

REGULAR MEETING, MUNICIPAL BOARD
MONDAY, NOVEMBER 16, 2009
7:00 P.M.

PRESENT Commissioners Blackler, Blackwell, Dolmatch, Hubbard, Moffa, and Roney, Director of Municipal Operations (DMO) Lotkowitz

OTHERS Cliff Abrams of 37 State Street

MINUTES

On the motion of Comm. Dolmatch, seconded by Comm. Hubbard, it was resolved and unanimously carried (6-0 in favor) to approve the minutes of the October 19, 2009 meeting as presented.

CRYPTOSPORIDIUM-U/V SYSTEM

DMO Lotkowitz distributed a handout relative to U/V noting two things, the first being the schedule on the second page. DMO Lotkowitz said he put together a Microsoft plan that commences in January, 2010 and projects the duration of each UV design and installation phase (start and finish dates are indicated). The plan includes RFP development for a Turn-key installation, Agency Approvals, RFP Bidding, Construction, and Commissioning. The plan takes the project out about a year later with the UV System operational drop dead date of 12/31/11. DMO Lotkowitz commented that decisions need to be made. The second item is the proposal from Calgon (on the first page) with a total of \$115,000 for equipment only. DMO Lotkowitz advised that Trojan included training, so he added some cost for startup and training to the Calgon numbers to determine if \$400,000 is the ball park figure for the project. Calgon's total construction cost is \$381,250 and Trojan's is \$417,375. S&W had forecast over \$800,000. Comm. Dolmatch noted there are also going to be soft costs – design, etc. DMO Lotkowitz said he'd do the RFP. In response to Comm. Blackwell asking if Calgon and Trojan both gave a contingency of 25%, DMO Lotkowitz said he put that in. Trustee Angelillo questioned if we are required to have three quotes. Comm. Moffa said he didn't think so and DMO Lotkowitz said we can always send the RFP to more, but noted that both Trojan and Calgon are pre-qualified by the State.

TRANSFORMER ENCLOSURE ISSUES-STATUS OF EASEMENTS

DMO Lotkowitz reported that he called the surveyor again who indicated that he has not yet completed the easement work.

CONFIRM CORRECTIVE ACTIONS FOR ELECTRIC SUBSTATION DEFICIENCIES

DMO Lotkowitz noted that there were two reports, one in August and one in October, 2008, and they have been addressing both. Five voltage regulators needed to be replaced and a new regulator was purchased this past February. We are currently waiting to get one back that's being refurbished and we will eventually have a spare in stock. The issues identified in the August report still need to be addressed, but DMO Lotkowitz said he has talked to Line Foreman Murphy about a plan. The connection points can be done without shutting the system down. Two other major deficiencies are (1) the riser pole between the Water Department plant and Valentine's Deli and (2) the one by M&T Bank. To fix the first, the Historic District would have to be shut down; the other needs the connection tightened. In response to Comm. Moffa asking how long we would have to shut down and how soon the work will be done, DMO Lotkowitz answered probably four hours or so, and we will probably have to wait until spring unless the weather cooperates after we complete the PSC required inspections and stray voltage testing. Comm. Blackwell said he asked that this item be included on the agenda because he is curious about how long this is taking. DMO Lotkowitz said he will provide updates and will focus on making repairs, weather permitting.

ISO-HYDRANT RATING

DMO Lotkowitz reported that he did get the Village node map from C&S Engineer Doug Wickman who indicated that he wants to meet with him to discuss their recommendations (i.e. changing line sizes).

STIMULUS BILL-STATUS OF APPLICATIONS

DMO Lotkowitz said he has not heard anything more on the WQIP Grant Program applications or DWSRF applications he submitted, but did relative to the solar power system host site grant. He also reported that he

attended a meeting in Painted Post sponsored by NYSERDA and learned that the grant application for energy savings projects (i.e. variable pump) is November 23rd, and that there is \$49 million to give away. In response to Comm. Moffa, DMO Lotkowitz said a fluorescent light bulb program throughout the Village would be applicable. Comm. Moffa recognized that the newer bulbs are much better and suggested that perhaps we could engage the help of students.

