

**REGULAR MEETING, VILLAGE BOARD OF TRUSTEES  
THURSDAY, AUGUST 11, 2011  
7:30 P.M.**

**PRESENT:** Mayor Marty Hubbard, Trustees Marc Angelillo, John Crompt, Sue Jones, and Mary Sennett, Police Chief Lloyd Perkins, Director of Municipal Operations (DMO) Bob Lotkowitz, Skaneateles Fire Dept. Chief Eric Sell, Village Historian Pat Blackler, Village Attorney Mike Byrne,

<b>OTHERS:</b>	Carrie Chantler	Skaneateles JOURNAL
	Jason Emerson	Skaneateles PRESS
	Jim Lanning	12 Hannum Street
	Linda & Alan Dolmatch	52 Academy Street
	Robert Kiltz	42 East Genesee Street
	Mark Edwards*	Doug's Fish Fry
	Doug Clark*	24 West Lake Street

**Continuation of Public Hearing on Local Law #1 of 2011 – Reduce the off-street parking fee to \$1,500/space** – At 7:30 p.m., Mayor Hubbard welcomed attendees to the meeting and the continuation of the Public Hearing on Local Law #1 of 2011. He said that there have been several meetings, numerous discussions, and considerable work on the local law since the July 14 meeting. Any and all comments have been entertained. Mayor Hubbard asked if anyone had further comments; there were none.

**Resolution #2011-134:** On the motion of Trustee Jones, seconded by Trustee Sennett, it was resolved and unanimously carried (5-0 in favor) to close the Public Hearing. Mayor Hubbard stated that no action will take place tonight and it is most likely that the draft of Local Law #1 of 2011 will be withdrawn to expand the scope of revisions.

**Minutes – Resolution #2011-135:** On the motion of Trustee Angelillo, seconded by Trustee Crompt, it was resolved and unanimously carried (5-0 in favor) to approve the Minutes of the Regular Meeting of July 28, 2011 and the Operations Meeting of August 9, 2011 as presented.

**Correspondence and Announcements** – Mayor Hubbard announced the following:

- Chief Perkins' letter to the NYS DOT asking that they look into safety concerns at their Skaneateles Lake outlet bridge and abutting property. In response to Mayor Hubbard, Chief Perkins said he has not yet received a response to his August 1 letter.
- Town of Skaneateles Letter Regarding West Lake Street Village Stormwater Project. Mayor Hubbard explained that Supervisor Roney wrote the letter to clarify the Town's position regarding the construction and installation of stormwater improvements on Town property or rights-of-way. Although the Town's engineer, John Camp of C&S Engineers agrees with the calculations and conclusions of EDR Companies, the Village's engineer overseeing this project, the Town still has concerns about the Village's use of Town land or a Town easement as a discharge point for surface water on West Lake Street. Mayor Hubbard said that DMO Lotkowitz is scheduled to meet with EDR next week. It is possible that EDR may recommend an alternative solution.
- Correspondence regarding the Intersection of Kane Ave. and W. Genesee Street. Mayor Hubbard said we have received several letters and will continue to collect comments for another week. Upon receipt of the Fire Department's letter, copies of all will be forwarded to the DOT along with photographs that Chief Sell is currently taking.
- GFNB LOSAP Account Summary for July, 2011 & Trust and Investment Group letter as of August 5, 2011
- Senator Schumer's Letter Re: National Historical Publications & Records Commission accepting applications for the 2012 Documenting Democracy: Access to Historical Records Project. Mayor Hubbard noted that Village Historian Blackler was copied on the letter; Trustee Jones said she also provided Kihm Winship with a copy.
- Onon. Co. Executive Mahoney's Invitation to the Mayor to attend an Intergovernmental Relations program on August 17, 2011 at the Civic Center. Mayor Hubbard said he

- attended the Onondaga County Mayors Association Meeting last evening where this was discussed at length. He will make every effort to attend the program next Wednesday.
- Treasurer's Reports for July 31, 2011. In response to Trustee Jones, Clerk Couch said sales tax, mortgage tax, and IMA Agreement revenue was received last month from Onondaga County.
  - Mayor Hubbard read the letters addressed to Erie Materials' Bob and Chris Neumann, and Chris Farnett of C.J. Marley Construction that recognized and applauded the extraordinary contributions towards the beautiful restoration of the Lake View Cemetery Burrows Chapel. The letters also include an invitation to a "ribbon cutting" at the Chapel at 9:00 a.m. on Thursday, August 18, 2011 – all are welcome to attend.
  - Finger Lakes Paddle Board Request for Permission to use Clift Park on Sunday, August 28 for 2<sup>nd</sup> Annual Flatwater SUP Charity Paddle. The Board carefully considered this request and although the letter states that there will not be any commercial activity or signs displayed, they remembered last year's event as being very commercial in nature. Trustee Jones also expressed safety concerns as the ramp to the lake is fairly narrow and thus there may be a potential for someone to get hurt. Mayor Hubbard said that given the reservations about last year's commercial history, he is not comfortable with approving this event. Trustee Jones noted, in all fairness to Messrs. White and Saca, they did come to a later meeting and offered an apology for the signs that were displayed. **Resolution #2011-136:** On the motion of Trustee Angelillo, seconded by Trustee Jones, it was resolved and unanimously carried (5-0 in favor) NOT to approve the use of Clift Park for the 2<sup>nd</sup> Annual Flatwater SUP Charity Paddle. In discussing the motion, Mayor Hubbard said Messrs. White and Saca are welcome to attend the August 25 meeting to discuss this further.
  - Onondaga County Sustainable Development Plan Public Open Houses with the closest open house for Skaneateles residents on August 23 from 3:00 - 7:00 p.m. at the Marcellus Town Park. All are welcome to attend.

