

REGULAR MEETING, MUNICIPAL BOARD
MONDAY, MARCH 19, 2012
7:00 P.M.

Present: Commissioners: Blackwell, Dolmatch, Hall, and Moffa, and DMO Lotkowitz.

Absent: Commissioner Blackler

Minutes: Comm. Moffa asked if anyone had edits to the February 27th minutes. None were offered so, by unanimous vote of those who were present at that meeting, the minutes were approved, (2-0).

Cryptosporidium-UV Project Status: DMO Lotkowitz reported that one of our existing pumps had the VFD (Variable Frequency Drive) attached to it last week. Today one of the new pumps was installed mechanically, not electrically. Its only ½ of a percent shy in efficiency of the specification. The other new pump is still being worked on as its 1 ½ points lower than it should be. Requirements will be met by the end of the month in order to receive the grant. DMO Lotkowitz will be making sure for the next couple of weeks that reporting is handled properly. There are various forms to fill out and the system will need to be calibrated properly. Comm. Dolmatch asked if Shawn Rush, the engineer from the DOH (Department of Health), will be out to inspect the system. DMO Lotkowitz said she will.

AMR: DMO Lotkowitz stated that since February 6th, the system is now able to read an additional 152 water meters, and 12 electric meters due to the meter end-points being installed. Comm. Blackwell asked him what the total number of meters installed is. DMO Lotkowitz stated that 805 water meters installed and reading and 1442 electric meters have been installed and are reading. DMO Lotkowitz stated we have approximately 300 water and about 100 electric meters left to go. He reminded that the original proposal indicated there were a lot of existing meters that were easily converted (with endpoints installed) to AMR and that is what they have been working on. There are approximately 100 left of those before they will start installing new meters. Due to the mild winter, progress is ahead of schedule. Comm. Hall inquired about the new billing system. DMO Lotkowitz stated billing software expenses, the infrastructure upgrades including new servers, will be in the upcoming budget. Comm. Blackwell asked about the current billing process. DMO Lotkowitz said he trained last week on the batch resetting process for the Demand meters. He explained that the billing systems' non-collector route, which is the route for the demand meters, has been worked out. The interface now identifies the "(D)" in the appropriate field and readings will be read into the system properly. Comm. Blackwell asked about the office's billing procedure and how efficient we are or aren't now in getting bills out to the residents. DMO Lotkowitz doesn't know what the office billing procedure is currently and if any more or less work is being created or alleviated. Discussion ensued amongst the members regarding EJP's contract contents in reference to the system's "seamless" transition with our current billing software and the ease we'd have in producing bills. DMO Lotkowitz is unaware of the contract Commissioners Blackwell, Dolmatch & Moffa are referring to. He has a copy signed by former DMO Hunt that doesn't discuss AMR producing bills. Comm. Dolmatch asked the DMO what the Town's (Bridgette's) understanding of the contract is. DMO Lotkowitz doesn't know what their understanding is. Commissioners Blackwell, Dolmatch and Moffa all remember work sessions with the vendor EJP/Sensus, stating procedures that would automatically generate bills seamlessly with our current system. Comm. Hall would like the contract revisited. **Comm. Blackwell offered to look up the details of the contract prior to next meeting.** Comm. Blackwell asked DMO Lotkowitz how many meters the Town has left to install. DMO Lotkowitz thinks they have the same number of meters total that we have, around 1300, and that they have 300 left to install. He's not sure if they are all working but he is pretty sure the town hasn't needed to install a transmitter yet, when they had budgeted for two.

Community Center Impact Study: DMO Lotkowitz stated that we are still working towards using the existing infrastructure as a secondary delivery point to multiple customers including the Community Center/YMCA. There will be a strategy session on Friday, March 23, 2012. Comm. Blackwell asked when the last meeting was held. DMO Lotkowitz stated it was sometime prior to the February school break.

Hydro-Power Increase: DMO Lotkowitz had no update; he is playing phone tag with his contact at NYPA (New York Power Authority). Comm. Blackwell asked if he can get an update for the next meeting. DMO Lotkowitz hopes to hear from her within the next month.

Tallcot Lane Waterline: DMO Lotkowitz sent a plan to the surveyors showing where he wants to put the water line. They will start drafting the easement requirements. As soon as Attorney Byrne receives those from the surveyor and works out the details, we can get them signed and move forward.

WWTP-RBC Repairs: DMO Lotkowitz repeated last meetings update that the submittals were rejected from the low-bidding vendor, due to the RBC's supports not being stainless steel. Attorney Byrne wrote the vendor and requested a reply prior to Tuesday, March 20, 2012. He will know more after the Village Board meeting on Thursday, March 22, 2012, when they take direction. If there is no resolution the next lowest bidding vendor will be contacted.

Independent Energy Efficiency Program (IEEP) Update: The first reimbursement check of \$30,000 was received in the Village Clerk's office on March 13th.

Master Plan-Village Electric System: Comm. Moffa questioned the members on the approach they feel would be best in moving ahead. Comm. Blackwell recommended that the entire Village, the Water & Sewer depts., also need a master plan. Comm. Moffa doesn't disagree, but feels we need to forge ahead with the electric system, as it's most vulnerable. Comm. Blackwell asked him to clarify what he means by "vulnerable" to which Comm. Moffa stated, "Danger, weakness, and the need to accommodate a new customer." Comm. Dolmatch explained that the best of all possible worlds would be the Comprehensive Plan which would also include: where and what kind of growth, land uses, and zoning in the Village, but it's not being worked on currently. He continued that we have the immediate expectation of rate changes to which we need to gather information on future capital improvements to be included in an analysis. He also proceeded to explain how each of the members could volunteer for or be assigned to various segments of his outline to be reported on next meeting and then "homogenized" by DMO Lotkowitz or a third party and placed into document form. Comm. Moffa explained that he won't be volunteering; he can't deal with the electrical. Comm. Blackwell volunteered to work on the "goals". Comm. Dolmatch volunteered to work on the "usage trends and patterns". He asked Comm. Hall if he would like to work on the "existing system description", to which Comm. Hall obliged. All volunteers agreed to put something together, as far as structure goes, for the next meeting. The important thing noted is to get the logic and the form correct, not the facts. The facts will all get squared away, as it is worked over.

CNY Climate Change Innovation Grant/Program: DMO Lotkowitz reported that he obtained the necessary information from the Village Office regarding the municipal buildings' power consumption. He will forward on to the students, along with additional information he will supply. He recapped the program described last meeting (in minutes). Comm. Blackwell asked if a Climate Change energy project was chosen yet. DMO Lotkowitz stated that a project was not chosen yet, as the survey has not been completed.

Reservoirs' Future-Town & Village-Plumley Report: Comm. Moffa asked the members to think about the decommissioning of the two tanks/reservoirs referred to in the email Attorney Byrne sent earlier in the day. All had not seen the email or its attachments. The exact layout of the reservoirs and their physical aspects were discussed. Filling them in seemed to be the most favorable amongst the members, but more thought will be given on the topic. There is no timeline for this, only that the Town has to sever its connection to it/them and is responsible to decommission the one they've been leasing from the Village. **Comm. Blackwell asked DMO Lotkowitz to find out how old the tanks are for the next meeting.**

Next Meeting: The next meeting is Monday, April 23, 2012 at 7:00 p.m. It is understood neither Clerk Clark nor Commissioner Dolmatch will both be available to attend.

Adjournment: Motion--On a motion of Com. Hall, seconded by Com. Blackwell and passed unanimously, the meeting was adjourned at 8:15 p.m.

Audrey C. Clark
Deputy Clerk/Treasurer

