

**REGULAR MEETING, MUNICIPAL BOARD**  
**MONDAY, NOVEMBER 21, 2011**  
**7:00 P.M.**

**Present:** Commissioners: Blackler, Blackwell, Dolmatch, Moffa, and DMO Lotkowitz.

**Absent:** Commissioner Hall, & Clerk Clark

**Others Present:** James Lanning, 12 Hannum St., Skaneateles, NY 13152

**Motion/Minutes:**

Comm. Dolmatch made a motion to approve the October 17, 2011 minutes as presented. Comm. Blackler seconded the motion and they were approved 4-0.

**Cryptosporidium-UV Project Status**

- NYSERDA has approved the funding of one Variable Speed Drive (VSD) pump for about \$52,000.
- We still don't have accurate necessary information on BAN costs. **DMO Lotkowitz will follow up.** (BAN interest carried at \$10k appears high. An est. of an avg. outstanding bal. of \$300k for 4 mos. at 2% totals \$2k).
- The project is on schedule with no problems of any consequence to date.

**Newsletter**

- Comm. Dolmatch's memorandum was forwarded to the Village Board. No response to date has been forthcoming.

**CNY Climate Change Innovation Program**

- DMO Lotkowitz and Comm. Dolmatch met with an EPRI representative in the Central Municipal Lot to review location options for an electric vehicle charging station. It was recommended and agreed to locate the charging station at the south end of the Pay-to-Park section of the lot just north of the south parking pay station. Any needed adjustment to accommodate full drive lanes will be made up by relocating the eastern edge of parking stalls and paving further to the east. A design RFP has been sent out by EPRI and award is expected by mid-December.

**AMR**

- *District Meter Performance*-No progress on meter installation has occurred since last meeting due to personnel availability. The new meter for the High School has resulted in accurate readings with the new meter installed. Previous readings shown were estimates. All large meters are now installed with little winter work expected.
- The purchase of new billing software is under consideration. Proposals are in hand to eliminate the DOS-based billing system.

**Rate Calculation for Electric billing to residents**

- *Wilson Rate Study Update*-**DMO Lotkowitz needs to instruct Curt Wilson on data presentation. DMO Lotkowitz asked the board for input on the format for the data presentation.**
- *CHA Infrastructure Study*-An underground and overhead condition survey was reported to be complete. A review of the 35 deficiencies it indicated were mainly of a maintenance nature and relatively minor. The full-study data format, with useful life and replacement cost data incorporated in it, has not yet been transmitted to the Village. **DMO Lotkowitz should arrange to get this from CHA prior to next meeting, even if the data fields are not fully populated.**

- *Sub-committee's status*-Commissioners Blackwell and Dolmatch met with Clerk Couch and Williamson Law Book programmer, Mike Weissand to review the billing system's rate structure. Billing records and the format for the past tariff sheets (leafs) were reviewed and are now on hand. Further progress on developing revisions to the billing and rate structures are dependent on feedback from CHA regarding projected future capital needs. **Comm. Dolmatch will lay out a time line and describe a process by which PSC review and approval of revised rate structures can be achieved.**

#### **Hydro-Power Increase**

- DMO Lotkowitz recapped that the Village submitted the proposal in September. NYPA is waiting for a firm commitment from the YMCA that they will be a Village customer and released from their obligations with National Grid.

#### **NYPA Rate Increase**

- The members looked over a rate sheet Clerk Couch forwarded to them from the MEUA showing the proposed rate increases from NYPA to municipal power companies.

#### **Local Gov't Efficiency Grant (LGEG)**

- Comm. Dolmatch recounted a recent meeting he attended with Mayor Hubbard, Town Supervisor Roney, DMO Lotkowitz, NYDOS project manager Myra Fedyniak and two of our grant- writing consultants from MacKenzie-Hughes. The contractual terms for our obtaining the LGEG funding were discussed. The draft contract presented by NYDOS required the full integration and management of both water companies, a situation we neither contemplated as being practical or cost effective. Village and Town officials made the case that merging water departments made little sense, was full of problems and likely would save no money. It was pointed out that an extensive amount of cooperation and consolidation of services already exists and that the grant work scope should focus on the consolidation of the production and storage of treated potable water without full integration of delivery, maintenance and billing. It was agreed billing would be looked at further, but not at this time. Revisions to the DOS work scope were agreed upon and are to be prepared by the consultants and the Village for submittal to NYDOS along with a listing of consolidated, collaborative and assistive services currently enjoyed by the Village and Town.

#### **Tallcot Lane Waterline**

- The Village board discussed and agreed that the main service to the Tallcot Lane properties is a village service, albeit in a private way. The Village will replace the older, inadequate line with a new HDPE main and connections. Line replacement from each property line into the respective house will be the responsibility of the property owner and no provision will be made for a through-flow dump valve at the end of the line.

#### **WWTP-RBC Repairs**

- Standard warranties for the equipment are for 1 year only. Bids for equipment (3 RBC units) are due in the Village office on 11/28/11

#### **Independent Energy Efficiency Program (IEEP) Update**

- A brief summary of MB member recommendations in matrix form including draft budget allocations was distributed and discussed with the following program elements emerging as the proposed plan offerings:
  1. Residential (solely heated electrically) insulation with General MB agreement re: allocation based on adjusted gross income for the household (AGI) as opposed to square footage.
  2. VIP insulation/caulking (???)
  3. Commercial customer insulation opportunities
  4. Energy audit/technical assistance

- Discussions ensued regarding eligibility based on income qualifications; and for full or partial program contribution to be considered after property eligibility is determined.
- **All MB members are to provide any additional comments on the proposed allocations by Dec. 2 for presentation to the Village Board at their next meeting on the 8<sup>th</sup> of December.**

**Next Meeting**

The next meeting was confirmed for Monday, December 19, 2011 at 7:00 p.m. at the **Water Dept.**

**Adjournment**

The meeting was adjourned at 9:05 p. m.

Notes taken by Alan Dolmatch, Municipal Board Commissioner  
Transcribed by Audrey Clark, Deputy Clerk Treasurer

*Audrey C. Clark*