

REGULAR MEETING, VILLAGE BOARD OF TRUSTEES
MONDAY, OCTOBER 13, 2008
7:00 P.M.

Present Mayor Bob Green, Trustees Marc Angelillo, Kathryn Carlson, Sue Jones, and Tim Lynn, Codes Enforcement Officer Jorge Battle, Police Chief Lloyd Perkins, Municipal Board Commissioner Alan Dolmatch, Village Historian Pat Blackler, Village Attorney Mike Byrne

Others Present

Nate Robson	Skaneateles JOURNAL
Cliff Abrams	37 State Street
Sue Dove	Executive Director, Skaneateles Chamber of Commerce
John Mezzalingua	3 Bobbett Lane
Andy Ramsgard	Architect for John Mezzalingua
Jo Anne Gagliano	EDR President, Landscape Architect for Mezzalingua

Minutes

On the motion of Trustee Carlson, seconded by Trustee Jones, it was resolved and unanimously carried (5-0 in favor) to approve the minutes of the Regular Meeting of September 22nd, and the Operations Meetings of September 22nd, September 29th, and October 6th as presented. Trustees Carlson and Jones commended Clerk Sheehan on the minutes.

Bills

On the motion of Trustee Angelillo, seconded by Trustee Lynn, it was resolved and unanimously carried (5-0 in favor) that bills from Abstract #9 be audited and paid as follows:

General Fund	Vouchers 450 - 510	Checks 10281 - 10341	\$128,769.73
Sewer Fund	Vouchers 101 - 113	Checks 3142 - 3154	15,205.32
Water Fund	Vouchers 90 - 102	Checks 2679 - 2691	3,744.82
Electric Utility Fund	Vouchers 142 - 158	Checks 3593 - 3609	4,974.40

It was further resolved to authorize payments from the Joint Village/Town Municipal Offices Capital Projects account in the amount of \$650 (Check #1007) to Michael J. Byrne and \$6,546.38 (Check #1008) to Holmes-King-Kallquist.

Dickens Celebration

Mayor Green reviewed the Chamber's requests for the Dickens celebration. Trustee Lynn asked if plans are in place to get people across the street for the 2 p.m. "Big Sing" and Chief Perkins said they will have an officer there at 1:30. Trustee Jones said the gazebo sidewalk needs to be clear and Chamber Director Sue Dove said they weren't sure what ice-melt would be safe to use on the brick walk. Mayor Green said he'll have the DPW contact Director Dove. In addition to the items in their letter, the Chamber has asked to use the old SAVES building for their actors to store costumes and change. On the motion of Trustee Lynn, seconded by Trustee Carlson, it was resolved and unanimously carried (5-0 in favor) to approve the Dickens Celebration as outlined in the Chamber's letter of October 10th, including \$750 toward holiday decorations, and their use of the old SAVES building.

Blessing of the Boats

Mayor Green announced that the Skaneateles Ecumenical Clergy Association will hold its first "Blessing of the Boats Celebration" at noon on Sunday, July 5, 2009, at the community docks.

Wastewater Treatment Monthly Activity

Trustee Angelillo reported that September average monthly flow was .302 MGD, which Mayor Green said is near record low, causing optimistic speculation over the effectiveness of the Orchard Road I&I work. September BOD removal was at 98% and suspended solids at 97%. Trustee Angelillo noted that 49,000 gallons of sludge were transported to the Auburn WWTP.

West Lake Street Parking Request

Chief Perkins reported that parishioners of St. James Church contacted him, seeking permission to park in a no-parking zone from 6:30 – 8 a.m. during a breakfast tomorrow morning at a West Lake Street residence. Trustee Jones cautioned that if we grant this request, there will be others, and the Board concurred that attendees should park in a permitted parking area and walk to the residence.

Re-paint Parking Meters

Chief Perkins reported that he has secured a quote from Roger Patrick to re-paint the 13 double (\$75 each) and 2 single (\$50 each) parking meters on Jordan and Fennell Streets. The Board authorized the expenditure so long as there is money in the budget for the work.

Codes Enforcement/Zoning Report

Codes Enforcement Officer (CEO) Battle reported that since our recent court success, he's had numerous inquiries as to whether planned work requires a building permit. He said two, 2-lot subdivisions (Neugebauer on Onondaga Street and Taylor on West Elizabeth) have been approved by the Planning Board. There are still items pending for Parkside and Hidden Pond before final approval. Mayor Green said we need to get a proposal from Jon Putnam of Stearns & Wheler to perform oversight of infrastructure construction at Hidden Pond. Trustee Angelillo said Municipal Board Commissioner Peter Moffa called him about installation of a street light at Parkside. CEO Battle confirmed that the sonotube and base should be installed by the developer. The location for the street light is shown on the Phase I map.

Police Station Project (PSP)

PSP Planning Committee Chairman Alan Dolmatch reported that he is generating language for a new owner/architect agreement, Village Attorney Byrne has written the easement grantors and will be meeting with them at 9 a.m. on October 17th, and the Police Department meeting with Trustee Carlson has trimmed nearly 260 square feet from their plan in order to keep the project cost under the Wicks Law.

West Lake Street Survey and Improvements

Mayor Green said we have EDR's revised proposal, but none from Stearns & Wheler yet, so this item will be tabled until the October 27th meeting.

Parmele Park Lease

Village Attorney Byrne said City Attorney Black reported that the lease was to be considered by the Common Council on September 22nd. He's heard nothing further so will follow up with Attorney Black.

Sprint/Nextel Antenna Replacement

Trustee Angelillo said he received a quote from Dave Stevenson at Dutch Hill Town Antenna Systems. Clerk Sheehan should notify both Sprint/Nextel and T-Mobile that they will be responsible for paying Mr. Stevenson to review their plans for antenna replacement work.

