

VILLAGE BOARD MEETING MINUTES
NOVEMBER 29, 2012
7:30 P.M.

PRESENT: Mayor Hubbard, Trustees Angelillo, Jones, Lanning and Sennett, DMO Lotkowitz, Police Sgt. Stevens, Village Historian Blackler, Village Attorney Byrne

Others:

Carrie Chantler	Skaneateles Journal
Jason Emerson	Skaneateles PRESS
Sue Dove*	Skaneateles Chamber Executive Director
Sarah Wiles*	Mid-Lakes/Chamber
John Schirmer*	Moffatt & Nichol
Rev. Dr. Craig Lindsey*	Pastor First Presbyterian Church

Permanent Dock Project – Sarah Wiles made a Power Point presentation that included the history of the project to date and McCord Snyder Landscape Architecture’s color depiction of the preliminary design. Questions and comments from the Trustees included how far west the proposed dock extends, obstruction of view of the lake, and whether or not the wave attenuators would create boat maneuverability problems. *Sue Dove, Sarah Wiles and John Schirmer thanked the Board and left the meeting.

(Insert hard copy of presentation)

“Sister-Village” – Mayor Hubbard acknowledged Rev. Lindsey’s presence this evening and complimented him on the eloquent, succinct letter (that was provided to the press) he wrote regarding the “Sister-Village” concept. Rev. Lindsey thanked Mayor Hubbard for the kind remarks and informed the Board that representatives are traveling to South Sudan next week to perform eye surgery. Trustee Jones said we’d be foolish to say no; Trustee Sennett said it is a wonderful idea. Mayor Hubbard suggested that perhaps the press could publish Rev. Lindsey’s excellent letter. **Resolution #2012-202:** On the motion of Trustee Jones, seconded by Trustee Lanning, it was resolved and unanimously carried (5-0 in favor) to solidify the relationship by creating a “sister-village” with the Village of Duk Payuel, Duk County, Jonglei State, South Sudan. Rev. Lindsey said the adoption of this “Sister-Village” will be proclaimed at the Locals’ Night Blessing of the Creche on November 30, 2012 and subsequently carried to Duk Payuel for the Duk Payuel Village Chiefs and Administrators adoption December 12-22, 2012 when those previously unable to see will be granted sight and relationships for peace. Mayor Hubbard asked Clerk/Treasurer Couch to draft a proclamation that can be presented. *Rev. Lindsey thanked the Board and left the meeting.

(Insert Rev. Lindsey’s letter)

Minutes – **Resolution #2012-203:** On the motion of Trustee Jones, seconded by Trustee Sennett, it was resolved and unanimously carried (5-0 in favor) to approve the Minutes of the Regular Meeting of November 8, 2012 and the Operations Meeting of November 15, 2012, as presented.

Correspondence & Announcements - Mayor Hubbard noted the following:

- NYS Public Service Commission’s Winter Outreach and Education Campaign to Provide Energy Efficiency and Financial Assistance Information to Help Consumers Stay Warm and Safe During the Cold Winter Months. The information is available to residents at the Village Office.
- Coalition Against Gambling in New York Conference “Gambling Empire or Empire State” on December 6, 2012 10 a.m. to 4 p.m. at the Ramada Inn, 1305 Buckley Road, N. Syracuse; \$35/person
- Glens Falls National Bank & Trust Company (GFNB) LOSAP Summary for October, 2012
- GFNB Letter of November 14, 2012 Regarding Financial Markets
- NYS DEC Letter Regarding the Landowner Incentive Program (LIP) Protection and Management of Grassland Habitat Program
- Letter from Beverly Quimby Regarding Leaf Pick-up. Mayor Hubbard apologized for the delay in leaf pick-up as the DPW was busy with other projects including the Prentiss Dr. Path, demolition at the new

Village Hall, etc. Mayor Hubbard said there has been a lot of effort in picking up leaves the last two days by the DPW and the Light Department. He added that they did an outstanding job at the new Village Hall prior to the walk-thru on Tuesday, Nov. 27. Trustee Lanning said he'd also like to commend the DPW and Light Department, noting that they are doing the best they can. Mayor Hubbard said there has already been discussion about ways to improve next year.

