

VILLAGE OF SKANEATELES
MUNICIPAL BOARD
MINUTES OF REGULAR MEETING – October 15, 2012

Present: Chairman Peter Moffa, Commissioners Blackler, Blackwell and Hall. Advisor Dienst, DMO Lotkowitz.

Minutes: The minutes from the meeting of September 24, 2012 were approved as corrected on motion by Comm. Hall, seconded by Comm. Blackler. Chairman Moffa, and Comms. Blackler and Hall voted in favor, with Comm. Blackwell abstaining.

Chairman Moffa called the meeting to order at 7:01 pm.

AMR – DMO Lotkowitz reported a slow month with 6 electric and 16 water meters installed. Sensus has provided a proposal to finish the conversion by year-end, at a cost of some \$150 per meter, including scheduling the installation, the installation itself, running necessary wiring, and preparing the exterior access point. The Board concluded that the price is somewhat more than the cost of having Village employees do the work. DMO will work with the Village Board to determine their interest in using additional resources.

Community Center – DMO Lotkowitz reported that he has not heard anything back from PSC staff on the State Street feed. Absent a breakthrough as a result of the PSC's discussions with National Grid, the more expensive Jordan Street augmentation route will be required.

Tallcot Lane Waterline - DMO Lotkowitz reported that he is still waiting for one more easement to be obtained. The Board agreed to take this matter off the active agenda until such time as the easement is obtained.

WWTP-RBC-update – Chairman Moffa observed that this is pretty much done, except for the drives. DMO Lotkowitz reported that the Village has received the drives on site, which now must be positioned in place and installed, without benefit of the crane that was used for the RBCs. The old drives are working, so the timetable is not critical. The new RBCs are turning and the bugs are growing. Regular sampling for DEC has been reinstated. Effluent levels all look good; ammonia is slightly elevated, due to 4th stage not being fully developed.

URD Serv.-Fennell/Jordan Streets Design - DMO Lotkowitz reported that he had received a cost estimate for putting the Fennell and Jordan Streets aerial feeds underground. Without including estimates for contingency, street lighting, service connections or removals, the cost for the Jordan feeder is about \$104,100 and the cost for the Fennell feeder is about \$876,200, so the combined project closely approaches \$1MM. The Board estimated that with some ball-park estimates for those excluded items that the full cost might be roughly \$1.3MM. Decisions are yet to be made on the amount to be absorbed by the ratepayers and the amount that will fall to the property owners that receive service from these feeds, as well as the costs that will be

covered by other utilities attached to those particular poles. The Board believes that the Village fully absorbed all costs for the rearrangements on Genesee Street, but that was a long time ago. The Municipal Board requested a full estimate for its November meeting – as total a picture as can be determined.

Master Plan of Village Electric System – Chairman Moffa handed out draft Section 3 for review prior to the November meeting. Alan Dolmatch has prepared the written portion and DMO Lotkowitz has added tables and charts. The project, comprised of 10 sections is coming together.

Comm. Blackwell asked again about the deficiencies in the underground plant that were recently documented in photographs. DMO Lotkowitz assured him that all these items are part of the PSC-mandated inspection report deficiency action plan that was submitted in July. The DMO gave a copy of the plan to Comm. Blackwell. Necessary corrective actions have been prioritized as A, B or C. The A items are to be completed within 12 months. The B items have a 3 to 5 year completion window, and the C items are expected to take 5 years to complete. DMO Lotkowitz has directed his staff to attack the A items and bring them to quick resolution as a first priority. DMO Lotkowitz assured the Board that regardless of priorities, safety of the Village employees and residents is his #1 concern.

Ephesus Technologies Demo of LED Street Lighting - Only the 2 Parkside units have been received; the Genesee St. units are still pending, as is the circuitry for remote level adjustments. DMO Lotkowitz proposed the locations within Parkside, the Chairman concurred. The DMO said that he had been contacted by another major vendor offering both cobra heads and ornamentals and that prices are definitely trending downward.

