

# Village of Skaneateles Planning Board Meeting October 4, 2012

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In the matter of the application submitted by Finger Lakes Luxury Homes, Inc./Rick Moscarito for Site Plan Review for work within 300 feet of the lake; Special Use Permit and Critical Impact Permit for a proposed change in use; and, to vary the strict application of Section 225-A5 Density Control Schedule for minimum lot area, minimum lot width, number of stories and maximum height to construct a 34 foot by 25 foot addition 4 ½ stories high and to add dormers to the attic at the property addressed as 46 East Genesee Street in the Village of Skaneateles.

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Present: Bruce Kenan, Chairman  
Bill Eberhardt, Member  
Douglas Sutherland, Member  
Mark Roney, Member

Riccardo Galbato, Attorney for the Planning Board  
Adam D'Amico, Code Enforcement Officer  
Dennis Dundon, Clerk to the Planning Board

Bob Eggleston, Architect, representing the Applicant

James Lanning, Village Trustee  
Patricia Blackler, Chair, Historical Landmarks Preservation Commission

Absent: Megan Keady, Member

Chairman Kenan opened this portion of the meeting at 7:30 pm announcing the application of Finger Lakes Luxury Homes, Inc. for the property at 46 East Genesee Street. Mr. Eggleston introduced himself, passed out a narrative and enhanced site plan drawing and presented, "As you are aware, Rick Moscarito purchased this building back this summer, and what he'd like to do is redevelop that building. The existing building is 5,060 SF on 4 levels actually – it's a 4 story building. It sits on a 25 foot lot, 3,150 SF in area and there are 4 parking spaces in the back and the right-of-way on the south side of the building. What he would like to do is bring the building out in line with the two adjacent buildings, 52 and 44, so he's developing the four levels. And then in the attic, put dormers on the front of the building and develop the half-story above the attic level." Chairman Kenan asked, "Why did you call that a half-story?" Mr. Eggleston said, "It's under the roof on the front – I think that's how we have been calling them on the Lakeview House and on Kiltz', and on all the others that have been redeveloped here."

Mr. Eggleston continued, "What we'll be doing as far as the program – the basement level will have a 3 car garage; unit 3 will have tandem parking and unit 2 will have a space. There is

access to come in off the right-of-way for the parking space. There will be 2 additional parking spaces that remain outside, and then there is the transformer for the Village Electric back there. Chairman Kenan asked, "That serves just this building?" Mr. Eggleston, "That serves several buildings in this area. They used to have the transformer directly behind the building and then it was relocated out to the back. This box here is inactive and that will be removed. There will be some storage for the 3 dwelling units and then a larger storage for the retail space, plus mechanical. There's an elevator that will go to each of the 5 levels of the building, and then there's some trash and incidental space down here. The stairway will come up to the street level and there is a street entrance. What we are going to do is to take the existing door and push it back about 3 feet, so that we can have the sloped entrance for getting accessibility and then put the entrance to the retail space off the side – and have the entrance to the residential straight ahead. So there will be the stairs going up and down and a common corridor elevator. So now everyone – and this an important feature that has been missed on a couple buildings – has the ability to come in off Genesee Street, walk through the building, get access to the back. So people parking in the back don't have to walk through the alley, up and around. They can all walk through the building."

Mr. Eggleston continued, "The back of the first floor will have a 1,600 SF apartment. It has a bedroom and bath, it has an internal bedroom with transom windows, living space. The second floor is one entire unit. The stair core comes up. The elevator actually will be key controlled and open directly into the dwelling unit. Two bedrooms on the street side, bathroom, a den, and then the addition is a great room and porch in the back. The entrance to the upper level, which is the unit that Rick would like to use for himself, enters on the second floor, has internal stairs that come up – comes into a fairly open third floor where he has a small bedroom on the street, kitchen on the street, he has open space for dining, entertaining, and then he has the great room and porch on the back. The elevator is key-controlled into his unit. The stairs continue up into the attic half-level and what we have is an open atrium here in this level so that there is a skylight above that brings light into the center of the building and makes it a very pleasant space. In the dormer facing Genesee Street will be a bedroom/bathroom suite, there will be a bedroom internal, and then there will be a master bedroom suite and deck/porch looking out towards the back. One of the things that we have done, in that we do have the elevator, is make two of the units handicap accessible. The first floor will not be handicap accessible, because we actually have a level change between the kitchen up to the living room space. But the second floor is totally accessible and the third/ fourth floor..." Chairman Kenan asked, "So that first floor is right here?" Mr. Eggleston, "Correct." Chairman Kenan, "Why the grade change or floor level change?" Mr. Eggleston, "It's for headroom in the garage. So that we don't have to go down into the garage. We go straight into the garage. So in the section, what we have is the garage coming in straight and then we need just a little more height than what the existing basement provides. It's only a one foot two inch – two steps up into this. Also, the first floor actually has a 10 foot ceiling, so it has the space to give up for that. And we get into flood plains and garages and how much above flood level, so we have to keep that at that level. Rick Moscarito's mother recently had a stroke, so then he became interested in making his unit totally accessible, so she can have a bedroom on the upper level with accessible bathroom and all of that."

