REGULAR MEETING, MUNICIPAL BOARD
MONDAY, JULY 25, 2011
7:00 P.M.

Present
Commissioners: Blackler, Dolmatch, Hall and Moffa, DMO Lotkowictz and Tom Turo of CHA.

Minutes
On a motion by Comm. Dolmatch seconded by Comm. Hall, the meeting minutes from 6/20/11 were approved (4-0).

OLD BUSINESS
Cryptosporidium-UV Project Status
Contingency/Equipment pricing-DMO Lotkowictz provided everyone with a draft UV Budget analysis showing a contingency of $45,322, as well as a monetary draw-schedule for its construction. A pre-construction meeting was held on 7/14/11 with contractors and the mayor attending. A notice to proceed has been given by the Village Board. Minutes of that meeting will be prepared by GHD. Trojan Industries has confirmed its intention to deliver its equipment for the project to the contractor without any up-charge for purchase order date slippage.

One VSD Pump, Grant Available-**DMO Lotkowictz will explore whether a single VSD pump meets the State's criteria and if so, a portion of the grant may still be available to the Village.**

Insulation/Energy Conservation Program Update
Insulation Program/Other IEEP programs-DMO Lotkowictz provided everyone with IEEP's Insulation Program's objectives, as well as a matrix showing the program status for all IEEP participating municipalities. The matrix shows the Village of Skaneateles as having 6 programs planned out of the 33 available with none yet operational. In comparison, Solvay has 24 programs operational and only 4 planned.

Appliance Rebate/CFL Programs-There were no updates. Comm. Moffa asked what amount we are obligated to come up with in savings per year. He remembers the former DMO stating we needed to spend $30,000.00 per year on IEEP programs. **DMO Lotkowictz will research.**

CNY Climate Change Innovation Program
Inventory Assistance Status-The Onondaga County Planning Agency (OCPA) returned the signed contract. DMO Lotkowictz met with Sam Gordon, who is looking into partnering with a SUNY/ESF professor and his students to evaluate greenhouse gas inventories for three small Villages in the spring. This will be solidified in November/December. DMO Lotkowictz stated the OCPA is also able to offer 40-80 hrs of consultation assistance with their Comprehensive Plans. Comm. Dolmatch, also a Comprehensive Planning Committee member, requested that DMO Lotkowictz send him an email giving those specific details. **DMO Lotkowictz said he would research the contract and provide Comm. Dolmatch with the details.**

Solar Carport-There was no report.

AMR
Project Costs-DMO Lotkowictz distributed his AMR Expenditure spreadsheet as of 5/31/11. He stated it does not reflect the approximate $10,000 in savings realized in May, due to quotes obtained for the large-diameter, district meters. He has ordered three of the four meters from Neptune at a cost of $8000.00 as opposed to the $18,240.00 projected on the Expenditure spreadsheet. The fourth district meter only needs a head replaced. **Comm. Moffa's requested that the spreadsheet be updated for the next meeting.** DMO Lotkowictz will wait for the exact figure when the meters are received before he updates. DMO Lotkowictz reported that there was no significant progress installing meters, as there is a staffing issue that needs to be resolved. He also stated the software was recently updated in the tower site. As a result of that we now have the capability of plugging in multipliers, as the water meters are installed. There are still a few bugs to work out. There will be a test in August after the billing for July has been completed.

Rate Calculation for Electric billing to residents

Wilson Rate Study-DMO Lotkowictz stated that the Curt Wilson has a draft study completed; however, he is waiting for the YMCA to provide him with their energy bills.

CHA Infrastructure Study-CHA is developing a comprehensive electrical infrastructure data base and condition assessment for the Village's electrical system. DMO Lotkowictz stated that CHA has finished evaluating all of the overhead facilities. Friday, the 29th, they will begin surveying the underground facilities, manholes and transformer cabinets. Mr. Turo hasn't seen anything unsafe or hazardous at this time, or in need of correction. He has identified some minor things that our qualified linemen can take care of, but nothing major. The study is expected to identify areas of need, as viewed from the ground. Comm. Dolmatch asked how their study can be turned into a long-term plan. CHA's summer intern has been entering data on the history of poles, etc, for two weeks; he won't be working on the underground study. Mr. Turo stated that DMO Lotkowictz has explained what the Village expects to obtain from the study. The information is to be used for a long-term capital plan.

Rate Re-structuring-commissioners Blackwell and Dolmatch met to discuss the rate structure and how best to revise it to create incentives for reducing electrical usage and disincentives for heavy electrical power usage. Deputy Clerk Clark provided useful historical power usage data and tariff information. Discussions are ongoing. Different issues apply to residential and demand metered customers which need to be separately analyzed and addressed. Once the revenue targets are established, based on capital needs, development of billing models can proceed.

Hydro-Power/Allocation Increase Request

YMCA Application-The Y has completed the application form by which the Village can request additional power in support of additional jobs. It is now up to the Village Board to submit the application.

CHA Report on YMCA's impact on Village Power- Tom Turo of CHA reviewed his firms report on how best to supply the YMCA with power, if they go on to the Village's electric grid. In the report various options are analyzed for delivering additional power to the YMCA after it leaves the National Grid network. Comm. Moffa asked that CHA provide information as to what they suggest if the YMCA decided to scale back their power needs. **DMO Lotkowictz said that CHA had provided him with "what if" info and he would pass it on to the Board members.** The other conclusions (pg. 32) and estimated costs are:

-Build the Jordan Street Overhead Option to feed the Y ($270,507)
-Rebalance the loads by transferring 25% of the existing Jordan Street feeder load to the Eastern Fennell feeder. (No cost analysis given)
-Construct a circuit tie with the Fennell feeder ($63,308)
-Retro-fill sub-station transformers with Envirotemp FR3 fluid ($28,350)

Motion: The Municipal Board voted 4-0 to endorse the YMCA's hydro-power increase in allocation request.

NEW BUSINESS:

AET Final Draft -was distributed for MB review.

Griffin St. Overflow-GHD submitted a letter report to the DMO analyzing sewer system overflows and their underlying causes on Griffin Street. They recommend an additional over-flow pipe to the pump station.

It was confirmed that the next Regular meeting will be held on Monday, August 15, 2011.

Adjournment

The meeting was moved to adjournment at 8:45 p.m.

Audrey C. Clark

Audrey C. Clark
Deputy Clerk/Treasurer