STATUS OF VILLAGE PROPOSAL TO PSC

Trustee Angelillo said he's currently reviewing this. DMO Lotkowitz reported that Village Clerk/Treasurer Sheehan has been in contact with the PSC and our accountants who can supply the financial data. Wilson & Wilson will help somewhat, but to a lesser extent than originally thought. Based on the current rate-of-return, DMO Lotkowitz said the PSC would not approve even a modest electric rate increase for the Village, so we need to detail the other projects to be included to help justify an increase.

STATUS OF WILSON & WILSON PROPOSAL

Trustee Angelillo stated that he was not successful in getting the Village Board's concurrence to authorize Curt Wilson to update the 2005 Power Supply/Rate Impact Analysis for Adding New Load report. However, DMO Lotkowitz has an alternative idea. DMO Lotkowitz said he spoke with Mark Cordiero who indicated that he has the equipment necessary to predict the impact of the Community Center coming onto Village Electric if we provide him with two years of load data from the facility. In response to Comm. Roney, Comm. Dolmatch said it is not separately metered. Comm. Roney said he means data from the old rink. If the old rink is coming off Village electric and the new one is going on, then we don't need to add an additional rink into the forecast. Trustee Angelillo said we can reach out to the Town for the bills. Comm. Dolmatch recognized that the secrecy is stranded costs and rate reduction compensation if the facility were to leave before the end of the contract with National Grid – that's the information we weren't able to obtain. Comm. Moffa asked if the transfer of the Community Center would deem prior agreements null and void – he said he just wanted to raise the issue and wants someone to look into it. Comm. Dolmatch reiterated that we aren't privy to that agreement. Comm. Moffa asked if the agreement is still intact with transfer of ownership. Trustee Angelillo said there is a PARCS meeting tomorrow at which he will raise the question and see if he can get the bills. He also confirmed that PARCS does have counsel. Comm. Dolmatch concluded that the question is whether the agreement with National Grid allows them to transfer that agreement.

STATUS OF CMOM

Comm. Moffa said he connects Comm. Blackwell's issue of a plan to address sump lines entering the Village sanitary sewer with CMOM. Relative to the grant for I&I, DMO Lotkowitz said for any new sanitary sewers village-wide it would include that we'd put storm sewer connections in. Comm. Blackler said he took from Village Attorney Byrne's letter of June 23, 2009 that it is an enforcement issue. Comm. Blackwell said he doesn't buy into that and asked how can we go forward and not enforce it. DMO Lotkowitz recognized that we have made an effort to connect sump pumps into the storm sewer in other areas of the Village and offered Elizabeth Street as an example. Comm. Blackwell said we are on the peg with the health department for having excessive storm water flows and asked why not take care of the problem. Comm. Moffa said we've had a significant reduction since the Orchard Road work was done. DMO Lotkowitz commented that the Overflow Retention Facility (ORF) helps but overflows during certain events, so we need to continue to replace old lines. Comm. Moffa said putting an extra burden on the homeowners is a major concern. Comm. Roney recalled that the Municipal Board passed a resolution (#2009-1) recommending to the Village Board that they require all sump lines be eliminated from going into the Sanitary Sewer. Comm. Moffa said we can suggest ways for homeowners to minimize their cost (i.e. putting sump pump discharges into their yards), but Comm. Blackwell countered that there are a lot of cases where you can't discharge into a yard. Comm. Moffa said natural drainage or requiring a connection is not up to us to decide; we made a technical recommendation to the Village Board, but policy is their prerogative not ours.

