

**REGULAR MEETING, VILLAGE BOARD OF TRUSTEES
MONDAY, OCTOBER 25, 2010
7:00 P.M.**

PRESENT: Mayor Bob Green, Trustees Marc Angelillo, Marty Hubbard, and Tim Lynn, Police Chief Lloyd Perkins, DMO Bob Lotkowitz, Village Historian Pat Blackler, Codes Enforcement Officer (CEO) Jorge Batlle, SFD Chief Eric Sell, Village Attorney Mike Byrne

ABSENT: Trustee Sue Jones

OTHERS	Nate Robson	Skaneateles JOURNAL (Auburn CITIZEN)
PRESENT:	Cliff Abrams	37 State Street
	Dave Blackwell	Municipal Board Commissioner
	Alan Dolmatch	Municipal Board Commissioner
	Ellen Leahy*	Skaneateles PRESS

Minutes – Resolution #2010-171: On the motion of Trustee Angelillo, seconded by Trustee Hubbard, it was resolved and carried (3-0 in favor with Mayor Green abstaining from voting as he was not present at the meeting) to approve the minutes of the Regular Meeting of October 11, 2010 as presented.

Bills – Resolution #2010-172: On the motion of Trustee Lynn, seconded by Trustee Hubbard, it was resolved and unanimously carried (4-0 in favor) that bills from Abstract #10 be audited and paid as follows:

General Fund	Vouchers #401 - 441	Checks 12392 - 12432	\$105,671.17
Sewer Fund	Vouchers #107 - 119	Checks 3656 - 3668	\$ 7,342.08
Water Fund	Vouchers # 75 - 82	Checks 3053 - 3060	\$ 2,763.35
Electric Utility Fund	Vouchers #129 - 144	Checks 4239 - 4254	\$ 68,016.14

In discussing the bills, relative to Fire Department vouchers that are provided for review, Trustee Hubbard said he will touch base with Town Councilman Rick Keyes to inquire if he has any questions/concerns.

Correspondence & Announcements

Mayor Green announced the following:

- A letter to Chief Perkins from Kathryn Carlson who expressed “appreciation for the attention to my home from your officers while I was away”. She noted their diligence in keeping her house under observation day and night.
- A letter from Dana Baldetti praising employee Matthew Campbell for his help when she was concerned about water quality during the construction on West Lake Street. She wrote, “I feel Matthew went out of his way to take action and follow up on a problem that could have easily been ignored. It is people like him who help make Skaneateles a great place to live.”
- A “Final Statement of Assessment” from the State of NY Dept. of Public Service indicating an overpayment of \$243.90 that will be refunded to the Village.
- Relative to Dave Blackwell’s E-mail regarding lighting along West Lake Street (WLS), Mayor Green said that he talked to DMO Lotkowitz and some WLS residents about the lighting near the new structures associated with 45 WLS. DMO Lotkowitz explained that CHA did a photometric analysis. He said three overheads on poles were there before, but there is actually less candle power there now with five lights. However, the bulbs weren’t High Pressure Sodium (HPS) like usual nor as specified, so new 70 W HPS bulbs are ordered as well as bases. Trustee Angelillo said there appears to be a lot of lights. DMO Lotkowitz said normally lights on Village streets are on every other pole and the light output is ½ of the wattage of what’s in downtown. Mayor Green said he received a call from Mr. Marshall who lives across the street from the lights; the major concern is the overflow of light onto other properties. DMO Lotkowitz said street lights are needed to illuminate the road because the poles are no longer there. He reiterated that the bases had to be re-ordered so

