

REGULAR MEETING, VILLAGE BOARD OF TRUSTEES
THURSDAY, OCTOBER 13, 2011
7:30 P.M.

PRESENT: Mayor Marty Hubbard, Trustees Marc Angelillo, John Crompt, Sue Jones, and Mary Sennett, Director of Municipal Operations (DMO) Bob Lotkowitz, Village Historian Pat Blackler, Village Attorney Mike Byrne

OTHERS:	Carrie Chantler	Skaneateles JOURNAL
	Jason Emerson	Skaneateles PRESS
	Jim Lanning	12 Hannum Street
	Bob Eggleston*	1391 E. Genesee Street

Public Hearing - Critical Impact Permit on Moscarito Application – At 7:35 p.m., Mayor Hubbard opened the Critical Impact Permit Public Hearing on the Moscarito application. Architect Bob Eggleston advised that Rick Moscarito recently purchased the two-family residence at 15 Fennell Street and wants to convert it back to a single-family home with improvements including removing the exterior stairs and decking from the rear that provides access to the upstairs apartment, and adding a mudroom. The roof on the back will be raised about 4 ft. for more functional space. No variances are required, just a Critical Impact Permit. Mr. Eggleston said the parking requirement is met and the water usage will be reduced from 450 gallons a day to 440 gallons a day due to water saving features; there will be no increase in water or sewage usage. Mr. Eggleston said the application meets all seven (A-G) critical impact criteria and the neighbor at 17 Fennell Street, Christina Hess signed as to having no objections to this application; no one is living in the house on the other side of the Moscarito property. In answer to Trustee Sennett, Mr. Eggleston said Mr. Moscarito plans on renting the single-family home. Mayor Hubbard opened the public hearing to the floor. Jim Lanning asked if the house is currently grandfathered as a two-family house. Mr. Eggleston said single-family and two-family residences are both permitted use in the “D” District. The conversion from two-family to one-family requires Critical Impact approval. **Resolution #2011-170:** On the motion of Trustee Jones, seconded by Trustee Crompt, it was resolved and unanimously carried (5-0 in favor) to close the Public Hearing at 7:37 p.m. **Resolution #2011-171:** On the motion of Trustee Angelillo, seconded by Trustee Jones, it was resolved and unanimously carried (5-0 in favor) to approve the Critical Impact Permit on the Moscarito application, to include the required affirmative findings on the seven conditions (A-G) having been met. *Mr. Eggleston thanked the Board before leaving the meeting.

Minutes – Resolution #2011-172: On the motion of Trustee Jones, seconded by Trustee Crompt, it was resolved and unanimously carried (5-0 in favor) to approve the Minutes of the Regular Meeting of September 22, 2011 and the Operations Meeting of September 29, 2011, as presented.

Correspondence and Announcements – Mayor Hubbard announced the following:

- Letter from Anna & Carlo DiSalvo regarding the tree on the corner of Academy & Jordan Streets. In response to Mayor Hubbard inquiring about tree work scheduled, DMO Lotkowitz said he called Bartlett Tree and they confirmed that the tree referred to by the DiSalvo’s is on their list. Mayor Hubbard said he doesn’t know when the Tree Committee is meeting, but they should endorse all activity, especially when a tree is to be removed. Trustees Sennett and Crompt said they will follow-up with Tree Committee Chair Ann Neibert. DMO Lotkowitz said he will forward the tree list when he receives it. Mayor Hubbard suggested that Tree Committee Meetings could be posted on the calendar if the Village receives advanced notice.
- GFNB LOSAP Summary for September, 2011
- Receipt of Treasurer’s Reports for September 30, 2011
- NYS Environmental Protection Fund Local Waterfront Revitalization Program (EPF LWRP). Mayor Hubbard noted that Clerk/Treasurer Couch made a good comment when she inquired if remaining Clift Park seawall repair might qualify. In checking with Mackenzie Hughes, Jeff Brown and Kara O’Donnell advised that the application is complex and it is not realistic to think that it can be adequately put together by the end of the month. The grant will be offered again next year, so we can start getting engineering proposals, cost estimates, etc. now in anticipation of applying next year. Kara indicated that she will call DMO Lotkowitz to discuss the scope of work for the seawall repair and she will familiarize herself with this grant.