- Community Development Division Letter Informing the Village that the Fennell Street Handicapped Access Project was not selected for funding this year. Mayor Hubbard said it doesn't hurt to keep applying.

- Skaneateles Area Chamber of Commerce Annual Holiday Cocktail Party Wed., Dec. 12, 2012, 6-9:00 p.m. at the Sherwood Inn, \$26/person, R.S.V.P. by December 7, 2012

- Syracuse Metropolitan Transportation Council (SMTC) Working Group Meeting December 4, 9:30 a.m. at the Village of North Syracuse Community Center, 700 South Bay Road. Mayor Hubbard encouraged DMO Lotkowitz to think about attending.

- Skaneateles Sings (formerly known as Locals Night) Friday, Nov. 30, starting at 6:30 p.m. at the Library

- Central NY Library Resources Council Invitation to its annual Legislative Breakfast on Friday, December 14, 8:30 a.m. at the CNY Philanthropy Center, 431 East Fayette St., Syracuse, NY RSVP by Nov. 30 by calling 446-5446

- The walk-thru at the new Village Hall went well and was well attended. The press may want to visit to take some pre-construction photographs.

Director of Municipal Operations – DMO Lotkowitz reiterated Mayor Hubbard's comment about the good demo work performed by the DPW and Light Department. With two crews (DPW & Light Dept.) now on for leaf pick-up, they have made a lot of progress in the last two days and will catch up next week. Trustee Angelillo noted that leaves and brush have to be separated and that would assist with the leaf pick-up work. DMO Lotkowitz reported that he did get feedback on the Chamber's proposed signs. If a sign is within the right-of-way it is not allowed; it is regulated because it is on Route 20. Trustee Angelillo asked if permission from the property owner needs to be sought. Atty. Byrne noted that the property owner's land is encumbered by the State right-of-way; this is not a Village decision. Mayor Hubbard said the property owner probably has a vested interest. Trustee Sennett concluded that the Genesee/Jordan Street sign is more problematic than the Jordan/Fennell Street one. DMO Lotkowitz said he will follow-up with a phone call to the State's real-estate person. Trustee Sennett said the Chamber should continue with the temporary signs. DMO Lotkowitz reported that he attended the Town Planning Board meeting of Tuesday, November 27 relative to the Victory Sports Medicine (VSM) project and read the letter he wrote to Town Planning Board Chair Mark Tucker. Other attendees also read letters – the meeting was rather uneventful. In response to Atty. Byrne, DMO Lotkowitz said no resolution was made regarding SEQR as the Planning Board is holding for more information. Atty. Byrne asked if DMO Lotkowitz has had communication with County Health – DMO Lotkowitz answered that he has. Atty. Byrne said that County Health seems concerned with water and sanitary sewer. DMO Lotkowitz said he will continue to attend the meetings. Mayor Hubbard said DMO Lotkowitz represented the Village well. DMO Lotkowitz confirmed for Trustee Lanning that the Prentiss Drive path is done - the stone dust is down, it looks nice, and there have not been any complaints from the property owners. Trustee Lanning said we will see how it winters. In response to DMO Lotkowitz' question, Mayor Hubbard said we are not supposed to plow the path this winter.

Jorge Batlle's Report – Mayor Hubbard said Jorge Batlle, who was unable to attend the meeting, submitted the following:

Just a progress report on the sorting out of the decades of papers, and other materials that have been stashed away on the 3 floors of the building.

All the old computers and other related items have been removed from the building. Hard drives were removed and individually destroyed. Two Dell computers had Village items removed from the hard drives and are now at the Creamery.

The cellar storage room may not look like much has happened when you walk in, BUT it is what you don't see. Four large boxes of past Village Attorney files have been sorted. Materials concerning old subdivisions have been retained and placed in the Code Enforcement/Zoning files. Using State of NY guidelines for Record Retention, most of the materials have been sent to the shredder.