the lights are not currently lit. DMO Lotkowitz said the Parkside sub-division lights are 150W and light in all different directions. The 70W HPS bulbs will be a bit brighter on the street surface – a different style and effect. Trustee Angelillo commented it is a lot of lighting on the Weitsman property. DMO Lotkowitz said we can blacken some if necessary. Mayor Green said we don't want the lighting to be intrusive to the neighbors. Dave Blackwell stated that there were not street lights in this stretch of WLS before and he could see maybe a light between the two existing lights, but asked how we got to five lights. He said it seems wasteful and is not a good precedent in addition to being intrusive. CEO Battle confirmed that the lighting was not part of any plan that came before the Planning Board. *Ellen Leahy arrived. Mr. Blackwell said the amount of lighting is excessive, we don't need it, the Village will have to maintain the lights and pay for the electric. In response to Mayor Green asking how this came about, DMO Lotkowitz said CHA was asked to do an analysis to keep the street lit and safe and that's what they did. Mr. Blackwell repeated that lights weren't there before and asked how we got from zero to five. When asked about the standard, DMO Lotkowitz said that typically village side streets have 150 HPS lights on every other pole. Mr. Blackwell clarified that the WLS lights are 50 feet apart. Mayor Green and Trustee Angelillo agreed that the WLS lighting seems excessive. Mayor Green and DMO Lotkowitz concurred to look at the lighting after dark once lit. Trustee Hubbard stated that how much light was there before should be fact not an opinion and the amount of light there now can be compared – it should be able to be matched. Trustee Lynn said the lighting should be figured out so as to not make it stand out as a special part of the street.

- A request from the Interact Club asking permission to place a sandwich board/sign on Jordan and Genesee Street from October 29th to the 30th advertising their Haunted Hallways on Halloween at State Street School. Mayor Green noted that Trustee Jones approved the sign as long as it is promptly removed after the event.
- A letter from Frank Ruiz regarding Fennell Street development that Mayor Green said he'd like to discuss in Executive Session this evening. He agreed with Attorney Byrne's suggestion to ask Alan Dolmatch to sit in on that discussion.

AMR Status Report – After distributing copies of his “dashboard” relative to the AMR System, DMO Lotkowitz noted that water meter installations are 39% complete with 45 new meters installed this month. Electric meters installed remain the same since the beginning of the month and are 95% complete. DMO Lotkowitz said clean-up of “master-route” sheets continued, the RNI was relocated and the router configured, we received a diagnostic report for the failed meters, and EJP processed credit for failed meters. Additionally, we received instructions for back-up of the system to a remote drive and CD. DMO Lotkowitz said installation of water/electric meters will continue (Electric and DPW personnel have also been trained on water meter installation), as well as resolving the remaining demand meter issues and work on the “master-route” clean-up and data entry of meters into the billing system. In response to Trustee Lynn, DMO Lotkowitz said we have approximately 1,100 water meters. Some have four digits with a system that has six and we can't update the meter head. Trustee Lynn asked for an estimate on the number of water meters that need to be replaced.

Status of UV Project – DMO Lotkowitz distributed copies of his “dashboard” for the UV System and reported that he received and emailed the draft Pre-Purchase Agreement that will be by competitive bidding on the net present value. Comments are due by October 31st. DMO Lotkowitz explained that this is an advertisement for bids for the pre-selection of UV disinfection equipment. In response to Trustee Hubbard, DMO Lotkowitz said only two manufacturers currently qualify to the pre-selection and that is a problem. Mayor Green asked if we are doing this in lieu of one general bid. DMO Lotkowitz said we are pre-selecting the unit and we'll be bidding the general contractor's work. Trustee Hubbard said we will know which UV unit is going to be used and the contractor will be responsible for the work. DMO Lotkowitz clarified that there won't be any money up front for the pre-purchase – the contractor will pay for the unit and include it in his bid price. Trustee Angelillo noted that the purchase passes through the contractor. Mayor Green asked how long we expect the manufacturer to hold the price of the unit as it is typically 30 days. DMO Lotkowitz said that's a good point. Trustee Lynn also expressed concern about the warranty and when it starts. Trustee Hubbard suggested a meeting with the Municipal Board and that DMO Lotkowitz follow up with Jordan/Elbridge as that system has not yet started up. Mayor Green said we need discussion with all parties including S&W, Kevin Castro, and the Municipal

Board. DMO Lotkowitz said he intends to receive all comments and meet with S&W. Alan Dolmatch confirmed that the Municipal Board has discussed this and agreed with the pre-selection process. Relative to the manufacturer holding the price, Mr. Dolmatch said it could be done by CPI or something like a one to two percent up-charge. Mayor Green concluded that a meeting is a good idea.

WWTP Report – Trustee Angelillo reported for September 2010 – flow average 349,000 gpd which is below the 12-month rolling average flow of 0.51 mgd, precipitation of 6.52 inches, BOD removals of 98% and suspended solids removals were 99%, the DPW transferred 40,500 gallons of liquid sludge to the Auburn WWTP. There was no detectable ammonia found downstream of the outlet and the facility met requirements of its permit and no violations were reported. Mayor Green commented that the monthly average was low especially with the amount of rain.

