

VILLAGE BOARD MEETING MINUTES
JULY 12, 2012
7:30 P.M.

PRESENT: Mayor Hubbard, Trustees Angelillo, Jones, Lanning and Sennett, Police Chief Lloyd Perkins, Director of Municipal Operations (DMO) Bob Lotkowitz, Village Attorney Byrne, Village Historian Blackler

Others: Carrie Chantler Skaneateles Journal
Jason Emerson Skaneateles PRESS

Minutes – **Resolution #2012-131:** On the motion of Trustee Jones, seconded by Trustee Sennett, it was resolved and unanimously carried (5-0 in favor) to approve the Minutes of the Regular Meeting of June 28, 2012, as presented.

Correspondence & Announcements - Mayor Hubbard noted the following:

- Cornell Cooperative Extension “Landscaping for Water Quality Boat Tour” July 21, 4-6:00 p.m., Skaneateles, \$29/per person, call 424-9485 to register
- Receipt of Treasurer’s Reports for June, 2012
- Receipt of GFNB LOSAP Summary for June, 2012
- NYCOM’s Main Street “Beyond Bricks & Mortar” Conference at the Sheraton Syracuse, Sept. 30-Oct. 2, 2012

Police Department – Chief Perkins confirmed that the Village Board received the emailed June, 2012 Police Department activity that reported as follows:
221 Calls for service, 2 Felonies, 10 Misdemeanors, 39 V&T tickets (total), 4 Truck Tickets, 210 Parking Tickets, 359 Courtesy Cards, 12 Motor vehicle accidents, 20 Property damage, 3 Larcenies, 3 Burglaries/Robbery, 25 Assist Fire/SAVES, 5 Alarm calls, 450 Property checks, 9 Car lockouts, and 34 Courtesy UTT’s. Chief Perkins noted that the reconditioning of parking meters is proceeding nicely - the north side meters are done and on the south side a little over half are completed. It is not a permanent solution and touch up will be necessary again next year, but they do look better. Chief Perkins said they clean and re-lubricate some of the locks as they go and they should be done in another month or so. He said he will formally present additional suggestions for what can be done during the winter when road salt caking and snow banks are a problem. Chief Perkins said the Police Department has made a couple more arrests and they have received a lot of calls making for a busy time of year. Trustee Angelillo commented that he heard about meters that you can add time and money to with an iPhone/smart phone. Chief Perkins said there is a lot of new technology, but you pay for the services. In response to Atty. Byrne, Chief Perkins said they have not used the boot yet as he is not confident with the data in the system. They are starting to get caught up and making headway with outstanding parking tickets.

Director of Municipal Operations – DMO Lotkowitz reported that the DPW did sidewalk repair in front of the Sweet Water Café, patched Jordan Road, and have put mulch down around some of the tree grates. Mayor Hubbard commented that they did an excellent job with the sidewalk – it looks great. The Light Department has done a couple of service installs and sent decorative street light poles out to be sandblasted and epoxy coated. DMO Lotkowitz said there is no update on UV Disinfection. He reported that he received GHD’s Amendment 3 that they revised. GHD also proposed Amendment 4 that defines the scope of work, terms and conditions associated with implementing their pump efficiency meter tool at the Skaneateles Booster Station with no additional costs to the project. DMO Lotkowitz said the Village would be their beta test site and he recommends moving forward. Atty. Byrne reviewed the proposal and said he doesn’t see any downside or risk to the Village. On the contrary, the information generated by the project could be valuable to the Village going forward. DMO Lotkowitz said it ties into the SCADA system to monitor our pumps and we’ll keep it as part of our operations. Atty. Byrne said his questions were satisfactorily answered by GHD’s Tom Devine – it is a win-win for us and it dovetails with the energy grant. Relative to the RBCs, DMO Lotkowitz said they are in production and expected to be delivered in mid-August. He further reported that easements are being obtained for water

