

REGULAR MEETING, VILLAGE BOARD OF TRUSTEES
THURSDAY, DECEMBER 22, 2011
7:30 P.M.

PRESENT: Mayor Marty Hubbard, Trustees Marc Angelillo, John Crompt, Sue Jones, and Mary Sennett, Director of Municipal Operations (DMO) Bob Lotkowitz, Police Chief Lloyd Perkins, Clerk to the Boards Dennis Dundon, Village Attorney Mike Byrne

OTHERS: Carrie Chantler Skaneateles JOURNAL
Kris Russell Skaneateles PRESS
Alan Dolmatch Municipal Board Commissioner
Jorge Batlle 818 Franklin Street

Minutes – Resolution #2011-210: On the motion of Trustee Sennett, seconded by Trustee Jones, it was resolved and unanimously carried (5-0 in favor) to approve the Minutes of the Regular Meeting of December 8, 2011, as presented.

Correspondence and Announcements – Mayor Hubbard announced the following:

- Letter of appreciation from Rev. Stephen & Mrs. Hluchy thanking the Village DPW for repairing damage to their driveway retaining wall caused by the Village sidewalk plow. They stated that they are pleased with the work that was performed and completed to their satisfaction.
- Onondaga County Fire Coalition Reserve the Date Announcement – Fourth Annual Onondaga County Fire and Emergency Services Legislative Breakfast Saturday, February 4, 2012 at the Best Western Plus on Carrier Circle, 6555 Old Collamer Road South, E. Syracuse
- ISO Letter Regarding Building Code Effectiveness Grading Schedule
- Skaneateles Sunrise Rotary Club Letter Regarding Skaneateles WinterFest 2012
- Operations Meeting Scheduled for Thursday, December 29, 2011 at 8:00 a.m. at the Village Office
- Onondaga County Health Dept. 2011 Public Water Supply Inspection – total compliance with DOH regulations & expectations; designated operator specified.
- GFNB Trust & Investment Group Report dated December 14, 2011

Director of Municipal Operations (DMO) – DMO Lotkowitz reported that the lack of snow has afforded the DPW with a lot of time for tree trimming with Bartlett Tree Experts. The bollards behind 2 East Genesee Street will be put in next week and stray voltage testing will be finished next week as well. Relative to the UV Disinfection Project, the major pieces of equipment have arrived and the pumps will be delivered before January 20th. DMO Lotkowitz said the RBC submittals should be complete after Christmas and the RBC's will likely be installed in March or April. Municipal Board Commissioner Dolmatch noted that CHA has made significant progress with the electric infrastructure inventory and they have been invited to the January 16 Municipal Board Meeting to present the report. The Village Board is most welcome to attend that meeting which will be held at the Water Plant.

Fire Department – SFD Chief Eric Sell respectfully submitted the following report:

- 2 of our Probationary members completed the NYS Basic Firefighter Course. This course compiles over 100 hours of training in 18 weeks. Two evening classes and six Saturday classes which the Saturday class is 6 to 8 hours long.
- I also want to thank Patty Couch and Roben Shappell for their help on the evening of December 7. The Skaneateles Volunteer Fire Department Inc. purchased 74 Smoke/CO Alarms. Along with Patty and Roben, members from the Fire Department and the Ladies Auxiliary gift wrapped all the detectors in 30 minutes. We delivered them to the Food Pantry and Outreach program to be put in the Christmas baskets. This is the first year we have done this and hope to expand on this program as an annual gift to the community.
- Calls for the month of November: 8 Fire; 1 Rescue; 4 EMS (SAVES); 0 Water Rescue; 5 Mutual Aid; 18 Total Calls; 15.5 Average Personnel; 104.9 Personnel Hours.
- 2011 Calls: 357; 13.94 Average Personnel; 2614.73 Personnel Hours.
- Drills for November: 3; 24 Average Personnel; 201 Personnel Hours.

In response to Jorge Batlle commenting that he'd be interested in knowing Insurance Services Office's (ISO) Building Code Effectiveness Grading Schedule (BCEGS), Attorney Byrne recalled that they assigned a 5 after their evaluation. Mr. Batlle commented that that score is better than before – that is positive news. Atty. Byrne questioned if we should seek a new ISO rating suggesting that even the smallest ISO rating increase could help homeowner's fire insurance premiums. Mr. Batlle said the water system will hold the Village back; DMO Lotkowitz said improvements have been made to the water system.

Mr. Batlle advised that his wife, Beth, is working on the plaque for the Veterans Memorial and discovered that the Spanish American war plaque is loose. DMO Lotkowitz will look at it.

Consider a Local Law for Placement of Traffic Devices and Parking Meters – Mayor Hubbard said a meeting with Ber-National is scheduled for Monday, January 9, 2012 at the Village Office at 10:00 a.m. to consider new parking pay stations.

Status of Tallcot Lane Water Service – Mayor Hubbard said Cottrell Land Surveying Co. was engaged to survey the pertinent properties and is finishing up with the data collection.

Status of Local Government Efficiency Grant Work Plan – Mayor Hubbard said we are waiting for Town of Skaneateles Supervisor Roney to draft a separate document summarizing the reasons a full consolidation will not make sense in this case. He asked Clerk/Treasurer Couch to contact Myra Fedyniak (NYS Department of State) after the first of the year to schedule another meeting with her.

