

**OPERATIONS MEETING, VILLAGE BOARD OF TRUSTEES  
MONDAY, SEPTEMBER 29, 2008  
6:00 P.M.**

**Present** Mayor Bob Green, Trustees Marc Angelillo, Kathryn Carlson, Sue Jones, and Tim Lynn, Police Chief Lloyd Perkins, Chairman of the MPC (Master Planning Committee) Alan Dolmatch, Village Attorney Mike Byrne

**Joint Village/Town Municipal Building**

The Board reviewed the language of the "joint press release" prepared by the Town for publication in its newsletter. Mayor Green had a few modifications which the Trustees approved. The final approved text was "The Town and Village of Skaneateles have made progress toward a joint municipal office building. We completed work on the site master plan, as well as delineation of space allocations and common shared areas. Despite the progress, the estimated cost of \$3.6 million makes it impractical and not cost effective to continue with the joint project at this time given the uncertainties of the economy. Our work on the joint building will be retained for possible resumption of a joint project at a future time when economic conditions are more favorable. We remain committed to improving Town and Village communications and cooperation. The Village intends to proceed with the design/construction of a new police station, the demolition of existing buildings on the site and at this time, use of the balance of the site will be parking.

**Skaneateles Recreational Charitable Trust (SRCT) Letter**

Village Attorney Byrne explained that Charlie Wallace has been working to re-form the Austin Park Development Committee into PARCS (Parks and Recreation Council of Skaneateles) and to get a new lease in place. He agreed to respond to the SRCT letter of September 26<sup>th</sup> from Doug Adams that the Village will not be taking over ownership of the Community Center on October 1<sup>st</sup> and further that the Village encourages the Town and PARCS to accelerate their timeline and get the lease in place.

**Bucket Truck**

Mayor Green reported that the outside party interested in our bucket truck hasn't looked at it yet. Clerk-Treasurer Sheehan distributed estimated 5-and 10-year debt service schedules for a \$165,000 statutory installment bond. She is comfortable with the Light Department discharging the debt in 5 years and will contact Tom Myers to have a bond resolution available for the Board meeting of October 13<sup>th</sup>.

**Transformer Enclosures**

In discussing the Stearns & Wheler report following their site visit on October 13, 2006, Mayor Green suggested that our employees can undertake Phases 1&2 of the work. Trustee Angelillo said he will make these safety concerns a priority item for our new DMO (Director of Municipal Operations) to review what's been done to date and confirm that it was done correctly. The Board recognized that we will need an electrical engineer to address Phase 3 of the work.

**Policy on Sidewalk Repairs**

The Board agreed that Foreman Bill Perkins and Codes Enforcement Officer Jorge Batlle should re-inventory the downtown sidewalks, identifying any which pose a trip hazard, and prepare a list with measurements and possibly photographs. Village Attorney Byrne will prepare a letter for Mayor Green's signature to be sent to the property owners, advising them that they are legally responsible for the sidewalk. The property owner will be asked to engage a contractor, at their own cost, to pour new concrete or re-align the bricks after the Village DPW digs out the offending area and places run-of-crush. Next year, the DMO will be asked to schedule approximately 2,000 feet of sidewalk replacement work. It was noted that the sidewalks are in the Village right-of-way, but the property owner is legally responsible for maintaining the walk.

**Police Station Project**

Because a quorum of Village Board members (Mayor Green and Trustees Carlson and Lynn) will be attending the Police Station Project meetings, notice must be posted. Village Attorney Byrne said he'd like a revised master site plan (that eliminates any joint building) which he can show abutting property owners as he works on the required easements.

**OktoberFest Carriage Rides**

On the motion of Trustee Angelillo, seconded by Trustee Lynn, it was resolved and unanimously carried (5-0 in favor) to authorize the Chariots of Downtown to provide carriage rides from 1-6 p.m. on Sunday, October 5<sup>th</sup> during the Sherwood Inn's annual OktoberFest, maintaining the right hand turn route outlined in their e-mail and providing that there be proper clean up.

**T-Mobile Antenna Upgrade**

The Board agreed that we need to get the tank manufacturer to sign off to protect our warranty and should have Dave Stevenson review the lease to determine whether any modification is in order. Trustee Angelillo said he'll get a proposal from Dave Stevenson to evaluate the antenna plan at T-Mobile's expense.

The meeting was adjourned at 7:50 p.m.

  
Sally L. Sheehan  
Village Clerk