

REGULAR MEETING, VILLAGE BOARD OF TRUSTEES
THURSDAY, MAY 12, 2011
7:30 P.M.

PRESENT: Mayor Marty Hubbard, Trustees Marc Angelillo, John Crompton, Sue Jones, and Mary Sennett, *Police Chief Lloyd Perkins, *Codes Enforcement Officer (CEO) Jorge Batlle, Village Historian Pat Blackler, Village Attorney Mike Byrne, SFD Chief Eric Sell

OTHERS	Carrie Chantler	Skaneateles JOURNAL (Auburn CITIZEN)
PRESENT:	Joseph Strodel, Jr.*	Skaneateles Area Arts Council President
	Jim Lanning	12 Hannum Street
	Peter Moffa*	Municipal Board Commissioner
	Chris Carrick*	CNY Regional Planning & Development Board
	Jill and Ed Little*	41 West Lake Street
	Edward Healy*	8162 Mariner Trail, Baldwinsville, NY

West Lake Street Construction Activity – Mayor Hubbard explained that part of the rationale in moving the meeting to Thursdays was to allow the Board ample time to review bills and agenda items prior to the meeting. However, the Board's first and foremost responsibility is to our residents and we welcome Jill and Ed Little to address the Board this evening after receiving Mrs. Little's call today. Mrs. Little thanked the Board for the opportunity and explained that she just returned from Florida yesterday afternoon. Upon her arrival she was disappointed because she thought Adam Weitsman would be done with the excavation. Mrs. Little said she is a writer and was so looking forward to finishing the last couple chapters of her book in peace and tranquility at her West Lake Street home, but returned to construction machinery noise and offensive language. The project has been going on for way too long as this will be the fourth summer – the four towers that are replacing the twin towers were built in far less time. She said Mr. Weitsman is a nice guy, they are doing a great job, and she has no fault with the family, but asked that the Board not extend the project any longer for any reason. Mayor Hubbard advised Mrs. Little that they aren't addressing the right Board – the ZBA is the proper Board to meet with. Trustee Jones suggested that the Little's contact Mr. Weitsman about the language getting rank. Trustee Crompton noted that has been addressed twice before and it sounds like a reminder is necessary. Trustee Jones agreed that the foul language is not acceptable. Trustee Angelillo said that according to CEO Batlle's email, the time extension ended April 22, 2011. Mayor Hubbard reiterated that Mr. & Mrs. Little should contact CEO Batlle requesting that this matter be addressed by the ZBA. *Chief Perkins arrived. Trustee Crompton also suggested that they talk to Jim Falso relative to the distasteful language. Clerk/Treasurer Couch said as a follow-up to talking with Mrs. Little on the phone today, after being unsuccessful in trying to contact Mr. Weitsman and Mr. Falso on the phone, she sent an email to Mr. Weitsman's Comptroller asking that Mr. Weitsman contact Mrs. Little. Mrs. Little thanked everyone for their time and for allowing them to come before the Board. *Mr. and Mrs. Little left the meeting.

Minutes – Resolution #2011-83: On the motion of Trustee Jones, seconded by Trustee Sennett, it was resolved and unanimously carried (5-0 in favor) to approve the Regular Meeting Minutes of April 28, 2011, and carried (4-0 in favor with Trustee Angelillo abstaining from the vote as he was not present at the meeting) to approve the Operations Meeting Minutes of May 4, 2011.

Skaneateles Area Arts Council Request (SKARTS) – Mayor Hubbard welcomed Joe Strodel who is present to answer any questions relative to the Skaneateles Area Arts Council request to present the Dean Brothers on Saturday, July 2, 2011 at the gazebo in Clift Park from 8:00 to 10:00 p.m. Mr. Strodel explained that SKARTS' is trying to present free cultural programs to expand the cultural landscape of Skaneateles. The Dean Brothers are a pretty amazing story and they're all from Skaneateles. This will be the third free concert presented as a gift to the community from a non-profit. The Maria DeSantis Orchestra performed in 2008 and in 2009 the Council presented Charlie Bertini with Joe Whiting. Mr. Strodel said that during the concert's intermission the 2011 grant winners will be announced. In response to Mayor Hubbard, Mr. Strodel said the free concerts have always been in July, but not around July 4th before. Trustee Jones asked that the Council try to adhere to the 10:00 p.m. concert conclusion. Mr. Strodel agreed to do so and explained that an earlier start time could be considered, but the local restaurants asked that the concert commence at 8:00 p.m. to allow enough time for people to have dinner

