

VILLAGE BOARD MEETING MINUTES

June 13, 2013
7:30 P.M.

PRESENT: Mayor Hubbard, Trustees Angelillo, Jones, and Sennett, Director of Municipal Operations Lotkowitz, SVFD Chief Sell, Village Historian Batlle, *Village Attorney Byrne

ABSENT: Trustee Lanning

Others: Carrie Chantler Skaneateles JOURNAL
Joe Genco Skaneateles PRESS
Jane Teffar 37 Orchard Road
Lisa Moffa 102 Orchard Road

Status of 62 West Elizabeth Street – Mayor Hubbard reported that inasmuch as there was a Public Hearing scheduled this evening relative to a Village Code Violation at 62 West Elizabeth Street, Codes Enforcement Officer (CEO) D’Amico updated the Board on the condition of the lawn today at the property noting that it conforms with local law and is not in violation at this time. Mayor Hubbard announced that the owner has corrected the violation and the hearing is therefore cancelled. CEO D’Amico said the lawn was mowed for the second time in June last evening and hopefully it will continue. Jane Teffar asked if flaking paint and a loose, dangling shutter are code violations. CEO D’Amico said they are not – as long as the property is secure and there isn’t an inappropriate use taking place. Jane Teffar noted that there are nesting animals in the back. Mayor Hubbard said other properties have the same. He added that we are very fortunate to have so many well taken care of properties. Lisa Moffa referenced another property and asked if there is a code violation. CEO D’Amico said he’d need a written letter to initiate the process. Mayor Hubbard thanked CEO D’Amico for his efforts – it is not easy dealing with some of these issues.

Minutes – Resolution #2013-88: On the motion of Trustee Jones, seconded by Trustee Sennett, it was resolved and carried (4-0 in favor) to approve the Minutes of the Regular Meeting of May 23, 2013 as presented.

Correspondence & Announcements - Mayor Hubbard reviewed the following:

- Receipt of Treasurer’s Reports for May 31, 2013 – Mayor Hubbard said the report represents the last month in the fiscal year and he appreciates the timeliness of the report.
- Request from C. Bradley Hiscock and Whitney Hiscock for bench. Mayor Hubbard noted that the bench locations were established by Local Law and all have been taken. He suggested revisiting bench discussion; Trustee Jones offered to follow-up and do some research.
- NYS Public Serv. Commission Notice Seeking Additional Comments relative area code relief in the 315 Numbering Plan Area
- Note from Laurie & David McGee and letter from Tom & Denise Rhoads regarding the fire siren
- Letter from Corinne Buterbaugh regarding sirens and crosswalk in front of St. James Episcopal Church. DMO Lotkowitz said he has a list of the crosswalks that the State paints and was informed that the work will commence in July. Mayor Hubbard asked how often the State paints the crosswalks noting that they missed a busy time of year; he wants to know the timeliness. DMO Lotkowitz said good dry days are needed for the paint application; the surface wore down at the Episcopal Church crosswalk. SFD Sell asked if the crosswalk sign should be there if there are no crosswalk lines. Mayor Hubbard and Trustee Jones agreed that that is a good point. DMO Lotkowitz said he thinks it is better to keep the sign there so at least there is something. Mayor Hubbard said paint would at least be a demarcation for the time being - the DPW should paint a couple of lines.
- Onondaga County Mayors Association Meeting Wed., June 19, 2013, at the Liverpool Village Hall, 6-8:00 p.m., Guest Speakers Matt Millea, Dep. County Executive and Travis Glazier, Director of Intergovernmental Relations – RSVP by June 14, 2013. Mayor Hubbard said he is not able to attend the June 19 meeting or the summer outing. Trustee Sennett said she will attend the June 19 meeting.

