

**REGULAR MEETING, MUNICIPAL BOARD**  
**MONDAY, FEBRUARY 12, 2012**  
**7:00 P.M.**

**Present:** Commissioners: Blackler, Hall, Moffa, and DMO Lotkowitz.

**Also Present:** Jim Lanning                      12 Hannum St., Skaneateles, NY 13152  
Sam Gordon                                      CNY Regional Planning & Development Board Rep.

**Absent:** Commissioners Blackwell and Dolmatch

**Minutes:** Com. Hall made a motion to approve the January 16, 2012 minutes that was seconded by Com. Blackler. By unanimous vote (3-0), they were approved.

**CNY Climate Change Innovation Program:** Mr. Gordon gave an overview of the program that was initiated over a year ago. The CNY, Ithaca & Monroe regions of NY State were chosen to participate in the CNY Climate Change Innovation Program developed by the CNYRPDB (Central New York Regional Planning & Development Board). They received "Climate Showcase Program" money from the EPA (Environmental Protection Agency) in 2010. They've chosen eight municipalities in the region to work with. Besides our Village, the Cities of Syracuse, Oswego, Cortland; Towns of Dewitt, and Preble; and Counties of Cayuga and Madison were chosen. DMO Lotkowitz has been in contact with a student from an ESF (Environmental Science & Forestry) class.

Step 1) Students will inventory Green House Gas emissions. Over the next couple of months the Village municipal building's electric and natural gas consumption, the Village's vehicle fleet gas/diesel consumption and residential and commercial consumption will be inventoried. Com. Moffa wants to be sure the Community Center is included in the inventory. Mr. Gordon said "Normally, the Village would need to have operational control of the facility in order to include it in the study". As long as the Community Center is contacted and they are willing to work with the students, they can be included since they are in the Village, but it is understood the Village does not run the Community Center. Their study would be in Scope 3; consumptions the Village has no control over. Scope 1 is the consumptions we have direct control over, like vehicle fuel. Scope 2 are those that we consume, but don't have as much control over, like the electricity the Village uses, but does not produce. Other Scope 3 studies that can be researched are residents' commuting patterns; driving and flying etc. It depends on how in depth we want to go.

Step 2) The Climate Action Plan, essentially evaluates the compiled data and an action plan is created to potentially reduce the emissions. Mr. Gordon foresees the plan being completed by the end of the semester, in May. He recommends a meeting with the Village Board at that time to brainstorm on ideas for implementing the emissions reduction plan. **Com. Moffa** suggested the AET (Alternative Energy Technology) committee be involved and **offered to send DMO Lotkowitz an electronic copy of the recently completed AET committee report so that he can forward it to the students.**

Step 3) Mr. Gordon explained the EPA is obviously interested mainly in the inventory and the action plans (above), but ultimately implementing a Demonstration Project where green house gases can be reduced is most favorable. Then \$30,000 can then be given to the community. The way the contract is written, the \$30,000 needs to be matched dollar for dollar, either from Village funds or funds obtained from a grant. Com. Moffa suggested we use the solar carport for our match. Mr. Gordon reminded that the solar carport, is at no cost to the Village, NYPA (New York Power Authority) is paying for it, therefore cannot count as "matched" funds. Mr. Gordon suggested the Village buy an electric vehicle to charge in the new carport. DMO Lotkowitz would like to see the old fire house renovations qualify somehow. Com. Hall said "Let's put some good thought against this and do something useful", (with the money we have to spend).