beforehand. Mr. Strodel acknowledged that a Certificate of Insurance naming the Village as additional insured will be provided. **Resolution #2011-84:** On the motion of Trustee Jones, seconded by Trustee Crompt, it was resolved and unanimously carried (5-0 in favor) to approve the SKARTS request. *Mr. Strodel announced that they are bringing Judy Collins to Skaneateles on July 30; he thanked the Board and left the meeting.

Raffle Winner – Trustee Jones announced that the current Board was the \$100 monthly winner in the SFD Raffle. The Board agreed with her suggestion to further support the Fire Department by using the money to purchase another ticket doubling their chances to win the “big money”.

Correspondence & Announcements

Mayor Hubbard announced the following:

- Receipt of the Treasurer’s Reports for April 2011
- NYS DEC 2011 Emergency Authorization for Seawall Repair. Mayor Hubbard said DMO Lotkowitz was successful in securing the authorization in a timely fashion.
- NYS DOT Letter Announcing that Consolidated Local Street and Highway Improvement Program (CHIPS) funding remains at the same level of \$28,542.15. Mayor Hubbard noted that is the amount included in the FYE ’12 budget.
- NYMPA 14th Annual Meeting – May 19, 2011 Embassy Suites Hotel, E. Syracuse, NY.
Resolution #2011-85: On the motion of Trustee Jones, seconded by Trustee Crompt, it was resolved and unanimously carried (5-0 in favor) to authorize Municipal Board Commissioner Blackwell’s attendance and to designate him as the accredited delegate of the Village of Skaneateles. In discussing the motion, Mayor Hubbard said a main focus of the meeting will be the Fixed Price Transmission Congestion Contracts (TCC) and he has encouraged as many of the Municipal Board Members to attend as possible. R.S.V.P.’s are due tomorrow; Commissioner Moffa said he doesn’t know if anyone else will be attending.
- GFNB SFD SAP Report Summary for April, 2011
- Laberge Group Letter relative to Dam Safety

Committee Reports – Clerk/Treasurer Couch reported that as of today 21 sets of UV Disinfection Bid specs have been requested and distributed, a turbidity notice including both April turbidity events has been mailed to all Village customers and was published in the Skaneateles JOURNAL as required, and the 2010 Annual Water Quality Report will be mailed by Monday, May 23rd at the latest - well in time before the May 31st deadline. Mayor Hubbard confirmed with Commissioner Moffa that the UV Disinfection Pre-bid conference is Monday, May 16, 2011 at the water plant at 9:00 a.m. He further advised that after reading the Municipal Board Meeting Minutes of April 18, follow-up was completed relative to the status of grant applications. Regarding the \$400,000 Village/Town Intermunicipal grant application, Kara O’Donnell of Mackenzie Hughes reported that the coordinator of the NYS Dept. of State LGE grant program said it is still unclear when the 2010-2011 awards will be announced because of the amount of transition with the new administration. Mayor Hubbard clarified that the \$89,000 referenced in the minutes is the County Infrastructure Improvement Aid. Regarding the American Recovery & Reinvestment Act (ARRA) grant for the variable speed drive/pump from NYS Energy Research & Development Authority (NYSERDA) that we supposedly have been awarded, Mayor Hubbard said that DMO Lotkowitz needs to provide the paperwork when he returns from vacation.

Police Department – Chief Perkins reported that the Police Department took part in a drinking and driving meeting with Skaneateles Central School Juniors in a classroom setting using fatal vision glasses that simulates drunkenness. They, along with S.A.V.E.S. and the District Attorney’s Office, also participated in the Fire Department’s Mock DWI this last Tuesday; he read the stats for April 2011 that was emailed this morning. Chief Perkins said he’s received another request for another motorcycle group of about 400 to come through the Village from Waterloo on Memorial Day and is working on another route instead of Route 20. He noted that he is getting 5 to 15 of these requests each year – we can’t stop them from coming through, but we won’t tie up traffic or close intersections. We don’t have the Officers and the State Police stopped escorting because of lawsuits. Chief Perkins said once you put an Officer in

