

**OPERATIONS MEETING, VILLAGE BOARD OF TRUSTEES
MONDAY, NOVEMBER 21, 2011
5:00 P.M.**

PRESENT: Mayor Marty Hubbard, Trustees *Marc Angelillo, John Crompton, and Mary Sennett, Director of Municipal Operations (DMO) Bob Lotkowitz, *Police Chief Lloyd Perkins, Village Attorney Mike Byrne

ABSENT: Trustee Sue Jones

OTHERS Gary Trenti 20 West Elizabeth Street

PRESENT: Mark Ramsgard 22 West Elizabeth Street

CUSI Billing Software – Mayor Hubbard noted that Clerk/Treasurer Couch’s memo of October 26, 2011 asked the Board to consider authorizing the purchase of the Continental Utility Solution, Inc. (CUSI) billing software. This item was on the November 10 Village Board Agenda and the Board concurred that they wanted to discuss it in more detail at an Operations Meeting. Since that time, a question came up turning the meeting with Myra Fedyniak (NYS Department of State Division of Local Government Services) relative to whether or not the Town of Skaneateles could use the same software as the Village for its water billings. Ms. Fedyniak seemed to like the idea as a means to satisfy the “functional consolidation” objective of the Local Government Efficiency grant for the UV Disinfection project. *Trustee Angelillo arrived. Mayor Hubbard said there could be some merits to the Village and Town using the same software. DMO Lotkowitz confirmed that it would be possible for the Town to use the same software once all the water meters are installed and software systems can communicate. Trustee Sennett asked if we should upgrade the server (even though we meet the system requirements for the CUSI software) if we upgrade the software. Clerk/Treasurer Couch will contact JB Kane’s Clay Caldwell to schedule a meeting with DMO Lotkowitz and Trustee Sennett to review the Village’s existing computer hardware. DMO Lotkowitz confirmed for Trustee Angelillo that the CUSI software has third-party billing options. After some discussion about whether or not to defer the add-on modules and interfaces, it was decided to invite CUSI Northeast Sales Director Harold Brogan to a meeting with the Trustees to talk about the different options. *Chief Perkins arrived.

Health Insurance – Trustee Angelillo reported that he, Trustee Sennett, and Clerk/Treasurer Couch met with Brown & Brown’s Amber Gifford and Diana Rawden Wednesday, November 16 to review health insurance options for 2012. The Village currently has the Excellus BlueCross BlueShield Healthy Blue and if we stay with that plan there will be a 6.3% increase in premium. If we change to the Simply Blue plan that is the exact same plan except for the rewards, the premium increase will be 4.8%. Trustee Angelillo said that three employees currently use the Healthy Blue Rewards program and he is not opposed to a larger premium increase to stay with the Healthy Blue plan to encourage staying healthy. Trustee Angelillo said prior to the Board taking formal action he will talk to CSEA Union President Dave Short and encourage them to learn about the rewards component of the Healthy Blue plan. Atty. Byrne suggested that Trustee Angelillo draft a memorandum of the discussion after the meeting. Trustee Sennett said she wants to take care of the employees who are using the rewards program and concurs with Trustee Angelillo to retain the Healthy Blue plan and promote others to sign on to the rewards program. Mayor Hubbard asked Clerk/Treasurer Couch to draft a statement relative to health insurance to have available for the press at the Village Board Meeting of November 28, 2011.

Parking-related Revisions to the Code – The Board reviewed the list of parking-related revisions to the Code that have been suggested and are under consideration.

- Relative to no parking on West Elizabeth Street on both sides of the street from either State Street or Jordan Street west to the Village line, Trustee Crompton said Mrs. Pauline Walker (21 W. Elizabeth Street) offered the suggestion. Therefore, for now, he’d like to just focus on the block from Fennell Street to Jordan Street. Currently, parking is allowed on the south side of the street and is signed as such. Trustee Crompton said he walked the block and talked to a majority of the property owners who indicated that they want to keep the parking as is. Gary Trenti, who lives at 20 West Elizabeth Street, confirmed that sentiment. Mark Ramsgard (22 West Elizabeth Street) added that W.

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Elizabeth Street is a cut-through street for many motorists who want to avoid Genesee. Without parked cars on the street to slow traffic it becomes a quarter-mile speed strip. Chief Perkins noted that there is no place on the street for police to hid for speed limit enforcement and like most residential streets, 30 mph is fast and 35 mph is unsafe. Cars parked on streets are traffic calming - without them, cars don't have to slow down or stop to maneuver around them thus opening up the street to even more traffic and faster vehicles.

- There was no public sentiment for not metering from January to April.
- Regarding not metering on Sundays, Chief Perkins said we started metering on Sundays about six years ago. Skaneateles is a destination place with weekends being particularly busy, so metering on Sundays turns over parking spaces on one of the busiest days. Metering on Sundays will continue.
- The Board discussed extending meters out West Genesee Street and after considerable consideration concluded to do so from Hannum to Orchard Road on the north side of Rt. 20 and on the south side from West Lake Street to the Fire Station driveway. The type of metering was also discussed – it was determined to install kiosks as opposed to parking meters. Mayor Hubbard said the kiosks are the less obtrusive option, but the size of the kiosk units should also be considered as well as their locations. He directed Chief Perkins to investigate the number of kiosks needed, the cost of the units, the number or parking spaces created, and a ball park number for estimated revenue.

The parking-related revisions to the Code list will be updated according to the above determinations.

Adjourn – The meeting adjourned at 6:31 p.m.


Patty Couch
Village Clerk/Treasurer

Parking-related revisions to the Code suggested and under consideration:

- ~~No metering from Jan. to April~~
- ~~No metering on Sundays~~
- Extend meters out W. Genesee (from Hannum Street to Orchard Road on the north side of Rt. 20 and on the south side from West Lake Street to the Fire Station driveway with kiosks instead of parking meters)
- No parking on either side of Kane Ave. from W. Genesee to Heritage Woods
Parkside Subdivision
- No parking on the west side of Orchard Road
- No parking on the north and west sides of Sinclair (around the curve)
- No parking on the north side of Packwood Place
- No parking on either side of Packwood Place from the last curb cut east to Fennell Street (includes over the bridge and curves)
- No parking on the east side of the street that intersects with Sinclair on the west
- ~~No parking on W. Elizabeth on both sides of the street from either State Street or Jordan Street west to the Village line (as suggested by Mrs. Pauline Walker)~~
- Kiosk rate schedule
- Credit card option at kiosks
- Fennell Street lot – free and paid parking areas
- Stop sign in Village lot heading east towards State Street & “Slow/children at play” signs