

**OPERATIONS MEETING, VILLAGE BOARD OF TRUSTEES
THURSDAY, OCTOBER 18, 2012
5:30 P.M.**

PRESENT: Mayor Marty Hubbard, Trustees Marc Angelillo, Sue Jones, Jim Lanning and Mary Sennett, Village Attorney Mike Byrne

OTHERS	Carrie Chantler	Skaneateles JOURNAL
PRESENT:	Jason Emerson	Skaneateles PRESS
	Jim Buff	SVFD President
	Dick Perkins	SVFD Member
	Eric Sell	SVFD Chief

Self-Contained Breathing Apparatus (SCBA) – Mayor Hubbard said this Operations Meeting was scheduled in large part to discuss the pending matter of purchasing replacement air packs for the Skaneateles Volunteer Fire Department (SVFD). Considerable work has been done considering the bids and purchase options, including the possible use of the Onondaga County Purchasing Department to acquire the SCBA. For now, the County Purchasing Department does not appear to offer a viable alternative for this purchase. They have negotiated an arrangement with the Jerome Company to purchase MSA air packs for the City of Syracuse Fire Department, but those units are different from the units specified by the SVFD and the differences appear to be significant. Additionally, the units purchased by the City conform to a 2002 NFPA guideline, but do not conform to a subsequent, updated guideline. Mayor Hubbard said therefore, we can't recommend using that approach. He further reported that bids were publicly opened and announced on September 12, 2012. The two bids received were as follows: Jerome Fire Equipment Corp. bid \$139,880 for MSA units and Dival Safety Equipment Co. bid \$138,799 for Scott units. While Dival is the apparent low bidder by \$1,081.00, subsequent consideration noted that they failed to include a quote for a trade-in option as required by the bid specification. The specification contained the following provision. "Trade: The Village will have 32 used Survivair SCBA's available for trade. Bidders must include a trade-in offer, which may be exercised at the option of the Village Board." Mayor Hubbard said Dival did not include a trade-in offer as required. Jerome did include an offer of \$4,999. Not only did Dival fail to comply with the bid specification, the net effect of the trade-in offer from Jerome would make them the low bidder by reducing their net bid to \$134,881 or \$3,918 less than the Dival bid. Based on the non-conformance of the Dival bid, the Village Board can reject their bid. Relative to action on the remaining bid, Mayor Hubbard said we have not yet received word regarding the grant request submitted on behalf of the Village for use in connection with the purchase of these replacement air packs. These particular grant funds may not be used to reimburse the municipality for a previous purchase. Therefore, if we want to remain eligible for the requested grant, we must defer a decision on the remaining bid and ask Jerome Fire Equipment Co. if they'd agree to extend its bid for an additional thirty days, until we receive a determination on the grant request. Atty. Byrne advised that the Board would formally resolve to reject the Dival bid and there'd be a second motion to ask Jerome for an extension. In response to Trustee Sennett, Chief Sell said he can't be sure we'd hear about the grant by then, but he is hoping to hear something soon. Trustee Sennett asked if we should ask for a greater extension. Atty. Byrne said he doesn't think it will be a big issue for Jerome and likes the 30-day extension as opposed to a longer period of time that could possibly appear that we are dragging our feet. Chief Sell commented that NFPA guidelines are anticipated to change January 1. In response to Trustee Lanning, Atty. Byrne said that Atty. Simmons did email that she is very pleased with the recommendation Mayor Hubbard outlined. **Resolution #2012-176:** On the motion of Trustee Jones, seconded by Trustee Lanning, it was resolved and unanimously carried (5-0 in favor) to reject the Dival Safety Equipment Co. bid of September 12, 2012. **Resolution #2012-177:** On the motion of Trustee Sennett, seconded by Trustee Lanning, it was resolved and unanimously carried (5-0 in favor) to formally request that Jerome Fire Equipment Co. agree to extend its bid to December 1, 2012 in anticipation of receipt of a determination on the grant request. SFD Chief Sell thanked everyone for all the hard work on the SCBAs.

Onondaga County Planning – Relative to the invitation to the Onondaga County Sustainable Development plan presentation in Tully, Trustee Lanning noted that he attended the one held at the Town of Skaneateles.

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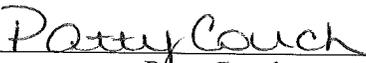
Onondaga County Mayors Association – In response to Mayor Hubbard, Trustee Lanning said he did attend the September meeting of the Onondaga County Mayors Association. Mayor Hubbard noted that association President Donovan asked how the organization goes forward after having to cancel the October meeting due to low attendance. Mayor Hubbard said he responded that evening meetings are becoming more of an issue and suggested that weekday mornings may work better. Mayor Hubbard and Trustee Jones said they will plan on attending the association's meeting of Wednesday, November 14. Trustee Sennett suggested that perhaps a rotating basis for the Trustees' attendance would work.

Prentiss Drive – Mayor Hubbard said that there was a question about the width of the Prentiss Drive pedestrian path. Clerk/Treasurer Couch researched minutes of the meetings to clarify a 5' path. Mayor Hubbard said he is very pleased that the DPW stepped up to do the work. Trustee Lanning noted that the new mini-excavator is working great; the DPW started work on the Prentiss Drive side and made a lot of progress.

Sidewalk Repair – Mayor Hubbard said that Veronica Tokarz of 9 West Austin Street reported that a section of sidewalk was raised enough to create a tripping hazard. The Village will repair the flag of sidewalk as a Village street tree proved to be the problem – its roots pushed up a slab of walk. Mayor Hubbard said this is not a precedent as the Village fixed an area of walk on East Genesee Street that was also moved by the roots of a Village street tree. Trustee Jones concurred that we need to be consistent.

Grave Openings – Mayor Hubbard reported that recently questions surfaced whether or not the Lake View Cemetery grave opening fee could be waived for a long-time employee. Clerk/Treasurer Couch's research showed that a former DPW Superintendent's grave opening was paid for, but no grave opening was paid for another former DPW Superintendent, a former Police Officer who also worked as a Cemetery Laborer, or a former DPW Superintendent's wife. Atty. Byrne added that inasmuch as no valid policy was found, it is a defacto policy. Trustee Jones said she'd be willing to move a resolution to stop the practice. Trustee Lanning said we are dealing with public funds and should not be waiving fees. **Resolution #2012-178:** On the motion of Trustee Jones, seconded by Trustee Angelillo, it was resolved and unanimously carried (5-0 in favor) to discontinue the previous defacto policy which was not authorized by a Board and, effective today and going forward, no longer waive the Lake View Cemetery grave opening fee for any Village employee.

Adjournment: Resolution #2012-179: On the motion of Trustee Sennett, seconded by Trustee Jones, it was resolved and unanimously carried (5-0 in favor) to adjourn the meeting at 6:00 p.m.



Patty Couch
Village Clerk/Treasurer