

VILLAGE BOARD MEETING MINUTES
SEPTEMBER 13, 2012
7:30 P.M.

PRESENT: Mayor Hubbard, Trustees Angelillo, Jones, Lanning and Sennett, Police Chief Perkins, Police Sergeant Stevens, Director of Municipal Operations Lotkowitz, Village Historian Blackler, Village Attorney Byrne

Others:	Carrie Chantler	Skaneateles Journal
	Jason Emerson	Skaneateles PRESS
	Jim Buff	SFD President
	Dick Searing	Endurance Monster
	Eric Prager	Endurance Monster
	John Crompt	ZBA Member

Minutes – Resolution #2012-156: On the motion of Trustee Jones, seconded by Trustee Sennett, it was resolved and unanimously carried (5-0 in favor) to approve the Minutes of the Regular Meeting of August 23, 2012, as presented.

Correspondence & Announcements - Mayor Hubbard noted the following:

- Endurance Monster Request for Monster Mash on Saturday, October 27, 2012. Since representatives from Endurance Monster (“EM”) were present, Mayor Hubbard asked for any discussion. Eric Prager, general manager, came forward noting that the race had been done last year, but the organizers would like to modify the route. While the race would still start at the Town Garage just south of SAVES on Fennell Street, the organizers would like to end the course at the Endurance Monster store on Fennell Street, rather than at the starting point. He handed a copy of the “Operational and Safety Plan” to the Trustees and said that the organizers were planning on a 11:00 am start time. Mr. Prager noted that last year’s event, with 325 participants, had raised \$6,000 for a charitable cause and outlined several other donations made as a result of EM events. He stated that this year’s beneficiary would be American Red Cross. Rather than the 3 kids’ races done last year, there would be just 1 this year, to minimize the impact on the Village.

Trustee Jones asked Chief Perkins if he had any thoughts, and the Chief replied that he had not seen the plan, nor discussed it with the organizers. Trustee Sennett asked how long Fennell Street would be closed. Mr. Prager stated that the kids’ event would require less than 15 minutes and the adult race would last 40 – 50 minutes. Mr. Searing estimated that the street would be closed 5 minutes for the kids’ race and 15 minutes for the adult race, one lane of traffic in the direction of the run. Trustee Lanning expressed concern over the 11:00 am start time, believing that an earlier start would lessen the imposition on Village residents. Mr. Prager recommended a balanced outlook, concerned that too early a start could limit participation and cause participants to leave the Village before lunch time, thus reducing the positive economic benefits of bringing additional people into the Village on a weekend.

Trustee Jones suggested that the organizers give the police time to review the plan and that the organizers should meet with Chief Perkins and Sgt. Stevens to receive their input and recommendations. After extensive discussion over routes and times, it was the clearly expressed sense of the Trustees that while they wish to be supportive of the planned event, and approve of the date, that they wish the organizers and Police Department to develop a final plan together and bring a plan, that the Police are comfortable with, back to the Village Board for approval. Chief Perkins was not in favor of race volunteers attempting to control vehicular traffic. Trustee Angelillo asked if the Police Department can staff the event itself. Chief Perkins said it could, but it would require all officers to be present for the event. He noted that EM would be responsible for paying the officers directly. Mr. Prager noted that State Police and Sheriff’s Deputies are committed as well.

- The organizers and the Police will meet prior to the next Village Board meeting. Chief Perkins expressed the desire to find “a route that has the least impact, but still is an attractive route to run.”
- NYPA Fall Tree Power Program – Order Form Due by September 21, 2012. Mayor Hubbard asked if this notice had been forwarded to the Tree Committee. Trustee Sennett replied that they have it, they have looked it over and they understand it.
 - Receipt of Treasurer’s Reports for August 31, 2012. Mayor Hubbard noted that Trustees have copies of this report. He noted that this period ends the first quarter, so that 25% of annual expenditures likely have been made.
 - Congresswoman Ann Marie Buerkle’s Letter of support of the Village of Skaneateles and their application for funding through the Central NY Regional Planning and Development Board to renovate and reuse the old fire station. Mayor Hubbard noted this nice letter from Congresswoman Buerkle, supporting the Village’s efforts seeking a grant to improve energy efficiency for the new Village Hall.
 - NYCOM Executive Director Peter Baynes’ Statement on “Yet Another Increase in Pension Contribution Rates”. Mayor Hubbard asked Trustee Angelillo if he had asked Clerk/Trasurer Couch to obtain the 2014 contribution rates. Trustee Angelillo indicated that he had made that request by email.
 - Syracuse-Onondaga County Planning Agency’s Invitation to a free Smart Growth Workshop on Tuesday, Sept. 18, 8:30 a.m. to 5:00 p.m. at the Pompey Town Hall at 8354 Route 20.
 - Onondaga County Mayors’ Assoc. Meeting Sept. 26-Election of Officers, Guest Speaker Laurie Venditti to explain how we all can deal with cyber security .
 - Letter from Ken Kaufman requesting centerline striping and edge-of-travel-lane line on Jordan Street. Mayor Hubbard asked if this letter was copied to the Police Department. Chief Perkins indicated he had not seen it. It will be provided for their input to the Trustees. Trustee Lanning indicated that many spectators prefer to park along the street, even though space may be available in the Allyn Arena lot or the lot specifically for the fields to the north. He believes that striping would be in the best interests of the community. Chief Perkins said that since parking is permitted there, even on-road parking is permitted. Trustee Angelillo suggested that perhaps it be designated as “No Parking”. Sgt. Stevens noted that even if it is designated that way, it is still legal to park on the grass, so long as they are not touching the pavement. He indicated that the problem seems to be worst on Saturday morning for soccer and is exacerbated by the Farmers Market closing part of the parking. The county striped Onondaga Street, but that is the only county road in the Village. Jordan Street is a Village street. Mayor Hubbard believes the county would help, but the Village would have to have a plan. He believes that striping adds clarity and definition. He continued that we have a resident expressing a concern. The Trustees will refer this to the Police Department as a safety issue to receive a recommendation as to what they think the Trustees should do. Village Attorney Byrne framed two issues: one is the improper or illegal parking, but the second is a request from a resident to do the striping to stop people from passing illegally – the more important issue. This will be on the agenda for the next meeting.
 - Letter from CNY Regional Planning & Development Board offering Green Infrastructure Planning Services.
 - Copy of letter from CSEA to NYS Public Employment Relations Board transmitting Declaration of Impasse, Village of Skaneateles.
 - Receipt of GFNB LOSAP Summary for August, 2012. Mayor Hubbard noted that Trustees have copies of that statement.