Mr. Eggleston continued, "As far as a couple of the criteria for meeting the zoning; the first one we'll talk about is the variances. The height variance – we take average grade to average roof

height 42 feet, we are under the 45 feet required. The stories – we are allowed 3 ½ stories and we will be 4 ½ stories. This is a similar variance that was given to Kiltz and to the LakeView House.” Member Sutherland asked, “Bob, what would the height be if you went from the basement to what is the real roof line rather than the dormer?” Mr. Eggleston responded, “That would be 51.6. I think part of the height issue is fire truck access. The fire trucks can’t get to the back. The approach would be from the front, so their ladders trucks and so forth would have total access to the building in this area.”

Mr. Eggleston continued, “The Zoning law, as we know really doesn’t reflect the character of any of the neighborhoods in Skaneateles. In the residential neighborhoods, lot area and lot width is automatically exempt for any existing lot. In the Downtown, we are required to look at that. We are required to have 3,000 SF for each commercial use and each dwelling unit. So with 3 dwelling units and one commercial unit, we would have to have 12,000 SF. We know that’s not the character; this is a typical townhouse area.” Chairman Kenan asked, “What do you have; what is the lot area?” Mr. Eggleston, “We have 3,150. This building currently is an unusual building in that it has one office use for the entire building. It is actually conforming for 3,000 SF. The lot width is 30 feet for the commercial use and 30 feet for the residential use, regardless of the number of residents. So we are supposed to have a 60 foot wide lot, and we have a 25 foot wide lot. So we need a Variance for that, as well. These are typical Variances in the Downtown area, because the Zoning law doesn’t reflect the existing character. The Comprehensive Plan and the Zoning law pretty much encourages mixed uses in the Downtown area, which is impossible under the strict letter of the Zoning law. And then it is the building height as we talked about. We are required to maintain 33 feet of open space, in the Zoning law I believe they call it an emergency vehicle access route. Adam D’Amico sent out an email talking about building code vs. Zoning, and under the building code this is not fire truck access because you can’t get fire trucks in there. The statement is basically saying we have 33 feet behind the building. It’s just like all the other buildings and we haven’t changed any of that.” Chairman Kenan asked, “33 feet measured to what?” Mr. Eggleston said, “From the building you have 33 feet of space behind it to the lake. It’s not very clearly identified if that includes or excludes parking or any of that. There is no change; we haven’t changed where the parking is, and that’s a typical condition in the back.”

Mr. Eggleston continued, “Looking at the parking, the new parking regulation requires that we provide any overnight residential parking on site. So doing the parking calculation that’s on the new site plan, unit 1 is 1,061 SF and is required to have 1.5 parking spaces -- if it were under 1,000 SF it would only require 1 space. Unit 2 and 3 are more than 1,500 SF, so they require 2 cars each. That’s a total of 5.5, the zoning law says that you drop the fraction if it is less than .75, and so we are required to have 5 cars and we have 5 cars – in that we have 2 in the outside parking spaces and then we have the 3 in the garage. And the Zoning law specifically allows tandem parking for residential uses where you have a common person.” Chairman Kenan asked, “And what about the retail?” Mr. Eggleston, “Is not required to provide any parking.” Chairman Kenan, “The Zoning ordinance requires no parking for retail?” Mr. Eggleston, “Correct. This is the new one that was passed this last year. Rick did you want to address that?” Attorney Galbato, “I’m trying to figure out how you have 5 spaces, unless I’m looking at the wrong...” Chairman Kenan said, “He says 2 outside and 3 inside.” Mr. Eggleston, “If you look at the new site plan I gave you, there are 2 parking spaces outside, 4 & 5 are outside, this is the common

alley area, there is the electric transformer, and the 3 inside. Bruce, is your question about the retail parking satisfied?" Chairman Kenan, "No. I didn't get any answer to that." Mr. Eggleston, "I read your Zoning law and then referred to Rick Galbato."

