

**VILLAGE OF SKANEATELES
MUNICIPAL BOARD
MINUTES OF REGULAR MEETING – July 24, 2013**

Present: Chairman Peter Moffa, Commissioner Blackler, Advisor Dienst, Commissioner Hall. DMO Lotkowitz.

Minutes: On motion of Comm. Hall, seconded by Comm. Blackler, the minutes from the meeting of June 18, 2013 were approved unanimously as submitted.

Chairman Moffa called the meeting to order at 7:00 pm.

AMR – DMO Lotkowitz said that based on the route statistical summary, there are 1,340 electrical meters installed with 99.4% being read; the difference can be due to meter mismatches or some other cause. But it only represents a handful of meters. There are 1,014 water meters installed with the same 99.4% being read. There are 300 meters to be installed that will be done as the crews have time. The office is using the new billing system and has uncovered a couple of bugs in the interface between the AMR system and billing. This is new Windows-based billing software. This system will allow credit card payments and allow for streamlining of the billing function.

Community Center – DMO Lotkowitz stated that he has a final plan of how the community Center will be fed and what equipment will have to be ordered. The existing feed will be rebuilt from East Austin up Jordan Street to Pole 29. From there it will go underground to manholes at 400 foot intervals. From the corner we will provide new switchgear and then feed to the new transformer. It is the Village's choice to feed underground and it will absorb the cost for that change. The Community Center will be charged as if aerial construction had been used. The poles that are being replaced are nearing the end of their useful life. At the prior meeting the construction costs associated with serving the Community Center were estimated to be \$173,100.

URD Serv.-Fennell/Jordan Streets Design - DMO Lotkowitz reported no updates on this matter, other than to note that it is still under consideration. DMO will send the capital estimates to Mr. Dolmatch for potential inclusion in the master plan.

Master Plan of Village Electric System – Chairman Moffa said that he received a “data dump” from DMO Lotkowitz that consisted of some 260 + 11 x 17 spreadsheets of data covering our entire electric utility inventory. The information was collected from databases, notebooks, field walk-throughs and interviews with employees, then integrated into a single collection. DMO has asked CHA to put it into a GIS database format, including the install date and install cost. It should be relatively easy to maintain. The Chairman met personally with Alan Dolmatch who is still willing to help finish the Master Plan.

LED Street Lighting – DMO Lotkowitz reported that he has had ongoing conversations with the CNY Regional Planning & Development Board. There is a new CFA due August 12. The

Village intends to put in for a complete replacement of street lighting with LED fixtures, both cobras and ornamentals. They think Skaneateles has a good shot at it, since the funding comes from a NYSERDA bucket for municipalities that don't pay into SBC. We will pursue that grant; the Village would probably need to contribute 25% of the cost. In addition to the current vendor of street lighting for the Village, Spring City, CHA has given DMO some other alternative suppliers.

Parkside Subdivision, Section 4 – Mr. Dundon recapped the project which consists of 18 lots. Work will begin on the infrastructure August 4, 2013 and the Planning Board gave its conditional subdivision approval at its July meeting. Chairman Moffa noted that some residents had purchased double lots.

Water System Asset Management Plan and Study – DMO Lotkowitz reported that he and Chairman Moffa have been working with the County Health Department to change the way that the Village does 3-log Giardia disinfection. Right now, we do that with chlorine contact time -- at least 270 minutes. The Village accomplished that by putting in a dedicated main feeding the chlorine contact tank and pumping the water to that tank separately from the distribution system. When long-term LT-2 mandated the construction of the UV system, the system was designed to disinfect 2-log Crypto and well as 3-log Giardia. Now we can approach the Department of Health with using the UV system as the primary treatment for 2-log Crypto and 3-log Giardia. We will continue to rely on chlorine for disinfection of 4-log viruses (such as Adenovirus) that may be UV resistant. There is sufficient contact time between the lake intake and the pump house. Thus we are taking care of the 3 pathogens required to be treated using two methods of disinfection.

Acceptance of the change would allow the Village to open the by-pass valve, to use the feed main to improve fire flow pressure in the downtown area, a substantial benefit. County Health has questioned how the Village will deal with off-spec water, in the event of say, a complete failure of the UV system. Our approach would be to close all the valves and revert to today's contact tank operation. Chairman Moffa noted that this is an interim safety step before we can construct the East Street improvements which will improve pressures and flows throughout the water system. There is another meeting scheduled to take place before the next meeting.

