

**REGULAR MEETING, MUNICIPAL BOARD  
MONDAY, JANUARY 16, 2012  
7:00 P.M.**

**Present:** Commissioners: Blackler, Blackwell, Dolmatch, Hall, Moffa, and DMO Lotkowitz.

**Also Present:** Jim Lanning, 12 Hannum St., Skaneateles, NY 13152

**Minutes:** Motion—No clear Motion was made, however, Com. Moffa announced approval of the December 19, 2011 minutes, after there were no objections to same. He commented on what a nice job Com. Dolmatch had done in taking them.

**Cryptosporidium-UV Project Status**

- *Pump/Motor arrival*- The pumps are scheduled to ship no later than Friday, January 20<sup>th</sup>, 2012 from Gould Pumps. The contractor stated the project is still on schedule. There are no other obstacles at this time. The pumps will be installed from midnight to 5 a.m.
- *BAN Payments*- BAN payments have not been paid. BAN interest costs for the project are still up in the air; not finalized. **Com. Moffa asked DMO Lotkowitz to check on this and ask the Village Clerk what the Village Board intends to do, as this question was raised before by Com. Dolmatch.**
- *Updated Budget Sheet* -Com. Dolmatch asked if the project is subject to retainage, and if so, where is the retainer shown on the budget sheet. **DMO Lotkowitz will revise the budget sheet.**

**AMR**

- *New Software*-DMO Lotkowitz stated that he, a Village Trustee and Clerk Couch will be meeting to discuss the billing software update next week.
- *Demand Meters*- Com. Blackwell requested an update on the Demand meters. DMO Lotkowitz said they are being manually reset. Sensus overlooked this dilemma during the initial design of the system. We have 60-80 Demand meters, 20-30 are installed and being read manually. There is no schedule regarding when the balance will be installed.

**Rate Calculation/Infrastructure Study**

- *The Wilson Rate Study* is being updated to include the issues Com. Dolmatch brought up in an email a while back.
- *CHA Infrastructure Study*-Tom Turo, from CHA, was unable to attend this meeting as he was on vacation. He plans to be in attendance at the next Municipal Board meeting. DMO Lotkowitz suggests a meeting be held with some of the Municipal Board members in the interim. DMO Lotkowitz met with Mr. Turo last week and he provided him with a packet showing the areas of vulnerability and concern in the infrastructure of our electric department. It clearly shows that we have the potential for long outages. DMO Lotkowitz stated approx. \$3,000 to \$4,000 is required to replace a pole. We aren't currently following Rural Utility Service standards. CHA provided him with a copy of the standards set by U.S. Dept. of Agriculture. DMO Lotkowitz said CHA will be providing us with estimates on projects we should be tackling within the next 5-10 years. Switch gear, and transformer replacements will be estimated. DMO Lotkowitz said he envisions a spreadsheet with all the projects listed with their respective timelines. Com. Dolmatch clarified that a coherent story needs to be presented to the PSC. It was asked how often a municipality can go to the PSC for a rate review. **Com. Moffa would like DMO Lotkowitz to ask Mr. Turo to prepare the elements we expect information on; especially the items that have immediate vulnerability and need immediate attention. Com. Blackwell and Com. Hall both would like it clarified that CHA will be providing delta pricing on both fixing and fixing to the Standards.**
- *Rate setting process memo to VB*- Com. Dolmatch said he hasn't heard from anyone on the schedule he prepared for the Village Board. Com. Moffa prepared and showed the schedule to the Mayor at a recent meeting (to underscore the relevance of circulating info on the Electric Utility as outlined by AD) . The next topic regarding the Community Center will interface with the PSC rate review challenges. Communication is vital in both projects.

**Hydro-Power Increase ( B. L. please check the info in this section and clarify, particularly rates and dollar estimates )**