Mr. Eggleston continued, "As far as any of the alterations to the exterior of the building, we are maintaining the second and third floors exactly as it is. We are maintaining the first floor; the only difference is we are reusing this door transom – pushing it back so that we can get the slope. We can get a similar door and panel for access into the retail space. So that's the only change that will be done on the street level. We will be going to the historic review Commission next week, so we will be able to start a dialogue with them relative to this. We are thinking we are going to keep the same green color combination. On the attic level, we'll have a dormer that's 18 feet wide. We have 4 double-hung windows placed there which have the 2-over-2 grid, similar to the rest of the building with a reverse gable breaking up that front. It's really not too much different than what Dr. Kiltz did with a shed dormer. He chose to have an appliqué of 3 individual dormers that stick out about 6 inches in front of the roof. So it's a similar kind of massing as what he has there. On the back side, it is fairly simple. We have the overhead door, entrance door, and then each level has sliding doors with a couple of windows thrown in there. In the grid scale we have picked up similar to the scale on the front. Actually, the sliding doors have a 6 grid pattern of a similar proportion, so keeping it fairly simple to do. There will be a very shallow pyramid skylight over the atrium that sits back about 15 or 20 feet from the front of the building. It's up on the flat portion as you'll see from the section where we have our sloped roofs etcetera, and then it's sitting up there. The elevator shaft – to have the elevator reach the top level, we have to have 4 feet of headroom above it, so that's going to require this small little cupola type structure above it. Again it sits back about 30 feet from the face of the building and won't be visible from the street."

Mr. Eggleston continued, "We are here for a recommendation to the Zoning Board of Appeals for the Variances. We are also here for Site Plan Review, in that we are within 300 feet of the lake. We will be disturbing an area about 800 SF. We are not changing any of the run-off patterns, in that it is all blacktop now, it is remaining all hard surfaces. We will collect the roof water and run that under the parking area to the lake, so we don't have any water run-off types of problems. We will be putting up a silt fence just short of the seawall area just to provide any potential erosion control during the work that has to be done here. The building will be built similar the LakeView House. We will keep it a light-weight steel structure, putting in pilings for support because the ground in this area tends to be a little soft for heavy steel structure. So it will be a non-combustible steel structure. It will have a sprinkler system throughout. We are going to use a cement board siding on the back side, similar to what has been done on other projects in the back here. And we are here for the Critical Impact recommendation to the Trustees. I have gone through all the criteria, and addressed those."

Mr. Eggleston continued, "The only one that might be noteworthy to look at is the water usage. Currently the building has an office use. You could easily have 6 people working here; at 15 gallons that's 90 gallons of water per day. With the dwelling units we have 8 bedrooms proposed; at 110 gallons that is 880 gallons per day. Plus one employee in the retail would be another 15. So that's 895 gallons versus the 90 currently; we have 805 gallons of increased water usage. The Village ordinances require that any time you have an increase in water usage

over 450 gallons, I believe, you have to pay I&I mitigation to the Village. It is a one-time fee of \$12 per gallon, that goes into a fund for helping to stop inflow and infiltration to the system which helps to bring back the Village sewer capacity. So that would be a payment of \$9,660 that would be required for the change of use. I don't know if you want to review any of the other Critical Impact criteria – I put in a response to each of the 7 or 8 issues they have to look at.” Member Roney said, “On one of them Bob, the 33 feet on the south side, is that 33 feet with the bollards and the transformer there?” Mr. Eggleston, “Well, I guess what I'm going to plead is that we are not changing anything. Village put the bollards up. This is a Zoning law that was written back in the 80s. I'm not sure what they were thinking. I don't pretend to understand why or what – but we have not changed it.” Member Roney, “It's really probably what, 20 feet?” Mr. Eggleston suggested maybe 25. Chairman Kenan said, “So Bob, the 39 feet that's on the site plan is measured to what?” Mr. Eggleston, “The seawall.” Chairman Kenan, “The seawall. And that is officially the property line?” Mr. Eggleston, “Our deed reads out to 1,000 feet out into the lake, because it was a marsh. But from the practical standpoint it is the seawall.” Chairman Kenan, “But if you do a survey of the property, it doesn't show a property line?” Mr. Eggleston, “Actually we bought it with a Dave Love survey which showed the property line going 1,000 feet into the lake. We then had a Paul Olsziewski survey done that is in the file. That survey takes it to the seawall.”

