

**REGULAR MEETING, VILLAGE BOARD OF TRUSTEES  
MONDAY, APRIL 14, 2008  
7:00 P.M.**

**PRESENT:** Mayor Green, Trustees Angelillo, Carlson, Lynn, and Jones, Police Chief Perkins,  
\*Director of Municipal Operations Hunt, Village Historian Pat Blackler

<b>OTHERS</b>	Alyssa Sunkin	Skaneateles Journal
<b>PRESENT:</b>	Cliff Abrams	37 State Street
	Jim Greenfield	Town of Skaneateles Councilman
	Nancy Murray	Town of Skaneateles Councilwoman
	Bob Kohler	P&C Foods
	Chris Watson	P&C Foods
	Alan Dolmatch	52 Academy Street
	Kelly O'Donnell	Skaneateles PRESS

**MINUTES:** On the motion of Trustee Jones, seconded by Trustee Lynn, it was resolved and unanimously carried (5-0 in favor) to approve the minutes of the Regular Meeting of March 24, 2008 and the Annual Meeting of April 7, 2008 as presented.

**BILLS:** On the motion of Trustee Jones, seconded by Trustee Angelillo, it was resolved and unanimously carried (5-0 in favor) that bills from Abstract #20 be audited and paid as follows:

General Fund	Vouchers 994 – 1061	Checks 9604 – 9671	\$45,798.87
Sewer Fund	Vouchers 204 - 216	Checks 2995 – 3007	\$20,790.65
Electric Utility Fund	Vouchers 281 – 293	Checks 3386 – 3398	\$34,585.15
Water Fund	Vouchers 155 – 162	Checks 2562 – 2569	\$ 5,427.52

**CORRESPONDENCE & ANNOUNCEMENTS:** Mayor Green announced the correspondence and announcements as follows:  
Letters to "identified landlords will be mailed reminding them that unpaid utilities will be re-levied May 15<sup>th</sup>.

- The Village's and Fire Department's 175<sup>th</sup> Celebration dinner will be Saturday, April 19, 2008 at the Skaneateles Country Club.
- The County Mayors' Association will tour the Onondaga County Emergency Operation Center on Wednesday, April 23, 2008 at 6:00 p.m.
- A Kiwanis Club meeting is scheduled at the Creekside on Thursday, May 1, 2008 at 7:00 p.m. The club is exploring the possibility of establishing a Kiwanis Club in Skaneateles.
- Senator DeFrancisco wrote advising that CHIPS local road aid has been increased by an additional \$51 million and the Village of Skaneateles will receive a total of \$27,904 in 2008-09 CHIPS funding. That amount represents a 20.41% increase over last year.
- Senator DeFrancisco also advised that the Village will receive a 3% increase in 2008-09 Aid and Incentives for Municipalities funding (AIM) for a total of \$24,351.00.
- Assemblywoman Lifton is hosting a Truck Traffic Meeting on Thursday, April 17, 2008 at the Ithaca Town Hall.
- The Skaneateles Symphony Guild Spring Fashion Show & Luncheon is Wednesday, May 7, 2007 at 1:00 a.m. at the Skaneateles Country Club.

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- RSVPs are due by April 21<sup>st</sup> for the Skaneateles Lake Watershed meeting at the Methodist Church on April 24, 2008 at 6:15 p.m. Pauline Burnes of the NYSDOT will be the speaker. Trustee Carlson indicated that she will attend.
- Edelika Becker, Fundraiser Organizer for the Skaneateles Moms & Kids Co-op., wrote requesting permission to co-sponsor a 5K race along with a children's race with the Skaneateles Community Center on Saturday, May 31, 2008. Chief Perkins stated that he talked to Mrs. Becker and believes the runners will follow the Austin Park walking path, but will also run on some village streets. Mayor Green said he will contact Mrs. Becker for clarification on the route the runners will follow.

**WWTP:** Trustee Angelillo reported the monthly flow average was 0.907 MGD with a 12-month rolling average flow of 0.61 MGD. BOD removals were 96% and suspended solids removals at 99%.

**MUN. OPS.:** Mayor Green noted that Municipal Operations Director Hunt indicated that he'd be late for this evening's meeting but provided an outline of activities.

(Insert Director Hunt's "Representative Activities Report" of March 10, 2008)

**POLICE & DISPATCH:** Chief Perkins confirmed that the Village Board received the statistical sheets that were e-mailed last week or so. He reported that two officers attended truck enforcement school in Niagara Falls and two more will be going. Two officers are also scheduled to attend the Traffic Safety Conference. Regarding the Commercial Vehicle Traffic Enforcement program, Chief Perkins advised that we received notice of approval of the State grant for a plate reader that will be installed on the new SUV. Chief Perkins confirmed that new cross walk signs have been ordered and should be delivered any day. Relative to public parking at the old fire station site, Chief Perkins said the stripping is good in one area, but it is necessary to re-strip the other. There will be 15 minute, all-day, and handicapped parking. In response to Mr. Dolmatch, Mayor Green said parking will be kept tight to the west side. Mayor Green suggested and Chief Perkins agreed to talk to and show Postmaster Charlie Tanner what we are proposing.

