

**OPERATIONS MEETING, VILLAGE BOARD OF TRUSTEES
MONDAY, JULY 17, 2017
5:30 P.M.**

PRESENT: Mayor Hubbard, Trustees Dove, Eriksen*, Sennett, and Stokes-Cawley, DMO Harty, CEO Crompt, Administrative Assistant O'Sullivan, Village Attorney Pavlus

Highland Street Property – Relative to the complaint presented to the Village Board by Donna Richards at the July 11, 2017 Meeting, DMO Harty projected pictures on the overhead screen of the work at 5 Highland Street. Ms. Richards had provided photographs of the work last spring, as well as pictures of the recent drainage work. DMO Harty talked about the 5 Highland Street work connecting to the storm sewers – all roof leaders were pulled in to tie in to improve drainage. While the Village has not done any of the work, Labor Crew Leader Short has been monitoring / inspecting the work. CEO Crompt clarified that trenching does not require a building permit. *Trustee Eriksen arrived. It was noted that Ms. Richards complained about the stone in the yard, but that was actually used for the driveway. Relative to the picture of the dumpster, CEO Crompt said that was removed this past March / April. CEO Crompt confirmed that he has been in contact with the contractor, Gary Goodrich, who is well aware of Ms. Richards' concerns. CEO Crompt advised that the permit was extended twice – Ms. Richards kept up on the length of the building permits and notified the Codes Office when the permit expired. Beyond the 18 months, the drainage work commenced and doesn't require a building permit. Trustee Sennett suggested a letter acknowledging Ms. Richards' concerns. Atty. Pavlus said he will review the Village's property maintenance code. CEO Crompt said he can talk to Mr. Goodrich to see where he is at with the work. Mayor Hubbard agreed with Trustee Stokes-Cawley that we don't want to be picking arbitrary dates. He therefore, asked CEO Crompt to arrange a meeting with Mr. Goodrich for tomorrow afternoon at 4:30.

Shared Services – Mayor Hubbard thanked Trustee Stokes-Cawley for her efforts in getting three Proposals submitted today to the Onondaga County-Wide Shared Services Plan.

Complaint about 11 State Street – Atty. Pavlus said he and CEO Crompt will fashion an appropriate response and do what the Village Code provides for.

Parkside – In response to Trustee Dove, CEO Crompt confirmed that building permits have been issued for lots 34 & 38 in the Parkside sub-division. Mayor Hubbard asked about the impact on neighboring lots. DMO Harty said there are property line disputes with one encroachment being 15' or more. She will meet with property owner, Christian Bell; a notice letter will be sent to Buell's about their driveway encroaching on Savage's lot.

To alleviate encroaching instances from happening in the future, CEO Crompt said the contractors now know that driveways need to be complete, not just staked to get a Certificate of Occupancy (CO). Prior to driveways being complete, a Temporary Certificate of Occupancy is issued.

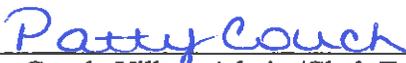
Parking – Trustee Sennett said she is a data base decision maker. Given that there is lots of talk about parking problems, the Police are counting and recording the number of empty spots in the Municipal Lot and in the Village Hall lot at noon and 5:00 p.m. each day through August 4. DMO Harty confirmed that the DPW will re-stripe out back of Village Hall.

Police – Trustee Sennett recognized that Clerk/Treasurer Couch emailed the Board advising that she (Trustee Sennett) and Chief Coon interviewed Paulene Eggers earlier this afternoon and recommend hiring her as a part-time Village of Skaneateles Police Officer. Trustee Sennett said Ms. Eggers retired from the Syracuse Police Department after working 27 years as a Police Officer and Detective. She has five-year-old twins and lives in Liverpool. Ms. Eggers said she has a "good antenna" – she remembers

faces and senses when things are out of place. She also trains dogs that can locate wounded animals. Trustee Sennett said Ms. Eggers asked about a bike patrol, which Chief Coon will look into, and said she can give us two days per week and every other weekend. Trustee Eriksen said he likes the idea of a bike patrol as it is highly visible. His only concern is that Ms. Eggers understands that being a Police Officer in the Village of Skaneateles is much different than in the City of Syracuse. Trustee Sennett and Clerk/Treasurer Couch confirmed that Chief Coon already talked to Ms. Eggers about that. The Board considered whether to authorize the hire tonight or wait to do so at Regular Meeting of July 25 when the press is present. Trustee Sennett explained that Chief Coon would like to get the hiring process in motion so that Ms. Eggers can start work sooner rather than later. **Resolution #2017-137:** On the motion of Trustee Sennett, seconded by Trustee Stokes-Cawley, it was resolved and unanimously carried (5-0 in favor) to authorize hiring Pauline Eggers as a part-time Police Officer at \$27.05 per hour, conditioned on Chief Coon completing a background check. In discussing the resolution, Trustee Sennett said she believes Chief Coon already did the background check. Clerk/Treasurer Couch will advise Chief Coon of the authorization to hire Ms. Eggers and that he can report the hire at the Regular Meeting of July 25, 2017.

W. Elizabeth Sidewalks – In response to the question that came up at the W. Elizabeth Street block party that Trustee Sennett attended, Atty. Pavlus said the Village can mandate sidewalks. It was noted that neighbors, including those across the street, are willing to pitch in and pay for sidewalks for the Methodist Church property. However, there are two other properties that aren't interested in participating. Atty. Pavlus talked about the notification process. Trustee Stokes-Cawley suggested that Atty. Pavlus prepare a memo outlining the procedure because it may happen that other property owners do not want sidewalks. Trustee Sennett said Amy Rolleri will try to get people to commit. Relative to the W. Elizabeth Street residents using a private contractor, Mayor Hubbard and DMO Harty recognized that the Village must have certified payrolls with prevailing wages. A private contractor can do the work, but the Village can't participate in the cost.

Adjournment –The Operations Meeting adjourned at 6:27 p.m.


Patty Couch, Village Admin./Clerk-Treasurer