

Village of Skaneateles
Cemetery Board of Lake View Cemetery
Regular Meeting – January 15, 2019

Present: Rob Gray, Chairman
Pete Buehler, Commissioner
Mary Marshall, Commissioner
Sue Murphy, Commissioner
Jorge Batlle, Cemetery Administrator

Chairman Gray called the meeting to order at 9:06 am.

Minutes – On the motion of Comm. Marshall, seconded by Comm. Buehler, the Board approved the minutes from the December 18, 2018 meeting, upon the unanimous vote among the members present in favor of the motion, it was carried 4-0.

Status of Grant Application – Trustee Dove emailed Deputy Clerk-Treas. Karlik and said that since the application has been passed on to DASNY, the outcome is looking positive. Clerk-Treas. Couch will update Trustee Dove if she hears any new information.

Budget Review – Printed summaries of the revenues and expenditures for the cemetery were given to each Board member to review. More detailed ledgers were displayed on the big screen. (DTC) Karlik reviewed the revenue and expenditure accounts with the Board. She commented that the balance in each expenditure account needs to be used by May 31, 2019. She noted that the tree maintenance account has not been used, so there is still \$3,200 to spend on trees and bushes. Comm. Murphy asked what the new equipment line was for, and (DTC) Karlik explained that the \$5900 is budgeted yearly, and it is most commonly used to replace one of two lawn mowers for the cemetery. Mr. Batlle asked if there was a revenue line for use of the chapel. It appears that the revenue for the use of the chapel and vault has been recorded in the expenditure account, A8810.41, which is the materials/supplies account. This will have to be changed immediately and for next fiscal year. Mr. Batlle would like to see this revenue separate so that it is clear how much has been earned. (DTC) Karlik will discuss this with Clerk-Treas. Couch to make sure that the revenue is recorded correctly. Mr. Batlle pointed out that the tailgate dump box for the new utility vehicle came out of this fiscal year from materials/supplies. This could've been coded to new equipment. It can be moved to the new equipment line if there is no plan to purchase a new mower. (DTC) Karlik said that the budget preparation begins in February and March, so the Board may want to keep an eye on the revenues and expenditures to prepare for the next fiscal year. She also said that research on reserve accounts still needs to be reviewed to make sure it is setup properly.

Cemetery Administrator – Mr. Batlle said it has been quiet, but there have been a few people showing interest in graves. He is waiting to hear back from Donna Parro who is interested in purchasing four graves. Mr. Batlle has told potential buyers about Mr. Tauro's graves that are for sale, but there has not been any interest.

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A Village Minute – Trustee Dove could not make it to the meeting. There was no new information to convey to the Board.

Transactions – No transactions.

Other Business – Deputy Chair Shappell provided (DTC) Karlik with totals for the 2018 year. There were 35 total burials; 23 cremations and 12 full burials. There were 13 lots sold; 24 graves all together.

Next Meeting – The next meeting has been scheduled for February 12, 2019, at 9:04 am.

On the motion of Comm. Marshall, seconded by Comm. Murphy, this meeting was adjourned at 9:26 am.

Respectfully Submitted,

Kierstin Karlik

Kierstin Karlik
Deputy Clerk-Treasurer