**TRUCK TRAFFIC ALBANY MEETING:** Mayor Green reported that he, Trustee Angelillo, and Chief Perkins traveled to Albany on Tuesday, April 8 along with Truck Traffic Committee Member Barbara Clarry, Town of Owasco Supervisor John Klink, and Village of Aurora Trustee George Farenthold to support Senator DeFrancisco's bill #S6461 relating to the transportation of hazardous materials including municipal solid waste. Mayor Green explained that the bill is now in the Assembly and we are trying to gain enough support from the Assembly for passage. Meetings were held with numerous Assemblymen including Will Barclay, Gary Finch, Brian Kolb, and David McDonough, the ranking Minority Member of the Assembly Transportation Committee, who supports the Assembly bill. There was also a meeting with Senators DeFrancisco and Valesky who indicated that Assemblywoman Barbara Lifton (a Democratic Representative from Ithaca) is the key individual for sponsorship of the bill in the Assembly and doesn't support Senator DeFrancisco's bill as written. Mayor Green said the group wasn't able to meet with Honorable David Gantt, Chairman of the Assembly Transportation Committee, but did meet with three of his counsel who agreed that Assemblywoman Lifton is the key

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individual and they would support any bill she presented. Mayor Green reported that Assemblywoman Lifton graciously met with the group (unannounced and without an appointment) to discuss the legislation. As earlier reported, Mayor Green reiterated that Assembly-woman Lifton is hosting a Truck Traffic Meeting on Thursday, April 17 at the Ithaca Town Hall.

**VOPS:** Mayor Green reported that the Village Office Police Station (VOPS) Committee met Thursday, April 10. Serving on the committee are Mayor Green, Trustees Carlson and Lynn, Village Clerk/Treasurer Sheehan, Police Chief Lloyd Perkins, and former Village Trustee Alan Dolmatch is the Chairman. The committee will be meeting on Thursdays at 8:00 a.m. at the Village Office; meetings will be posted as there are three Village Board members on the committee. Mayor Green stated that of the initial eight RFQs mailed, three firms responded. Two additional RFQs were sent and we hope to receive their response by this Wednesday. Mayor Green said that at their first meeting the committee discussed the project scope, their intention to keep with the Fennell Street Masterplan, as well as their resolve to move forward. Village Attorney Byrne sent a letter to Robert Hood, owner of the adjacent post office site, with whom we'd negotiate an easement. At some later date, the Committee will reach out to Midcourt Builders, Inc., the owner of the P&C property.

**175<sup>th</sup> CELEBRATION:** Trustee Jones thanked Village Historian Pat Blackler for collecting and arranging the wonderful display in the Village Office window and the 175<sup>th</sup> Celebration banner that hangs in the front of the building. She additionally expressed appreciation to the Town of Skaneateles for including an article in the Town Newsletter and to Deputy Clerk/Treasurer Couch for her assistance in mailing invitations to former mayors and members of the various village boards. Mrs. Blackler reported that the Chamber of Commerce wants to be a part of the celebration with a walking tour of some of the homes and buildings in the village. In response to Mrs. Blackler asking how long the display and banner should stay up, Mayor Green advised that the celebration will go through Labor Day after which they can be taken down.

**TOWN PROPOSAL:** Mayor Green recognized and gave the floor to Town of Skaneateles Councilors Greenfield and Murray. Councilman Greenfield stated that the town is still interested in a joint municipal facility and wants the Village Board's opinion. Mayor Green said a task force committee met for more than a year and looked at what was the former Town Highway site as well as the old fire station site that was determined too small for a joint facility. The Town Highway property is contaminated and the Town didn't seem interested in cleaning it up. Since there wasn't any progress, the Village decided it needed to move forward with the re-use of the old fire station parcel. Mayor Green said if the Town wants to draw up a municipal agreement with its intentions, the Village Board would discuss it. However, the village doesn't know what the Town needs so the agreement would need to include the following:

1. Finance and cost sharing both for the site and improvements
2. Development control and approvals
3. What design and program for space needs
4. Parking requirements
5. Facility ownership
6. Building operations