- Onondaga County Mayors Association Summer Outing on Saturday July 27, Thousand Island Boat Tour
- Onondaga County Health Dept. Fight the Bite brochure and letter
- MEUA Central Regional Meeting hosted by Skaneateles Electric Light – Registration form due by June 21. DMO Lotkwocitz said he will let Clerk/Treasurer Couch know who from Skaneateles will be attending so that registration forms can be filled out for the MEUA. Mayor Hubbard said he will not be able to attend as he will be out of town, but he is hopeful that we'd have six to ten from Skaneateles attending. DMO Lotkwocitz confirmed for Clerk/Treasurer Couch that an invitation was extended to the Municipal Board as well as the Light Department employees.
- NYS DEC May 31, 2013 letter regarding Annual SPDES Inspection at the Village's sewage treatment plant. Mayor Hubbard said the NYS DEC gave our WWTP another glowing report - the plant continues to be well maintained and gets good reviews. The operations and maintenance of the plant should not be taken for granted and the report is a testament to the work Water and WWTP Manager Zlatko Psenicnik does.
- Sustainable Skaneateles Alternative Energy Tour Request to use new Village Hall Sat., Oct. 5, noon-4 p.m. Trustee Sennett said she and Connie Brace are members of the group that would like to use the truck bays and have access to the main lobby and public restrooms. They would use the apparatus bays to provide directions and information about the tour; provide minimal refreshments; and to set up vendor booths for alternative energy information. Trustee Sennett said the event will be staffed by Sustainable Skaneateles members throughout the afternoon and they will make sure everything is secure.
- Receipt of Glens Falls National Bank LOSAP Summary Report for May, 2013

Police Department - Trustee Sennett said that Chief Perkins and Sgt. Stevens were unable to attend this evening's meeting. The Board previously received the monthly statistical data for May that reported the following: 210 Calls for Service; 8 Misdemeanors; 1 DWI; 45 V&T Tickets (total); 39 Courtesy V&T's; 4 Truck Tickets; 159 Parking Tickets; 402 Courtesy Cards; 12 MV Accidents; 2 Pers. Injury, 21 Prop. Damage; 4 Larcenies; 24 Assist Fire/SAVES; 3 Alarm Call; 930 Property Checks; and 6 Car Lockouts.

Director of Municipal Operations - DMO Lotkwocitz reported that the DPW has been doing brush pick-up (the last day to put brush out was last Sunday, June 9), fixed a catch basin on Jordan Street, mowing, sidewalks on East Lake and a couple other miscellaneous ones in the Village. The Light Department finished West Elizabeth Street (new poles) and the new service at the new Village Hall so it is now on the new transformer. In response to Trustee Angelillo, DMO Lotkwocitz said we are installing a new water fountain in Austin Park - it is nowhere near the playground.

Codes Enforcement – CEO D'Amico said he submitted his report for May 10 to June 13, 2013 as follows: 6 Building Permits Issued (YTD 27); 1 Certificate of Occupancy (YTD 3); 34 Total Inspections performed during the period, breakdown as follows: 2 Fire Safety, 2 Footing, 1 Wall Form, 1 Insulation, 1 Pre-C of O walk through, 2 Waterproofing, 5 Silt Fence, 20 Misc. site visits. CEO D'Amico noted that recently there have been many signs affixed to utility poles in the vicinity of intersections around the Village. He reminded residents that per Village Zoning section 225-61 (B) (7) Location of Signs *No sign shall be attached to a fence, public light standard, utility pole, rock or tree.* Signs placed contrary to this code are subject to summary removal and disposal without notice to the owner of the sign. With regards to green ribbons that were placed on trees, Trustee Sennett said she took some down on Genesee Street. Trustee Jones said the DPW should remove the ones on trees down Fennell Street. Mayor Hubbard said the Village is not endorsing ribbons on trees, but we can't be constantly policing either. The problem with ribbons is that most of the time only a handful of people know what they are for and if they are not removed on a timely basis, they become ratty and not a fitting tribute.

