

part of CH # 238
#150
pd 2/6/2024

Village of Skaneateles
26 Fennell Street
Skaneateles, NY 13152

315-685-2118

Fax 315-685-0730

Historical Landmarks Preservation Commission

Application for a Certificate of Approval

Date 1/08/24

Name of Applicant Mattie Tracy

Address of Applicant 1890 Sugar Maple Lane Skaneateles NY 13152

Telephone: Home _____ Business _____

Email snowandrose@yahoo.com Cell 315 283 0012

SNOWANDROSE@YAHOO.COM

Application for Signage Only? (Y/N) _____

Address of the building, structure or property where the proposed changes or construction is located, or where the sign is located: 24 E. Genesee St. Skaneateles NY

13152

Owner of the above building, structure or property (If not the applicant):

Name Applicant Phone _____

Address _____

Description of the work proposed: Black w/ gold lettering sign to be installed using the previously used brackets

Mattie Tracy
Signature of Applicant

For Office Use:

Date Application Received _____ Date of Public Hearing _____

Fee \$ _____ Date Paid _____ Tax Map Number _____

Cert. of Approval Number _____ Dated _____ Sign/Bldg. Perm. # _____

Village of Skaneateles
26 Fennell Street
Skaneateles, NY 13152
315-685-2118 Fax 315-685-0730

pd \$50.00
2/6/2024

INSTRUCTIONS FOR APPLICATION FOR SIGN PERMIT

This application for a Sign Permit is made pursuant to the provisions of Article XII of Local Law #2 of 1975
(Zoning Law of the Village of Skaneateles)

1. Please prepare this application by printing in ink or by computer and return to the Code Enforcement Officer. Items #2, #3, #4, #5 must be included with the application.
2. A detailed drawing of the sign shall accompany the application. Drawing(s) shall show:
 - a. outer dimensions of the sign
 - b. all lettering on the sign's face
 - c. size of lettering
 - d. any lighting proposed
 - e. if applicable, any special requirements of the Historical Preservation Commission
3. An up to date property survey map showing the building where the sign will be displayed, the location of the sign on the building-or-location of the sign on the property
4. FEES: All applications must be accompanied by a **non-refundable fee of \$50.00**
5. The statement of the Owner, signed and dated- below

I DECLARE that I am the owner of the building/property upon which the sign shall be erected/installed/displayed, and hereby consent to the erection/installation/display of said sign.

Dated 1/08/24

Matthie Tracy
Signature

Matthie Tracy
Printed or Typed Name of Owner

Office Use:

Date Received 2/6/24

Review Completed _____

Tax Map Number _____

Fee Collected & Date _____

APPROVED _____

DENIED

PERMIT NUMBER _____

Reason for Denial _____

Historic Commission Approval Date _____ ZBA Approval Date _____

Historic Commission Certificate Approval Number _____

Code Enforcement Officer



2' x 8' Centra (PVC)

Router cut dimensional
sign

Black with gold lettering

Sign to be installed using the mounting
brackets used for the previous
sign

Approx cost \$1400 -1600



Tony's Sign Shop
26 Osborne St
Auburn, NY 13021
315-406-5514

