

REGULAR MEETING, VILLAGE BOARD OF TRUSTEES
THURSDAY, JULY 28, 2011
7:30 P.M.

PRESENT: Mayor Marty Hubbard, Trustees Mark Angelillo, John Crompt, Sue Jones and Mary Sennett, Police Chief Lloyd Perkins, Director of Municipal Operations (DMO) Bob Lotkowitz, and Village Attorney Mike Byrne.

OTHERS	Carrie Chantler	Skaneateles JOURNAL
PRESENT:	Jason Emerson	Skaneateles PRESS
	Kathy Murphy, President	Skaneateles Volunteer Fire Department, Inc.
	James Lanning	12 Hannum Street

Moment of Silence. Mayor Hubbard noted the recent passing of Cliff Abrams. Cliff had been a regular attendee at Village Board meetings for many years until his recent illness. He was always ready to offer advice or suggestions or to raise questions regarding matters coming before the Trustees. He served the community in a number of ways, for many years including over 50 years as a volunteer firefighter and service as a Trustee and member of the Planning Board. Mayor Hubbard noted that he was a good citizen and a good person and he will be missed. He then asked for a moment of silence in memory of Cliff Abrams.

Minutes/Trustees Meeting of July 14 - Resolution No. 2011-128: On the motion of Trustee Jones, seconded by Trustee Crompt, it was resolved, and unanimously carried (4-0 in favor) to approve the Minutes of the Trustees Regular Meeting of July 14, with Trustee Sennett abstaining.

Minutes/Operations Meeting of July 21 – Resolution #2011-129: On the motion of Trustee Jones, seconded by Trustee Crompt, it was resolved and unanimously carried (4-0 in favor) to approve the Minutes of a Trustees Operations meeting held on July 21, with Mayor Hubbard abstaining.

Correspondence & Announcements:

Mayor Hubbard announced the following:

- Receipt of a letter from the Skaneateles Festival announcing a series of “blasts” or mini concerts to be held around the Village during the month of August, beginning at noon on Monday, August 8. These events will be intended to generate awareness and support for the festival concert series which also begins in August. Trustee Jones requested that Police Chief Perkins arrange for an officer to observe these events in order to insure public safety.
- Receipt of a letter from NYS DOT Regional Traffic Engineer, Dianna Graser, in response to the recent letter from Village Attorney Byrne requesting consideration of a three-color

traffic signal at Route 20 & 41A. Police Chief Perkins suggested that the Fire Department arrange to use the video camera mounted at the fire station to record traffic backups occurring in front of the station on Route 41A. Those images can be saved to a DVD and provided to the DOT. Attorney Byrne requested that the Fire Department send a letter documenting its difficulties in having vehicles exit the building when traffic is backed up on Route 41A, and requested that citizens write to the Village to describe their experiences as well. These materials will be forwarded to the DOT for consideration.

- Letter received from Reverend and Mrs. Hluchy, regarding repairs to their retaining wall adjacent to the Village sidewalk. Mayor Hubbard confirmed with DMO Lotkowitz that DPW forces will be able to assist the homeowner in relocating the retaining wall so that it will not impede snow removal activity by the Village.
- Letter received from Dan and Theresa Brown, thanking DMO Lotkowitz for his prompt and courteous response to a water emergency at their home at 11:00 p.m. on July 15.
- A letter from Excellus Blue Cross announcing a projected rate increase for 2012.
- An e-mail from Linda Goodman requesting the placement of a stop sign at the corner of Leitch and Academy Streets.
- A letter from American Legion Commander, Kurt Reilley, thanking the Trustees for the Village's participation in, and support of, the 2011 Memorial Day parade.

Director of Municipal Operations. DMO Bob Lotkowitz reported that the new curbing on the south side of Onondaga Street is approximately 50% complete. Upon completion, the DPW will begin replacing curb on the north side of the street. With regard to the West Lake Street reconstruction project, he reported that the water line contractor is in the process of pressurizing and testing the waterline. Mr. Lotkowitz met recently with a representative of FEMA to discuss repairs to the Village's sea wall resulting from the storm in April. At present, the Village would not be able to apply for any disaster relief funding because the event falls outside of the approved time period. However, President Obama is considering extending the period for granting relief.

DMO Lotkowitz reported that the micro-paving project on Route 20 (between Route 41 and Route 321) is scheduled to begin in a few days. With regard to the UV project, Attorney Byrne noted that he had confirmed that all of the legal requirements for approval of a bond anticipation note for this project have now been satisfied. He is working with the Village's bond counsel and financial advisor to complete the administrative steps necessary to have BAN funds available by late October.

Police Department. Police Chief Perkins reported that the last few weeks have been very busy for the police department. In addition to their normal duties, police officers have been hired during their off-hours to be present at various concerts and other events. There have been a number of personal injury motor vehicle accidents including 2 hit and run incidents which may have involved the same vehicle.

Confirm SFD Elections – Resolution #2011-130. The Mayor noted the receipt of the current roster of volunteer members of the Fire Department and officers elected by the membership. Attorney Byrne noted that, as required by law, the Trustees should approve the roster of

members and officers. On the motion of Trustee Jones, seconded by Trustee Sennett, it was resolved and unanimously carried (5-0 in favor) to approve the roster of members and officers of the Skaneateles Volunteer Fire Department.