**Director of Municipal Operations** -- DMO Lotkowitz reported that the UV Disinfection project construction formally starts on Monday. In response to Trustee Jones, he said it is anticipated that the project will be complete by the end of March, 2012; construction workers will park on-site. DMO Lotkowitz said 85% of the curbing on Onondaga Street is complete with only the north side of Onondaga Street from East Street remaining to be done. Then the road will be ready for the County to pave. Mayor Hubbard commented that the work came out great. DMO Lotkowitz also reported that the DPW fixed a leak on Route 20. Relative to the West Lake Street waterline, DMO Lotkowitz said there is two more days work with a shut down for the remainder of the street on Monday from 5:00 to 7:00 a.m. to make the tie-in. DMO Lotkowitz will notify the residents. The storm system will follow. Mayor Hubbard noted that the long standing problem of the open-ended discharge on Tallcott Lane will also be fixed and a flushing hydrant is to be installed at the top of the hill.

**Police Department** – In addition to the monthly report previously emailed to the Board, Police Chief Perkins reported that the new police car is in, after a lot of tracking an arrest was made on the hit and run incident, and weekends have been very busy. Chief Perkins asked how Gary Snyder is doing on the lay out of the parking lot at the old fire station. DMO Lotkowitz said he met with Mr. Snyder who is working on providing options for layouts. In response to Mayor Hubbard, DMO Lotkowitz said the State is painting the lines on Rte. 20; we need to do the parking lot lines.

**WWTP Report** - Trustee Angelillo gave a WWTP report for the month of July, 2011, noting 1.36 inches of rain, monthly rolling average below permitted rolling average, no violations, and the plant met all requirements for BOD and suspended solids removal.

**Skaneateles Fire Department** – SFD Chief Sell reported:

- Total fire calls for 2011: 251 calls; an average of 14.6 personnel per call; 1,798.89 personnel hours were spent on fire calls only; currently 66 calls ahead of last year at the end of July.
- July fire calls: Calls 53 (avg. for July is 27, so far above average); Fire 19; Rescue 6; EMS 12; Water Rescue 6; Mutual Aid 10.

In response to Trustee Angelillo, Chief Sell confirmed that calls about disabled boats come from 911. In response to Mayor Hubbard, he confirmed that the SFD is in the water at the Skaneateles Country Club. Trustees Jones and Sennett said they are concerned about the number of calls for volunteers. Chief Sell said it is not just Skaneateles – everyone is seeing increased calls with the growing population (i.e. tourists, etc.). Chief Perkins asked if we charge for being called out for a disabled boat, false alarm, etc. Chief Sell said he previously looked into that and was advised that we can't charge. Recognizing that things change all the time, Mayor Hubbard asked Clerk Couch to contact NYCOM to see if we can charge for non-emergency calls.

**Village Historian** – Village Historian Blackler joked that she was going to report on the Burrows Chapel roof replacement, but Mayor Hubbard took the “wind out of her sail”. She said the Creamery fundraiser is doing well and is sold out. She clarified that the Talcott track waterline has been historically on East Lake Road and Tallcott Lane is off West Lake Street. Atty. Byrne noted that the Talcott track is a private line that is beyond our control and has a history of leaks. DMO Lotkowitz said the NY Rural Water Authority offers a service with free leak detection. Atty. Byrne said the problem is three-fold: 1) the Village's ability to go on private property; 2) the property is outside the Village; and 3) no leverage to compel the owners to fix the problem. There is a direct connection to the Village system and there is a valve. However, the leaks are on private property outside the Village.

**Barrow Drive Subdivision – Acceptance of Dedication of Streets and Utilities** – Mayor Hubbard said that Prentiss Drive does have a final coat of asphalt and the subdivision now meets all criteria. **Resolution #2011-137:** On the motion of Trustee Jones, seconded by Trustee Crompt, it was resolved and unanimously carried (5-0 in favor) to accept the proposed dedication of Prentiss Drive and other public infrastructure and authorize Mayor Hubbard's execution.

