

Village of Skaneateles Land Use Boards (Planning, Zoning) Conduct of teleconference meetings per NYS Executive Order 202.1

For the immediate future, the Village of Skaneateles will conduct Planning Board and Zoning Board of Appeals meetings via teleconferencing. The public is invited to attend these meetings by telephone, and in the case of a Public Hearing comment period, to participate by telephone as well.

Please visit the Village web site www.villageofskaneateles.com for instructions on how to connect with these meetings.

In the interests of maintaining good order and to allow for efficient meetings, the following procedural rules will be followed.

Public Meetings

The public has the right to observe the conduct of all Public Meetings while the boards conduct their business.

The agenda for each meeting will be posted on the Village web site www.villageofskaneateles.com under "Agendas" 3 days before each meeting.

The public may submit comments before 4:30 pm on the meeting day in writing or by email to ctb@villageofskaneateles.com . Anonymous comments will not be accepted.

Public Hearings

The public has the right to observe the conduct of all Public Meetings while the boards conduct their business.

The agenda for each meeting will be posted on the Village web site www.villageofskaneateles.com under "Agendas" 3 days before each meeting.

The public may submit comments before 4:30 pm on the meeting day in writing or by email to ctb@villageofskaneateles.com . Anonymous comments will not be accepted.

There will be a public comment period during which you may speak. To be called upon by the board, send an email before 4:30 pm on the meeting day to ctb@villageofskaneateles.com with your name, address, the phone number from which you will be calling in to the meeting and the agenda item on which you wish to comment. You will be called upon during the meeting. Please observe a 2 minute time limit.

You will be muted in order to limit noise and distractions for the Board members.

Any comments made outside of a Public Hearing public comment period will not be heard by Board Members or become a part of the record.