

**REGULAR MEETING, MUNICIPAL BOARD
MONDAY, DECEMBER 19, 2011
6:00 P.M.**

Present: Commissioners: Blackler, Dolmatch, Hall, Moffa, and DMO Lotkowitz.

Absent: Commissioner: Blackwell

Minutes: Motion—On a motion by Comm. Blackler seconded by Comm. Dolmatch, the minutes of the November 21, 2011 meeting were approved 3-0 with Comm. Hall abstaining.

Cryptosporidium-UV Project Status

- The project is on schedule with no problems of any consequence to date. (At a project meeting on 12/21/11 the contractor revealed that the pump and pump-motor delivery have been delayed by the manufacturer; which place the target completion date of 3/31/12 in jeopardy)
- UV equipment is on site. The VSD and MCC (Motor Control Center) are assembled and internally wired but not yet powered.
- BAN costs for the budget are not yet finalized.

Quarterly Newsletter/PSC Rate Setting

- Comm. Dolmatch reported that the Village Board declined to authorize a Quarterly Village Newsletter.
- Comm. Dolmatch suggested that in lieu of a newsletter, the Municipal Board use inserts into the monthly bills to communicate with the Village's customer base. The Municipal Board agreed to do several of these articles starting with the next bill. Comm. Dolmatch presented a four article program and agreed to draft the first one.
- The thrust of the articles is to educate the customer base about the Electric Company and the rate setting process.
- The Municipal board is intent on moving ahead with its research on appropriate rate changes and recommending appropriate rate revisions for the Village Board to pursue with the PSC.
- Discussion about the steps in the rate setting process took place referencing a time-line bar chart prepared by Comm. Dolmatch. In conjunction with that bar chart and the rate setting process schedule that went with it, the Municipal Board unanimously decided to recommend objectives to the Village Board for the rate setting process. **Comm. Dolmatch will draft a memo to the Village board setting forth the objectives for the rate setting process agreed to by the Municipal Board.**

CNY Climate Change Innovation Program

- Grant awards are expected in April.
- Concerns were expressed about the charging station location since the area selected first is in the pay-to-park section of the municipal lot. **DMO Lotkowitz will contact EPRI about problems with that location and how EPRI will address them.**
- **DMO Lotkowitz will keep the Planning Board and the Village Board apprised of the situation.** Some special restrictions for parking in charging locations may have to be worked out. There are issues on how to keep those spaces available for charging rather than just for parkers.

AMR

- DMO Lotkowitz met with Sensus. New scripted software is required to solve demand meter billing problems due to current inability to reset meters.

Rate Calculation

- Wilson Rate Study. No progress with the study.
- CHA Infrastructure Study. An underground and overhead condition survey is complete. The reports will be available on 12/16 (underground) and 12/30 (above ground). A preliminary data base will be completed by CHA by 12/31/11. **The Municipal Board will meet with CHA in January to review their set up. DMO Lotkowitz will schedule with CHA.**

- **DMO Lotkowitz will distribute representative pages from the CHA study to illustrate the data field and information that will be finalized in their report.**
- The sewer system is on GIS and will be overlaid to the base and electric utility maps of the Village. This was completed under CMOM.

Hydro-Power Increase

- Copies of National Grid's rejection letter was distributed. It was their response to the SRCT's proposal to convert their transformer installation into a "Village Sub-station". (The Grid's interpretation of what was requested was narrow and off the mark, believing they were asked to directly feed a private customer). **The Municipal and Village Boards need to draft a rebuttal and solution to the Grid's objections.**
- Representatives of the Village and SRCT will meet with the Grid's representatives to attempt to change their ruling.

NYPA Rate Increase

- A discussion proceeded regarding the purchase power contract and pricing, buying and hedging power (52mils/k/W-h). **DMO Lotkowitz will do a cost analysis for distribution to the Municipal Board to show what factors are in our rates.**

Local Gov't Efficiency Grant (LGEG)

- Clerk/Treasurer Couch forwarded the Village's revisions to the Town for their further comment. The Village board is tracking this item. From the Town it will go back through the Grant writer to the State.

Tallcot Lane Waterline

- The survey for the lane is done. Easements will be proposed by the Village to the adjacent property owners. The new line will dead-end and be equipped with a flush hydrant.

WWTP-RBC Repairs

- Bids have been received, with the low bid being \$272,000, well below estimates. Units #2, 3 & 4 will be replaced; #1 will remain. Equipment will be delivered approximately 12 weeks from date of order submittal/approval.

Independent Energy Efficiency Program (IEEP) Update

- A meeting was held on 12/16/11 with Commissioners Dolmatch, Moffa and DMO Lotkowitz to review the selected elements and allocations for the energy conservation program. It was agreed that since money can be moved at will between program elements, we would not have to limit the allocation of funds in advance. We can respond to the greatest opportunity and demand for fund usage down the road.

Next Meeting

The next meeting was confirmed for Monday, January 16, 2012 at 7:00 p.m. at the **Water Dept.**

Adjournment: Motion—on a motion of Comm. Hall, seconded by Comm. Blackler and passed unanimously, the meeting was adjourned at 9:00 p.m.

Notes taken by Alan Dolmatch, Municipal Board Commissioner
Transcribed by Audrey Clark, Deputy Clerk Treasurer

Audrey C. Clark