work on Tallcot Lane. Atty. Byrne said the surveying is excellent; the easements are in his lap. DMO Lotkowitz said we are into August before work can commence. Now that vacations are over, the next couple of weeks will be used to catch-up on projects. Trustee Angelillo reported that one of the water fountain bowls in the park is leaking. Trustee Jones said she noticed that the lights in the gazebo were on one evening at about 10:00. Chief Perkins said we don't instruct the Officers to turn out the lights – it makes more sense to have them on a sensor like the tennis court lights' sensor that is programmed to the specific day and sunset time. Mayor Hubbard suggested that perhaps Line Foreman Abbott can look at the light in the gazebo and make a recommendation. In response to Trustee Jones, DMO Lotkowitz said Ted Kinder is doing the steps behind Mid-Lakes. Mayor Hubbard other projects for the DPW when time allows include The Creamery sidewalk from Kelley Street up to the Fischer property on Hannum Street that is on Village property and a top coat of asphalt. Village Historian Blackler also asked if someone could look at the five historical markers as they are in need of something – cleaning, painting, etc. Mayor Hubbard asked that another tree plaque inventory be done. Clerk/Treasurer Couch will provide Chief Perkins with the form.

WWTP – Trustee Angelillo gave a WWTP report for the month of June 2012, noting that the monthly inflow was below the 12-month rolling average, 2.22 inches of precipitation, and the plant met requirements for BOD and suspended solids removed, 49500 gallons of sludge were hauled to the Auburn WWTP and there were no violations. Maintenance was performed including changing loose bolts on the RBC 4 media support. Atty. Byrne said June's figures suggest that there is still a connection between rainfall and influent at the treatment plant.

Codes Enforcement – Codes Enforcement Officer (CEO) Adam D'Amico respectfully submitted his report for June 15-July 12, 2012 as follows:

Certificates of Occupancy Issued: 4 (YTD 9), Building Permits issued 10 (YTD 40), Building Permits extended 1 (YTD 1), and Sign Permits issued 1 (YTD 2). Twenty-seven inspections were performed during the report period, breakdown as follows: Footer 3, Insulation 1, Property Maintenance inspection at request of a resident 1, Property Maintenance re-inspections of violations found on previous visits 2, and miscellaneous site visits 20. CEO D'Amico wrote: Work on the Krebs is now back underway, and the old gas station at Fuller and W. Genesee has been razed and replaced with what will be "green space". Many of the obstructed fire hydrants around the village have been made clear and accessible by residents after letters were sent out by the codes office, but there is still work to be done. If your building/business is equipped with a sprinkler system, the fire department connection on the outside of the building must also be kept clear and accessible for immediate use according to The Fire Code of NYS Section 508.5.4. Letters will be sent to building owners as violations are observed or reported. If you can not see your sprinkler connection from a street or fire lane it is not accessible according to code! Mayor Hubbard said CEO D'Amico's report is outstanding – copies were provided to the Journal and the PRESS. Trustee Lanning said CEO D'Amico is also seeking house numbers to be prominently displayed so that emergency response can be even more expeditious.

Skaneateles Fire Department – SFD Chief Sell was not present to give a report. DMO Lotkowitz reported that he, Line Foreman Abbott, SFD Member Dick Perkins, WWTP Manager and Water Disinfection Operator Psenick met relative to GHD's proposal for a water system evaluation including fire flow. DMO Lotkowitz said a lot of good ideas were put forth; he will circulate the proposal to the Board for consideration at the next meeting.

Grant Application – Relative to the renovations of the Village's former Fire Department for a new Village Hall, DMO Lotkowitz reported that he has been working with the "Steering Committee" to get a grant application submitted this coming Monday, July 16, 2012. In response to Mayor Hubbard, DMO Lotkowitz confirmed that he has all the information from QPK and Paul Sack; the application will be submitted on-line. **Resolution #2012-132:** On the motion of Trustee Jones, seconded by Trustee Sennett, it was resolved and unanimously carried (5-0 in favor) to whole-heartily endorse the grant application

preparation and submission. In discussing the resolution, Trustee Lanning said that the County Executive's office is thrilled about the Village making application.

Status of RBC Contract – Mayor Hubbard noted that this topic was discussed earlier.