Village Historian – Village Historian Batlle read his report for June 13, 2013 as follows: *I have completed the collection of Skaneateles merchants' letterheads and invoices. I never thought there would be so many. The most interesting aspect of the past month and a half was being part of the yearly visits of the 4th grade classes to the Creamery. This program has been on-going for about 12 years with the Village and Town Historians. In the past, a Historian would handle a full class of over 20 students. This*

the method changed. The Creamery recently put into service a computer controlled interactive Lake Model. It was decided that this exhibit would be part of the program for the students. Some time was devoted to rehearsing, editing, and getting used to the lake model exhibit. The Town Historian has done these student tours ever since they started. This was entirely new to me. With the help of the Town Historian I was able to develop my talk for the students. It was decided that we would split the classes up, one group starting in the boat exhibit area and the other group starting in the museum area. The smaller groups made it easier for the students to hear and become more interactive. Our time with the students was very limited and we always ran over as Skaneateles has a great deal of interesting history. In all we took over 120 students and about a dozen adults through the 5 day program. The Municipal historians are members of the Skaneateles Historical Society Board of Directors. So, I have attended all of their Board meetings. I handled a request for a person looking to find her childhood home on Griffin Street. In response to Mayor Hubbard, Historian Batlle said he thinks he is on schedule with cleaning and sorting through files and such in preparation for the move to the new Village Hall. However, he added that he keeps finding more.

Skaneateles Fire Department – SVFD Chief Sell gave the monthly report for May, 2013 as follows: 15 Fire; 4 Rescue; 1 Water Rescue; 3 EMS (assist SAVES); 8 Mutual Aid; 31 Total calls for May; 311.82 Personnel Hours; 15.09 Personnel Average; 137 Total Calls for 2013; 5299.04 Total Personnel Hours for 2013; 15.08 Personnel Average for 2013. Drills for May consisted of 2 Total drills; 27 Personnel Average for May; 112 Personnel Hours for May; 423.82 Total personnel hours spent on calls and drills only for May; 6,108.54 Total personnel hours spent on calls and drills only for 2013. Chief Sell advised the Board that they had one mutual aid to Cayuga Lake for a drowning. The SVFD also acquired a new Sea-doo. The gift originated with the City of Auburn, but the council there wouldn't authorize the purchase of a trailer. The SVFD Corporation purchased a \$500 trailer and the Sea-doo will be housed at the Fire Station - it will be a big plus for shore line searches where the boat can't go. He confirmed that the boat will be moored again at the Skaneateles Country Club.

WWTP - Trustee Angelillo gave the WWTP report for the month of May noting that the monthly inflow average was less than the 12-month rolling average, precipitation of almost 5", the plant met suspended solids and B.O.D. removals, there were no violations, and the plant received a passing grade from the annual inspection. DMO Lotkowitz said the ORF is functioning and has not overflowed.

Old Business

Status of NYS LGE Grant – DMO Lotkowitz confirmed for Mayor Hubbard that there has not been any adjustment to the NYS LGE Grant – the status remains the same.

Status of new Village Hall Project – DMO Lotkowitz said that the cabinets are being installed, the lighting is done, the back door is in, the HVAC is scheduled for tomorrow, and we have talked to CEO D'Amico about a temporary C of O for the MEUA Central Regional Meeting on June 26, but thinks the meeting will be at the Fire Station instead. However, a tour of the new Village Hall can still take place. CEO D'Amico confirmed that he can do a C of O walk-through on June 28 or July 1. The Board confirmed their intention to close the Village Office on Monday, July 8 and Tuesday, July 9 for the move. The new Village Hall will be open for business Wednesday, July 10.

Status of NYSERDA Grant – DMO Lotkowitz confirmed that the contractual agreements are complete; he and Clerk to the Boards Dundon tallied the deliverables last week.

New Business

Tree Committee Recommendations for Parkside – Trustee Sennett said the Tree Committee was

asked to review the trees planned for Phase 4 of the Parkside Subdivision. The developer had picked 5 different species - the Tree Committee made a few other suggestions as they are concerned about so many Bradford Pears because severe splitting is occurring on older trees. They'd like to see some other species of similar size to the Bradford Pears and suggested Little Leaf Linden, Redspire Pear, and Red Maples. The Planning Board seemed pleased with the Tree Committee's presentation.

