

**VILLAGE BOARD MEETING MINUTES**  
**SEPTEMBER 27, 2012**  
**7:30 P.M.**

**PRESENT:** Mayor Hubbard, Trustees Jones, Lanning and Sennett, Police Chief Lloyd Perkins, Police Sgt. Stevens, Village Historian Blackler, Village Attorney Byrne

<b>Others:</b>	Carrie Chantler	Skaneateles Journal
	Jason Emerson	Skaneateles PRESS
	Mary Gaffney*	Skaneateles Girls Lacrosse Association
	Susan Gorman*	Skaneateles Girls Lacrosse Association
	Alan Dolmatch	52 Academy Street
	John Crompt	New Village Hall Steering Committee Member

**Minutes – Resolution #2012-159:** On the motion of Trustee Jones, seconded by Trustee Sennett, it was resolved and unanimously carried (5-0 in favor) to approve the Minutes of the Regular Meeting of September 13, 2012 as presented.

**Correspondence & Announcements** - Mayor Hubbard noted the following:

- Letter from Mary Gaffney requesting permission to display flags in park. Mrs. Gaffney said she represents the Skaneateles Girls Lacrosse Association, Inc. (SGLA) and recognized Susan Gorman as also present. She confirmed that the Village Board received copies of the SGLA outline of their proposed 3<sup>rd</sup> Annual Veterans Tribute and Fundraiser. Mrs. Gaffney said the flags will be displayed from Friday, November 2 to Tuesday, November 13, 2012. Inasmuch as Veterans Day falls on a Sunday but is observed on Monday this year, she talked to Brad McLennan, their American Legion contact, about what day to hold the tribute. The Veterans Day Remembrance and Thanksgiving Ceremony will be on Monday, November 12, 2012 at 11:00 a.m. Mrs. Gorman reported that there were 122 flags displayed last year. She provided each Board Member with a color copy of the SGLA flyer that includes flag purchase information. Trustee Angelillo said the flag display always looks great. Trustee Jones said it has her full support as it is a great tribute. **Resolution #2012-160:** On the motion of Trustee Sennett, seconded by Trustee Jones, it was resolved and unanimously carried (5-0 in favor) to approve the SGLA request for permission to display flags in Clift Park from November 2 to November 13, 2012 and a Veterans Day Tribute on Monday, November 12, 2012 at 11:00 a.m. In discussing the motion, Trustee Jones said she hopes the press will include an article about the tribute and fundraiser. In response to Trustee Lanning asking where a flag can be purchased, Mrs. Gaffney said through her, any player, or anyone associated with the SGLA. \*Mrs. Gaffney and Mrs. Gorman thanked the Board for their time and support before leaving the meeting.
- A very nice note from Jennifer & Rich Savage thanking the Board for allowing their daughter Laura's wedding in upper Shotwell Park.
- Notice of Bond, Schoeneck & King's Breakfast Briefing – Zoning and Planning Case Law Update – various locations and dates including in Syracuse on Friday, November 16, 2012, at the BS&K Syracuse Office, \$15/person
- Letter from Toby Millman resigning from the Planning Board
- Notice of Bond, Schoeneck & King's Fall 2012 Statewide Labor and Employment Law Breakfast Briefing, various locations and dates including Thursday, November 15, 2012 at the Holiday Inn Syracuse/Liverpool, \$25/per person
- NYS DOT Letter of September 11, 2012 – 2012 Local Highway Inventory annual update due by Dec. 7, 2012
- Trustee Sennett reported that the Tree Committee is busy with plans for planting on Fennell Street, as well as working with the Austin Park Playground Committee for shade trees. She read aloud a very appreciative note addressed to the Tree Planting Committee from Michelle Dougherty who also included a book that is a favorite story of hers. Trustee Sennett gave a brief synopsis of the book, THE MAN WHO PLANTED TREES, by Jean Giono, that Ms. Dougherty asked be given to Fernando as a gesture of her appreciation.