STATUS OF NYPA SOLAR POWER SYSTEM HOSTING SITE

DMO Lotkowitz reported that we received notification of eligibility for funding of \$125,000 for three sites in the Village; that is 50% funding. By April, we have to tell them our three sites – probably the WWTP, DPW, and one to be announced site – perhaps the water plant. Comm. Roney asked if one at the water towers to run UV would be a possibility. Comm. Hubbard suggested one at the Community Center or one at

Allyn Arena. In response to Comm. Blackler, DMO Lotkowitz said yes, somehow the Village will match the \$125,000 – hopefully with in-kind work. Comm. Moffa recognized that solar units can be put wherever. DMO Lotkowitz clarified that non-shaded areas are best and the WWTP roof will probably be perfect. He added that they are exploring other ideas such as a way to rotate the solar units. Comm. Roney advised that Architect Andy Ramsgard has software to determine the amount of sunlight. Comm. Moffa suggested that DMO Lotkowitz keep track of his thinking time and concluded the discussion saying that this is a great opportunity.

STATUS OF COMPREHENSIVE PLAN

Comm. Dolmatch reported that he received responses from all of the Village Board relative to the broader set of policies and four out of six from the Municipal Board, but we are far from consensus. However, there was consensus on two-thirds of the items ranked by the Municipal Board. Comm. Dolmatch said he tried to incorporate consensus views and the draft will be discussed at a meeting on Wednesday, if there is actually a meeting. The draft won't be distributed to the public and others until after the Committee agrees on it. Comm. Dolmatch said the part dealing with water, sewer, and wastewater was about 3-4 pages, the old plan was 44 pages. He added that they are trying to divide each piece into three sections and will keep us apprised of the Committee's progress.

STATUS OF VERIZON WIRELESS ANTENNA RELOCATION

DMO Lotkowitz said that Verizon has not yet applied to the Planning Board for a permit, but they did meet with him, Mayor Green, and attorneys. Dutch Hill had some comments after their review and the old tank was inspected by Pittsburg Tank & Tower Co., Inc. DMO Lotkowitz reported that the Village Board reviewed Pittsburg Tank & Tower's report that quoted \$135,000 for all the recommended work (i.e. tighten up tension bars, structural items, interior & exterior painting, etc.) and authorized them to adjust the windage rods and riser stay rods as needed to withstand 100 mph winds blowing from any direction at a cost of \$6,400. In response to Comm. Blackwell, DMO Lotkowitz said an inspection of the other tank has not been scheduled yet and that is mostly because of funds; an inspection costs approximately \$2,000. Comm. Blackwell asked how we reconcile issues from Verizon – DMO Lotkowitz said we have to maintain the structural integrity. In response to Comm. Roney asking if we are dealing with this because of Verizon, DMO Lotkowitz answered no, it just so happened that we received a timely call for an inspection.

MUNICIPAL BOARD RESOLUTION #2009-4

On the motion of Comm. Blackwell, seconded by Comm. Roney, it was resolved and unanimously carried (6-0 in favor) to recommend to the Village Board that they authorize inspection of the other water tank now.

In discussing the resolution, Comm. Blackler clarified that the inspection was not related to Verizon and Comm. Hubbard advised that the newer tank might still be under warranty.

HYDRO ALLOCATION

DMO Lotkowitz reported that the Village received NYPA's November 9, 2009 letter advising of a change in our hydro allocation from our current contract amount of 5,156 kw to 5,151 kw. DMO Lotkowitz said we aren't using all our hydro allocation and explained the peak load factor calculation which is the average demand divided by the peak demand for the month. Basing numbers on the prior year, this is something Mark Cordiero will look at for every month, as well as the monthly bills that Village Clerk/Treasurer Sheehan will provide. DMO Lotkowitz explained that we pay if we are under our allocation, but if we go over our allocation we pay for it at a higher rate. In response to Comm. Moffa, DMO Lotkowitz said we want to increase our hydro allocation so that we can buy more of the "cheaper" power. In reply to Comm. Roney, DMO Lotkowitz said the goal is to control the peak – increase consumption at off hours – defer the peak to off hours.