Consider Purchase of CUSI Utility Billing Software – Mayor Hubbard reported receipt of JB Kane's quote for new hardware. Trustee Sennett said she has not had a lot of time to look at the quote, but will review it after the first of the year.

Status of Intermunicipal Agreement for West Lake Street (WLS) – Atty. Byrne said that the Town Board is meeting tonight and hopefully this item is on their agenda. This topic will remain on the Village Board agenda.

Status of Proposed Extension of Town Water District No. 1 – Atty. Byrne confirmed that a letter was sent to the Town on December 9 inquiring if the Town Board or Town Planning Board have taken any steps to address the issue of fire flow protection, impose appropriate conditions, and plans to monitor the situation going forward. The ball is now in their court – we have not received an answer yet, but he reiterated that they are meeting tonight. Atty. Byrne said we have done all that we can do at this point.

Status of Infrastructure Improvement Program's Annual Report - Relative to the Annual Report, DMO Lotkowitz said the report details all the information that's required including the amount of Onondaga County funding received, expenses, etc. Additionally, next year's application lists Phase 3 of the West Lake Street (WLS) storm water work and restoration. Mayor Hubbard asked if we anticipate any acknowledgement from the County. DMO Lotkowitz said he would think so, especially if we need to revise the application that he tied in to protecting Skaneateles Creek and Lake.

Renew NYS DOT Permit for Pedestrian Channelization Devices – Mayor Hubbard explained that 5-year NYS DOT Permit for Pedestrian Channelization Devices (crossing signs) expires this year. Atty. Byrne wrote the DOT asking for a renewal application as it will take time to secure the renewal to permit the installing the signs April 1, 2012. Atty. Byrne said that when you ask the State for such a permit, the single biggest feature is that you are required to hold the State harmless. That is the price we pay to have greater access across Route 20. We are simply renewing the permit that was initially received by the Village from NYS DOT in 2006. In response to Chief Perkins, Atty. Byrne said we could certainly ask to alter the times that are currently April 1 for installation and November 1 for removal as the dates are probably driven by snow removal. Atty. Byrne agreed that the liability couldn't be any greater as we already hold the State harmless. In response to Mayor Hubbard, Atty. Byrne said having a particular

crosswalk location authorized doesn't mean we have to put out a sign. Mayor Hubbard suggested we wait for the application forms to see where we are at.

Status of iSafeTECH Parking Software Program – Chief Perkins said he spoke to iSafeTech today to set up a meeting next week and we are trying for Wednesday. The Agreement was entered into two years ago, but we haven't been billed until now. Chief Perkins said, and Clerk/Treasurer Couch confirmed that no payment is being made as parking software program deficiencies still exist. Chief Perkins added that the program is limited and labor intensive, but that we have been using it.

Authorize Mayor to Sign Krebs Declaration of Covenant and Restriction – Mayor Hubbard and Atty. Byrne acknowledged receipt of an email late this afternoon from Town Supervisor Roney asking that this item be included on tonight's agenda. Atty. Byrne explained that as part of the approval process, the Village Planning Board, ZBA, and Board of Trustees conditioned approval for renovations and operations as a year-round facility upon the owner's agreement to impose certain restrictions by recording a Declaration of Covenant and Restriction. The Covenant basically says that the owner will not demolish or ask to demolish the houses on either side of The Krebs. The owner has complied with the covenant and Supervisor Roney, also the attorney for the owner, drafted the document with the final easement. Atty. Byrne said he is comfortable that the owner is fulfilling the requirement; the Declaration of Covenant and Restriction is in final form and now requires the Mayor's signature. **Resolution #2011-211:** On the motion of Trustee Angelillo, seconded by Trustee Crompt, it was resolved and unanimously carried (5-0 in favor) to authorize Mayor Hubbard to execute the Declaration of Covenant and Restriction and the required TP 584 form. In discussing the resolution, former CEO Batlle noted that it is a requirement of the Planning Board and must be adhered to before the Building Permit can be issued.

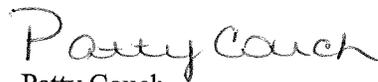
Five Minute Recess

Bills and Adjustments – **Resolution #2011-212:** On the motion of Trustee Crompt, seconded by Trustee Sennett, it was resolved and unanimously carried (5-0 in favor) that bills from Abstract #14 be audited and paid as follows:

General Fund	Vouchers #544 - 579	Checks 13515-13550	\$20,091.28
Sewer Fund	Vouchers #165 - 177	Checks 4006- 4019	\$ 7,311.50
Water Fund	Vouchers # 93 - 100	Checks 3266- 3273	\$ 3,023.58
Electric Fund	Vouchers #160 - 173	Checks 4573- 4586	\$68,932.44

Executive Session – Personnel Matter – **Resolution #2011- 213:** On the motion of Trustee Crompt, seconded by Trustee Sennett, it was resolved and unanimously carried (5-0 in favor) to enter into an Executive Session at 7:59 p.m. to discuss a personnel matter.

Adjourn – **Resolution #2011-214:** On the motion of Trustee Angelillo, seconded by Trustee Jones, it was resolved and unanimously carried (5-0 in favor) to come out of Executive Session and adjourn the meeting at 9:00 p.m.


Patty Couch
Village Clerk/Treasurer