Damaged POM Parking Meters – Chief Perkins reported that the DPW installed the new meters and did a great job. The meter shipment was a couple meters short and he will work on getting those as well as getting the old meters shipped back. He will also provide information on the Village's costs to install replacement meters in 2009 and 2010 so that a bill can be sent to the manufacturer. Chief Perkins said the new cart was delivered - it works fine and does everything we want.

Letter of Credit – Mayor Green said Parkside Sub-division developer Dr. Daniel Elstein requested a reduction of the Letter of Credit to \$250,000. After considerable review and input, the Planning Board recommended a reduction from \$578,215 to \$320,000 including tree cost, inflation and a 10% contingency. Regarding the sub-division's street lights, DMO Lotkowitz said Dr. Elstein purchases them and an escrow account is set-up to cover the cost. **Resolution #2010-173:** On the motion of Trustee Lynn, seconded by Trustee Angelillo, it was resolved and unanimously carried (4-0 favor) to accept the recommendation of the Planning Board and agree to reduce the Letter of Credit, posted by the developer, to \$320,000.

S&W Amendment No. 1 – Mayor Green said we received S&W's Amendment No. 1 for Equipment Procurement, Final Design, Approvals, Bidding and Construction Services for UV Disinfection and it includes a town water storage evaluation. DMO Lotkowitz said the Municipal Board wants a number of questions answered first and needs specifics from Kevin Castro prior to their being able to make a recommendation to the Village Board. Relative to the grant application being drafted by Mackenzie Hughes, DMO Lotkowitz said budget numbers are needed for the chlorination system. Dave Blackwell and Atty. Byrne agreed that the lump sum fee seems high. Trustee Lynn recommended not holding up the grant application for a chlorination system number in an attempt to get a better price. Mayor Green reported that Jeff Brown (of Mackenzie Hughes) found a way to get the City of Syracuse involved in the grant application; an estimate of the construction cost is needed. Atty. Byrne noted that the subject matter is important for us to have the ability to chlorinate if needed. Trustee Angelillo questioned if engineering fees typically exceed the cost of the equipment as it seems excessive for these systems that are off the shelf. Relative to the Town's letter to the Department of Health regarding the "Stipulation in the Matter of Covered Reservoir Compliance", Mayor Green asked if we'll be holding up the Town. Trustee Hubbard said he thought they were sending the letter. Atty. Byrne noted that the letter references an inner-municipal agreement that we don't have yet. Mayor Green concluded that the Town's letter is asking if the conceptual approach is feasible or not. Atty. Byrne said the letter is from the Town's engineer not the Village and won't have specifics. It was decided to table this item – DMO Lotkowitz will set-up meetings with S&W. Later in the meeting, Cliff Abrams noted that fluoride has not been mentioned. Mayor Green said that is a good point and we should consider it. Trustee Angelillo said he can pass along a name of someone to talk to.

Appoint Cemetery Board Commissioner – **Resolution #2010-174:** On the motion of Trustee Angelillo, seconded by Trustee Hubbard, it was resolved and unanimously carried (4-0 in favor) to appoint Gary Trenti of 20 West Elizabeth Street to the Cemetery Board as recommended by Mayor Green and the Cemetery Board. In discussing the motion, Mayor Green noted that Mr. Trenti works at M&T Bank, is a member of the American Legion, serves as treasurer at the Skaneateles Library, and lives just a few

houses away from him. Cemetery Board Commissioner Blackler added that Mr. Trenti indicated a desire to get more involved in the Village and this is a great starting point.

Renewal of Annual Fire Service Contract – Mayor Green noted that the Town of Skaneateles' 2011 proposed cost for fire protection service is \$223,441.30 representing a slight reduction from the cost for such service for 2010 (\$225,104.94). Clerk Couch confirmed that she has not heard anything from the Town relative to the status of the contract. This item was tabled until the November 8, 2010 Village Board Meeting; Atty. Byrne will follow-up on the status of the contract.