INDEPENDENT ENERGY EFFICIENCY PROGRAM (IEEP)

DMO Lotkowitz advised that the Village Board voted to join IEEP in 2006, but opted not to implement the 1 mill surcharge at that time. Clerk Sheehan explained to the Board at their November 9, 2009 meeting that our AMR system and any solar PV project we initiate will qualify for IEEP funding. The program will generate about \$30,000 annually, but the impact on an individual residential bill will be negligible. Thus, the Village Board resolved to implement the IEEP charge of one-tenth of one cent per kilowatt hour on retail

sales commencing with the Village's December bill. DMO Lotkowitz said we'll be generating some income while promoting energy savings. The money will go into an account and a small amount to IEEP. Comm. Moffa asked how it helps. Comm. Roney gave the example of a florescent bulbs program – we purchase the bulbs with IEEP money, give the bulbs to the rate-payers who will reduce energy consumption when using the bulbs. DMO Lotkowitz said he will talk to IEEP and other municipalities to gather information to better explain what we're involved in.

REVIEW OF OTHER MUNICIPAL RESOLUTIONS THAT ARE STILL OPEN

Deputy Clerk/Treasurer Couch agreed to provide the Board with copies of all 2008 and 2009 Municipal Board resolutions for review next month.

AMR STATUS

DMO Lotkowitz reported that of the Phase 1 representative meter locations, only two don't have both electric and water meters installed – they are the Packwood House and the Logan property. He added that he anticipates that those will be done by next month. DMO Lotkowitz said there was an error on the spreadsheet as the split wasn't included, so he re-adjusted it. He reviewed the numbers with the Board noting that the \$45,000 project deficit over the original budget is because of the additional meters that were not included and some other project savings too. Comm. Moffa commented that it is far cry from the \$100,000 deficit we were originally talking about. DMO Lotkowitz advised that the District #1 meter, a 4" meter, has already been replaced. Comm. Blackwell asked if the Village is going to purchase all the meters. DMO Lotkowitz answered that's what we've been doing so far and he hasn't been told not to. Comm. Blackwell said he thinks the Village Board should address the project overage. DMO Lotkowitz said with the spreadsheet now more accurate, he will explain to the Village Board what we are doing. He asked Deputy Clerk/Treasurer Couch to ask Clerk/Sheehan to put AMR on the November 23 agenda. DMO Lotkowitz confirmed that all new meters are tied in to AMR - we have 50 more electric meters on hand, more water meters in stock, and about half of the touch couplers installed. Further review of the AMR expenditures as of 10/31/09 recognized \$122,088 paid to date leaving \$16,410 remaining to be paid. DMO Lotkowitz clarified that nothing has been paid on the tower gateway base station or system controller yet because Phase 1 is not complete. A couple of meters remain to be installed and the billing issue needs to be resolved. In response to Comm. Blackwell asking where the grant money is, DMO Lotkowitz said it is accounted for in "Less: Grants, Shared Costs, and Negotiated Savings". Comm. Roney noted that it is the Town's grant. Regarding the reason for assigning AMR water meter costs to the Electric Department, Trustee Angelillo said that according to Clerk/Treasurer Sheehan costs will be reconciled when all costs are determined. Comm. Dolmatch added that the Electric Department has money, the Water Department does not. Relative to the projected completion date, DMO Lotkowitz reported that 40-45% of the electric meters are done and he plans to draft a further schedule. Three to four hundred more meters are ordered. Also, letters were sent to residents in Heritage Woods and on Prentiss Drive asking that they phone the Village Office to schedule time for their water meter installation and additional letters were mailed today to Orchard Road, Highland Street, and West Lake Street residents. DMO Lotkowitz said we will continue the process around the Village and will follow-up with those who have not responded. For scheduling purposes, an hour is allocated for changing the meter, installing the new meter and touch coupling, and programming; some will have to be scheduled for nights and weekends. In reply to Comm. Blackler, DMO Lotkowitz said that readings are in the billing system for the AMR meters that are installed and confirmed that for a period of time readings are and will be done manually and some by AMR.

NEXT MEETING

The Board was reminded that the next meeting is scheduled for Monday, December 21, 2009.

ADJOURNMENT

The meeting adjourned at 8:59 p.m.

Patty Couch
Patty Couch
Deputy Clerk/Treasurer