an intersection you own it. We are not the only community receiving these requests – Lake Placid, Lake George, and even Baldwinsville are also being asked. The groups raise money for good causes and 99% of these people are great people, but it only takes one or two to show up and cause a problem. Trustee Angelillo asked if we should have a policy or an ordinance on the books. Atty. Byrne said he would prefer a policy statement rather than a local law - he will work on drafting one. Chief Perkins concluded his report by announcing that the Governor's Traffic Safety program awarded the Skaneateles Police Department a \$2,360 BUNY 2012 (Buckle-Up NY) grant and a \$4,000 Step 2012 grant. Neither starts until October 1, 2011, but we are approved.

Part-time Police Officer – Chief Perkins introduced Edward Healy whose resume was distributed to the Board for their consideration. **Resolution #2011-86:** On the motion of Trustee Jones, seconded by Trustee Angelillo, it was resolved and unanimously carried (5-0 in favor) to authorize hiring Edward Healy as a part-time Police Officer effective immediately. *Mr. Healy thanked the Board and left the meeting.

WWTP – Trustee Angelillo gave a WWTP report for the month of April, 2011, noting that it comes as no surprise that we received 7” of rain. We were still below our permitted monthly rolling average, there were no violations, and the plant met all requirements for BOD and suspended solids removal.

Village Historian – Village Historian Pat Blackler reported that the Historical Landmarks Preservation Commission (HLPC) is going to start talking to West Genesee Street residents about extending the Historic District to the village line. She said it is usually a long process and she just wanted the Board to know that the HLPC is commencing that work.

Central NY Climate Change Innovation Program Contract – Municipal Board Commissioner Moffa reported that the Village of Skaneateles has been awarded the Climate Showcase grant and he introduced Chris Carrick, Central NY Regional Planning Development Board (CNY RPDB), who explained that with the award comes a related opportunity. The CNY RPDB operates a number of different program areas including energy (directed by Mr. Carrick), environmental development, environmental management, and comprehensive planning. The purpose of this grant is to help municipalities complete a number of different initiatives from public education and outreach to energy planning and project development. The CNY RPDB will provide assistance to the village, financial and staff time, to complete a carbon inventory, a greenhouse gas inventory for the village as well as a reduction plan for carbon emissions. Mr. Carrick said they will help the village educate its residents and businesses about energy conservation and we will help to implement a clean energy demonstration project – that is the purpose of the related opportunity. The NY Power Authority (NYPA) has made available to a select number of municipalities solar electric powered charging stations for electric vehicles. Such an opportunity has been offered to the Village at no cost to (see NYPA letter of May 11). NYPA established a partnership with the Utility Consortium to develop a demonstration project to showcase the technology of bringing together solar power technology with electric vehicle charging and the CNY RPDB reached out to NYPA to see if they'd be interested in bringing that here to the village. The following bullets are a somewhat condensed version of the lengthy discussion that followed:

- This type of project has not been seen before in NY as it is a relatively new marriage of technology.
- This will be an opportunity to shine a spotlight on the village in terms of being a leader and demonstrating a commitment to sustainable development and showing the community the possibility of this technology.
- Electric Power Research Institute (EPRI) representatives visited Skaneateles and provided an aerial map pinpointing potential electric car port locations with the municipal parking lot as the preferred location.
- Footprint and panels: eight-bay station consisting of four spaces back-to-back in the area almost opposite Johnny Angels; could be fewer with a six-bay station. The panels are on the top so wouldn't be obtrusive and high enough not worry about plows hitting them. A fascia on the side to brick to fit in the commercial aesthetic could be done.

- Skaneateles is one of two communities (Tarrytown being the other) in the entire state that is being considered for this which is quite a feather in our cap. Climate Showcase Grant exposed Chris and company to our very nice progressive Village.
- No cost to us that we know of now; opening the door; letting them know that the Board gave their backing; seeking letter of intent, not commitment; just authorized NYPA to do the inventory and develop an action plan.
- Location of the station would probably be the only question - they want a place where people will allow their car to stay for an hour and then go some place to eat; a year-round destination spot.
- Not a loss of eight parking spaces as other cars can park in the spaces if not occupied by an electric vehicle. *CEO Battle arrived.
- The village would spend up to \$60,000 and be reimbursed half of that or up to \$30,000. The match on the part of the municipality can come for its own funds, or it can come from NYSERDA or NYPA or any other federal or state source. If there were grant funds from another source that were committed to the same project it would meet our fifty percent contribution requirement. In kind services can be part of our match too.
- Municipal Board approved participation in the CNY Climate Control Innovation Program. Tully Central School has an electric carport, as does the Regional Market – they are part of what’s happening in the region. With this solar technology our region is right up there with any other region.