The shredder company will be here tomorrow to unload and shred the brim-full 3 shredding consoles.

Forty bound Assessment record books were taken to the Creamery. They will use them for genealogy and other research. Also sorted out of the files are documents related to the Cemetery. These show lot owners, locations and other important data. These files, so far, have been given to Barbara Spain for her work on the Cemetery records.

Other items that would be of interest to the new Village Historian have been set aside. One such interesting record is a Line-of-Duty death of the Skaneateles fire fighter. He died while fighting a grass fire in Lake View Cemetery in July of 1965. The Fire Department will make arrangement to have him included of the Fire Fighter's Memorial in Syracuse and Albany.

Village Historian – Village Historian Blackler said she is attendance tonight only as an observer; she will have one more report prior to her retiring on December 31, 2012. Trustee Lanning announced that a party is scheduled in Pat Blackler's honor on Sunday, December 2, 2:00 p.m. at the Creamery.

Status of NYS LGE Grant – Mayor Hubbard said he didn't have anything new to report other than he is arranging a phone conference with Department of State's Myra Fedyniak, DMO Lotkowitz, Clerk/Treasurer Couch and himself.

Status of Bid Opening for SFD Air Packs – Mayor Hubbard said Jerome Fire has graciously agreed to extend their September 12, 2012 bid to December 31, 2012 allowing us additional time to hopefully hear a determination on our grant request. Mr. Jerome did note that he has received notice of a price increase as of January 1, 2013.

Consider Quotes for the Repair of the WWTP's Main Roof – Mayor Hubbard noted that four quotes for repair of the main roof were solicited, the work is budgeted and quotes are within the budgeted amount, and Apple Roofing has the lowest quote. DMO Lotkowitz said that Apple Roofing's total quote of \$22,293.00 includes the \$2,411 prevailing wage rate - he recommends awarding the bid to Apple Roofing. **Resolution #2012-204:** On the motion of Trustee Lanning, seconded by Trustee Angelillo, it was resolved and unanimously carried (5-0 in favor) to award the repair of the main roof on the WWTP to Apple Roofing Corp. for a total of \$22,293.00.

Authorize Mayor to Sign 2013 Fire Service Agreement – Atty. Byrne advised that the 2013 Fire Contract was forwarded to the Town of Skaneateles and they scheduled their Public Hearing for Thursday, December 6, 2012. **Resolution #2012-205:** On the motion of Trustee Sennett, seconded by Trustee Jones, it was resolved and unanimously carried (5-0 in favor) to authorize Mayor Hubbard to execute the 2013 Fire Service Contract. In discussing the resolution, Atty. Byrne noted that SFD President Buff will sign the agreement after the December 6 Town Public Hearing and approval by SVFD Inc. membership.

Discuss and Resolve Longevity Payments for Village Department Heads – Trustee Angelillo explained that prior to November, 2004, Department Heads received automatic longevity payments just as union-represented employees did (and still do). When Jim Rhinehart was Mayor, he and his Board decided that Department Heads would not receive longevity but would be eligible to earn a performance bonus up to \$2,500.00. Trustee Angelillo said performance bonuses have not been given since 2010 and he'd like the Board to consider reinstating longevity payments for the Department Heads. Trustee Jones agreed, recognizing it as a tangible way to acknowledge employees' loyalty to the Village. Trustee Lanning said it is "healthy" to recognize employees' longevity, but suggested that wording of the resolution state "full-time employees" as opposed to "Department Heads". **Resolution #2012-206:** On

the motion of Trustee Angelillo, seconded by Trustee Jones, it was resolved and unanimously carried (5-0 in favor) to reinstate the prior practice of longevity payments for full-time employees. In discussing the resolution, the Board noted that the total expense will be \$600 (\$100 each to DMO Lotkowitz and WWTP Manager and Water Disinfection Operator Psenicnik, and \$400 to Clerk/Treasurer Couch) and that the longevity payment schedule follows the schedule in the CSEA Agreement based on years of service as of December 1 of each year.