- R.J. Schmeling letter regarding idea for Earth Day. R.J. is a 10 year old State Street student who suggested that “every year on Earth Day getting a group of people to swim in the lake cleaning up the surface of the lake”. He got the idea because “every time I walk on the pier I see bottles, wrappers, and paper floating on the service”. Trustees Sennett and Jones said that while they appreciate R.J.’s enthusiasm, they wouldn’t be comfortable approving of his swimming in the lake in April when the water is so cold. Clerk/Treasurer Couch will write R.J. suggesting that he consider doing the clean up in warmer weather.
- Sue Dove’s letter outlining the dates and events of the 18th Annual Dicken’s Christmas Festival. The Board concurred that there aren’t any major changes with regards to putting on this year’s Festival. While they appreciate Executive Director Dove informing them of the particulars, the Board does not have any questions so it isn’t necessary that she attend the October 27 meeting.
- Letter from Jim Gregg regarding the Turkey Trot. Mayor Hubbard reported that he talked to Mr. Gregg who has contacted Skaneateles Races’ Mike Parker who is going to get involved. Mayor Hubbard said the event has grown – it is a great event that needs more order. Hopefully a revised route will totally stay north of Rt. 20 making crossing Genesee Street unnecessary.
- Copy of Donna Himelfarb’s letter to Diana Graser of the NYS DOT relative to their decision about a traffic light at the corner of Routes 20 and 41A
- Onon. Co. Mayors Assoc. & NYCOM regional workshop on NY’s Property Tax Cap on Thursday, Oct. 20 in Solvay from 4:00 to 6:00 p.m. Mayor Hubbard, Trustees Crompton, Village Attorney Byrne, and Clerk/Treasurer Couch plan to attend.
- NYS DOT 2011 Local Highway Inventory (LHI) deadline Dec. 9, 2011. DMO Lotkowitz confirmed that he has the paperwork, will check the mileage of streets in the Parkside sub-division, and will meet the deadline.
- Clerk/Treasurer Couch’s Report on Fall Training School - Trustee Jones complimented her on a well written report.

Police Department - With Chief Perkins out-of-town, there was no additional report for the department other than the September, 2011 report that was emailed to the Board earlier this month. The Board discussed a complaint of a street light being out and concurred that the onus ought to be on the 3rd shift Police to make a list of lights that are out so that residents don’t have to complain. DMO Lotkowitz noted that sometimes lights flicker and that indicated that the photo eye needs replacing. Clerk/Treasurer Couch will write a memo to Chief Perkins directing him to charge the 3rd shift Police with the task of compiling a list of street lights that are out, providing it to Clerk/Treasurer Couch who will pass it on to the Light Department, and following-up on the list in two weeks to advise her if any lights remain out.

Director of Municipal Operations – Relative to the UV Disinfection project, DMO Lotkowitz reported that in the first week of October the vacuum pump was relocated clearing space for the equipment scheduled to arrive in November. State Street is fixed – there wasn’t any adjustment left on the manhole so the State ramped and smoothed the asphalt. DMO Lotkowitz said we were told that the paving work would start on Onondaga Street the first two dry days after October 10th. Inasmuch as work has not commenced, Mayor Hubbard said DMO Lotkowitz should call tomorrow. Regarding West Lake Street (WLS), DMO Lotkowitz reported that the paving is down and the road is “buttoned up” for winter. For now the paving is a thin layer; the road is slightly crowned so that should keep the water off properties. Many compliments have been received. The DPW is now working on driveway repairs. Mayor Hubbard said they did a good job on Onondaga Street and hope they do a good job on WLS as well. Trustee Angelillo reported that he and DMO Lotkowitz met with GHD’s Kevin Castro for review of the water service to residences along Tallcot Lane. Mr. Castro is drafting a letter outlining the three alternatives considered and recommending a new, 3” non-corroding HDPE (plastic) water main be installed along Tallcot Lane to replace the existing 3” service. A yard hydrant flushing connection at the end of the main will be needed for periodic sampling and flushing to maintain water quality and chlorine residual. Trustee Angelillo said looping is not recommended as there would be no pressure differential and therefore no improvement. Relocation of the pipe will require easements. Mayor Hubbard noted that we have access to Onondaga County bids so asked if directional boring is a possibility. Atty. Byrne said there is no way to avoid trenching; the Village inherited that line – we didn’t install it. He thinks it’s galvanized; DMO Lotkowitz said there is corroded pipe there now. Recognizing that the formal letter

from GHD will arrive prior to our next meeting, Atty. Byrne suggested keeping this item on the agenda under old business. He noted that we are going to need some surveying done for narrative descriptions for easements and a detailed map. DMO Lotkowitz said he has a surveyor coming tomorrow and could ask for a quote to survey this area and ask for a recommended route for the line. Trustee Angelillo said he met with Julie Abbott-Kenan to explain what we are doing and why a loop won't work. Mayor Hubbard asked that a copy of the formal GHD letter be sent to the Kenan's upon receipt. In response to Atty. Byrne, DMO Lotkowitz said the transformer for in back of the Arnold Rubenstein property at 2 East Genesee Street was ordered four weeks ago and may come next week. DMO Lotkowitz said he wants to have it prior to work commencing. Notification of a 2-3 hour power outage during the middle of a night will be given two weeks before; the only properties that will be without power are The Blue Water Grill and 2 East Genesee Street. Trustee Jones reminded everyone that brush pick-up ends October 17 after which leaves only will be picked up until snow falls.