Trustee Angelillo said he doesn’t want to ignore technology, but taking eight spots from our municipal lot is something we really have to carefully consider. He added that he’d be more inclined to vote for it if the spaces could be at another location, possibly the old firehouse. Comm. Moffa said it’s important to project a few years down the road when you will most likely see more hybrids in the village than you do today and that is how eight spaces were determined. He reiterated that parking spaces aren’t being taken away, but rather dedicated to specific vehicles. Comm. Moffa said this is a wonderful opportunity and it should happen anyway. Mayor Hubbard said these two issues need to be kept separate – the CNY RPDB grant is a stand alone for reducing greenhouse gas emissions. We’re not committing anything other than the initiation of the participation in the program. Atty. Byrne said the Board would have to approve the expenditure of funds. The Municipal Board would evolve a plan. **Resolution #2011-87:** On the motion of Trustee Jones, seconded by Trustee Crompt, it was resolved and unanimously carried (5-0 in favor) to authorize Mayor Hubbard to sign the Central NY Climate Change Innovation Program Contract. In discussing the resolution, Mayor Hubbard said he thinks we are in a very enviable situation because we’ve been selected for an opportunity and he doesn’t look at it as being anything that’s going to require resources on us. However, we do have to monitor it and he will be calling on the Municipal Board to put this program together. The Village Board will look to the Municipal Board to ask us for it needs from the Village Board when the time is right.

NY Power Authority/Skaneateles Carport Project – Mayor Hubbard said he’d like this deferred to the Planning Board and the Architectural Review Committee that can address the location and zoning concerns and aesthetics. Comm. Moffa said that in order to have a product for the Planning Board’s review, we need to sign a bid authorization form with NYPA. Trustee Angelillo asked if the carport will require any supplemental power. Mr. Carrick said it will be tied to the electrical grid so when there is not sufficient sunlight to be powering the vehicles they’ll be drawing power. Conversely, when there are no vehicles drawing from the installation the solar power will be putting power back onto the grid. **Resolution #2011-88:** On the motion of Trustee Angelillo, seconded by Trustee Jones, it was resolved and unanimously carried (5-0 in favor) to authorize Mayor Hubbard to sign the Village of Skaneateles Solar Carport Project Bid Authorization Form thereby authorizing the NYPA to proceed with the bid phase of the initiative only.

Lee Buttolph Request – Trustee Crompt brought forth a request from ZBA Member Lee Buttolph to take notes at ZBA meetings on his Ipad and put them on Facebook and Twitter. Trustee Sennett said her we do a great job as a municipality of putting out minutes that have been approved from all the Boards. Her concern is if somebody was posting little notes about the meeting these would not be approved notes but rather their impressions, the high points. She said she doesn’t think we would want somebody reading

them and getting the impression that this was the Board's official position. Mayor Hubbard added that minutes are recorded at a meeting and then we go through the review of those minutes and the opportunity to correct them to what we feel was the intent of what was said before it is a matter of record. Clerk/Treasurer Couch confirmed that the minutes are not posted to the Village's website until after being approved. Discussion about privacy and the internet concluded with the Board's consensus not to approve Mr. Buttolph's request.

TCC Renewal – Mayor Hubbard said we are in our third year of purchasing Transmission Congestion Contracts (TCCs) and as he understands it, we are paying an “insurance” against congestion charges. At this point in the 10-year TCC purchase program there ought to be meaningful numbers and this topic will be discussed at the NYMPA meeting next week. Atty. Byrne noted that this is time sensitive and sooner is better than later. **Resolution #2011-89:** On the motion of Trustee Angelillo, seconded by Trustee Jones, it was resolved and unanimously carried (5-0 in favor) to authorize the purchase of 4 TCC's (4MW) and to cut a check in the amount of \$10,326.60 (25% of the total amount due). In discussing the resolution, Mayor Hubbard said there will be a thorough discussion on the TCC's and their performance to date at the NYMPA so again encouraged Municipal Board members to attend. Trustee Sennett asked if we can request some sort of a report. Mayor Hubbard said he is hopeful of getting information after the meeting. Atty. Byrne said he thinks the money is paid to the NYISO and it is basically a commodity insurance to protect against spiking incremental power – pay a premium for rate protection.