Member Eberhardt asked, “Bob, if there's a car in slot 4 and slot 5 what's the turning radius?” Mr. Eggleston, “Well we have 39 feet, you take off 20 so you've got 19 feet. But what we did is we brought the garage doors back 8 feet. So the doors are not up here, they are back there. So we have 25, 26 feet of turning radius there. Eloise Luchsinger's garage door is right here. It is not an ideal situation but that's how things work there, and from a practical standpoint, people do make do with it. We also have kept a single wide door which also assists on giving it because you don't have to be perfectly lined up.” Chairman Kenan asked, “Is this an encroachment by building #52?” Mr. Eggleston, “Yes. Julie Sharpe's building encroaches 0.9 feet at that point. And basically, we will be building up to the edge of her building.” Chairman Kenan, “That's the intent – flush with her building which is slightly out from the other building.” Mr. Eggleston, “Correct. So we will have a trapezoidal building. It appears that Luchsinger's building is pretty much spot on.” Chairman Kenan, “All of these buildings are probably trapezoidal, right?” Mr. Eggleston said, “Probably. Nothing is level, plumb or square.”

Attorney Galbato said, “To answer the parking question, I think Bob was correct, in the sense that in Downtown D (this property will revert to Downtown D from public lands, since it is no longer owned by the Village). In Downtown D, there is no requirement for retail for parking; except that there is provision of certain activities in all districts which tend to be more public assembly, cultural facilities, a school, care home – those things do trigger parking. But retail in the Downtown D does not appear to require parking.” Chairman Kenan asked, “When was that adopted? I don't have that in my code book.” Attorney Galbato, “That was Local Law No. 3 of 2011, adopted November of 2011 after about two years of successive moratoriums.” Chairman Kenan said, “During which period there were no parking requirements.”

Member Sutherland asked, “How do you handle fire separation with the adjoining buildings?” Mr. Eggleston said, “What we will do is we will do a 2 hour wall, that gives us a 2 hour separation to the adjacent properties. It is exactly how we did that with the LakeView House.

What we use is a gypsum sheathing product and steel construction to accomplish that. It's a little tricky, because you are kind of building it from one side. What we did when we were up against the building just east of Keady's (what used to be Cooney's) they actually had taken down the wall. What we did was we put fire-rated sheathing on her building and then we still did our two-hour wall." Member Sutherland, "So does your roof lap over top of the adjoin...? How do you keep water from going down..." Mr. Eggleston, "What you do is you flash the two buildings together." Chairman Kenan, "Is there not a requirement that the parapet extend above the roof—the common wall?" Mr. Eggleston, "there are several ways of dealing with that in the code. If the parapet doesn't come up, you have to bring the fire extension over in the roof." Chairman Kenan, "So what are you doing?" Mr. Eggleston, "That's what we'll be doing in the back side, because we don't plan on continuing the parapets. We do have the parapets on the..."

Chairman Kenan said, "The elevations show the parapets, the sections do not." Mr. Eggleston said, "No, the sections do. The sections show the parapets that stay. This dormer is brought in. So we will be away from the parapet, similar to what Luchsinger and Kiltz did on their buildings. And once we get to the back portion, we are past the parapet and we will wrap our fire rating over into the roof of our building." Chairman Kenan, "And build a 2 hour roof?" Mr. Eggleston, "Correct." Member Sutherland asked, "Have you talked with the adjoining people about filling windows and that on the side?" Mr. Eggleston, "We have talked with both Julie Sharpe and Eloise Luchsinger. Similar to what we did over on the Keady building, there are some vents that Eloise has that vent out into our space. These are all — they weren't done per code, but they got done. We will be working with her to run vents properly up to the roof and fill in and help her with finishing off those things. She is aware of that. There's a few little details that could change as we are kind of discussing the relationships between the two, but for the most part..." Chairman Kenan said, "Like the windows." Mr. Eggleston said, "No; like will we come out this far, will we pull it back a little bit, will this be a solid wall on the side of this or will she be able to look through. Just little details. Right now, for instance, she has a deck on the side. We showed from a conceptual structural standpoint, we are going a column here, we were going to bring the wall out beyond here, or do we put a post there so she can look through. It's those kinds of little details that we are taking with her about. We met with her this last week and we'll probably be meeting with her..." Chairman Kenan, "But they'll lose the windows that are there now?" Mr. Eggleston said, "Yes they will and she understands that's...she kind of put them in at her risk. The same with Julie Sharpe; she actually has quite a few more windows. She has 5 in the kitchen of Green Mountain, there's a window here in office space that she'll lose. This window is set back; she won't necessarily lose it — she may decide to take it out because we'll have a building...we'll actually probably enclose a space for her that's two feet of space—we'll actually flash it into our building so we don't have a pigeon condo back there."