DMO Lotkowitz reviewed the fact that the UV system is completely redundant and reviewed the levels of alarms that are reported to the Village -- Critical, Major & Minor. He also reviewed how the reconfiguration of pumping pressure will improve fire flow by letting the tanks feed backward into the downtown area.

The East Street improvements are planned for spring. The Village has asked MacKenzie Hughes to help get it a high position on the intended use plan, which enables favorable funding rates.

Status of new Village Hall - DMO Lotkowitz responded to questions regarding the plans for the new Village Office site, noting that everything within the DPW signs was work that will be done immediately. He then discussed the use of porous FlexiPave and directing the excess water into the rain gardens, with overflows going into the storm sewer system. Phase 2 will be

designed this fall, bid during the winter, with construction starting next spring. That timing should produce lower bids.

Chairman Moffa suggested that a good landscaping plan should help to mitigate the commercial feel that the development imparts to Fennell Street. DMO observed that it was a trade-off; doing an adaptive re-use of the existing building that would have been much more expensive to build from scratch. DMO Lotkowitz' research suggests that this building will cost the taxpayers \$100,000 net of the proceeds of the sale of the old Village Hall and the development grants obtained. Comm. Blackler asked what the plan is for the 3 bays. Comm. Blackler feels that the project should not have been done without a complete plan for the entire property. Comm. Hall agrees. DMO Lotkowitz explained that the plan is to rent the space to a tenant. Comm. Blackler asked about parking. DMO explained that the parking count will be the same.

Chairman Moffa recalled that without the extras for a "green" implementation, the costs for the Village Hall redevelopment were very close to the amount realized from the sale of 46 East Genesee Street. He has requested that breakdown from DMO. DMO and Chairman Moffa recounted the benefits of LED lighting, as used in the new offices.

Climate Action Plan – The Village has received recommendations from the two ESF summer interns provided by the Central New York Regional Planning & Development Board working on a climate action plan. The staff has reviewed the plan and developed strategies that are feasible for the community, with a goal of net-zero municipal operations by 2030. Currently, as part of the deal they are updating our tree inventory, a task which has not been done since 1999, an important part of our strategies for carbon dioxide sequestration. The initial draft has been reviewed with some community representatives; a final draft will be provided soon.

In response to Comm. Blackler's question, DMO Lotkowitz said that the Village Board has approved three vehicle charging stations on the side of the Village Hall. We will not pursue the canopy station proposed for the Municipal Lot, after New York Power Authority pulled the funding. The PV system can help power the charging stations. The business details have not yet been determined. PANGO has approached the Village about providing their service as a parking payment option.

Proposed Senior Living Center – There has been no formal approach for annexation by the developer.

Barton & Loguidice – This engineering firm presented the Village with an unsolicited proposal to help improve runoff and ponding along the south end of East Genesee Street. They would conduct a feasibility study for replacing sidewalks with porous pavement and look at other ways to handle storm water by diverting it from the storm sewer system. They would apply for a green innovation grant by August 12. The cost to the Village would be \$3,000. Chairman Moffa suggested that such an undertaking would need to be consistent with prior and current practice and should probably be reviewed by the Village's sewer engineers. DMO has concerns about the amount of maintenance required for porous pavement to be effective. The freezing problem that had been raised at a previous meeting appears to be more a problem in porous concrete rather than porous asphalt. Chairman Moffa's experience is that maintenance costs can

exceed the capital cost of the project. A lot of the green solutions do not have cost-effectiveness data compiled. Comm. Hall suggested that the Village gain a few years' experience in the green operation of the Village Hall, before embarking on this path.

Six 9s Energy Storage – Six 9s Power is assisting in a NYSERDA grant application for system design for leveling and generating power usage for the Village designed to maximize the amount of our hydropower allocation – by shaving the peaks and filling the valleys. If approved, the next step might be to apply for a follow-on grant in February to cover battery acquisition and deployment. While Greene and Solvay were also initially considered, Skaneateles is ideal because of the complete package – it has AMR, we have SCADA and we have experience with NYSERDA. Chairman Moffa asked DMO to report on progress at the next meeting.

Next meeting – The Board agreed to hold its next meeting on Wednesday August 28, 2013. On motion of Comm. Blackler, seconded by Comm. Hall, the meeting was adjourned at 8:25 pm.

Respectfully submitted,

Dennis Dundon, Clerk to the Boards