

**VILLAGE OF SKANEATELES
MUNICIPAL BOARD
MONDAY, MAY 19, 2008
7:00 PM
at the Village Office**

Old Business

1. Approval of Minutes from the Meeting of April 21, 2008
2. Updates of ongoing activity
 - a. AMR Status – Meter selection, quantity, delivery date(s) and start of installation
 - b. Electrical Consultant contract approval and initial assignment
 - c. Dispatch Center water alarm relocation-timing, cost and available budget, alarm technology
 - d. Village Board actions on Resolution #2008-1 and #2008-2; status of plan to schedule:
 - U/V – Cryptosporidium eradication system design and installation
 - Capacity/Vulnerability/Emergency Response Plan development
 - e. Electrical system changes – added/altered customers and facilities

New Business

1. Discussion of Municipal Board Organization memo
 - a. Modifications to memo
 - b. Action on the memo – Vote on sending it to the Village Board
2. Discussion and assignments to create an up to date and maintainable **Project List**
3. Discussion of and assignment of responsibility for the creation of an action plan for a **Capital Assets Inventory** to be used for long range capital planning
4. Development of a needs assessment (N/A) listing all intended uses and data needs (in house vs. consultant) – describe N/A process
 - a. Inventory model selection process/role of outside consultants
 - b. Assets to be included (see N/A)
 - c. Data required
 - d. Integration of available documents and information – action plan for updating of Village Base Maps/CAD drawings
 - e. Schedule for establishing the inventory
 - f. Condition survey requirements and methods
 - g. Involvement of interns/students/part time low cost help
 - h. First application
5. Regulatory Issues Update (NYMPA, DOH, DEC, etc.) – NYMPA purchased power (congestion and green house gas rate increases) and NYMPA Demand Response Program
6. Next Meeting – June 16