Prior to recessing, Trustee Angelillo commented that he is not sure why the Village was brought into the dock discussion. Atty. Byrne noted that the Chamber needs to be in touch with the City of Syracuse Water Commissioner and Mayor – they need something in writing. He recalled how the pier got reconstructed with many upfront discussions between former Mayor Young of the City of Syracuse and former Mayor Fisher of the Village of Skaneateles. Discussions ought to commence with the land owner. Trustee Lanning said he agrees with Trustee Angelillo who advised to be cautious about the Village giving its blessing when it really isn't our decision to make. DMO Lotkowitz and Atty. Byrne both noted the beautiful, protected view of the lake. DMO Lotkowitz added that the permanent dock would need to stay within the confines of the pier to maintain that view. A SEQR would have to be done and the Village could then express any concerns. Mayor Hubbard concluded that it stems back to Atty. Byrne's Comment that they need to be talking to the City of Syracuse.

Five Minute recess prior to Approval of Bills – 8:30 p.m.

Bills and Adjustments - Resolution #2012-207: On the motion of Trustee Angelillo, seconded by Trustee Lanning, it was resolved and unanimously carried (5-0 in favor) that bills from Abstract #12 be audited and paid as follows:

General Fund	Vouchers #484-517	Checks 14453- 14486	\$130,263.68
Sewer Fund	Vouchers #138-149	Checks 4273- 4284	\$ 20,244.33
Electric Fund	Vouchers #144-155	Checks 4855- 4866	\$ 82,703.00
Water Fund	Vouchers # 98-107	Checks 3439- 3448	\$ 12,527.59

Executive Session – Employee/Personnel Matter Related to Medical Information – Resolution

#2012-208: On the motion of Trustee Jones, seconded by Trustee Angelillo, it was resolved and unanimously carried (5-0 in favor) to enter into an Executive Session at 8:55 p.m. regarding an employee/personnel matter related to medical information. **Resolution #2012-209:** On the motion of Trustee Sennett, seconded by Trustee Jones, it was resolved and unanimously carried (5-0 in favor) to move out of Executive Session at 9:04 p.m.

Officer Wawro – 207c – Resolution #2012-210: On the motion of Trustee Sennett, seconded by Trustee Jones, it was resolved and unanimously carried (5-0 in favor) to reinstate five (5) sick days to Officer Dave Wawro upon receipt of his written withdrawal of his 207c claim, as recommended by GML 207c Claims Administrator Lloyd Perkins in a memo of November 29, 2012 written after his careful and thorough examination of the incident relative to Officer Wawro's on the job injury of March 24, 2011. In discussing the resolution, the Board noted that GML 207c Claims Administrator Perkins wrote in his memo, "I value the Village Board's trust in my expertise of 207c matters and appreciate their recognition of my prudent review and subsequent recommendation."

Adjourn - Resolution #2012-211: On the motion of Trustee Sennett, seconded by Trustee Jones, it was resolved and unanimously carried (5-0 in favor) to adjourn the meeting at 9:07 p.m.


Patty Couch
Village Clerk/Treasurer

The Reverend Dr. Craig J. Lindsey, Pastor



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Mayor Martin Hubbard and
The Village of Skaneateles Board
c/o The Village of Skaneateles Clerk
Village Offices
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21 November, 2012

Mr. Mayor and Board Members:

WHEREAS, many of the residents, churches and civic groups of the Village of Skaneateles have had a long and important relationship with South Sudan.