- *SRCT Load-* The Village's and SRCT's lawyer, Kevin Brocks of the Read and Laniado Law Firm, (who also represents the MEUA), has advised that we let NYMPA know there is a hydro increase application coming and the Village is getting two estimates on two secondary delivery points. The first of two options is to keep the existing underground infrastructure at the existing distribution point along State Street and install similar infrastructure to what's at the Welch Allyn location along Rte 321 for approximately \$60,000. The second option is to use the 34.5kV transmission lines on the North side of the Community Center, put a sub-station in and supply the Community Center at an approximate cost of \$300,000. A letter needs to be written and a meeting scheduled with National Grid to explain the first option as the desired route. Whatever their response, the PSC should then be contacted. According to CHA the first option is a straight forward. Com. Dolmatch reminded that it is the Village's responsibility to provide the power and the infrastructure, not the SRCT's. The requirements are in the NYMPA tariff DMO Lotkowitz stated. **Com. Blackwell would like that verified.**
- *Hydro Power Increase-*Com. Blackwell brought up the status with NYPA. It's critically important to the rate payers and the Village to spearhead this rather than wait for things to happen. Getting more hydropower to the Village is imperative. DMO Lotkowitz stated that in order for NYPA to act on the application, the Com. Center needs to be on Village Service. Com. Blackwell referred to discussion at a past meeting to remind he believes we don't have a tariff that can rate the Community Center, right now. He heard a member of the SRCT state they are of the understanding they will be paying 4 cents per kWh. The Tariff that is closest to their usage i.e. that of Tops and the School District, states it applies to any rate payer using more than 6,000 kWh per month and/or the supply for that: 208 volt, 3-phase 240 or 2400, will be charged 1.5 cents per kWh plus \$80 for the first 20 kW of demand and then \$4 per kW for demand over 20 kW plus the PPAC charge per kWh. For example, if a customer uses 6001 kWh and has a demand of 20 kW with the PPAC for January 2012, the average cost of a kWh is 4.8 cents. This is not the same as 4 cents. If this Tariff fits the Community Center, they need to be told that. DMO Lotkowitz said they have a copy of the rate sheet and is 99% sure they understand they won't be paying 4 cents/kWh. A Community Center Demand history was passed out at a previous meeting that he and CHA used to work their numbers. **Com. Blackwell would like a copy of that demand history.** Discussion continued on getting the hydro allocation increase moving, who has to pay for the infrastructure, and if there is a Tariff that will apply to them. **The facts need to be verified.** Com. Blackwell offered that Marc Cordeiro and Tony Modafferi are both good contacts to assist us in the above.

**Tallcot Lane Waterline**

- *Easements-* Mike Byrne is working on the easements. Survey map is being worked on.

**WWTP-RBC Repairs**

- *Arrival date-*DMO Lotkowitz should be receiving the submittals by January 27, 2012, which would mean delivery of the RBCs by no later than June 14, 2012.

**Independent Energy Efficiency Program (IEEP) Update**

- *Com. Moffa's mtng. W/Mayor-* Mayor Hubbard has chosen to put all of the collected IEEP funds towards the cost of the AMR project. After AMR is completed, the other programs can be addressed. Com. Hall pointed out that, "The AMR project is constrained by personnel availability". Com. Blackwell said, "We can't make this project move, to put all this money there only to sit for two years, not to mention it doesn't work". Com. Moffa agreed that at this point it doesn't work, but it will. DMO Lotkowitz stated that before AMR, five staff were responsible for the meter reading process. Now, since ¾ of the system has been installed, 2 staff read the meters in less time. Everyone present encourages the Village Trustees to get the project done.

**Written Communications re: Electric Utility-Mtg. w/Mayor**

- *Newsletter*-Com. Moffa had a meeting with DMO Lotkowitz and Mayor Hubbard. The Mayor is not against circulating the info – as proposed by AD - but that the Municipal Board could undersign, not the Village Trustees. He wants to hold off for a few months after the SRCT/Community Center issue is worked out. It would be a good thing to let everyone know then, what the implications will be. He continued to state that as long as the members, who author it, sign it, there is no problem, but the Village Trustees shouldn't have to, as they aren't the technical board, the Municipal Board is.

**CNY Climate Change Innovation Program**

- *Solar Car port location*-Com. Moffa provided an overview of the project and stressed again the location he and Com. Dolmatch feel is the best place for the carport; to the North East of the North pay-to-park section. Com. Moffa said that's where it could be considered and a drawing and estimate be provided to us prior to endorsement. DMO Lotkowitz stated that the RFP for design was already submitted with a location that was reviewed by Com. Dolmatch and him onsite with the representative from the NYPA; the South Central area of the North pay-to-park area. He stated that we have a right to refuse. Com. Dolmatch reminded, again, that those spots are the most popular and will most likely fill up and not be available to solar car parker/chargers at all.
- *Intern status*-DMO Lotkowitz stated that there will be a team who will come out the first or second week in February to look at the Village buildings and expand to the Village limits. They will determine our carbon footprint and offer suggestions on how we can lower it. This is all paid for by the grant.

**Next Meeting**

The next meeting was confirmed for Monday, February 27, 2012 at 7:00 p.m. DMO Lotkowitz won't be available on February 20, 2012 and it is also President's Day, a Village Office holiday.

**Adjournment: Motion—on a motion of Com. Blackwell, seconded by Com. Hall and passed unanimously, the meeting was adjourned at 8:35 p.m.**



Audrey C. Clark  
Deputy Clerk/Treasurer