

**VILLAGE OF SKANEATELES
MUNICIPAL BOARD
MINUTES OF REGULAR MEETING – January 28, 2015**

Present: Chairman Moffa, Commissioner Hall, Advisor Dienst, Director of Municipal Operations Harty, Trustee Lanning, Trustee Stokes-Cawley, David Colegrove

Absent: Comm. Blackler

Chairman Moffa called the meeting to order at 6:04 pm. Mr. Colegrove introduced himself and discussed his interest in an all renewable energy system for Town and Village. Mr. Colegrove has written a series of articles in the Skaneateles Press.

Electric System Master Plan. Chairman Moffa called Mr. Dolmatch to follow up on the incorporation of Advisor Dienst's comments. DMO Harty reported that she had reached out to Mr. Dolmatch to explain the reasons for the choice of the new substation site at DPW rather than off State Street near the YMCA. After looking into Mr. Dolmatch's comments and the CHA site selection analysis, she believes we have chosen the most appropriate site in the optimal tap location. In addition to other criteria, this location allows the village to take advantage of better backfeed routes. Looking at system demands globally (for the most recent calendar year), DMO provided statistics on the electric system -- usage is 47.1% residential, 20.3% demand energy, 16% demand exempt (school, FD, etc.), and 8.1% commercial. The largest users are School District (8.8%), Tops (6.6%), YMCA (5.6%), Mirbeau (3.6%), Sherwood Inn (2.5%) and WWTP (2.0%).

Unit substation. DMO Harty and Mr. Dienst briefed the Board on the status, including the recent meeting with CHA. DMO provided the Board with a preliminary budget master list and major milestone graphic schedule. The schedule allows 2.5 months for administrative make-ready work, including legal work on the new interconnection agreement and the SEQR process. Construction is projected to begin mid-April. The Board complimented this presentation.

The Board reviewed the proposal from CHA to assist the Village in this project. DMO and feels that the costs and activity are reasonable and reflect the Village's intent to do as much as it can itself or with lower cost contract suppliers. Advisor Dienst stated that CHA is totally up-to-speed on this project and their costs and activities seem to be appropriate and reasonable. Upon motion of Comm. Hall, seconded by Chairman Moffa, the Board unanimously voted to recommend that the Trustees that they approve the CHA Design and Engineering engagement.

Substation recloser controller replacement. 3 of the 5 new recloser controllers have been installed and have been calibrated with the new settings recommended by CHA. The remaining two will be finished soon.

AMR. DMO and Mr. Dundon explained that a project is underway to finish conversion of all remaining water and electric meters to automatic reading capability, to eliminate manual readings. A master list of all remaining meters has been developed, and some initial installations have been completed.

LED street lighting. Comm. Hall reported on his discussion with Mr. Cunningham of VBC, a local company that may deserve evaluation as a potential supplier. They were involved in the original decorative lighting installations in Syracuse. Allan Abbott will discuss Spring City experience with Solvay. Comm. Hall will continue as point person for the Board.

Underground Service. Nothing new to report.

Community Center. DMO Harty noted that we have received the site plan application for the Planning Board. DMO will be reviewing the plan on behalf of the Village. Chairman Moffa described the efforts of the volunteer energy committee to look at green savings opportunities. That group, while having some officials as participants is operating independently from the village. Geothermal and solar could have a significant impact on energy requirements.

Unified Solar Permit. Trustee Stokes-Cawley reported that she and John Crompt have been working on this matter with the goal of a meeting to reintroduce this matter to the Planning Board for further consideration.

Water System. DMO Harty described that she is working with GHD on the next phase of the asset management plan; replacing the main from Onondaga Street to Genesee Street via East Lake Street, that should be started in April. GHD's model will have to be updated as a result of the work completed on East Street to ensure its continued close calibration with actual system performance. Some discussion ensued on the possible impacts on that model of the Town's proposal to construct a tower on the west side to create a whole new pressure zone.

Village Hall - DMO explained the on-going efforts to close out all construction. Currently we are addressing the HVAC system, the solar PV system and the data required to complete the NYSERDA grant.

Arc Flash - DMO explained that OSHA requires the evaluation and labeling of the Village's electrical equipment relative to arc flash potential for workplace safety issues. She described the calculation requirements, the due dates (April 1 for gear in place), and the various aspects that must be accomplished by a PE. DMO is evaluating firms, such as Matco, with the potential to help the Village. It was the sense of the Board that beginning with the substation is the appropriate first step and that DMO's approach is the right path toward compliance. This will be a phased implementation over a period of time. There does not seem to be a great general awareness of these requirements. DMO will be contacting the Massena and Fairport municipals for any lessons learned. All Village personnel will be attending training in April.

Electrical system at WWTP - DMO explained that there are a number of areas in which the electrical infrastructure needs to be updated. Some of this is a function of running without a second operator at the plant. DMO would like to engage Knapp Electric to do this work on T&M up to \$20,000. The Board concurred. DMO also explained that replacement of the effluent flow meter is required for permitting purposes -- a low five figure project. Meter suppliers are limited since this meter must operate in a submerged environment. Chairman Moffa will see if he can provide some additional prospective sources.

SU Senior Project - We are working through liability concerns.

EV Connect Charging Stations - DMO has made a contact which promises to assist us in getting these units commissioned and operating in the very near future.

Mirbeau Annexation – Chairman Moffa had attended the presentation at Creamery. Mr. Dundon described the parcels and noted that there is a joint Public Hearing scheduled for Feb. 25 before the Village and Town Boards. Nothing is in motion for the Village until the Town Board votes, since it must be approved by both municipalities. The Municipal Board noted that annexation may have impacts on Village infrastructure. The Board expressed readiness to assist as requested.

Next Meeting. The next meeting was scheduled for Wednesday February 25, 2015 at 6:00 pm.

On motion of Comm. Hall seconded by Chairman Moffa the meeting was adjourned at 7:09 pm.

Respectfully submitted,

Dennis Dundon, Clerk to the Boards