- Father Peter Major of St. Mary's parish devoted his life's Calling as a missionary to South Sudan.
- Both St. James Episcopal and First Presbyterian Churches began sponsorship of Lost Boy Refugees from South Sudan in 2001. All eight of whom, have become American Citizens and worked to support themselves, their families, their communities in S. Sudan and New York.
- In April 2005 Rev. Dr. Craig Lindsey flew solo to the Village of Duk Payuel in Duk County, Jonglei State, North of the Cities of Bor and Juba, in S.Sudan to re-unite over 100 of the "lost" refugees with their families.
- Over the next 18 months, Skaneateles residents: Jack Howard, Don Cross, Jack Capron, Gard McLean, Richard and Nancie Way, Chuck and Nancy Williams, Ted Kinder, Barbara Connor, Steve and Susan Meyer, Bill and Penny Allyn, John and Mary Ayer, Jim Vedder, Ginny Stehle, Helen Glowacki, Bill Stevens, Connie Brace, Judy Lindsey, the students at Skaneateles Central School, and Craig Lindsey, worked with John Dau to raise funds, purchase and manufacture everything needed to build and operate a clinic in the most remote part of East Africa.
- February 2007, Skaneateles residents Ted Kinder, Don Cross, Chuck Williams and Syracuse native Mark Dewitt, travelled to Duk Payuel and built the first Primary Health Care Clinic in South Sudan.
- The Clinic at Duk Payuel opened in May 2007.
- The first two years of creating and operating the Clinic in the Village of Duk Payuel were paid for by donations from the residents of Skaneateles, family, friends, and speaking engagements at \$350,000 annually.
- The subsequent five years of health care services and expansion of programs into a County Hospital located in the Village of Duk Payuel has been funded by International Grants, and the donations of residents of Skaneateles, family, friends, and speaking engagements at \$500,000 annually.

AND WHEREAS,

- Weekly, for five years, Drs. Barbara Connor and David Reed have been in Skype conversation between the Village of Skaneateles and the Village of Duk Payuel, as medical and humanitarian concerns have been recorded and responded to via satellite communication given by a relative of the Lindseys of Skaneateles.
- Annually, for six years, Don Cross and members of his family have returned to the Village of Duk Payuel to give their time and energy and share their expertise.
- Also annually, for five years, Drs. Barbara Connor and David Reed and members of their families have gone to Duk Payuel to teach and expand programs.
- Currently, because of the commitment of residents of the Village of Skaneateles, with the Village of Duk Payuel, in addition to providing buildings and staff, medications and supplies, communication and transportation for Basic Primary Medical Care, we have developed the abilities:
 - to vaccinate against/ diagnose/ and treat: Tetanus, Malaria, Cholera, Measles, Mumps, Rubella, Whooping Cough, Tuberculosis, HIV/AIDS;
 - as well as to provide Pre-Natal, Post-Natal Maternal/Child Care, with Ultrasound equipment, Trained Midwives, a Surgical Suite, and Nutrition care;
 - Beginning Dec 2011 and continuing through Dec 2016, John Dau, Drs. Connor and Reed and specialists from the Moran Eye Hospital are performing 300 Cataract and Trachoma Eye Surgeries annually;
 - This is also a Peace Dividend, in that health care is working to resolve Centuries-old tribal differences between the four Tribes of South Sudan.

THEREFORE, the Board of the Village of Skaneateles, Onondaga County, New York, USA is asked to create a “Sister-Village” relationship with the Village of Duk Payuel, Duk County, Jonglei State, S.Sudan.

By committing to this “Sister-Village” relationship, the Village Board recognize the on-going hard work and dedication of all these persons, and extends the possibility of the Village of Skaneateles and the Village of Duk Payuel each coming to better know the world outside.

There are no tax-payer costs, governmental requirements, or expectations implicit or explicit in this relationship.

This Sister-Village is proposed for adoption by the Skaneateles Village Board 29th of November, 2012; to be proclaimed at The Locals' Night Blessing of the Creche on 30 November, 2012; to then be carried to Duk Payuel for the Duk Payuel Village Chiefs and Administrators adoption 12-22 December, 2012 when those previously unable to see will be granted sight and relationships for peace.