Green & Seifter's Municipal Electrical Utilities Annual Report – **Resolution #2010-175:** On the motion of Trustee Hubbard, seconded by Trustee Angelillo, it was resolved and unanimously carried (4-0 in favor) to acknowledge receipt of Green & Seifter's Municipal Electric Utilities Annual Report for the year ended May 31, 2010. In discussing the motion, Mayor Green said it is a good report.

New SFD Members – **Resolution #2010-176:** On the motion of Trustee Lynn, seconded by Trustee Hubbard, it was resolved and unanimously carried (4-0 in favor) to confirm the addition of Rev. Becky Coerper of St. James Church to the SFD roll as chaplain and Honorary Membership Status to former Dispatchers Dee Barron and Lorrie Gleason.

Glens Falls National Bank (GFNB) Account Summary for September – **Resolution #2010-177:** On the motion of Trustee Hubbard, seconded by Trustee Angelillo, it was resolved and unanimously carried (4-0 in favor) to acknowledge receipt of the GFNB Account Summary for September 2010. In discussing the report, Atty. Byrne said it looks excellent and equities have done well. CEO Batlle added that they are very prompt with checks.

Penflex Service Fee Agreement – Mayor Green explained that the Standard Services Fee Schedule for our Service Award Program for the period November 1, 2010 to October 31, 2011 is as follows: Base Fee: \$2,650, \$150 change from 2009; Per-Participant Fee: \$14, \$0 change from 2009; Payment Certification and Trustee Directive letters: \$75 per letter, \$0 change from 2009; Payment Adjustment Certification and Trustee Directive letters: \$50 per letter, \$0 change from 2009; and Estimated Total Standard Services Fees: \$3,800. Atty. Byrne said the actuarial calculation is based on the number of participants. Penflex calculates the dollars that the Village needs and they have done a good job. **Resolution #2010-178:** On the motion of Trustee Angelillo, seconded by Trustee Lynn, it was resolved and unanimously carried (4-0 in favor) to approve Mayor Green's execution of the agreement authorizing Penflex, Inc. to begin providing services in accordance with the fee schedule including their completion of the "LOSAP Audit Package" for an additional fee of \$495.00.

Street Signs – CEO Batlle suggested posting street signs in the Parkside Sub-division development to help emergency responders. Mayor Green said DMO Lotkowitz can order the street signs.

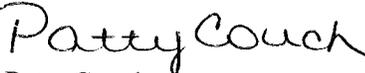
Road Striping – In response to Trustee Angelillo asking if there have been any complaints about the striping on Kane Ave. at the corner of West Genesee Street, Chief Perkins answered that the DOT said the road lacks one width to make a right turn lane. Some motorists have been obeying the striping, while others continue to make another lane to turn right. Trustee Angelillo said that with the current striping we are looking at a delay in traffic. SFD Chief Sell expressed concern about traffic that is getting backed up in front of the Fire Station. Mayor Green stated that we have asked the State for a traffic light at this location year after year. Chief Perkins indicated that the DOT is seriously looking at it. Mayor Green said a traffic light could include an override to allow emergency vehicles safe ingress and egress to the Fire Station in the event of an emergency.

Executive Session – **Resolution #2010-179:** At 8:14 p.m., on the motion of Trustee Hubbard, seconded by Trustee Angelillo, it was resolved and unanimously carried (4-0 in favor) to enter into an Executive Session for Attorney/Client discussions. **Resolution #2010-180:** On the motion of Trustee Lynn, seconded by Trustee Angelillo, it was resolved and unanimously carried (4-0 in favor) to go out of Executive Session at 10:25 p.m.

Appoint Line Foreman – **Resolution #2010-180**: On the motion of Trustee Lynn, seconded by Trustee Angelillo, it was resolved and unanimously carried (4-0 in favor) to appoint Allan A. Abbott as Line

Foreman (referred to as Line Leader by Onondaga County Civil Service) effective immediately as recommended by DMO Lotkowitz. In discussing the motion, the Board recognized that as Line Foreman, Allan will receive an additional \$2.75 per hour. DMO Lotkowitz said Allan is the right person for the job and is a good worker.

Adjournment – **Resolution #2010-181**: On the motion of Trustee Angelillo, seconded by Trustee Lynn, it was resolved and unanimously carried (4-0 in favor) to adjourn the meeting at 10:27 p.m.


Patty Couch
Village Clerk/Treasurer