

VILLAGE OF SKANEATELES
MUNICIPAL BOARD
MINUTES OF REGULAR MEETING – August 26, 2015

Present: Chairman Moffa, Commissioner Blackler, Commissioner Hall, Advisor Dienst, DMO Harty, Trustee Stokes-Cawley

Chairman Moffa called the meeting to order at 6:00 pm.

Approval of Minutes. Upon motion of Comm. Hall, seconded by Comm. Blackler, the minutes of the July 22, 2015 regular meeting were unanimously approved as submitted.

Unit substation. DMO Harty reported that she has been ordering all parts and materials -- working with Tom Turo of CHA -- that are required for the work. Construction is expected to begin in September. The specific design for the foundation slab is still being worked on, since there are some unique support requirements that must be provided for the conduits that run through the concrete to keep animals from entering. The unit will be moved when the foundation is complete.

AMR. DMO Harty reported that all of the Landis & Gyr contracts for replacement electric meters have been executed by the Village and we are awaiting the return of signed copies from L&G. DMO will be meeting with the L&G head engineer and the rep from Erbe on 8/27/15 to review the equipment schedules and project team for the new data collection system. The meter replacement work will kick off in September with acceptance testing of the meters upon delivery. We will likely be installing the new meters in October with completion in November. The electric department staff are two full-time and one part-time employees. Mike Anthony has returned from medical leave and will be available to work full-time on the installations. DMO verified that all new meters are to be tested prior to installation.

NYMPA/MEUA. The MEUA Annual Meeting is taking place in September in Lake Placid. DMO Harty will report at the Board's September meeting.

NY Prize competition. A debriefing meeting on our unsuccessful application has not yet been scheduled. Advisor Dienst received the application and sent an email on 8/24/2015 requesting a debriefing date. Chairman Moffa believes that the panel misstated what DMO Harty had submitted and wants to understand why. Perhaps this will help improve the Village's chances in any future grant competition. The Board briefly discussed Mr. Colegrove's recent flood of correspondence to the newspapers. DMO said that NYPA is monitoring this. Comm. Blackler said that a brief analysis suggested that interest costs alone might be \$1,000 per household. Mr. Colegrove is suggesting the involvement of the Town, but that is unverified; he did not receive one of the prize grants. Trustee Stokes-Cawley brought up the Village of Sherbourne's success in being approved early-on, with involvement by Siemens.

Water System. DMO Harty reported the fact that we have faced an abnormal number of water leaks this spring and summer, likely due to February's cold temperature effects on some of the

aging water lines. The Village may need to re-prioritize its East Lake Street improvements in order to concentrate on some of the 4 inch and 6 inch mains that are cast iron lines with goosenecks. The leaded goosenecks are giving us a lot of problems; it is very expensive to excavate failing joints one at a time. DMO is getting quotes for the dry hydrant on the bridge. There is a hydrant flush that will be conducted in October. That puts some pressure on the staff, since it is to be done at night. DMO will be meeting with Trustee Dove and the Fire Department September 3 on that and other topics.

Village Hall/NYSERDA Grant. DMO Harty reported DMO reported that bids had been received for the site improvement project, and that she was recommending a contract award to E-Z Paving of Fulton as the lowest responsive bidder. The cost of \$300,000 will be covered by the County's Village Improvement Program funding. We should break ground the week or two after Labor Day. With this project done and final building commissioning out of the way, the Village can complete LEED and secure the remainder of the NYSERDA grant. Commissioning is pending resolution of the HVAC system's insufficient air volumes that is leading to vertical and horizontal stratification. While band-aids (such as cold-air returns or booster fans) may be possible, DMO does not want to settle for less than was contracted.

Sewer System / WWTP. Chairman Moffa is working on a contact with Brown & Caldwell to informally discuss the sludge handling recommendations made by the ESF students in their project report. He is also working on a contact for HVAC and energy audit work that could be useful in addressing the inefficient heating and ventilating system at WWTP. Some recent odors can be traced to the effects of heat on the "bugs".

LED Street Lighting. DMO reported that four demonstration cobra-head light fixtures from Cree Lighting are being installed 8/27 -- in front of 26 Fennell; in municipal lot on the State Street side; at Ramblewood and East Street; and the Village side of Presbyterian Church. One other fixture has been acquired for the pump station at Steve Krause Trail. The units are 4000 Kelvin, a soft-white light; less similar to the HPS lighting than we wanted. This will be a 3 month trial to be followed by a recommendation. DMO is planning on only stocking LED units for replacement of failed fixtures, because of their inherently longer service lives. Targeted general replacements will be considered as a long-term overall replacement strategy. Chairman Moffa noted that this is consistent with the Climate Action Plan which the Village adopted. DMO suggested that the Village consider adopting a standard for LED fixtures as a way to ensure consistency.

Parkside, Chairman Moffa presented his concerns that with all or nearly all of the lots sold, that the developer may leave without completing the work required to mitigate any drainage issues. DMO reported that the Village is holding a \$200,000 cash escrow to ensure that punch-list items are completed. Final work on the storm water collection system and the detention ponds needs to be done after construction is complete since mud and silt is still being generated by construction activity. They will be cleaned and jetted. DMO noted some inter-lot drainage issues that we have become aware of. Chairman Moffa has suggested to the developer to properly complete all this work, including installation of a vortex-type Stormceptor forebay unit since the HOA is unlikely to effectively deal with issues beyond routine mowing and cleaning. Residents are reluctant to get involved with drainage issues, which are not normally a part of

HOA responsibilities in his opinion. Chairman Moffa will not be the point person for this; he feels that the Village has to technically recommend solutions designed to prevent road flooding.

Solarize Skaneateles. Trustee Stokes-Cawley discussed the upcoming presentation scheduled for September 30 at the fire station. By putting homeowners and businesses together, panels can be sourced in bulk, reducing the costs. Help will be available on permitting and installers will be present. A free assessment will be offered.

Next meeting. After discussion, all agreed that the next meeting be on **September 23, 2015 at 6:00 pm.**

Upon motion of Comm. Hall, seconded by Comm. Blackler, the meeting was adjourned at 7:00 pm.

Respectfully submitted,

Dennis Dundon, Clerk to the Boards