WWTP – Trustee Angelillo gave a WWTP report for the month of September, 2011, noting 6.44 inches of precipitation, monthly rolling average below permitted rolling average, no violations, and the plant met all requirements for BOD and suspended solids removal.

Codes Enforcement – Inasmuch as Codes Enforcement Officer (CEO) Eric Sell is attending the Citizen of the Year celebration, as is interim CEO Jorge Batlle, there was no report. Three letters of interest for the Clerk to the Boards job have been received.

Skaneateles Fire Department – Mayor Hubbard noted that there isn't a Fire Department report tonight for the same reason noted under Codes Enforcement. Trustee Jones was very pleased to report that the Fire Department has officially determined that they will have their annual Labor Day Field Days next year. She thanked the community for supporting this year's event.

Village Historian – Working towards her retiring as Village Historian, Pat Blackler said she is recruiting (so far unsuccessfully) and cleaning out. Relative to Carol Young's letter of interest to serve on the Historical Landmarks Preservation Commission (HLPC), Mrs. Blackler recalled discussion about reducing the number of members. Mayor Hubbard said the number will be maintained for now until the next Annual Meeting. He added that the HLPC vacancy will be discussed in more depth under New Business.

Consider a Local Law for Placement of Traffic Devices, and Parking Meters - Mayor Hubbard said the Village has received a couple of good comments such as the suggestion for a Dead-end sign on Teasel Lane. Trustee Sennett, who lives on Goodspeed Place, said there is a sign on Goodspeed Place, but they still have a lot of cars/trucks turning around. Trustee Angelillo commented that Rich Brown, 3 Teasel Lane, said that drivers get mad and turn around and leave the street faster than they enter. Mayor Hubbard said parking areas will eventually morph into another local law.

Authorize Publication of Notice of Public Hearing on Local Law #3 of 2011 Off-street Parking and Parking Trust Fund – Mayor Hubbard said Local Law #3 of 2011 is in final form and available for the public; Clerk/Treasurer Couch will post the local law on the Village's website. Trustee Sennett noted that this local law maintains the Parking Trust Fund and addresses off-street parking. Village Attorney Byrne said the proposed local law is the result of the Ad Hoc Parking Committee's three months of discussion, debate and drafting. The committee, headed by Trustees Crompton and Sennett, included other stakeholders and the collaborative effort resulted in cleaning-up some of the language and changes that support economic development. **Resolution #2011-173:** On the motion of Trustee Sennett, seconded by Trustee Crompton, it was resolved and unanimously carried (5-0 in favor) to authorize publication of Notice of a Public Hearing on Local Law #3 of 2011 on Thursday, November 10, 2011 at 7:30 p.m.

Status of Local Government Efficiency Grant Work Plan – Mayor Hubbard reported that Jeff Brown of Mackenzie Hughes emailed that he spoke with the Department of State (DOS) again on Wednesday, October 12, regarding the timeframe for preparing our contract for signature. He wrote, "The good news

is we confirmed that contract preparation is not contingent upon formal award announcement; they will be mailed regardless. The only hold-up now is procurement approval from the Office of the State Comptroller, which DOS is expecting any time now. The intent remains to mail you your contacts later this month.” Mr. Brown promised to keep us apprised of any further developments as they occur.

Resolution of Appreciation – Mayor Hubbard read a Resolution of Appreciation to Reid R. Renner.

(Insert Resolution of Appreciation)