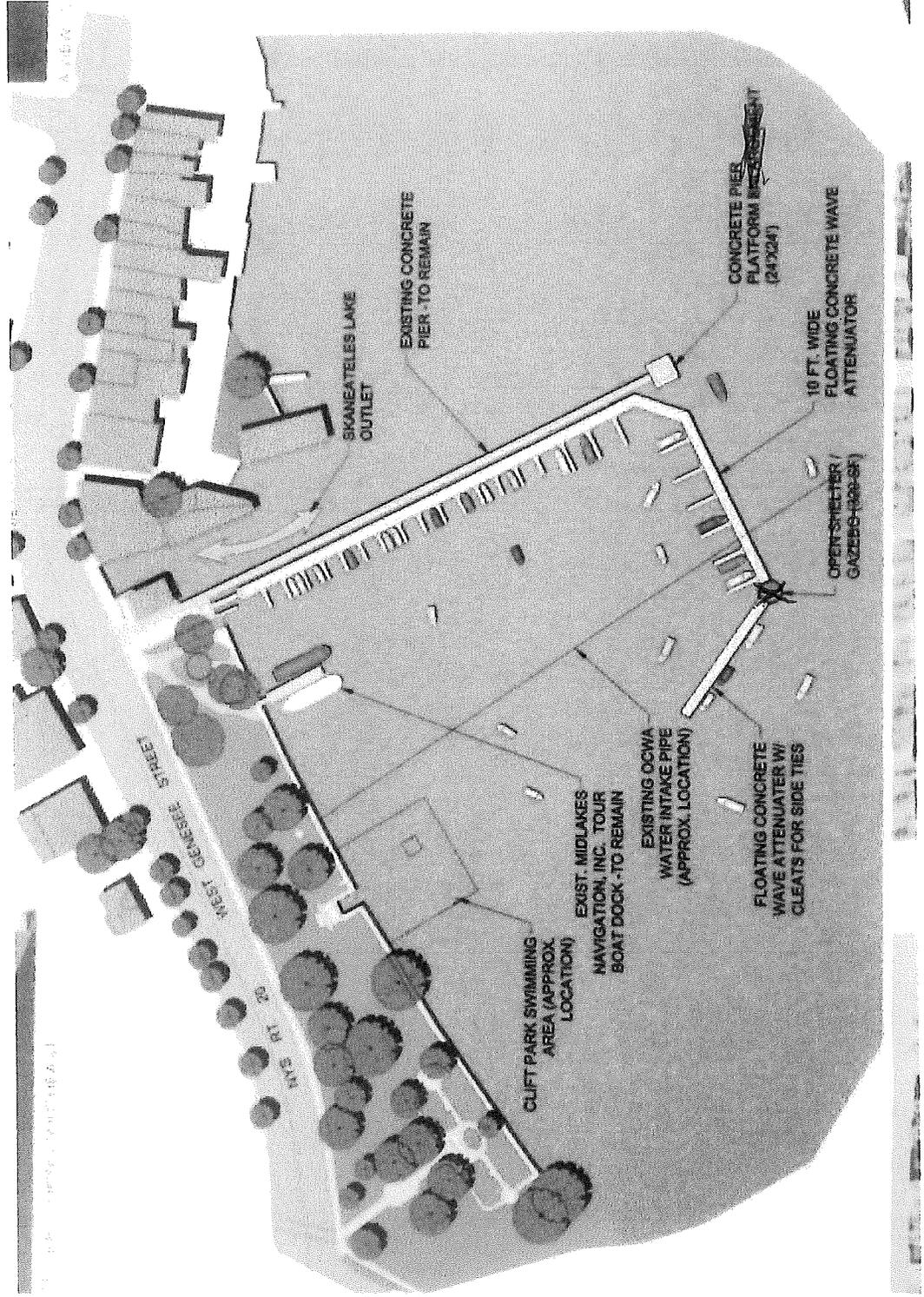
Sincerely,



The Rev. Dr. Craig Lindsey
Pastor of The First Presbyterian Church of Skaneateles
Secretary of the Board of Directors of The John Dau Foundation
First Visitor from The Village of Skaneateles to the Village of Duk Payuel

Permanent Dock Design MSLA Concept Site Plan

November 29, 2012



Permanent Docks for Skaneateles - November 29, 2012

Why Permanent Docks?