Member Roney asked, "Bob just so that I understand, can you explain the 42 foot roofline calculation. It looks like the 42 feet is 100% under the roofline." Mr. Eggleston, "I didn't write the Zoning law, but I read it. And the building height is to the average height of the roof. So you go from the eave to the peak, you take the average roof height and then you take the average grade." Chairman Kenan said, "I disagree with your calculation on how average is calculated. With 90% of the roof is at this level and you have a sloped — your average is certainly higher than the mid-point of that small slope." Mr. Eggleston, "That's why I provided you with the height of the back of the building at 51.5 feet." Chairman Kenan, "51.5 feet from the back

grade?” Mr. Eggleston, “From the lowest grade to the highest point.” Chairman Kenan said, “But what you need is a calculation from the average grade to the average roof height.” Attorney Galbato said, “I think we have to calculate to ‘the highest point of such building or structure’ as the code says when it defines height of building or structure. The only time you take an average is when there is a pitched roof. But other than that it is the highest point of such building or structure.” Member Eberhardt asked, “Isn’t that the top of the elevator?” Mr. Eggleston said, “Well the elevator would be exempt...” Chairman Kenan said, “Probably the elevator penthouse and the skylight are exempt, but the roof’s the roof and you would measure to the highest point of that.” Member Sutherland said, “If you did the calculation wouldn’t it be 47 to 48?” Mr. Eggleston said, “It would probably be in that range. And if you choose to include that in the Variance, I have no objection to it, if that’s how you interpret it. I actually haven’t had a chance to have an in-depth conversation with Adam. We have talked generically about some of these things but we haven’t sat down together to do a Zoning review of this.” CEO D’Amico said, “I called you actually about this height and you explained it just how you explained it to the Board just now. And then Rick sent me an email asking about it and the quote of the code has some language about the midline of the roof on a sloped roof. So I kind of put two and two together and I didn’t change anything for this meeting. I was OK with it. Mr. Eggleston, “So basically, you have accepted my presentation of 42 feet for the building height.” CEO D’Amico said, “The rear is not above grade long enough to count as actually a story.” Mr. Eggleston said, “According to the building code, we had to count the basement as a story. And then they have this half story thing in there. Basically, is this a 4.5 or 5 story building? The practice was that the Keady building was classified as a 4.5 story building...and it looks just like this. The back has a full presentation on the upper level and the front does not have anything except a cupola and a sloped roof for the back. It is up to the Code Enforcement Officer to deny the application. At this point he has not found the roof height, other than stories, to be non-conforming.”

CEO D’Amico, “If the Board would feel much more comfortable with having that Variance, Bob already said; he’s already applying for several Variances – this would be a pretty small one. But I guess that kind of depends on how you read the language in this. I did not think it needed a Variance thus far.” Mr. Eggleston said, “So the Planning Board would have to apply for a interpretation of variance against the Code Enforcement Officer’s decision.”