Roof Replacement at Burrows Chapel. Mayor Hubbard noted that the Village recently awarded a contract for replacement of the roof at Burrows Chapel. He met personally with the contractor, who is from Marcellus, and came away with a positive feeling about the contractor. The slate roof will be replaced using a synthetic slate product supplied by Erie Materials, which should look very attractive. The Mayor also noted that he has received word of a very generous contribution in connection with this project and will provide details at a future meeting. He also noted the need for the contractor to renew its liability and worker comp insurance. Those coverages are currently scheduled to expire on August 14. He asked Clerk/Treasurer Patty Couch to follow up on that renewal. The Mayor also extended his thanks and compliments to Pat Blacker for her hard work in connection with the project.

Barrow Drive Subdivision – Acceptance of Dedication of Streets and Utilities. Attorney Byrne noted that the documents necessary to accomplish a public dedication of the street (Prentiss Drive) and other public infrastructure were now in final form and ready for approval by the Trustees and signature by the Mayor. DMO Lotkowitz noted that he was not certain that the final top coat of asphalt had been installed by the developer. Under those circumstances, the request for approval of the dedication was tabled for two weeks.

Possible Local Law to Authorize New Stop Signs, Traffic Devices and Parking Regulations. Mayor Hubbard noted that it will be necessary to adopt a local law for the purpose of authorizing the placement of new stop signs within the Parkside Subdivision. He also noted the request received from Linda Goodman requesting a stop sign at the corner of Leitch and Academy Streets. The Mayor felt that a new local law to address those items should also include related matters such as the regulation of parking at the old fire station sight on Fennell Street, possible parking restrictions on West Genesee and Route 41A and related topics. After a general discussion, it was agreed that there is no urgency to any of these matters and that it may take approximately a month or so in order to determine the nature and scope of elements to be included within the local law. The Mayor asked that this matter remain on the agenda in upcoming meetings.

Request to Appoint Brown & Brown as “Broker of Record” Regarding Health Insurance. Village Attorney Byrne referred the Trustees to a memo received from Clerk/Treasurer Patty Couch. However, in her absence, there are several questions that need to be reviewed in greater detail. Mayor Hubbard scheduled an operations meeting for Tuesday, August 9 at 8:00 a.m. and asked that representatives of Brown & Brown and EBS-RMSCO be asked to attend as well.

Hiring of Keith Gates as Part-Time Police Officer – Resolution #2011-131. Chief Perkins referred the Trustees to the resume of Mr. Gates, who resides on Masters Road and has agreed to

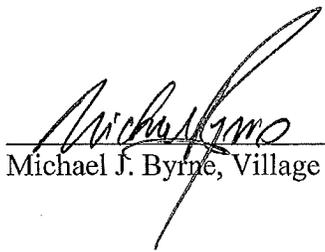
serve as a part-time police officer. He is retired from the Syracuse Police Department and now works part time for the Village of Marcellus. He is well qualified and can be flexible in his hours. Upon the motion of Trustee Jones, seconded by Trustee Crompt, it was resolved and unanimously carried (5-0 in favor) to appoint Keith Gates as a part-time police officer effective immediately.

DOT Permit for Labor Day Parade. Village Attorney Byrne noted that Fire Chief Eric Sell had looked into the question of whether it was necessary for the Village to apply to DOT for a permit in connection with the Labor Day parade, which involves closing a section of Route 20 for a short time. Following the 2010 parade, a citizen had alleged that the Fire Department was required to obtain such a permit. Attorney Byrne stated that he reviewed the DOT application form and related materials and has concluded that the Labor Day parade falls within an "optional" category described in the DOT regulations. On that basis, the Trustees could properly decide not to apply for a permit, provided they are satisfied that an appropriate traffic control plan is in place. After some discussion, Attorney Byrne suggested that Fire Chief Sell and Police Chief Perkins prepare a written traffic control plan for review by the Trustees at an upcoming meeting. At that point, the Trustees could make a formal decision to withhold submission of an application to DOT, in reliance upon the formal traffic control plan.

Bills and Adjustments – Resolution #2011-132. On the motion of Trustee Angelillo, seconded by Trustee Crompt, it was resolved, and unanimously carried (5-0 in favor) that bills from abstract no. 4 be audited and paid as follows:

General Fund	Vouchers #134 – 167	Checks 13103-13138	\$48,095.74
Sewer Fund	Vouchers #49 – 60	Checks 3890-3902	\$ 4,974.47
Water Fund	Vouchers #21 – 24	Checks 3194-3198	\$ 7,190.47
Electric Fund	Vouchers #43 – 54	Checks 4456-4468	\$65,479.28

Adjournment. The meeting adjourned at 8:45 p.m.


 Michael J. Byrne, Village Attorney

Organized In 1833

Skaneateles Fire Department

July 26, 2011

Dear Mayor Hubbard and Village Trustee's

This is a list of Officers, Members and their status for the boards annual review. I apologize for the delay. I have included a list of drivers for the department also. I am not sure if this has been updated.