**Director of Municipal Operations** – Director of Municipal Operations (DMO) Lotkowitz reported that the DPW has been working on a couple of water leaks, street sweeping, and fixing the catch basin by Key Bank. West Lake Street paving is scheduled for the week of October 15 and the DPW hopes to start on the Prentiss Drive path next week. Light/Water has been installing meters, meter reading, and replacing a pole. They will commence the GIS mapping of the water system next week.

**Village Historian** – Village Historian Blackler thanked the DPW for the quick installation of the Historical Marker in front of the “Somerset House” at 42 Onondaga Street that was built in 1812. She said there was a short time between delivery of the sign and the 200<sup>th</sup> birthday celebration at the house. Historian Blackler said she will give a “Historical Moment” report on The Krebs at the end of the meeting.

**Status of RBC Contract** – DMO Lotkowitz reported that the RBCs are all in except for the drives. They are up and running, making “bugs”, and are operating within the permit levels. He complimented WWTP Manager & Water Disinfection Operator Zlatko Psenicnik for his organization and maintenance of operations – he did a great job. This item can be taken off the agenda

**Status of NYS LGE Grant** – No report update.

**Status of Asbestos Abatement** – DMO Lotkowitz said the asbestos abatement at the new Village Hall (f.k.a. old fire station) is 85% complete with 15% withheld for the windows and doors.

**Ken Kaufman Request** – Sgt. Stevens reported that he met with Ken Kaufman who said he didn’t want to make a big deal out of his request for centerline striping and edge-of-travel-lane line on Jordan Street. Sgt. Stevens said he checked the last two Saturdays and no one was parked on the side of the road. There are safety concerns and although double solid lines may stop people from passing illegally, it may force vehicles over to the side of the road where cars are parked. Trustee Jones asked for a recommendation. Sgt. Stevens said curbing, but then no one could park there without jumping the curb and damaging tires. DMO Lotkowitz said people park off the road and the only effective way to keep cars off the grass would be curbing. Sgt. Stevens said double lines and fog lines are all cosmetic only. Chief Perkins said he doesn’t know if just a fog line would be permitted. Trustee Angelillo said any time something out of the ordinary is done, like the stop signs that were installed at each side of Kelley Street at Fennell Street, we get complaints. He added that it doesn’t appear that we have a problem – so, do we have to do anything? Atty. Byrne said no. The Board responded appropriately to Mr. Kaufman’s questions and concerns and has done proper research with the Police. Therefore, you can decide that striping is not appropriate. Trustee Jones suggested that there be a visible presence of police on Saturday’s when they are available. Sgt. Stevens indicated that that can be done. Chief Perkins said Sgt. Stevens should follow-up with Mr. Kaufman when he returns from vacation.

**Endurance Monster Request** – Chief Perkins reported meeting with Endurance Monster today and that they have a potential route for the Monster Mash on Saturday, October 27, 2012. The adult race is to start on Fennell Street at the old Town garage, head north on Fennell Street, cross Old Seneca Turnpike, out the nature trail and return on Fennell to the old Town garage. The road will not be closed. Chief Perkins said he suggested that Endurance Monster take the lead by finishing the Steve Krause Creek Walk down to the Nature Trail. While they liked the idea, they cannot do it this year, but agreed to look at it. Chief Perkins said it was a good meeting during which he impressed upon Endurance Monster not to hit the Village Board with a project without advanced notice. Chief Perkins recommended that the Village Board approve the portion of the race that is in the Village. The Town of Skaneateles didn’t have to consider the youth race as it is all in the Village starting on Packwood Place to the Steve Krause Creek Walk and ending on Elizabeth Street. The Town did approve the adult race that is mainly in the Town.

**Resolution #2012-161:** On the motion of Trustee Sennett, seconded by Trustee Lanning, it was resolved and unanimously carried (5-0 in favor) to approve the Endurance Plan for the Monster Mash on Saturday, October 27, 2012 as told by Chief Perkins for the village portion of that race and the youth race.