Com. Moffa expects some digging will take place at the old fire house, in relation to the parking area in front. He stated that it would be a perfect time to consider geothermal energy for the building. Com. Moffa continued that geothermal is pretty expensive up front, but based on the AET report's matrix, it would pay for itself within eight years. Mr. Gordon said there is also a 30% tax credit available for geothermal installation, which may be transferable to the installer, architect or engineer, since we are a tax exempt municipality and we don't receive tax credits. Mr. Gordon asked if we had joined ICLEI (International Council Local Environmental Initiatives); it's a requirement that we join since the CNYRPB utilizes ICLEI's proprietary software to assist in the inventory process. The CNYRPB will reimburse us 100% for our first year's \$600 membership. DMO Lotkowitz confirmed we joined; payment was approved and mailed on February 24<sup>th</sup>. Mr. Gordon reminded that **part of ICLEI's membership requires that a resolution be passed stating we will take action within six months.** He provided DMO Lotkowitz with some draft language to assist. Lastly, Mr. Gordon mentioned a program he would like us to be aware of that he wants to do with us in the fall called the Energy Challenge. It's a residential outreach program with more information available on the website: [www.cnyenergychallenge.org](http://www.cnyenergychallenge.org) The program is being piloted in Syracuse right now and the basic idea is to teach energy conservation at home. It consists of 5-8 households forming a team headed by a team leader, who receive a guidebook and trained. Each team will also receive a workbook.

**Cryptosporidium-UV Project Status:** *Pump/Motor arrival* DMO Lotkowitz explained that the efficiency of the pump that was submitted does not meet the specs. The manufacturer is going to put a coating on the inside of it to gain back some efficiency by reducing the internal friction. It is at 75 efficiency and needs to be at 79. Testimonials are being obtained from those that have used pumps with this coating. The pump will then have to be tested and signed off on. The pumps are exactly what we have now. Starting Monday, March 5<sup>th</sup>, the contractor is going to install the UV system, the VSDs, (Variable Speed Drives) and everything else on our existing pumps. According to the timeline DMO Lotkowitz passed out, the system will be operational and on schedule to meet the regulatory deadline, which is the end of March. The contractor will come back when the new pumps are ready and install them then. GHD is performing the actual PLC (Programmable Logic Controller) programming. **DMO Lotkowitz will update the DOH (Dept. of Health) regarding the above set back and schedule, etc.**

*BAN Cost Estimates*--DMO Lotkowitz stated that in order to satisfy Com. Dolmatch's inquiry regarding these costs, Village Clerk Couch has requested that any inquiries regarding same be directed to her. She offered the following explanation. The bonds are dated October 12, 2011, the interest rate is 1.23%, and they will mature on October 12, 2012. The BAN proceeds can only be used for 1 yr. with the ability to renew for a 2<sup>nd</sup> before converting to long-term debt. The UV expenses paid for out of the BAN are being tracked and will be offset with grant monies when received. The long-term debt may not be the BAN amount. We also expect two grants (VSD and Local Gov't Efficiency) to decrease the BAN amount, as well. The Village Board will likely authorize issuance of a permanent bond for the net cost of construction on or before October 12, 2012. By that time, all costs will be in for the project.

*Budget Sheet*--DMO Lotkowitz passed out an updated sheet. Com. Hall asked if the \$13,484 remaining design consultant funds would be sufficient to cover GHD's programming fees, yet to be incurred. DMO Lotkowitz stated that it will be enough.

**AMR :** *New Software Update*--DMO Lotkowitz stated that budget for FYE 2013 will include funding for both new billing software and computer infrastructure upgrades for the village.

*Demand meter*--DMO Lotkowitz stated that the capability to reprogram and reset the demand meters remotely from the shop, has been tested and is successful. Com. Hall asked what the schedule is for that, if it means that employees won't have to walk around door to door and reset them manually. DMO Lotkowitz doesn't have a schedule yet for that. He stated that since January 1st, 51 water meter end-points and 13 electric meters have been installed. There have only been a couple of brand new meters installed due to the need for appointments with the residents.

**Wilson Community Center Impact Study:** *Progress*--DMO Lotkowitz stated that the initial study has been completed, however, they are still working on the items Com. Dolmatch brought up, which do not impact our work on the Center getting on Village electric. The impact and the savings are evident to them.

