

VILLAGE OF SKANEATELES
MUNICIPAL BOARD
MINUTES OF REGULAR MEETING – July 22, 2015

Present: Chairman Moffa, Commissioner Blackler, Commissioner Hall, Advisor Dienst, DMO Harty

Chairman Moffa called the meeting to order at 6:05 pm.

Approval of Minutes. Upon motion of Comm. Blackler, seconded by Comm. Hall, the minutes of the June 16, 2015 regular meeting were unanimously approved as submitted.

Unit substation. DMO Harty discussed progress made in the implementation of the new substation, noting that the structural design is done and the site is clear and ready for site work to start. DMO Harty is working with Dave Meixell on the concrete foundation construction for August. Surveyor will be out to do some additional staking needed for National Grid poles and locate the foundation. DMO reported that she had received 3 quotes for rigging, craning and moving the substation. They were all-inclusive, in that each company was responsible for handling the move end-to-end. The lowest quoted figure was \$28,900 from Auburn Crane & Rigging. There may be an opportunity to split the work and lower the cost by separating rigging in Bath, transport to Skaneateles and rigging in Skaneateles. DMO requested a positive recommendation for a not-to-exceed amount of \$28,900, unless it is advantageous to the Village to separate the work. **Upon motion of Comm. Hall, seconded by Comm. Blackler, the Board unanimously recommended that the Trustees authorize a NTE expenditure of \$28,900 for rigging, craning and transporting the unit substation.** Adv. Dienst asked about shipping with the oil in place. DMO advised that when the unit is shipped, we will probably remove the oil and cooling fins and transport those separately in a Village dump truck and trailer; the oil may be reinstalled. The grounding grid will probably be installed in late August, DMO expects that the Board will entertain a recommendation on the secondary oil containment facility at its August meeting. The unit substation will be energized in September or October.

AMR. DMO Harty reported that the AMR project has seen some 35 replacement water meters installed. This work is being done by Village employees as Friday projects. L&G will enter full production next week, with just minor work remaining on the master service agreement. Electric meter replacement will likely begin in September. Training on the meter test equipment was done last week. Comm. Blackler verified that all meters are to be tested before being placed into service.

NY Prize competition. The Village's NY Prize application was submitted but not selected for award. Brian Pincelli from CNYRPDB suggested that we may want to do a debrief meeting. The members thought that debriefing would be a good idea, since there appears to be a disconnect between the criticism noted and the actual submission. Advisor Dienst offered to see if he can schedule a debriefing on our application.

NYMPA/MEUA. DMO Harty noted that the MEUA annual meeting is coming up in September. She reported that as a result of the Return on Equity case initiated against National Grid transmission service charges by FERC, a settlement in the amount of \$36,600.56 has been received by the Village. The money will be placed in the electric fund. DMO has asked NYMPA for guidance on the appropriate disposition of these funds. They may have to be returned to the ratepayers.

Water System. DMO Harty reported that numerous water breaks have impacted the Village. We needed to call in New York Leak Detection out of Jamesville to supplement the efforts of New York Rural Water. DMO plans a hydrant flushing and testing program during the second half of the year. This was noted in the ISO report.

The East Lake Street water line project will be deferred. A tentative timetable would see the line designed in the fall, bid during winter and constructed in the spring.

Village Hall/NYSERDA Grant. DMO Harty reported that the NYSERDA finalization requires final commissioning of the building's systems and site work in order to complete the LEED application. That application is required for disbursement of remaining NYSERDA funds. The bid documents for the site work will be before the Trustees tomorrow night for authorization. DMO described the changes for the Board. Comm. Hall inquired about parking. DMO said that signage could direct parkers to the rear portion of the site. The Village's site revisions comply with its Zoning and should be viewed as a catalyst to advance the Fennell Street Master Plan ; realization.

Village Hall has some lingering building performance issues that are being addressed. We are still working through LEED certification to complete the grant requirements.

Student Project. We received the ESF student project report dealing with the WWTP. Chairman Moffa said that he had perused the report and concludes that the students did as much as possible on exploring alternatives and presenting two recommendations:

- (1) Employing a constructed wetland to deal with sludge dewatering and disposal. This project would yield a 15 year payback. This would replace the current practice of sludge hauling and disposal in Auburn.
- (2) Installing PV solar arrays on site to generate electricity for use at WWTP. Payback calculations are not correct because the students used the wrong costs for the offsetting savings. The Board concluded that solar payback is not feasible.

Chairman Moffa requested that the members consider the recommendations for sludge treatment further, and that they give additional thought to this matter before the August meeting. The Board discussed whether or not the Minoa constructed wetland project is comparable; Comm. Hall had toured the site. DMO said that the purpose of the Minoa wetlands is 'effluent polishing' not sludge handling; their sludge is aerobically digested and then mechanically dewatered and hauled away. Sludge stabilization is necessary for vector reduction and odor control prior to any application to a wetland/reed bed dewatering system. The Village of Cayuga

is doing reed bed sludge dewatering, but they have aerobic digestion for sludge stabilization. Chairman Moffa will express the Village's thanks to SUNY ESF.

Sewer System / WWTP. Our new WWTP Operator, Brad Nofzell, started on June 22 and is doing great. We are getting some major equipment repairs completed. DMO suggested that attention be given to an inefficient and expensive heating and ventilation system at WWTP, a topic introduced last month. It is electrically powered and is very costly. IEEP Funds might be available for a conversion. Chairman Moffa offered to contact John Manning to seek a proposal for an energy audit.

DMO Harty briefed the Board on recent developments regarding the West Lake Street sewers, including possible formation of a new Town sewer district. Changes could dramatically reduce inflow and infiltration.

Demand Response. There is nothing new to report this month on Demand Response.

LED Street Lighting. Comm. Hall reported that Norman Traino has estimated that the demonstration LED street lighting units from Cree Lighting will be arriving in mid-August. DMO and the Board discussed possible replacement strategies such as an as-needed basis, using the budgeted funds for replacement with LEDs rather than purchasing replacement HPS bulbs. Another possible approach may be to budget for the conversion of a certain street or streets. Comm. Hall will check to see if there is a state or county contract for this equipment.

Next meeting. After discussion, all agreed that the next meeting be on **August 26, 2015 at 6:00 pm.**

Upon motion of Comm. Hall, seconded by Comm. Blackler, the meeting was adjourned at 6:51 pm.

Respectfully submitted,

Dennis Dundon, Clerk to the Boards