Status of NYS LGE Grant – Mayor Hubbard again reported that a meeting is scheduled with Comptroller Antonacci on Thursday, July 19, 2012, 9:00 a.m. at the Village Office. He anticipates that the meeting will satisfactorily fulfill that requirement of the NYS LGE Grant. DMO Lotkowitz said he has it marked on his calendar and will attend if possible.

Status of GHD Amendment No. 3 – DMO Lotkowitz reported that there are revisions to Amendment No. 3 that he received from GHD today; he will circulate them to the Board.

Status of Tower Removal at New Village Hall – Mayor Hubbard said that there was a snag with insurance and the current thinking is to include the tower removal as part of the construction contract. TCT Tower Services' name and contact information will be provided to the contractor who will hopefully work with them for tower removal.

Results of Asbestos Abatement Bid Opening – Mayor Hubbard reported that Addendum #2 came out this past Friday so the bid opening has been rescheduled to Tuesday, July 17, 2012, 2:00 p.m. at the Village Office. Notification of Addendum #2 and the rescheduled bid opening was sent to all plan holders. Mayor Hubbard said it was determined that a clarification was in the best interest of the Village.

Skaneateles Fire Department LOSAP – Trustee Angelillo said he spoke with SFD President Buff who is in agreement with the LOSAP amendment and reported that the SFD Membership voted and passed it. **Resolution #2012-133:** On the motion of Trustee Angelillo, seconded by Trustee Lanning, it was resolved and carried (4-0 in favor with Trustee Jones abstaining from the vote as her husband is a SFD Member), to approve the Service Award Program Second Amendment for the purpose of providing a new payment option to the designated beneficiary of a deceased participant in the Service Award Program. In discussing the resolution, Atty. Byrne explained that the option will provide the participant's designated beneficiary the choice of electing to receive the balance of the payments in lump sum, rather than monthly installments, utilizing the discounted present value of that remaining balance. Atty. Byrne will provide Clerk/Treasurer Couch with clean copies for Mayor Hubbard to sign and be witnessed by her.

Solicitors & Peddlers Permit Background Checks – Chief Perkins had submitted a memo that read as follows: *We can check the NYS Sex Offender's Registry and our local records, but I have serious concerns about approving these individuals because without doing a fingerprinting for background checks, the information is inadequate and misleading. Any of these people could have a serious conviction outside of our area and we would have no way of knowing. We are prevented by law from doing criminal history checks without doing fingerprint submissions and charging \$60.00 per person. I don't like to give a false sense of security that we have "checked" these people out and we need to have a better plan for this. If you have any suggestions, please feel free to let me know.* Chief Perkins explained that in other communities, including the Town of Skaneateles, a person has to register and provide a copy of their driver's license and registration. A permit suggests that the Village has given them permission. Trustee Jones concluded that it gives a sense of false security to residents. In answer to Trustee Angelillo, Atty. Byrne said our application exempts non-profit and youth. The process is intended to prevent people with criminal histories from going onto private property, but it has its flaws and weaknesses. There is potential liability for the Village if someone to whom we issue a permit should later commit a crime against a Village resident. Trustee Jones said she certainly doesn't want to imply endorsement by the Village. Chief Perkins said the code doesn't mention background checks, so the Village is not obligated to do them, but does because we can. Trustee Sennett recognized that Atty. Byrne would have to re-draft the local law and noted that we have a limited ability to deny an application. Atty. Byrne said the current

system has been in place for a long time and we'd have to "play by the same rules until the rules change" including no door-to-door solicitation before 9 a.m. and up to ½ hour before sunset. He added that property owners who don't want any door-to-door solicitation can put a sign on their door. After considerable discussion, Trustee Jones said she thinks we should regulate solicitation as tightly as possible (including hours) and favors a registration versus a permit with persons registering at the Police Department as opposed to with the Village Clerk as is currently done. Atty. Byrne and Chief Perkins will work on a draft for the new local law that will be included on a future agenda when completed.

