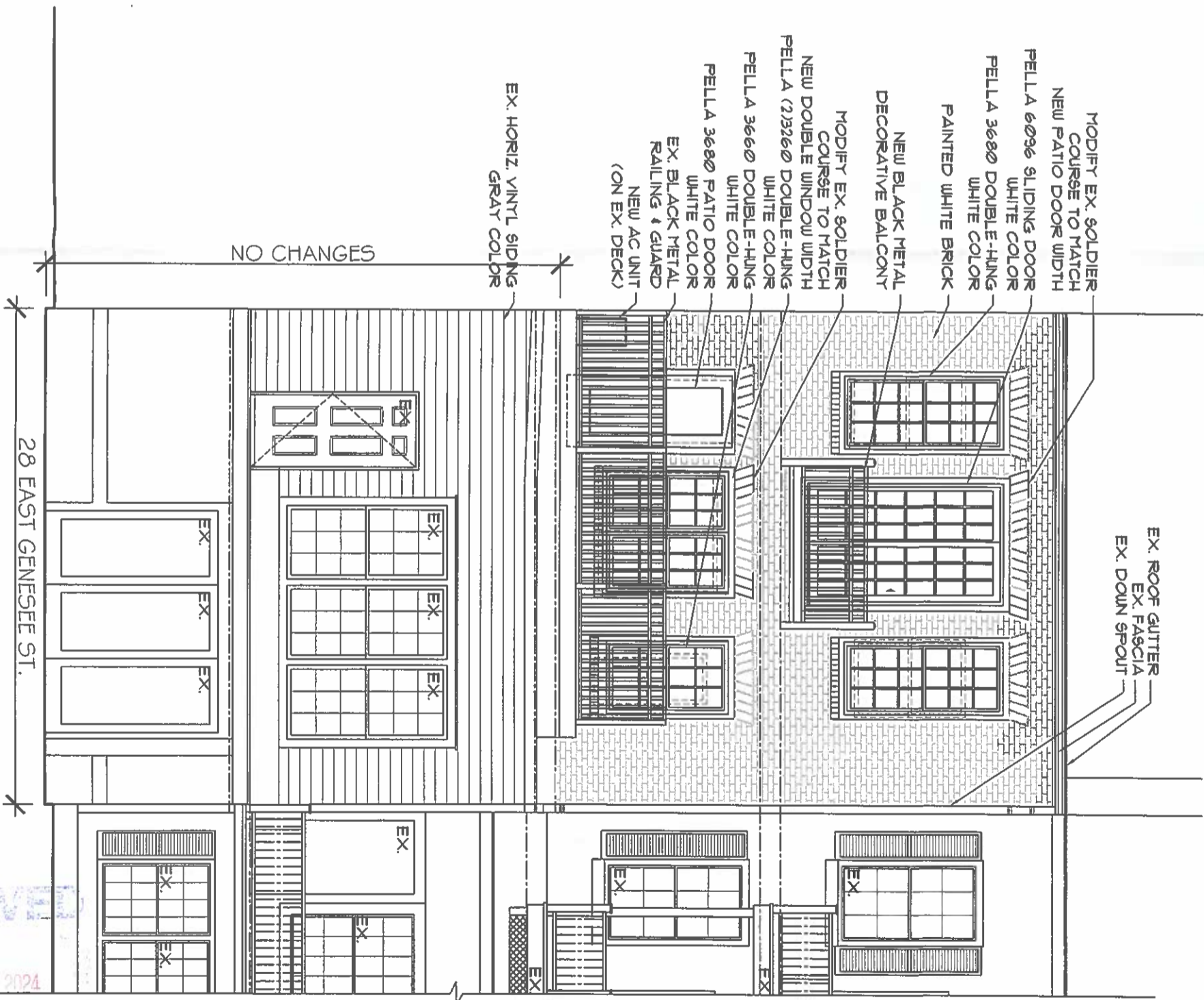




2ND FLOOR PLAN  
3/16" = 1'-0"



THIRD FLOOR PLAN  
3/16" = 1'-0"



SOUTH ELEVATION  
3/16" = 1'-0"

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FEB 26 2024

VILLAGE OF SKANEATELES

DATE: 22 FEB 2024  
1 OF 1

PROJ: 23236

**architect**  
EGGLESTON & KRENZER, ARCHITECTS PC  
1391 EAST GENESEE STREET  
SKANEATELES, NY 13152  
(315) 685-8144

**EXTERIOR ALTERATIONS**  
MERLE WHITEHEAD  
28 EAST GENESEE ST.  
VILLAGE OF SKANEATELES, NY