*CHA*—DMO Lotkowitz and Com. Moffa met with CHA (Clough Harbour Assoc) on February 9<sup>th</sup>. CHA laid out quite an impressive array of information. **Com. Moffa gave Com. Blackler a few sheets of info that he had with him and requested DMO Lotkowitz copy Com. Blackler on all of it.** DMO Lotkowitz said he will work with Tom Turo and get the two-pages of questions, put forth by Com. Dolmatch, incorporated in to the Master Plan for the Village Electric system. Further discussion on this will be discussed in "New Business" below.

**Hydro-Power Increase:** *SRCT Load*--DMO Lotkowitz stated that he, Mayor Hubbard, Attorney Byrne, Kevin Brocks, (Attorney for Read and Laniado), and a couple of SRCT (Skaneateles Recreational Charitable Trust) member's met that afternoon and determined that it is most favorable to keep the Community Center on National Grid's infrastructure. Kevin Brocks, who is an expert working with these types of things and well versed with FIRC (Federal Infrastructure Regulatory Commission) and is also an MEUA (Municipal Electric Utility Association) member feels this is the least expensive route and the way to proceed. The Village would take over the infrastructure and install some meters and switching. DMO Lotkowitz explained that the Community Center would be a Village customer that is fed by National Grid, off a secondary Village delivery point. Com. Moffa explained. Com. Hall asked if National Grid wants that, as well. DMO Lotkowitz said, "Not necessarily, this is what we are working towards, there's a plan being pursued". According to Kevin, there are really no stumbling blocks, it is all controlled by FIRC, and they are the authority on this. Com. Hall asked what the schedule is for closure on this. DMO Lotkowitz said it could be two months or six months. The SRCT's contract with National Grid ends at the end of the year 2013. They are willing to pay the stranding costs in order to get on the Village's system

*Hydro Power Increase*—DMO Lotkowitz said that the increase in allocated power can only come after the Community Center becomes a customer of the Village.

**Tallcot Lane Waterline:** DMO Lotkowitz had no update. Com. Moffa inquired when the work will be done. DMO Lotkowitz said in the spring, but has no schedule yet.

**WWTP-RBC Repairs:** DMO Lotkowitz received submittals and he had to reject them. They had improper material for the support structure. He is currently working with the contractor now to get it taken care of.

**Independent Energy Efficiency Program (IEEP) Update:** DMO Lotkowitz said the first bill has been approved for reimbursement. Com. Moffa referred to the meeting he and DMO Lotkowitz had with the Mayor last month and reminded that the Mayor authorized some IEEP funds to go towards assisting the needy in the community. DMO Lotkowitz reminded that the AMR is to be taken care of first, and should be by the end of the year. Com. Moffa stated that the matrix will be addressed again at that point.

**Master Plan-Village Electric System:** Com. Moffa handed out a draft Com. Dolmatch created and passed it out to all. Com. Moffa added to it, by creating two columns; one for the Village to take action on and the other for the consultant to handle, meaning CHA. DMO Lotkowitz stated that he's not sure CHA is contracted to assist us on preparing a master plan. They are contracted to do a system study not this. **Com. Moffa would like the sub-committee to provide some input on this prior to next meeting.** DMO Lotkowitz stated that the growth needs to be understood in the plan. Mr. Lanning asked if this is part of the current master plan, or a new master plan. DMO Lotkowitz stated that this is the only Village Electric System Master Plan in current development, which is different from the Comprehensive Plan.

**Next Meeting:** The next meeting was confirmed for Monday, March 19, 2012 at 7:00 p.m. Discussion regarding Clerk Clark's 2-week absence in April (16<sup>th</sup>-27<sup>th</sup>) ensued. Due to the members' schedules that were attending the meeting, it was tentatively decided to hold the April meeting on the 23<sup>rd</sup> without Clerk Clark. To be further discussed at March meeting.

**Adjournment:** Motion--On a motion of Com. Hall, seconded by Com. Blackler and passed unanimously, the meeting was adjourned at 8:15 p.m.

Audrey C. Clark  
Deputy Clerk/Treasurer

