

REGULAR MEETING, MUNICIPAL BOARD
MONDAY, JULY 19, 2010
7:00 P.M.

Present

Commissioners: Commissioners: Blackler, Blackwell, Dolmatch, Hall, Moffa, and DMO Lotkowitz.

Others Present

Cliff Abrams 37 State Street
Ellen Leahy Skaneateles Press Editor
*Devin Sullivan DMO Lotkowitz's student assistant-arrived at 7:15

Minutes

Comm. Hall made a motion to approve both the May 17th and June 21st meeting minutes. Comm. Dolmatch seconded the motion. Unanimously, both sets were approved 5-0 for May's and 4-0 for June's. Comm. Blackwell abstained due to his absence from the June 21st meeting.

The Agenda was started out of order due to Devin's late arrival. Items 2a. & 2b were discussed after 2c. & 2d.

Cryptosporidium-UV / Mechanical Design Proposal Bid Award

DMO Lotkowitz passed out handouts that update what has taken place since the last Municipal Board meeting. He said a chartering meeting took place on June 30th, and the meeting minutes are attached. The next step is for Stearns & Wheler to set up a design workshop to work out the VSD (Variable Speed Drive) pump issue. He feels it will take place within the next 2-3 weeks. He also said that the factory visit to Trojan Industries needs to be scheduled. Comm. Moffa asked if a date was targeted for that trip. None was that anyone could remember. DMO assumes it will be fairly soon, as August 20th is the targeted date to release the procurement documents. Comm. Dolmatch asked if the equipment will still be bid out first and the "commitment to enter into contract" will be given to the successful bidder when full installation is bid. He said there is no conflict with the contractor about whose equipment it is and if it's the proper equipment or not. DMO Lotkowitz replied that is still the way he understands the process to be going and feels it's a win-win situation. Comm. Dolmatch warned that when the equipment purchase documents are delivered, we need to make sure that the provisions that allow us to assign those stipulations are adequately spelled out.

Corrective Actions for Electric Substation Deficiencies

DMO Lotkowitz did not produce an updated handout for this meeting. He repeated what he had updated last month and stated that we have done all that we can prior to the Village-wide shutdown. He repeated that the second weekend in September is the shutdown date. Comm. Blackwell asked if all will be complete after the shutdown to which DMO Lotkowitz said yes, that is what he targets. Comm. Blackwell asked how old that HMT report is. DMO Lotkowitz replied that it is two years old. Comm. Blackwell asked when we are scheduled to be inspected again. DMO Lotkowitz replied that we were already inspected this past June. There are no severe or emergency items on that report. We will be inspected again next summer. DMO Lotkowitz said he's going to stay with this as a regular schedule. Comm. Moffa announced that we should be informing the Village residents and businesses well in advance of the shutdown. DMO Lotkowitz said he would like to incorporate a notice somehow going out with the next cycle of utility bills. Deputy Clerk Clark advised him that he would need to work with Account Clerk Shappell to accomplish that. There are a few hurdles to cross regarding notices on the new bills.

*Devin Sullivan entered the meeting at 7:15. DMO Lotkowitz introduced Devin to the Municipal Board as a second year Chemical Engineering student who is going to give a presentation on topics 2a. & 2b. The meeting took a break, while DMO Lotkowitz made copies for everyone of Devin's handouts. Meanwhile, Devin explained that he used the EPA's software package, (using graphical programming), that was provided to him to create a model of the Village's water system. It has the potential to show the effects of the new piping on West Lake St. and the new development off Orchard Rd. (Parkside). He also created his own one-dimensional model using differential equations to predict the WWTP's I & I (Inflow & Infiltration) levels. It takes into consideration the water levels going into the plant, and will try to predict when the ORF (Overflow Retention Facility) will be needed again.