Tree Plantings in Clift/Shotwell Park – Trustee Sennett said the Tree Committee has also been involved with the location of three trees to be planted in Clift and Shotwell Parks, two of which are replacement trees. The NYS Arborists will be bicycling through Skaneateles at the end of July on their “Tour de Trees” and offered Skaneateles a tree. The Tree Committee suggested planting a Linden near the gazebo. A memorial tree (Fall Fiesta) in memory of Pat Sturdy from the Skaneateles Garden Club will be planted more in the center of the park, and Anne Buehler’s family is donating a pink crab-apple tree as a memorial tree in the Shotwell Park area. Trustee Sennett said there is a dying crab-apple on the other of the sidewalk leading to Shotwell Park which will be removed with the help of the DPW sometime in the fall and will be replaced with another crab-apple at that time. Anne’s tree is not being planted in that spot because they’re having a family ceremony around July 4th and that is too soon to handle the removal and replanting. Trustee Angelillo asked about a tree plaque; Trustee Sennett will follow-up with Mrs. Buehler.

C.T. Male Land Surveyors – DMO Lotkowitz said we need to know exactly where the boundary is. Jorge Battle said he unearthed a map and left it in DMO Lotkowitz’ box – the map shows concrete markers and the encroachment. Mayor Hubbard directed DMO Lotkowitz to contact C.T. Male, but to first look to see if the concrete markers are still in place. **Resolution #2013-89:** On the motion of Trustee Jones, seconded by Trustee Sennett, it was resolved and unanimously carried (4-0 in favor) to authorize C.T. Male Land Surveyors to locate the North and South corners of the common boundary line between the Village and its neighbor Ron Patulski for a fee of \$500 if needed as determined by DMO Lotkowitz.

United Methodist Church – **Resolution #2013-90:** On the motion of Trustee Sennett, seconded by Trustee Angelillo, it was resolved and unanimously carried (4-0 in favor) to authorize the Skaneateles United Methodist Church to hold an outdoor worship service at Clift Park from 9:30-10:30 a.m. on Sunday, August 11, 2013, setting up at 8:30 a.m. and ending by 11:30 a.m.

Glens Falls National Bank (GFNB) – Mayor Hubbard commented that GFNB has done an excellent job with investments; Trustee Sennett agreed. Trustee Jones said that while she also concurs, she will abstain from a vote because her husband is a member of the Skaneateles Volunteer Fire Department and participant of the Service Award Program. **Resolution #2013-91:** On the motion of Trustee Sennett, seconded by Trustee Angelillo, it was resolved and carried (3-0 in favor with Trustee Jones abstaining from the vote) to accept the Glens Falls National Bank adjusted investment management services rates effective July 1, 2013.

NYPA EV Charging Station Agreement – In response to Mayor Hubbard commenting that he thought the charging station contemplated by the NYPA award to the Village in 2011 went away, DMO Lotkowitz said the solar part went away. This agreement is for the procurement of three EV charging stations to be installed at the new Village Hall, at no cost to the Village. Trustee Jones recognized that this goes along with Sustainable Skaneateles. **Resolution #2013-92:** On the motion of Trustee Jones, seconded by Trustee Sennett, it was resolved and unanimously carried (4-0 in favor) to authorize Mayor Hubbard to execute the agreement between NYPA and the Village. *Atty. Byrne arrived. In discussing the resolution, Atty. Byrne confirmed that he reviewed the agreement and made a few comments including that all references to “Town” should be revised to say “Village”. DMO Lotkowitz was advised to cross out and change all references from Town to Village.

Eastern Copier/Printer Proposal – Resolution #2013-93: On the motion of Trustee Jones, seconded by Trustee Sennett, it was resolved and unanimously carried (4-0 in favor) to accept Eastern’s copier/printer proposal for the new Village Hall as proposed by Eastern Document Workflow Consultant Rob Marshall.

Five Minute recess prior to Approval of Bills 8:21 PM

Bills and Adjustments - Resolution #2013-94: On the motion of Trustee Sennett, seconded by Trustee Jones, it was resolved and unanimously carried (4-0 in favor) that bills from Abstract #1 be audited and paid as follows:

General Fund	Vouchers # 1-69	Checks #14996-15063	\$187,297.79
Sewer Fund	Vouchers # 1-19	Checks #4396-4414	\$ 16,399.29
Electric Fund	Vouchers # 1-23	Checks #5013-5034	\$ 72,048.95
Water Fund	Vouchers # 1-12	Checks #3542-3552	\$ 73,555.64

It was further resolved to authorize the adjustment of overdrawn accounts for FYE 5/31/13 as follows:

<u>Amount</u>	<u>From Account</u>	<u>To Account</u>
\$1,000.00	F8310.46 Travel/Training/Schools	F8310.12 Legal Services
783.17	F8310.431 Comm Prop/GL Ins	F8310.12 Legal Services
154.07	F8310.42 Office Postage	F8310.12 Legal Services
43.37	F8310.42 Office Postage	F8310.43 Auto Liab. Ins.
3,000.00	F8320.13 Admin. Services	F8320.1 One Laborer
6,914.72	F8340.411 Repair 1000' Water Line	F8430.41 Repair Parts/Supplies
31.20	F8340.411 Repair 1000' Water Line	F8340.42 Pump Maintenance
1,038.40	F8340.411 Repair 1000' Water Line	F8340.426 Water Testing
52.78	F9055.8 Disability Insurance	F9040.8 Workers' Compensation
1,183.09	F8310.461 Off Suppl;Qual/Turb Stmt	F8310.10 Engineering Services
1,127.46	F8310.462 Off Equip Maint./Rental	F8310.10 Engineering Services
2,646.00	F8320.13 Admin. Services	F8310.10 Engineering Services
10,588.20	F8320.14 Labor Chg. other Dept.	F8310.10 Engineering Services
11,842.24	F8330.2 Equipment	F8310.10 Engineering Services
7,500.00	F8330.24 Leak Detection Equip.	F8310.10 Engineering Services
9,563.01	F8330.41 Energy Purchased	F8310.10 Engineering Services
625.04	G8130.414 Chemicals	G8130.413 Lab/Off Supl/Instrmt.
791.40	G8120.4 I&I Improvement	G8120.41 CMOM Summer Intern
726.90	G8130.415 Repair Pts/Mnt/Supl	G8130.417 Maint. Telemetry
108.50	G9010.8 NYS Retirement	G9030.8 Social Security
6,305.00	G8130.421 Sludge Disposal	G8130.42 Dischg Fee DEC/City
1,369.14	G8130.12 Seasonal Laborer	G8130.13 Admin Services
1,335.13	G8130.12 Seasonal Laborer	G8130.15 WWTP Operator
1,700.00	G1420.4 Law-Contractual	G8130.2 RBC Replace (3)
5,000.00	G1440.4 Engineer	G8130.2 RBC Replace (3)
10,000.00	G1990.4 Contingency	G8130.2 RBC Replace (3)
20,866.74	G8120.4 I&I Improvement	G8130.2 RBC Replace (3)
15,823.04	G8120.411 Util Pump Station	G8130.2 RBC Replace (3)
663.73	G8130.12 Seasonal Laborer	G8130.2 RBC Replace (3)
1,463.68	G8130.16 Backup Operator	G8130.2 RBC Replace (3)
26,000.00	G8130.22 Equipment Upgrades	G8130.2 RBC Replace (3)
2,428.59	G8130.41 Energy/Water	G8130.2 RBC Replace (3)
5,237.93	G8130.414 Chemicals	G8130.2 RBC Replace (3)
6,173.97	G8130.415 Repair Pts/Mnt/Supl	G8130.2 RBC Replace (3)
215.16	G8130.416 Grease/Grit Removal	G8130.2 RBC Replace (3)
15,557.97	G8130.418 Bldg Mnt/Sup (roof)	G8130.2 RBC Replace (3)