Firematic Officer's:

Chief: Eric Sell

1st Assistant Chief: Dan Evans

2nd Assistant Chief: Fred Squires

Safety Officer: Pat Gannon

Receiver: Joe Loperfido

Torrent Engine Company:

Captain: Steve Bryant

Lieutenant: Clint Woodford

Secretary: Mike Drake

Trustee: Al Wellington

Torrent Hook & Ladder Company:

Captain: Joe Loperfido

Lieutenant: Peter Buehler

Secretary: Charlie Wallace

Trustee: Gordy Carlson

Protection Company 1:

Captain: Scott Short

Lieutenant: Adam D'Amico

Secretary: Don Cross

Trustee: Don Cross

Protection Company 2:

Captain: Ray Lessaongang

Lieutenant: Steve Casper

Secretary: William Murphy

Trustee: Jim Buff

Fire Police Company:

Captain: Jorge Batlle

Lieutenant: Gene Russell

Secretary: Fred Dobrosky

Trustee: Jim Rusin

Drivers:

Bill Andrews

Bill Atkinson

Ted Astemborski

Richard Bendall

Peter Buehler

Brian Buff

Dave Card

Gordy Carlson

Don Cross

Adam D'Amico

Dan Evans

Bob Frank

Ed Landers

Ray Lessaongang

William Murphy

Dave Newell

Richard Perkins

Al Pola

Eric Sell

Scott Short

Fred Squires

Al Wellington

Clint Woodford

Corporate Officers:

President: Kathy Murphy

Vice President: Tammy Dudden

Recording Secretary: Dave Newell

Treasurer: Ted Astemborski

Membership Secretary: Paul Jones

Budget Director: Dave Card

Historian: Jorge Batlle

Custodian: Paul Murphy

Chaplains:

Father Thomas McGrath
Reverend Craig Lindsey
Reverend Toppie Bates
Reverend Becky Coerper
Reverend Matt Cochran
Reverend Stephen Hluchy (Chaplain)

Members:

Cliff Abrams (Life Member)
Bill Andrews (Life Member)
Ted Astemborski (Life Member)
Bill Atkinson (Life Member)
James Audlin (Life Member)
Dennis Bailer
Richard Bendall (Life Member)
Robert Bailer
Dee Barron (Honorary Member)
Reverend Toppie Bates (Chaplain)
Jorge Batlle (Life Member)
Richard Bendall (Life Member)
Tom Benedict
Ed Bettis (Life Member)
Allan Bille
Tory Blum
James Brown (Honorary Member)
Stephen Bryant
Keith Buehler
Peter Buehler (Life Member)
Brian Buff
Jim Buff (Life Member)
Dave Card (Life Member)
Gordy Carlson (Life Member)
Steve Casper
Jeff Chalupnicki
Jay Clark (Life Member)
Randy Clarry
Reverend Matt Cochran (Chaplain)
Reverend Becky Coerper (Chaplain)
Don Cross (Life Member)
Adam D'Amico
Doug Dean (Life Member)
Fred Dobrosky (Life Member)
Mike Drake
Brian Duckett
Tammy Dudden (Life Member)

Dan Evans
Stuart Evans (Life Member)
Brandon Forgham
Bob Frank
Kelsey Furth
Dominick Gagliardi
Pat Gannon
Jim Garrison (Life Member)
Laurie Gleason (Honorary Member)
Sky Graham (Life Member)
Bob Gray (Honorary Member)
Ben Greenfield
Bill Gregory (Life Member)
Todd Hall
Reverend Stephen Hluchy (Chaplain)
Paul Jones
Ed Landers (Life Member)
Dave Lee (Life Member)
Frank Lessaongang
Ray Lessaongang (Life Member)
Craig Lindsey (Chaplain)
Joe Loperfido (Life Member)
Charly Major (Life Member)
John Manilla (Life Member)
Richard Marchand (Life Member)
Tom McGrath (Chaplain)
Jim McManus (Life Member)
Kathy Murphy
Paul Murphy (Life Member)
William Murphy
Dave Newell
Bill Pavlus (Honorary Member)
Richard Perkins (Life Member)
Dana Pickering
Frank Pitman (Life Member)
Al Pola
Ben Poorman (Life Member)
Joe Pratt
Ed Roberts (Life Member)
Jim Rusin
Gene Russell
John Scrivens (Honorary Member)
Ted Scrivens (Life Member)
Eric Sell
Gary Shappell (Life Member)
Dave Sheppard (Life Member)

Scott Short
Bruce Silvers (Associate Member)
Dave Spearing (Life Member)
Fred Squires
Mark Stebbins
Greg Surbeck (Life Member)
Jodi Tate
Bernie Thompson (Life Member)
Frank Tokarz (Life Member)
Roy Truswell (Life Member)
Dennis Vanzandt
Charlie Wallace (Life Member)
Al Wellington (Life Member)
Paul Wellington
Don Whiting (Life Member)
John Williams (Honorary Member & Life Member)
Clint Woodford

Thank You,

Eric R. Sell
Fire Chief
Skaneateles Fire Department