In 1995, the Skaneateles Area Chamber of Commerce, with the help of the Finger Lakes Chapter of the Antique and Classic Boat Society (FLC), obtained permission, bought materials, built and installed the current dock system that appears each June and disappears each October. This system has hosted resident and visiting boaters as well as the annual Antique and Classic Boat Show since that time (augmented from time to time with various breakwall contraptions to try to protect the valuable show boats).

While the docks have safely and faithfully fulfilled their duty for the last 18 years, the Chamber of Commerce and the Chamber of Commerce Foundation recognize its shortcomings. In 2002, we began to research the feasibility of purchasing a system of docks and a breakwall that would remain in place all year and provide maximum safety, security and aesthetic suitability for our community of boaters, visitors and neighbors. The issues that compelled our pursuit of this project include:

1. **INSTALLATION** - Each season since 1995, more than 50 volunteers install the docks in the spring and remove them in the fall. They move thousands of pounds of steel frame and wooden decking from storage to waterfront and back. Thanks to our careful planning, experienced volunteer leaders and donated professional material-handling assistance, we have avoided any serious injury so far. A permanent dock system will remove this risk and relieve the volunteers of this difficult task.
2. **SAFETY FOR USERS** - The permanent dock design we propose will be wider than the current docks. A system of sturdy floats will be anchored to support a rigid, uniform deck at a constant 15 inches from the water. This will create a stable platform for walking and a secure structure for tying boats.
3. **BREAKWALL** - Boaters coming to the village have always risked the notorious south winds that buffet our unprotected waterfront. The breakwall component will knock down the waves from the south and make using our docks easier and safer. In addition, the reduced wave action will help preserve our vulnerable seawall from general wear as well as the kind of damage caused by the April 2011 storm.
4. **BOAT SHOW LONGEVITY** - Our popular Antique and Classic Boat Show hosts millions of dollars of rare and beautiful vessels each July. Exhibitors have always risked the south winds to bring their treasures to our waterfront. The breakwall will reduce the risk and insure that the show will remain part of our community's culture. Visitors to the show will continue to view the boats from the vantage of the pier.

5. **EXTEND THE SEASON** – A permanent dock system will encourage boaters to enjoy the spring and fall boating season as well as the summer, and this will have a positive impact on the local business economy.
6. **AESTHETICS** – While our current docks are serviceable, their ramshackle appearance is not attractive. The permanent docks will be made of high quality materials with a uniform, attractive aspect and a low profile that harmonizes with the park, the seawall and the pier. Required lighting and suitable landscaping is included in our plan.

Progress to date

So far we have spent ten years and about \$6,000 researching this project. Our committee includes business owners, engineers, an attorney and one of the leading advisors for the Skaneateles Country Club permanent dock project. We have ongoing input from members of the FLC including reports on similar installations all over the country.

We have talked to engineers and solicited ideas from several firms. Two teams from the 2011 SU Department of Civil and Environmental Engineering researched the idea for their senior design projects and presented reports that included climatological background, materials, design and cost projections.

We have talked to several state agencies about permitting and funding possibilities.

We have selected the engineering firm of Moffatt & Nichol with McCord Snyder Landscape Architecture, PLLC, and commissioned the preliminary design you are seeing today.

What are we asking for?

This project will be paid for in full by the Skaneateles Chamber Foundation which will also be responsible for the staffing and maintenance of the docks. **No financial support is being requested.** However, any contribution from the Village would be welcome.

However, in order for us to move to the next level of feasibility and funding, we do need an indication of your overall support. We are requesting that you adopt a resolution within the next 60 days stating your support of the project and your willingness to serve as the appropriate agency for any grants for which we qualify.

We are here tonight and can be available in the future as a group or individuals to hear concerns or answer questions.

Our assurance

The Skaneateles Chamber of Commerce has spearheaded many projects over the past two decades. In each case, we have employed solid research, careful implementation and dependable follow-up. We have always been responsible and conservative in our approach. We will not pursue this project any farther than we are confident of its success.

Right now, we ARE confident that a system of permanent docks and breakwall is a good idea, a benefit to the community and an achievable ambition. Please join us in our efforts.