Police Department – Police Sergeant Stevens reported that the Skinnyman Triathlon was held over the Labor Day weekend. There was an officer stationed at West Lake Street, even though the road was closed for the biking event. Some residents questioned that need. Sgt. Stevens said that in planning for such an event, the State Police review the route and invariably recommend that an officer be at every intersection. That is not practical for the Village, but a major point such as West Genesee and West Lake is a good point to man, noting that a Sherriff’s deputy was at the other end of West Lake Street.

There was uncontrolled crossing of West Genesee at the end of the race; some physical barricade would be required to provide that level of control. Village Attorney Byrne said that fencing is not a bad idea, since the State's permission to install the crosswalk yield signs, means that the Village assumed the liability for the crosswalks. DMO Lotkowitz suggested that perhaps the crosswalks might be expanded for this event, so that mass crossing is possible. Parking was at a premium, which is to be expected with 750 participants. There were no injuries and the race committee was complimentary of the Village efforts. Sgt. Stevens used a minimum force of 4 officers this year. The issue of volunteer traffic control was addressed by Chief Perkins in the agreement with the SkanRaces organizers that "the volunteers direct the competitors and police direct traffic." The Trustees also mentioned complaints about incessant early-morning PA system use. The system use should be restricted to necessary announcements only.

Sgt. Stevens noted that the Police monthly activity for August, 2012 was emailed to the Board and reported the following: 275 Calls for Service; 5 Misdemeanors; 33 V&T tickets (total); 7 Truck Tickets; 192 Parking Tickets; 305 Courtesy Cards; 8 MV Accidents; 1 Personal Injury; 15 Property Damage; 4 Larcenies; 2 Burglaries/Robbery; 32 Assist Fire/SAVES; 6 Alarm Calls; 558 Property Checks; 8 Car Lockouts; and 32 Courtesy UTT's. In response to questions, he clarified that property checks are made in all three shifts. Trustee Angelillo asked if there was additional coverage in the Village when Morris' grill was in complete operation. Sgt. Stevens responded that there was one additional shift on Friday and Saturday nights and occasionally at other nights when they knew something was going on. The Police will monitor to see what happens when food service is instituted.

Director of Municipal Operations (DMO) – DMO Lotkowitz reported that the DPW is preparing for the paving of West Lake Street late September to early October. Contractors are busy. Electric & water are doing meters and electric service. Last week the roof came off the Waste Water Treatment Plant, the RBCs arrived as of this afternoon, we had 3 RBCs installed and rotating. The roof is being reinstalled. The concrete is caulked and then roofing material is installed, and then the aluminum is put back on so it is completely sealed. The asbestos abatement for the new Village Hall will be completed tomorrow, with tear-down and withdrawal on Monday. Mayor Hubbard has requested that a meeting be scheduled with GHD in the near future. DMO Lotkowitz said that they will be starting the GIS survey of the electric system soon. When testing starts it will be coordinated with the Fire Department.

Codes Enforcement – In the absence of CEO D'Amico, Mayor Hubbard said that all trustees had received copies of his report, noting 36 inspections, 2 C of O, 6 BP and 3 SP. He has been pleased by property owner response to hydrant obstructions. He issues a reminder that political signs must be placed in back of the sidewalk, and cannot be located between the sidewalk and curb. Trustee Lanning noted the lack of specificity of timing for such signs and suggested that the Village address it after this election.

WWTP – Trustee Angelillo gave a WWTP report for the month of August 2012, noting that DMO Lotkowitz had covered the status of the new RBCs. With the continued lack of rain, we have been experiencing record low flows, well below the rolling average. There are no violations. These conditions probably represent a baseline level of 300,000 gallons per day for the plant.