**Sprint Wireless** – Atty. Byrne said that Sprint’s request is similar to Verizon’s in that it deals with changing out equipment. However, Verizon needed extra foot print, Sprint’s is all within the foot print that they leased eleven years ago. What they are asking for is permissible within their lease. Trustee Lanning noted that the agreements with the various cell phone providers are a good source of revenue. **Resolution #2012-162:** On the motion of Trustee Jones, seconded by Trustee Angelillo, it was resolved and unanimously approved (5-0 in favor) to approve Sprint Nextel’s physical modifications to equipment within their leased property at 34 East Street, Skaneateles, NY.

**Status of Bid Opening for SFD Air Packs** – Mayor Hubbard noted that an Operations Meeting relative to the SFD Air Packs is scheduled for 5:30 p.m. on Tuesday, October 2, 2012 at the Village Office.

**Consider Planning Board Appointment** – Mayor Hubbard said that in light of Toby Millman’s resignation from the Planning Board, the list of interested parties was re-visited. Mark Roney indicated that he is still interested and Planning Board Chair Bruce Kenan recommended Mark for the position. Trustee Sennett said Mark would be a great addition to the Board; Trustee Lanning said Mark is an excellent choice; Trustee Jones said she thinks all the Planning Board Members would agree with Chair Kenan’s recommendation. **Resolution #2012-163:** On the motion of Trustee Jones, seconded by Trustee Lanning, it was resolved and unanimously carried (5-0 in favor) to appoint Mark Roney to serve on the Planning Board and fulfill the term of the vacated position to 2015.

**Consider Authorizing Xpress-pay Credit Card Payments** – Trustees Sennett and Jones complimented Clerk/Treasurer Couch on her research and memo regarding initiating the acceptance of credit card payments for parking tickets. Trustee Sennett said she sees this as the first step in offering “customers” the payment option of using a credit card that may eventually extend to utility payments, taxes, etc. **Resolution #2012-164:** On the motion of Trustee Jones, seconded by Trustee Lanning, it was resolved and unanimously carried (5-0 in favor) to authorize Xpress-pay for credit card payments for Parking Tickets.

**Consider Authorizing QPK Amendments** – Mayor Hubbard read the following:

*The New Village Hall Steering Committee seeks the Village Board’s consideration of several design Amendments which they have received and believe are worthy of approval.*

*The Committee believes that the Village has a responsibility to “set the example” for stewardship of our property. Significant additional time, above and beyond the original scope of work, has been spent working on best re-use of space and the combined interests of the office staff and Police Department have been taken into consideration. Amendment #4 authorizes additional compensation in the amount of \$7,600.00 for the extra ten meetings attended, assistance with hazardous material planning and professional consultant selection, development of Schematic Design over an additional ten weeks, etc. Amendment #6, totaling \$39,600.00, is relative to the revised scope of the Schematic Design to complete additional architectural and structural engineering for an entrance addition and additional exterior design work, as well as mechanical and electrical engineering services beyond Schematic Design.*

*Additionally, considerable time has been spent dealing with energy considerations. While the Village enjoys low cost electric service, the Committee believes that we have a responsibility to design a facility that is as energy efficient as possible. The existing building was built with no insulation and that should no longer be acceptable. Amendment #7 proposes assistance with USGBC LEED certification with QPK and Sack & Associates preparing the Leadership in Environmental & Energy Design (LEED) documentation. These additional Architectural and Engineering Services total \$14,700.*

*Lastly, there was significant work in preparing the “Energy Grant” that is now in Albany for review. In this preparation there was a great deal of learning about work space environment considerations. We have already received a significant grant due to the approach that we used for energy design. Amendment #5 authorizes compensation of \$7,459.33 for the assistance provided in preparing the NYS Energy Savings Grant Application.*

*In keeping with our municipal obligations, the design of the project meets the requirements of the Wick's Law which means that we will be administering five (5) contracts: General Construction, Electrical, Heating & Ventilation, Plumbing, and Geothermal.*

*The Committee recommends that the Village Board approve these amendments.*

Trustee Sennett commented that the reason we have the Steering Committee is to wrestle through the various aspects of the facility and make recommendations to the Village Board. Trustee Jones commented, "Well said". Mayor Hubbard responded that he appreciates that acknowledgement of the Steering Committee's hard work and attention to details. **Resolution #2012-165:** On the motion of Trustee Jones, seconded by Trustee Sennett, it was resolved and unanimously carried (5-0 in favor) to accept the recommendations of the New Village Hall Steering Committee and approve QPK Amendments #4-7 as listed in the committee's statement.