**Consider a Local Law for Placement of New Stop Signs, Traffic Devices, and Parking Meters** – Mayor Hubbard said this item will stay on the agenda as we continue to seek input for placement of new stop signs, etc. Trustee Angelillo recognized that Linda Dolmatch is looking for two new stop signs on Leitch Ave. at the Academy Street intersection and asked her if the neighbors are pushing for that. Mrs. Dolmatch said she is working on gathering signatures on a petition. Trustee Sennett said she was talking with Debbie Didio who lives on the street and commented that with so many turnovers on the street there are now a lot of children.

**DOT Permit for the Labor Day Parade** – Mayor Hubbard asked if there is a formal plan to submit. Atty. Byrne added that we need something on paper that describes a traffic management plan for a solid basis for the Trustees to not make application. Chief Perkins said he will draft a formal plan.

**Parkside Letter of Credit** – Atty. Byrne explained that the Parkside Subdivision developer requested a Letter of Credit reduction down to \$141,700. When the formal request was received in July, it was referred to the Planning Board for their recommendation as to whether to reduce it and to what extent. This item will be held to the Village Board Meeting of August 25.

**Authorize SFD Request to Hold Annual Field Days** – Mayor Hubbard noted that the Board received from SFD Chief Sell a request for permission to hold their annual Field Days on Saturday, September 3 and Sunday, September 4, and their parade on Sunday, September 4, 2011; an invitation to the Skaneateles Volunteer Fire Department Annual Inspection at the Fire Station on Sunday, September 4 at 9:00 a.m.; and an invitation to participate in the 4:00 p.m. parade with line up at 3:00 p.m. **Resolution #2011-138:** On the motion of Trustee Jones, seconded by Trustee Crompt, it was resolved and unanimously carried (5-0 in favor) to approve the SFD Annual Field Days and Parade. In discussing the motion, Trustee Jones said it is with great pride that the Board supports the Fire Department. She noted that the fire fighters would welcome volunteers to work at the Field Days – working at the food tent is actually great fun as you see a lot of people.

**Skaneateles Rotary Clubs' Financial Support for a Drinking Fountain Replacement** – Mayor Hubbard reported that the Skaneateles Rotary Club and the Skaneateles Sunrise Rotary Club have agreed

to provide financial support and assistance toward the cost of replacing the existing stone drinking fountain near the community dock as he suggested to the Rotary Clubs last spring. A new, handicap accessible fountain (similar to the one located to the west part of the park in the vicinity of the Village flagpole) will be a nice addition for the gazebo area. Mayor Hubbard said he wrote a letter to Skaneateles Rotary Club President Charles O'Neil thanking them for their commitment to this project and the community.

*Five Minute Recess*

**Bills and Adjustments** – **Resolution #2011-139:** On the motion of Trustee Crompt, seconded by Trustee Jones, it was resolved and unanimously carried (5-0 in favor) that bills from Abstract #4 be audited and paid as follows:

General Fund	Vouchers #170 - 210	Checks 13139-13179	\$67,609.08
Sewer Fund	Vouchers # 62 – 74	Checks 3903-3915	\$17,461.86
Water Fund	Vouchers # 26 – 32	Checks 3199-3205	\$ 4,727.17
Electric Fund	Vouchers #56 – 66	Checks 4469-4479	\$22,886.88

In discussing the bills, in response to Mayor Hubbard, DMO Lotkowitz said the expense for Brillo will not be recurring - the DPW is back to hauling sludge. Mayor Hubbard recognized that our manpower was tied up with other work.

**Parking Meters** – Chief Perkins said the parking meters are once again showing signs of corrosion and he questioned if the Village should put POM on notice. Mayor Hubbard said he noticed that the parking meters in Geneseo are also corroding. We could do an annual maintenance if the meters were pulled in January, February, and March. DMO Lotkowitz asked if we could get to the pay-to-parks like so many other municipalities. Chief Perkins said Lake Placid is slowly changing their parking meters to the new pay stations as revenue comes in. Atty. Byrne said POM has replaced the meters three times and he'd feel uncomfortable to go back to them again. The bigger issue is whether to bring in the existing meters to refurbish annually and/or move toward parking stations. Chief Perkins will set up a meeting with a POM representative to meet with him and Mayor Hubbard.

**Executive Session** – **Resolution #2011-140:** At 8:59 p.m., on the motion of Trustee Angelillo, seconded by Trustee Jones, it was resolved and unanimously carried (5-0 in favor) to enter into an Executive Session to discuss pending arbitration.

**Adjourn** – The Executive Session ended and the meeting adjourned at 9:14 p.m.

*Patty Couch*

Patty Couch  
Village Clerk/Treasurer