Skaneateles Fire Department – Jim Buff, president, noted that the Trustees had received the report from Chief Sell. There were 12 fire, 7 rescue, 4 water rescue, 8 EMS assists and 10 mutual aid for a total of 41 calls during August and 558.34 hours. There have been 257 calls so far this year. Trustee Sennett assisted with finding volunteers for the Field Days, and Sue Dove from the Chamber was instrumental in driving sponsorships "way up". The SFD partnership with SkanRaces saw their sponsorship of the fireworks. The Field Days had a theme this year, in assisting the Carol Baldwin cancer efforts. The Sons of the Legion and Rotary have picked up the clam stand. Mayor Hubbard asked DMO Lotkowitz to be sure to notify the Fire Department & 911 when paving or closing West Lake Street.

Status of RBC Contract – Mayor Hubbard noted that this topic was covered earlier in the meeting.

Status of NYS LGE Grant – No report update.

Status of Asbestos Abatement – Mayor Hubbard noted that this topic was also covered earlier in the meeting.

Status of Bid Opening for SFD Air Packs – Mayor Hubbard reported that two bids were opened yesterday, September 12. The low bidder was Divol, for the Scott airpack and a total base bid of \$138,799. The other bid was Jerome, quoting the MSA tanks and a total base bid of \$139,880. We are waiting for the grant from FEMA, and both bidders were informed that we would likely not be making the award until close to the end of the 45 day period allowed (by the 2nd meeting in October). Bids are available for review at the Village Hall.

Attorney General's Police Chief Opinion – Mayor Hubbard noted the Attorney General's advisement on the Police Chief position. It was forwarded to the press and was reported widely. Trustees will take this under consideration at a future date.

St. James' Thrift Shop Request for Bench – Discussion ensued over the proposed location. Mayor Hubbard will contact them to clarify.

Authorize Publishing Advertisement for a Lake View Cemetery Services Clerk – Mayor Hubbard said that this matter was under discussion as a result of the departure of Jim McManus. It is felt that the ability to show lots and manage the administrative paperwork is diminished. Trustee Sennett met with both Ms. Couch and Ms. Shappell. A lot of the cemetery work falls to Ms. Shappell currently. Trustee Sennett and Mayor Hubbard also met with Cemetery Commissioners Gray and Blackler to get their input. The matter is being explored at present.

Request from Sprint Wireless to remove and replace equipment cabinet at East Street site – Village Attorney Byrne reported that Sprint, one of our current lessees, has the right to make changes in the equipment as the technology evolves. We want to be assured that it will: (a) have no negative impact on our tanks and infrastructure and (b) have no increase in their footprint and (c) not adversely impact any other lessee. He reported that he has not had time to complete that assessment to his satisfaction, though he does not anticipate an impact on the Village. He recommends that we hold this until the next meeting. The Trustees concurred.

At 8:43 p.m., a five minute recess commenced prior to addressing the bills.

Parking Recommendations – Police Chief Perkins said that his review of some of the vouchers for reconditioning meters and pay-stations led him to the need to comment of the Village's parking revenue infrastructure. Our vendor states that the existing pay-stations are obsolete. While still functioning and maintainable, the stations, originally purchased in 2006, will probably need replacement at some time in the next three years. The thermal printers and coin counters are the problem areas.

We avoided an expensive and bad choice in not converting the street meters to pay-stations. All our meters have been replaced at least twice, and all have been reconditioned and are currently operating. His recommendation is to do the maintenance of the meters every year – disassembling, cleaning, lubricating, pressure-washing (to remove corrosive salt), and painting. The \$39 annual cost will make them last another 5 years, until technology will require their replacement with units that will replace parking tickets. There are 10 double-headed and 4 single head spares that can be used when units are being reconditioned.

Chief Perkins further recommends that 10 additional on-street parking spaces be created along the northeast side of Fennell Street. Parking will have a traffic-calming effect, as well.

Bills and Adjustments - Resolution #2012-157: On the motion of Trustee Sennett, seconded by Trustee Lanning, it was resolved and unanimously carried (5-0 in favor) that bills from Abstract #7 be audited and paid as follows:

General Fund	Vouchers #269 - 339	Checks #14235-14305	\$ 156,192.59
Sewer Fund	Vouchers # 77 - 92	Checks #4212-4227	\$ 8,388.09
Electric Fund	Vouchers # 88 - 102	Checks #4800-4814	\$ 13,388.54
Water Fund	Vouchers # 42 - 58	Checks #3386-3402	\$ 36,110.29

AT&T Antenna rearrangements – DMO Lotkowitz received a letter from AT&T regarding permission to change out 3 antennas. He pushed back, requesting plans. He will continue to insist on the integrity of the tanks, and will seek Aquastore’s opinion.

Adjourn - Resolution #2012-158: On the motion of Trustee Sennett, seconded by Trustee Lanning, the meeting was adjourned at 9:02 p.m.

Dennis Dundon
Clerk to the Boards