<u>Amount</u>	<u>From Account</u>	<u>To Account</u>
2,107.50	G8130.421 Sludge Disposal	G8130.2 RBC Replace (3)
3,666.93	G8130.428 Truck Fuel/Maint.	G8130.2 RBC Replace (3)
1,874.55	G8130.46 Travel/Schools/Dues	G8130.2 RBC Replace (3)
2,061.49	G8130.462 Ins-GL/Auto/Comm	G8130.2 RBC Replace (3)
3,297.27	G8130.463 Lab Testing	G8130.2 RBC Replace (3)
5,720.52	G8130.465 Cont to Vil EDP & OP	G8130.2 RBC Replace (3)
1,870.02	G8130.47 Safety	G8130.2 RBC Replace (3)
11,111.71	G9010.8 NYS Retirement	G8130.2 RBC Replace (3)
37.01	G9040.8 Workers' Compensation	G8130.2 RBC Replace (3)
31.42	G9055.8 Disability Insurance	G8130.2 RBC Replace (3)
103.33	G9060.8 Health Insurance	G8130.2 RBC Replace (3)
2,848.00	G9789.7 SSO/I&I EFC Interest	G8130.2 RBC Replace (3)
1,300.00	G9901.1 Trans to Gen for DMO	G8130.2 RBC Replace (3)
4,402.38	G599 Appropriated Fund Balance	G8130.2 RBC Replace (3)
19.61	A1320.4 Auditor-Contractual	A1010.1 Bd of Trustees-Personal
9.00	A1320.4 Auditor-Contractual	A1010.4 Bd of Trustees-Contractual
.04	A1320.4 Auditor-Contractual	A1210.1 Mayor-Personal Services
433.83	A1320.4 Auditor-Contractual	A1210.4 Mayor-Contractual
8,364.56	A1420.41 Special Counsel	A1410.11 Clerk-Admin Services
1,163.08	A1420.41 Special Counsel	A1410.1 Clerk-Personal Services
2,638.46	A1420.41 Special Counsel	A1490.1 Pub Wrks Adm-DMO
481.60	A1620.43 Safety/CDL Training	A1620.4 Mun Bldg-Lease/Maint.
34.59	A1620.43 Safety/CDL Training	A1620.41 Mun Bldg-Rent to Lt.
3,840.24	A1420.4 Law-Village Attorney	A1620.44 Off Supplies/Legal Notices
2,439.21	A1640.4 Gas Pump Station	A1640.41 Fuel for Generator
233.67	A1680.4 Maint & Lease Equip.	A1680.2 New Sftwr/Hrdwr
74.70	A3120.1 Police Salaries	A3120.12 School Crossing Guards
3,883.08	A3120.1 Police Salaries	A3120.14 PT for Pkg Meters
1,613.13	A3120.1 Police Salaries	A3120.16 PT Police Clerk
4,561.12	A3120.1 Police Salaries	A3120.41 Police Car Maint.
28.30	A3120.413 Bldg. Maintenance	A3120.412 Heat, Elec.
81.48	A3120.431 Prof. Liab. Ins.	A3120.43 Auto Liab. Ins.
1,394.05	A3120.431 Prof. Liab. Ins.	A3120.433 Comm. Prop. Ins.
1,432.14	A3120.431 Prof. Liab. Ins.	A3120.461 Off/Computer Supplies
2,433.45	A3120.1 Police Salaries	A3320.2 Clean/Repr/Replace Meters
300.73	A3410.14 Fire-Dist Station Maint.	A3410.1 Fire Dept-Cleaning
1,625.00	A3410.46 Fire Dept-Travel	A3410.11 Fire Dept-Legal Services
10,590.40	A3410.2 Fire Dept-Oper Equip	A3410.432 Fire Dept-WC Vil
13,445.16	A3410.21 Fire-Plnt Maint, Vil&Dist	A3410.433 Fire Dept-WC District
6,730.79	A3410.2 Fire Dept-Oper Equip	A3410.26 Fire Dept-Lease SCBA
2,771.55	A3410.21 Fire-Plnt Maint, Vil&Dist	A3410.25 Fire-Lease Radio/Antenna
2,876.43	A3410.21 Fire-Plnt Maint, Vil&Dist	A3410.411 Fire-Station/Suppl/Maint
237.92	A3410.413 Fire-Dist Heat/Elec	A3410.417 Fire-77 W Gen Phone & Intnet
1,014.04	A3410.413 Fire-Dist Heat/Elec	A3410.418 Fire-77 W Gen Light & Water
127.50	A3410.413 Fire-Dist Heat/Elec	A3410.42 Fire- Coon & Mandana Telephone
119.40	A3410.413 Fire-Dist Heat/Elec	A3410.422 Fire-Maint Contracts Bldg Sys
617.88	A3410.416 Fire-77 W Gen Heat	A3410.419 Fire-Pwr Generator @ Resv
469.97	A3410.416 Fire-77 W Gen Heat	A3410.43 Fire-Auto Liability Insurance
1,798.74	A1420.41 Special Counsel	A3620.1 Codes Enforcement Officer
274.11	A5110.46 Maint-Trvl/Schools	A5110.431 St Maint-GL/Comm Prop Ins.
500.75	A5110.46 Maint-Trvl/Schools	A5110.44 St Maint-Equip Repair