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Mayor Green said the Village Board will not abandon our initiative recognizing that construction costs are escalating. In response to Councilwoman Murray asking if this wasn't previously completed, VOPS Chairman Dolmatch answered not with the Village site because it was concluded that the site couldn't accommodate a combined facility. The design isn't tough but we'd need to agree now how it is going to operate and the Town would need to get up to speed. Councilman Greenfield noted that they have not seen the VIP report. Mayor Green repeated that we'd need a draft municipal agreement spelling out the finances, parking requirements, building operation, etc. Trustee Carlson commented that if we can make this work it would be great but that remains to be seen. Councilman Greenfield said he thinks now is the time for a joint facility if it can be worked out. Mayor Green said we anticipate that it will be 30 days before having an architect on board, so we would give the Town that same amount of time. Trustee Jones offered to share her copy of the VIP report with the Town, noting that the Town can come up with a fifth option on their dime. She added that she is already hearing from voters who want us to move ahead. In response to Trustee Carlson asking what the issue is with the Town site, Trustee Lynn said that he wants the Village Office and Police Station to remain within the center of the village and moving it outside doesn't have any appeal to him. Trustee Carlson concluded that a lot depends on if a joint facility can fit on the old fire station site or not.

\*Director Hunt arrived.

**HEARING ON BUDGET:** At 7:30 p.m., Mayor Green referenced the Affidavit of Publication from the March 26, 2008 issue of the Skaneateles PRESS for a public hearing to discuss the tentative budget for the Village's fiscal year ending May 31, 2009.

(Insert Affidavit of Publication)

Mayor Green announced that there is no projected tax increase. The amount to be raised from taxes is \$1,249,892.52. Highlights of the budget include salary increases as negotiated by the unions, costs for engineering and design of West Lake Street, a vehicle for the Police Department's truck and commercial vehicle traffic enforcement, the Orchard Road construction capital project including scheduled replacement of water, sewer, and storm sewer infrastructure, and the renovation of the intersection at Jordan and Fennell Streets. Also included is \$18,000 for Burrows Chapel repair, \$6,000 to redesign and maintain the Web site, and increased amounts for fuel and de-icing salt. Mayor Green said total appropriations are \$4,258,188.18 with total estimated revenue of \$2,778,295.66. Sewer rates will remain unchanged, but the Village Board is purposing a 10% increase to the water rates. Mayor Green explained that the Water Fund has been tapping into the General Fund so we are increasing rates in an attempt to have the Water Fund self-sustaining. Although a 10% increase may sound like a lot, the average user's cost will be about \$1.00 more each month. Before opening the floor for comments against the proposed budget, Mayor Green concluded by repeating that there will not be a tax increase. Cliff Abrams noted that the Police Department budget is up quite a bit. He recalled Chief Perkins saying that he'd take shifts and care of the paperwork, however, the department now has a secretary, and he questioned why there were two officers on

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duty Easter Sunday, adding that instead of feeling safer he feels intimidated. Referring to Easter, Chief Perkins said it was just the way the shifts worked out and confirmed that he has taken a shift on occasion but that it is difficult to do so and run the department at the same time. Chief Perkins noted that the meters have already paid for themselves and revenues are up. Trustee Jones, liaison to the Police Department, stated that she thinks we are getting a good value. In response to Mr. Abrams noting that budget amounts for engineering services have increased, Mayor Green said EDR is surveying Fennell Street and money is also budgeted for West Lake Street. Mr. Dolmatch added that, in part, the increase for engineering services is to meet new DOH requirements to provide treatment of cryptosporidium for which we are considering an ultraviolet light disinfection process. Mr. Abrams said in the past we relied on department heads and thought that was why John Hunt was hired. In response to Mr. Abrams questioning the number of police calls, Chief Perkins said the number was under-reported using only the calls that went through the 911 center. The vast majority of our calls come through our own Dispatch. Relative to salaries, Mr. Dolmatch asked if the budgeted amounts incorporate the tentative contract agreement salary amounts to which Mayor Green said he thinks so, but will check with Clerk/Treasurer Sheehan. Looking at Dispatch Salaries on page 5, Mr. Dolmatch noted that the proposed 2008-09 number represents about a 2% increase and questioned if that is equal to more efficient use of part-timers. Chief Perkins said the number is based on actual to date. Mr. Dolmatch commented that relative to the \$230,000 budgeted in FYE '08 the number seems low.

Mayor Green opened the floor to comments in favor of the budget. Village Historian and Cemetery Board Commissioner Blackler asked for clarification on the cemetery budget. Mayor Green explained that he talked to Director Hunt about holding off with landscaping new Section 11B as it would be overgrown by the time we'd need it. Regarding replacement trees for Section 11A, Mayor Green said he thinks funds are in materials and supplies. In response to Town Councilwoman Murray, Mayor Green said the crosswalks will be done when the weather is consistently 50-60°. Being that there were no further comments or questions, Mayor Green closed the hearing at 7:49 p.m. On the motion of Trustee Jones, seconded by Trustee Lynn, it was resolved and unanimously carried (5-0 in favor) to adopt the tentative budget as presented.