Generally, all the LED units accomplish light direction by shading and the optics inside the units. Increasingly, manufacturers are offering LED solutions on their most popular lighting units. Power consumption is much lower, but paradoxically, heat dissipation is an issue. The large fins around the LED lights are designed to conduct the heat away from the circuit board.

CFA Grant Submission for Renovation of Old Fire Station – Our scored application is still in Albany awaiting the Governor's action. In our renovation, we are proceeding as if there will be no grant -- but are still planning to include LED lighting and the geothermal system. DMO Lotkowitz is confident that even with just those improvements that the building can be LEED certified, perhaps as high as silver or gold. If the grant is obtained, upgraded insulation and the photovoltaic generation equipment will be implemented to make the building a “net zero” consumer of energy.

Water System Asset Management Plan and Study - This project really kicked off last week, with GHD surveying hydrant valves and street valves. Tuesday October 16, hydrants will be tested for flow and pressure at 6 locations in the Village, some extremities of the system and a couple of representative locations in the middle. The purpose is to develop data to calibrate the model. On Wednesday October 17, GHD will do a pipe condition test, probably on Onondaga Street; by opening hydrants and taking readings they can determine the roughness coefficient. Chairman Moffa indicated “that is your most highly variable factor in the transmission.”

DMO Lotkowitz indicated that while gathering data, he discovered that there are several hydrants that are on the 12 inch distribution already. That line is the main from the water plant that pumps up to the tower. That is a good result, because he wants to use that main to enhance flow and pressure. If that main can be tapped for more distribution, it can be used as potable water because the UV treatment system has reduced the need for chlorine contact time within the tank. Fire flow may be enhanced in the future by means of pipes that enable firefighters to take water directly from the lake, representing a second source of water.

Carbon Footprint Study – After being contacted by DMO Lotkowitz, the CNY Regional Planning and Development Board reported that they are finishing the village inventory and that the full study should be concluded and delivered within two weeks.

Municipality LED Lighting Grant – DMO Lotkowitz is evaluating the DPW building as a candidate for these NYSERDA funds. These are reimbursement funds for LED lighting fixtures that can be acquired today to replace other lighting technologies.

Invoice from EJP for tower work in AMR implementation – DMO Lotkowitz indicated that all the elements of Phase 1 have been satisfied and that the remainder of the cost represented by this invoice (\$37,500) should be paid. **Comm. Hall moved to recommend that the invoice be paid with Chairman Moffa seconding the motion.** Chairman Moffa, and Comms. Blackler and Hall voted in favor, with Comm. Blackwell voting present. The Board recommends that the invoice be paid.

HMT Report - Bob circulated information to the Board on High Voltage Maintenance and Technical Services. Feedback from the engineers recommended that we dry out the voltage regulators. The Board concurs that safety is paramount.

Meeting schedule – The Board discussed the possibility of moving its regular meeting to either the second or fourth Wednesday of the month. Mr. Dundon expressed that he has a conflict on the second Wednesday alternative. The Board agreed that it would like to shift its regular meetings from the third Monday of the month to the fourth Wednesday of the month. This change will be effective with the November meeting. Because of the holidays, the Board will confirm a December meeting date at the next meeting.

New Victory Sports Complex - The Board discussed this pending development on the east side of the Town, between Windward Estates and Sachem Drive. The estimated water requirements were to be some 6,700 GPD two years ago. Since then, rumors suggest that the scope of this complex has increased greatly, with one estimate of 1 million visitors per year. That suggests that the usage may be under-forecasted. We need defined requirements for this complex's water supply needs. The Village has a limit to its water supply. Beyond a certain point, that complex would have to supply its own water needs. DMO Lotkowitz is going to try to benchmark the water usage at a similar facility in Pennsylvania and will discuss the Board's concerns with the Mayor.

Next meeting - The Board agreed to hold its next meeting on November 28, 2012.

Upon motion of Comm. Blackwell, seconded by Comm. Hall, the meeting adjourned at 8:17 pm.

Respectfully submitted,

Dennis Dundon
Clerk to the Boards