**Historical Moment** – Village Historian Blackler read the following:

*The Krebs opened in 1899 under the ownership of Fred and Cora Krebs. Board for the week was \$8.00, meals were served three times a day and dinner was 50 cents. Cora was a school teacher and part-time caterer while Fred was a shopkeeper. It started as a cottage in Skaneateles, enlarged, and in 100 years was world famous.*

*The Krebs success throughout the years came from the knowledge of old-fashioned food cooked well and served in comfortable surroundings, it was the recipe of success. At the beginning, the Krebs was opened for a dozen boarders. Mr. Krebs' ancestors were innkeepers in Europe for two centuries. Soon wings were added to the small cottage as their reputation grew.*

*Employees were members of the Krebs family-cousins and nieces. Boarders were taken until the late 1920s or thirties. Tables in the dining room were given names of the original dinners.*

*Cora and Fred did not have children. A son of a local family, who had moved away, stayed in the employ of the Krebs and eventually took over the business in 1937. His name was Fred Perkins.*

*In 1946, a bar and sitting rooms were added to the upstairs. The space had originally been where the Krebs lived. At that time wine became allowed in the dining room. In 1970 Larry Loveless and his wife Jan took over – Larry's mother had been a waitress there and he himself even began cooking at age 11.*

*A traditional seven-course meal was offered to dinners in the 1990's with the options. Dinner was served daily and brunch was available on Sunday. Each course was served one at a time. All ingredients to make the food were fresh. Prepared or frozen foods were never used in the establishment. There were no menus. The dining room originally seated 25 and increased to 150. The tables and chairs were covered with fresh linens. Each table had fresh flowers hand-picked from the English garden behind the restaurant. You all know the rest of the story – up to today; and I know you have all driven by. The original sign will be hung again and with our fingers crossed we can eat there again in the spring.*

Historian Blackler said next month's Historical Moment will be about the library.

*At 8:15 p.m., a five minute recess commenced prior to addressing the bills.*

**Bills and Adjustments** - **Resolution #2012-166:** On the motion of Trustee Jones, seconded by Trustee Sennett, it was resolved and unanimously carried (5-0 in favor) that bills from Abstract #8 be audited and paid as follows:

General Fund	Vouchers #340 - 373	Checks 14306 -14341	\$ 26,149.77
Sewer Fund	Vouchers # 93 - 103	Checks 4228 - 4238	\$351,759.67
Electric Fund	Vouchers #103 - 115	Checks 4815 - 4826	\$ 81,832.67
Water Fund	Vouchers # 59 - 67	Checks 3403 - 3409	\$ 11,832.84

In discussing the bills, DMO Lotkowicz advised that they are saving a section of the RBC that sheered as it is a classic failure with a clean break in the inch thick steel. It will be shown to Siemens and perhaps Syracuse University might want to study it.

**Executive Session – Personnel Matter – Parameters of possible employment extension with Chief Perkins to serve as interim Police Chief – Resolution #2012-167:** On the motion of Trustee Jones, seconded by Trustee Angelillo, it was resolved and unanimously carried (5-0 in favor) to enter into an Executive Session at 8:25 p.m. for discussion of a personnel matter relative to the parameters of possible employment extension with Chief Perkins to serve as interim Police Chief.

**Adjourn - Resolution #2012-168:** On the motion of Trustee Sennett, seconded by Trustee Jones, it was resolved and unanimously carried (5-0 in favor) to move out of Executive Session and adjourn the meeting at 9:13 p.m.

  
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Patty Couch  
Village Clerk/Treasurer