<u>Amount</u>	<u>From Account</u>	<u>To Account</u>
162.14	A5132.412 St. Maint-Heat (DPW)	A5132.413 St Maint-Light & Water (DPW)
284.89	A5132.412 St. Maint-Heat (DPW)	A5182.4 St Lighting-Cont (Misc other Dept)
543.02	A5132.412 St. Maint-Heat (DPW)	A5182.44 St Lighting-Unmetered St Lights
300.00	A5110.1 St. Maint-Salaries	A6772.4 Laker Limo
7,850.78	A5110.1 St. Maint-Salaries	A7145.4 Jt Rec Proj-Insurance
75.80	A7550.4 Comm Band/Flags	A7510.4 Historian
2,917.40	A1420.41 Special Counsel	A8010.45 Clerk to Zoning Boards
14,964.00	A5110.1 St. Maint-Salaries	A8560.4 Shade Trees-Spray/Remv/Replace
531.30	A8810.2 Cem-New Equip/Mower	A8810.411 Cem-Heat/Light Shop/Chapel
96.74	A8810.2 Cem-New Equip/Mower	A8810.431 Cem-Insurance (CP,GL,Auto)
5,388.04	A9010.8 State Retirement ERS	A9030.8 Social Security
5,785.41	A9010.8 State Retirement ERS	A9060.8 Health/HRA
441.00	A9720.71 Int CT Project '95	A9720.61 Principal CT Project '95
5,067.00	A1640.41 Gas Pump Station	A1910.4 Pub Off Ins & Surety Bond
6,356.16	A1640.41 Gas Pump Station	A1989.4 Res for Uncollected Taxes

Capital Projects – DMO Lotkowitz reviewed and elaborated on his report of capital projects for the next three years. DMO Lotkowitz said that he, QPK's Connie Brace and Jeremy Davidheiser, and Trustee Sennett attended the Planning Board Meeting of June 6. Clerk to the Boards Dundon' written report advised that "the Planning Board heard a presentation by Ms. Brace and Mr. Davidheiser regarding the site development plans for the new Village Hall. They were supportive of the plans as presented and indicated that they feel the choice of tenant for the apparatus bay is unlikely to impact the south side site plan shown in Phase 2. Therefore, the Planning Board concluded that, absent a financial constraint, it would be prudent to pursue the Phase 3 changes to the existing south parking lot on the same timeline as the other planned work, to minimize future disruptions and to eliminate costs related to a second mobilization." Atty. Byrne explained to the Board in an email, "what precipitated Mayor Hubbard's request for a 3-year capital project plan or list is the fact that the Bond Anticipation Note for the West Lake Street (WLS) improvements (\$400,000) will come due in July. Those funds can only be used to defray the cost of improvements as part of the West Lake Street project. Since no work is now underway on that project, the Trustees have to decide to re-start that project somehow, and renew the BAN to pay part or all of the costs, or retire the BAN and return the BAN proceeds. In order to make that decision, Mayor Hubbard feels that the Trustees need to decide on what the highest priorities are in terms of capital projects, and where the Village should spend its limited resources." The Board discussed the WLS BAN and the capital projects list DMO Lotkowitz compiled concurring that an Operations Meeting is needed to consider this item further. An Operations Meeting was scheduled for Thursday, June 20, 5:00 p.m. at the Village Office.

Executive Session – Resolution #2013-95: On the motion of Trustee Jones, seconded by Trustee Sennett, it was resolved and unanimously carried (4-0 in favor) to enter into an Executive Session at 9:06 p.m. to discuss a personnel matter.

Adjournment - Resolution #2013-96: On the motion of Trustee Angelillo, seconded by Trustee Sennett, it was resolved and unanimously carried (4 -0 in favor) to end the Executive Session and adjourn the meeting at 9:21p.m.


Patty Couch, Village Clerk/Treasurer