Chairman Kenan asked, “Anybody have any questions for the Applicant?” Mr. Eggleston said, “I think the City of Syracuse has responded on that. This was referred to the City of Syracuse.” Mr. Dundon reported the City had “no comments” on the matter. Mr. Eggleston said, “So they have no objections.” Chairman Kenan, “Any other questions?” Member Sutherland said, “I could just make a general comment. I think we made a mistake when we approved and went along with the dormer for Kiltz. When you look at the photograph in the upper right corner, there is a gracelessness about the two of those that is really unfortunate. Having a third style of dormer kind of marching down the street, when the balance of the buildings are – not all the same but are more compatible – just seems like we are extending a mistake. It is just a comment...” Chairman Kenan said, “I think they each were gimmicks that somebody thought was a way to get around some imprecise words in the Zoning, instead of hitting it head-on. Like calling this, or any of these buildings, a 4.5 story building when it is clearly a 5 story building. I don’t think using dormers modifies that at all. I think that’s the legacy it has created there. People have done that to try to disguise the height of the building in technical terms; they don’t

disguise them in visual terms.” Mr. Eggleston said, “At one point I thought ‘do I replicate Kiltz’ appearance to kind of give it some balance or symmetry, except that Eloise’s isn’t strong enough to be the center point’. So that’s where we shied away from that concept.”

Chairman Kenan asked, “Any thoughts or questions?” Member Sutherland said, “I think you have got a Landmarks Board meeting next week, there’s a Zoning meeting coming up at some point...” Mr. Eggleston said, “The Zoning Board of Appeals will have to have a recommendation before they can schedule...” Member Sutherland, “I kind of wonder if perhaps we should defer to the Landmarks group first because I think that there are two parts to the dormer question. Part of it is just numbers and percentages and things of that nature; part of it is the esthetics of the whole block. As you look at some of the lower photographs, there is something nice about the condition today – but for the two points where somebody found some more space on the front of the building. I think I’d like to get their reaction to how to deal with that kind of condition because I don’t think we did a good job ourselves with the Kiltz situation. I would hate to have us ahead of them. I’d like to get their take first.” Mr. Eggleston said, “Would you feel comfortable, at his point, in addressing the Variance issues? We are talking about the square foot of lot area, we’re talking about the lot width; I guess is it safe to assume that you don’t have issues with either of those Variances? It’s just again, we all know that we have a Zoning law that doesn’t reflect the character, and then we have the building height issue.” Member Eberhardt said, “I kind of agree with you, Doug. It might be right to get the sequence reversed for this one time.” Chairman Kenan said, “OK. I could agree with that.” Member Sutherland asked, “Does that require some sort of a motion?” Chairman Kenan asked the Attorney, “Do you have a problem if we defer action for a month in terms of our obligated time frames?” The Chairman continued, “I think you should make a motion that that’s the desire of the Board.”

**Member Sutherland said, “I move that we step aside for a moment and let the Landmarks Preservation board take a first look at this and give us their advice. Consequently we table action and continue this matter until the November meeting. At the November meeting we would consider the SEQRA review and then the advisory opinion to the ZBA for the Variances needed, an advisory opinion to the ZBA on the Special Use Permit, an advisory opinion to the Trustees for the Critical Impact Permit and then our Site Plan Review, which is our decision.” Member Eberhardt seconded the motion.**

Upon the unanimous approval of the members present, the Chairman declared the motion passed. Mr. Eggleston asked, “Rick, how are we going to handle the SEQRA on this project.” Attorney Galbato said, “It is my recommendation that this Board would act as lead agency. So at the November meeting, before they do the Site Plan Review and issue advisory opinions – it would be my recommendation that they declare themselves lead agency, uncoordinated review because you have three other boards looking at this application for the Village, plus the City of Syracuse. Then recommend a negative declaration as there is no significant environmental impact.” Mr. Eggleston, “And they don’t need to notify any of the other interested parties to ask if they object to their being lead agency? I know that’s not a procedure you have done in the past. I just want to make sure we don’t get to November and learn that we forget to do something.” Attorney Galbato said, “If this were a Type 1 action... but I don’t think it is. I think it is an unlisted

action. And I believe you submitted the short form?” Mr. Eggleston said, “I did.” Attorney Galbato said, “If it were a Type 1 you would have submitted Part 1 of the long form.”

Chairman Kenan said, “Our meeting will be November 1.” Mr. Eggleston thanked the Board.

Ms. Blackler, Chairman of the Historical Landmarks Preservation Commission, asked, “Could someone from this Board, or Rick, please attend our meeting? Because you are going to end up with only thoughts and reactions from us.” Chairman Kenan asked, “When is your meeting?” Ms. Blackler replied, “Wednesday the 10<sup>th</sup>. We will probably have questions and it would be good to have somebody who was here.” Member Sutherland indicated that he might try to make the HLPC meeting.

This portion of the meeting was concluded at 8:17 pm.