HRA COBRA Premium – Atty. Byrne said he was asked to review the two IRS approved methods to calculate the HRA COBRA Premium. He determined that the Actuarial Method is significantly easier and that there isn't a significant difference between the two calculations. **Resolution #2011-90:** On the motion of Trustee Jones, seconded by Trustee Crompt, it was resolved and unanimously carried (5-0 in favor) to use the Actuarial Method to calculate the HRA COBRA Premium.

Five Minute Recess

Bills – **Resolution #2011-91:** On the motion of Trustee Jones, seconded by Trustee Angelillo, it was resolved and unanimously carried (5-0 in favor) that bills from Abstract #23 be audited and paid as follows:

General Fund	Vouchers #914 –951	Checks 12907 - 12944	\$111,979.86
Sewer Fund	Vouchers #267 - 279	Checks 3816 - 3828	\$ 18,268.08
Water Fund	Vouchers #172- 183	Checks 3150 - 3161	\$ 12,742.99
Electric Utility Fund	Vouchers #282 - 293	Checks 4392 - 4403	\$ 21,173.94

It was further resolved to authorize budget journal adjustment of overdrawn accounts as follows:

<u>Amount</u>	<u>From Account</u>		<u>To Account</u>	
\$1,794.40	A3410.46	Travel	A3410.455	Physicals/Shots
1,086.20	A3410.47	Rec. Mmbrshps.	A3410.25	Lease Radio/Antenna/Phone
443.00	A3410.47	Rec. Mmbrshps.	A3410.14	Dist. Station Maintenance
2,812.79	A3410.47	Rec. Mmbrshps.	A3410.41	Vehicle Maintenance
1,291.58	A3410.47	Rec. Mmbrshps.	A3410.411	Station Supplies/Maint.
1,266.00	A3410.47	Rec. Mmbrshps.	A3410.417	77 W Gen Phone&Intnet.
7,455.43	A3410.47	Rec. Mmbrshps.	A3410.21	Plant Maint., Vil. & Districts
2,000.00	A3410.44	Fire Alarm	A3410.2	Operating Equipment

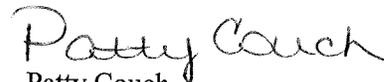
Traffic Control – Conversation from the Police Department discussion of earlier regarding traffic control continued. With specific reference to the various requests of motorcycle groups to shut roads down, Chief Perkins said we don't have the personnel and we are not going to take on the liability. Relative to the Fire Police having statutory authority to block traffic in non-emergency instances, Atty. Byrne said he is very concerned that they are giving up their immunity to personal liability by doing so. He does not find that statutory authority in any of the Comptroller's interpretations; SFD Chief Sell agreed to attempt

to locate what he was provided in writing on the subject. After considerable discussion, Atty. Byrne agreed to draft two policies relative to non-emergency events – one for the Police and one for the Fire Police. Mayor Hubbard said the Fire Department should not do traffic control for graduation as the Police can do the crosswalk. He will work on how to handle the Rotary's Fathers' Day Pancake Breakfast.

Police Chief Perkins said the Police usually shut roads down for the Memorial Day Parade; plans will have to be reviewed and considered for the Labor Day Parade; the Police have the authority to close roads. He said his concerns are communication and liability.

Codes Enforcement – CEO Battle reported that the Orchard Road top coat was applied, the Creekwalk was accepted by the Planning Board, a surveyor has been authorized to proceed, the Krebs project will commence on May 23rd, and the email regarding the Weitsman project has been handed off to the ZBA.

Adjourn – **Resolution #2011-92**: On the motion of Trustee Angelillo, seconded by Trustee Sennett, it was resolved and unanimously carried (5-0 in favor) to adjourn the meeting at 9:55 p.m.


Patty Couch
Village Clerk/Treasurer