- ARBOR DAY:** Mayor Green proclaimed Friday, April 25, 2008 as Arbor Day in the Village of Skaneateles.
- BRUSH:** On the motion of Trustee Jones, seconded by Trustee Angelillo, it was resolved and unanimously carried (5-0 in favor) to authorize publication of a brush notice in the Skaneateles Journal and the Pennysaver. In discussing the motion, the Board noted that there will be eight weeks of pick-up. The DPW crews have commenced the work and the last day to put out brush is Sunday, June 8.
- PET FESTIVAL:** On the motion of Trustee Carlson, seconded by Trustee Jones, it was resolved and unanimously carried (5-0 in favor) to authorize the Finger Lakes S.P.C.A. 12<sup>th</sup> Annual Pet Festival on Sunday, May 4 at the Austin Park Pavilion including a 1.5 mile walk through the village. In discussing the motion, Trustee Jones asked that next year's request be made prior to the ads being posted.

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- FIRE DEPT. ELECTIONS:** The Board confirmed the Skaneateles Fire Department Elections recognizing Eric Sell as Chief, 1<sup>st</sup> Assistant Chief Bob Frank, 2<sup>nd</sup> Assistant Chief Dan Evans, and President Kathy Murphy.
- NEW SVFD MEMBER:** The Board acknowledged Brandon Forgham as a new member of the Skaneateles Volunteer Fire Department.
- SEASONAL LABORERS:** Director Hunt provided the Board with a list of Seasonal Laborers and his recommended hourly rates for this year. On the motion of Trustee Jones, seconded by Trustee Lynn, it was resolved and unanimously carried (5-0 in favor) to increase the hourly rate from \$11.75 to \$12.00 for Seasonal Laborers James McManus and Stephen Delaney; increase Brian Dristle's per night rate from \$80 to \$85; increase Vince Merriman's hourly rate from \$23.00 to \$24.00. It was additionally resolved to hire village resident Bob Benjamin as a Seasonal Laborer at \$11 per hour and to charge Brian Dristle with finding someone who is reliable who he'd like to work with setting up and taking down the Friday night band concerts.
- SUMMER HOURS:** Mayor Green advised that although summer hours were negotiated and stated in the contract as 6:30 a.m. to 4:00 p.m. Monday through Thursday and 6:30 a.m. to 10:00 a.m. on Fridays, this item comes before the Board relative to the start and end dates. Director Hunt indicated that he'd like to talk to DPW Foreman Perkins about the start date, but knows that it wouldn't be any earlier than May 5. On the motion of Trustee Lynn, seconded by Trustee Angelillo, it was resolved and unanimously carried (5-0 in favor) to authorize summer hours for the DPW and Light Department commencing May 5 to October 13.
- P&C:** Mayor Green referenced the April 11, 2008 letter from Chris Watson, Sr. Project Manager for Penn Traffic Company requesting permission to use the parking behind the old fire department for storage trailers during the upcoming remodeling of the P&C Foods store. Mr. Watson indicated that the space needed, from April 21 to June 29, 2008, would be to accommodate approximately 4 road trailers and 4-5 ground storage trailers. Mayor Green expressed concern about keeping the fire lane on the backside of the building and stated that he wants to talk to Village Attorney Byrne about insurance and liability issues prior to granting approval. Therefore, he is not sure the request can be approved by April 21 and would rather hold off until the meeting of April 28. Chief Perkins agreed to work out the logistics with the P&C, Trustee Jones will meet with Chief Perkins in the meantime, and Mayor Green will talk to Attorney Byrne as soon as he is back in town.
- LL#3 or 2008:** On the motion of Trustee Jones, seconded by Trustee Carlson, it was resolved and unanimously carried (5-0 in favor) to authorize publication of a Notice of a Hearing on Local Law #3 of 2008, Parking (old and new Fire Stations, etc.).
- STREET PARKING:** Trustee Lynn stated that during the winter months it is a hassle not to be able to park overnight on the street (outside the downtown district) especially for those, like himself, who only have a one car driveway and/or garage. Trustee Lynn said he did

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some research on winter weather conditions and typically in November we don't get too much snow fall. Therefore, he proposed shortening the restriction by changing the dates from November 1 to November 15 and from April 30 through March 31. Chief Perkins said he doesn't have a problem with this suggestion and Director Hunt said he will ask the DPW crew for any concerns they may have. Trustee Lynn will work with Village Attorney Byrne to draft a local law.

**ADJOURN:** The meeting adjourned at 8:15 p.m.

*Patty Couch*  
Patty Couch  
Deputy Clerk/Treasurer