Bucket Truck Bid

Mayor Green said that with the tightening economy, the municipality we thought was interested in our truck has since backed out. With the quoted trade-in, Dueco is the low bidder. Trustee Angelillo noted that Dueco also met the bid spec without exception. On the motion of Trustee Angelillo, seconded by Trustee Jones, it was resolved and unanimously carried (5-0 in favor) to award the bid for a 52' bucket truck to Dueco at \$161,495 less \$10,500 for the trade-in of the Village's 1990 Ford bucket truck.

5-year \$165,000 Statutory Installment Bond for Bucket Truck

On the motion of Trustee Lynn, seconded by Trustee Jones, it was resolved and unanimously carried (5-0 in favor) to authorize issuance of a 5-year \$165,000 SIB for the Light Department bucket truck.

September Treasurer's Reports

On the motion of Trustee Jones, seconded by Trustee Carlson, it was resolved and unanimously carried (5-0 in favor) to acknowledge receipt of the Treasurer's Reports for September.

Time & Material Agreement with HKK

Police Station Project Committee Chairman Dolmatch said authorization of an interim time and material agreement with Holmes-King-Kallquist (HKK) is a prudent buffer which will allow HKK to continue work on the schematic design for the police station. The same rates as agreed to for the joint municipal building will prevail and Chairman Dolmatch estimated \$7,500 for this phase. On the motion of Trustee Jones, seconded by Trustee Lynn, it was resolved and unanimously carried (5-0 in favor) to authorize a time and material agreement with HKK for schematic design of the new police station.

Mezzalingua Utility Easement

John Mezzalingua of 3 Bobbett Lane explained that he wasn't aware of what a utility easement was and only intended to beautify the area. He said he'll abide by the Village Board's decision, but asked that they consider a potential option. JoAnne Gagliano, a landscape architect who has been involved in the project for two years, said two driveways and 21 trees were removed in the right-of-way. The trees were replanted and they understand that they are at risk were the roots to compromise the electric conduit. They propose a new electric conduit, at their expense, along the exterior of the 20' ROW to serve the Wiles property. CEO Batlle asked if there'd be a second, back-up, conduit in the trench and Trustee Angelillo said that a second conduit is recommended by Foreman Murphy. Mayor Green said he thinks it would make sense to put new wire in the proposed conduit and disconnect the existing line. Trustee Jones said having the new conduit would save the trees and still provide electric to the Wiles. Village Attorney Byrne suggested they provide a letter outlining their proposal and a sketch map and Ms. Gagliano said it will be available before the Board's next meeting.

Chamber of Commerce Issues

Chamber Director Dove agreed to provide some possible meeting times to get together with the Board to discuss a multi-year dock license. With regard to the graffiti in the Masonic Temple restrooms, she agreed to get a quote from Chuck Gridley for faux painting and to inquire if he'd share the "process" with the Village DPW. Mayor Green reported that he has asked Foreman Perkins to have Mike Gorman of Bartlett Tree do the trimming of the two trees at the Packwood House. Following discussion of the problems experienced last year with the lighted garland on the 60 light poles, Trustee Angelillo agreed to see if Foreman Murphy might have a solution.

Custodial Agreement with M&T

Village Attorney Byrne explained that State law requires that municipal deposits which exceed FDIC insurance must be secured by the bank with securities at a third party custodial bank. In the past, M&T supplied securities issued by Fannie Mae to collateralize its account with the Bank of New York. M&T now proposes to utilize surety bonds for collateral, which Attorney Byrne said are appropriate and reliable. He said he's reviewed the agreement and it conforms to General Municipal Law. On the motion of Trustee Lynn, seconded by Trustee Jones, it was resolved and unanimously carried (5-0 in favor) to authorize the Mayor and Village Clerk/Treasurer to sign the custodial agreement with M&T and to consent to the use of surety bonds as collateral.

Jake Carlson's Resignation from SFD

The Board acknowledged notification of Jake Carlson's resignation as a firematic member of the Skaneateles Fire Department, learning that he has moved to Camillus. They asked Fireman Jorge Batlle to encourage him to consider an out-of-district membership.

Burrows Chapel

Lake View Cemetery Commissioner Pat Blackler reported that Dave Blackwell met with two stone masons who agreed that the stone work of the west wall needs to be fixed, but neither contractor has yet provided a quote. A third contractor, Angelo Kelly, is so busy he has indicated that he couldn't get to the work until next spring. Mrs. Blackler also reported that the Section signs have arrived and will be installed by the DPW.

Automatic Meter Reading (AMR)

Trustee Angelillo said he phoned Dick Kaulfuss of EJ Prescott, pressuring him for a delivery date on the electric meters. When Mr. Kaulfuss then gave short notice of his availability to meet and review the status of the project, Trustee Angelillo wasn't available and asked Municipal Board Commissioner Blackwell to meet with Mr. Kaulfuss. They did meet and Trustee Angelillo said he'd like to invite Commissioner Blackwell to give an update to the Village Board at its October 27th meeting. Trustee Angelillo also stated that the Village's contract is with EJ Prescott, not with Sensus. Clerk Sheehan reported that a weekend e-mail from Mr. Kaulfuss indicated that the electric meters were shipped on Friday, October 10th.

Executive Session

At 8:10 p.m., on the motion of Trustee Angelillo, seconded by Trustee Jones, it was resolved and unanimously carried (5-0 in favor) to enter into an Executive Meeting to discuss a personnel matter. The Executive Session ended at 9:20 p.m.

Adjournment

The meeting was adjourned at 9:20 p.m.


Sally L. Sheehan
Village Clerk