Ice Fishing Derby – Jim Lanning had submitted a letter to the press for publication and copied the Village for the Board’s review prior to reading it in the newspaper. Mr. Lanning said he wanted to open up a dialogue on this event and asked that it be on this evening’s agenda. He explained that this coming January will be the first anniversary of David (Davey) Oram’s passing and it is his intention to launch the first annual Davey Oram Memorial ice fishing derby on Skaneateles Lake. The derby will be held in conjunction with Skaneateles WinterFest 2012 activities. Mr. Lanning said the Polar Bear plunge will be the same day and the ice fishermen would use the same area or a ramp would be set-up for access to the lake. He’d like to also have a stand where people could see the trout, perch, etc. caught. The derby will be limited to the northern half of Skaneateles Lake. In response to Trustee Angelillo, Mr. Lanning said he thinks it makes sense to have the derby the same weekend as WinterFest – it’s a good tie-in. Trustee Angelillo said he thinks a ramp in the same area as the Polar Bear Plunge could be very difficult. He and Mayor Hubbard suggested that perhaps the ice fishermen could instead use the stairs to the swim area to access the lake. Trustee Jones agreed, but asked that it be stated on the registration form that going through the gate to access the lake at the swim area is a one-time thing. The Board noted that Mr. Lanning needs to seek permission of such from the Town of Skaneateles that operates the swim area. In response to Trustee Sennett, Mr. Lanning said the derby would be a one-day event on Saturday with pre-registration at 6:00 a.m. The derby, ending at approximately 4:00 p.m., would be followed by a dinner and awards ceremony at the Hill Top. The largest fish will be determined by a weigh-in station that could be in a tent on the lake or in the gazebo. Atty. Byrne advised that no Board action is required – the dialogue and information are courtesy only.

Penflex Quote for Actuarial Services for SFD Service Award Plan – Atty. Byrne said the Penflex proposal is to provide the annual actuarial review for the Skaneateles Fire Department’s (SFD) Service Award Plan which is required by law. The Village Board members are the Trustees of the defined benefit plan and are required to have an actuarial look at the assets and calculate the amount to be funded to the plan. They then tell us the amount to contribute. Penflex has been doing the actuarial review since the inception of the Service Award Plan – their fee is reasonable and they provide a good service.

Re-schedule Second Meeting in November – Trustee Jones noted that the second regular Village Board meeting date in November falls on Thanksgiving. The Board re-scheduled the meeting for Monday, November 28, 2011 at 7:30 p.m.

HLPC Vacancy – Mayor Hubbard acknowledged receipt of a letter of interest to serve on the Historical Landmarks Preservation Commission and a couple of endorsement letters for the appointment of Carol Young (46 West Lake Street). Trustee Jones said she doesn’t see any reason to wait on an appointment. Trustee Sennett noted we received only one letter of interest with an endorsement of the HLPC Chair and one other. In response to HLPC Commissioner Pat Blackler, a HLPC recommendation is not necessary. Nonetheless, the Board decided to circulate the letter of interest and letters of endorsement to the entire HLPC for their review. An appointment can be made at the November 10, 2011 Village Board Meeting.

Five Minute Recess

Bills and Adjustments – In reviewing the bills, Mayor Hubbard explained that last year we were able to pay for West Lake Street (WLS) reconstruction as we went from the General Fund. This year much more WLS work has been done and we have had to make payments from the \$400,000 B.A.N. that was

renewed in July. In all probability, financing will be necessary. DMO Lotkowitz clarified that twice as much water line was done this year. **Resolution #2011-174:** On the motion of Trustee Crompt, seconded by Trustee Sennett, it was resolved and unanimously carried (5-0 in favor) that bills from Abstract #9 be audited and paid as follows:

General Fund	Vouchers #322- 377	Checks 13292-13347	\$188,798.50
Sewer Fund	Vouchers #103-123	Checks 3944-3964	\$ 13,819.89
Water Fund	Vouchers #52-64	Checks 3225-3237	\$ 62,424.05
Electric Fund	Vouchers #104-117	Checks 4517-4530	\$ 47,954.79

Adjourn – The meeting adjourned at 9:53 p.m.


Patty Couch
Village Clerk/Treasurer

Reid R. Renner

WHEREAS, Reid R. Renner commenced part-time employment with the Village of Skaneateles as a Police Officer in October, 1983, and subsequently became a full-time employee in July, 1985, and

WHEREAS, he was honored with a letter of commendation in January, 2004 for his alertness and prompt action that interrupted a robbery in progress, and

WHEREAS, he retired in September, 2004 and then returned part-time in June, 2005, and

WHEREAS, he was awarded the Police Meritorious Service Medal in February, 2008 for actions that saved a human life - that of a fellow Police Officer, and

WHEREAS, throughout his employment he has been diligent in protecting the Skaneateles Community residents and visitors alike, and

WHEREAS, he has been known and recognized as a Police Officer with a friendly, caring, courteous, and helpful demeanor, and

WHEREAS, it has been a true pleasure to work with the 26-year veteran of the Skaneateles Police force, and

WHEREAS, he has chosen to start a new life adventure with his lovely wife in the state of Georgia, and

NOW THEREFORE, be it resolved that the Village Board does sincerely express its genuine gratitude to Reid R. Renner for his capable, dependable and committed service and does earnestly wish him many, many years of fishing, boating, traveling, and the good life of retirement.