West Lake Street B.A.N. Renewal Results – Resolution #2012-134: On the motion of Trustee Jones, seconded by Trustee Lanning, it was resolved and unanimously carried (5-0 in favor) to authorize the renewal of the West Lake Street Bond Anticipation Note (B.A.N.) for one year in the amount of \$379,500.00. In discussing the resolution, Atty. Byrne noted that there were five bidders with Solvay Bank being the low bidder at 1.15%. A portion of the original \$400,000.00 B.A.N. is being paid down.

Village Historian – Village Historian Pat Blackler presented the following historical moment.

I was asked several years ago to name the new streets at Park West, so I submitted several names and two were cleared by the County - Packwood Place and Sinclair Street. Sinclair is now named – signs are up, but how many people know the origin. How many here know the Sinclair Chair?

Francis Sinclair the originator of the chair and the Skaneateles Manufacturing Company's parents came from Paisley, Scotland immigrating to Montreal. Later they moved to Utica – wanting to be in the "greatest nation on earth" after 20 years of setting up power looms for woven carpets and Paisley shawls. Francis talked his parents, who now have 12 children, into moving to Mottville. Francis was the eldest of the children; he himself was born in New Harford in 1834. At 15 he was employed at the Community Chair Works at the "community" – which is the subject of another talk.

After that job and some others, Francis was all about chairs, eventually partnering with Andrew Blogett at a factory on the north side of Crow Hill Road. The partnership lasted about two years. In 1860 he opened his own chair shop – here began the manufacture of the Francis A. Sinclair "Common Sense" chair. In 1862 the Civil War began, Francis was married and had five children – one being Lillian who married John Reynolds (Sinclair Reynolds' parents) – remember him?

In 1862 he closed his factory and joined his brothers in the service of his country. He was wounded and discharged in 1864 – all the brothers survived the war. Francis reopened his factory in 1865 under the name of the Union Chair Works, but about this time he had competition in the manufacture of chairs right in Mottville. Francis was a bit of a wise guy and fought the competition with ads that were very blunt. I quote from a newspaper ad, "we are selling at prices which defy competition when the true value is taken into consideration" or "we furnish a first class chair to customers as cheap as the flimsy half-made articles with which the market is flooded". And, this is one of the best – "do not waste your cash in buying poor trash – when you wish a good chair – call on him who deals fair – yours for trade – F.A. Sinclair".

Union Chair Works became very successful, increasing the number of products to include Boston rockers, sewing rockers, lunges, tables, bedsteads, etc.

You could buy a dozen ornamented dining room chairs for \$75.00. Maybe those ads worked!

By 1871 he erected a three story stone building and a warehouse in Mottville. Sinclair products were found all over the state. Women actually worked in the factory – women also worked at home – a cottage industry – one caned seat paid 25-35 cents. When he sold a mattress, he advertised that the person wanted to sell their clothes – they don't want to get up any more.

The chairs have burnt rings, turnings around the posts' front legs and rungs. They were stamped also on the back slat or on the arm of the chair – Francis A. Sinclair, Mottville, NY. In 1901 Sinclair sold his business to John Allen and he retired to the Village in a house on West Lake Street. The last old house on the west side that became Kurt Reynolds home and Sail Shop – remember Lillian married John Reynolds who child was Sinclair Reynolds whose child was Kurt (one of the best sailors on our lake).

Francis Sinclair died in 1918. The rest of the story is at the Creamery – chairs and books.

At 8:40 p.m., a five minute recess commenced prior to addressing the bills.

Bills and Adjustments - Resolution #2012-135: On the motion of Trustee Sennett, seconded by Trustee Lanning, it was resolved and unanimously carried (5-0 in favor) that bills from Abstract #3 be audited and paid as follows:

General Fund	Vouchers #80 - 134	Checks #14058-14110	\$166,447.47
Sewer Fund	Vouchers #23 - 39	Checks #4160-4176	\$ 9,616.59
Electric Fund	Vouchers #31 - 42	Checks #4741-4752	\$ 16,864.77
Water Fund	Vouchers #13 - 19	Checks #3358-3364	\$ 17,387.77

Adjourn - Resolution #2012-136: On the motion of Trustee Sennett, seconded by Trustee Angelillo, the meeting was adjourned at 8:57 p.m.



Patty Couch
Village Clerk/Treasurer