Water System Model

Devin Sullivan began explaining that his model uses 2009 field data taken by the DPW, a previous model provided by C&S Engineers from 2000 along with a 2009 study on West Lake Street by EDR (Environmental Design & Research). He organized and documented the piping, which hasn't previously been done in Skaneateles to provide a workable model with the ability to document changes and how they impact the system. Comm. Dolmatch asked for clarification on the extensions seen on Devin's model that are shown leaving the Village at Onondaga St. and E. Genesee St. He asked if they are metering points by the Village and if so, are those amounts added to the amount of water that is sold to them up at the top of the hill. DMO Lotkowitz said yes, every point that leaves the Village has a meter on it. Comm. Dolmatch asked if the bulk purchase is the sum of all these various points that leave the Village. Yes, DMO Lotkowitz confirmed. Comm. Moffa asked if they are all new meters now. DMO Lotkowitz replied that they will be new, but are not new, yet. Comm. Moffa said that, as pointed out in the past very clearly by Comm. Blackwell, these district meters really need to be changed, so that we can accurately meter the Town's usage. DMO Lotkowitz replied that one meter is new. Comm. Moffa stated that it's obviously an important thing to get a handle on. He asked who will own and operate these meters, once they are installed. DMO Lotkowitz replied that the Village will. Comm. Dolmatch asked if their (town's) water is drawn out of our "post-contact-time tank." DMO Lotkowitz said yes. Comm. Dolmatch asked if it should be depicted in the model. DMO Lotkowitz said it is in the model. Devin Sullivan proceeded to show on his model where he was depicting the Town's water withdrawal. Comm. Dolmatch disagreed and explained further that he was talking about the large volume of water that used to go into their reservoir. He feels there should be some indication on the model where this takes place. Comm. Blackler, Comm. Blackwell, & Comm. Dolmatch spent a few minutes trying to understand the points shown on Devin's model that indicated where the town's meters are and the accuracy therein. Devin explained that this model is only tracking the Village's water used. Future models will include the Town's water withdrawal from the Village. Comm. Blackwell asked why this model doesn't show this, as we meter all the water going to the town. DMO Lotkowitz explained that the dots on the model are not representing meters. Comm. Blackwell asked why the locations aren't noted. He continued to say that we've been talking about meters, and how important their accuracy is for the metering of the Town's water. He feels this model should show these metering points. Comm. Dolmatch said that the important point is that the distribution model needs to identify the lines exiting the Village's system, even though we aren't describing exactly what is going on down-stream of them. Devin asked if the Commissioners are looking for is a sum of all water exiting the Village. Comm. Blackwell and Comm. Dolmatch agreed that they would. Comm. Blackwell further clarified that he'd like to see a detail for each meter and what the volume going out is, on a monthly basis perhaps. Comm. Moffa said that since it's been recognized these meters are subject to some question on accuracy, Devin may not get his model to balance. Comm. Blackwell said, once again, that we need to change the district meters and find out. DMO Lotkowitz explained that this model is a study for the fire hydrant flows not meters. Devin continued to explain his diagram by showing multiple pages of data. DMO Lotkowitz said that Devin's model was created to look at pressures and flows; not every valve is depicted on it. The concept of the head pressure at the tower is there, along with associated piping mains. Devin admitted that he wasn't concerned with meters at all, when he made the model. He was caught off guard by their request. He created it mainly to study the effects of water pressure on the hydrants. DMO Lotkowitz reminded that Devin used the free EPA program to enhance the C&S study. It can now be used in the future to predict pressure and flows according to new developments and pipe sizes that may be added or updated. Devin continued to explain the analysis produced by his model using the simulated pressures (from C&S). Comm. Dolmatch asked if this model will help us with our ISO hydrant ratings. DMO Lotkowitz said that he thinks so. Comm. Dolmatch said that it could help with our resident's insurance rates. Comm. Blackler asked if, hypothetically, there was a fire on the edge of the Village, would the water that is coming out of the hydrant coming from both sides and going around the Town loop, be distorting the Town's usage. DMO Lotkowitz said it wouldn't because the meters spin backwards in cases like that.

Wastewater Treatment Plant Data-(Potable water out vs. Flow in)

Devin explained that his model/study is not finished yet, but he has general characteristics that he feels are promising. He referred to his copy of the report that he handed out and said basically, he's able to predict the times when the Wastewater Treatment Plant will have increased I&I and possible overflow into Skaneateles Creek. Comm. Hall asked where the lagoon is referenced on the handout.

Devin replied it is the open bay right next to the Wastewater Treatment Plant, a 1 million gallon overflow retention facility (ORF). DMO Lotkowitz said that we want to look at all the impacts to inflow into the plant; them being: rain, snow, and water usage in the village. According to our WWTP operator, a 20-year veteran, when the creek starts to rise, the inflow into the plant increases via the sewers. Comm. Dolmatch stated that the creek starts to rise due to the runoff and excess ground water. This was agreed to by all present. Devin feels that we could test that theory by requesting of Syracuse Water Dept. to let the creek run high on a dry day and see what effects it has on the plant. He'd also like to monitor some different points of the sewer, as it's coming in during both dry and wet weather in order to see which branches of the sewer system are experiencing the most infiltration. Comm. Moffa said that we already have a report on that. There is a Stearns & Wheler report that DMO Lotkowitz said he has and will provide to Devin. It covers only a portion of the Village DMO Lotkowitz stated. Comm. Moffa said it was a well done report. Comm. Blackler told Devin that the creek runs very high in the spring and he may want to get some data taken in the spring. Comm. Dolmatch said he's heard two explanations for the increased I&I to the plant. The first being that the sewer lines are bedded into relatively porous material, ground water enters into the trench and in effect you have a sewer sitting in a bath. If the sewer line's integrity is compromised anywhere there is hydraulic pressure allowing the ground water right in to the sewer line. The other is the case where you have both the storm line and the sewer line in the same trench. Again, if either of the lines' integrity is compromised, then you have the storm lines leaking into the trench, thus into the sewer lines headed towards the plant. Comm. Moffa described this process as infiltration. Devin continued to refer to his charts for his model during various months within a 1 ½ yr period of time. Comm. Moffa said that there is also an EPA model for Wastewater I &I available. He asked that Devin send him an email as a reminder and he would give Devin the information on obtaining it. Comm. Moffa used it in Yonkers, NY and it worked very well. Comm. Moffa expressed to Devin that he made a good first start and that sometimes original modeler's come up with variables that the others haven't thought to include. DMO Lotkowitz feels there are records that the City of Syracuse keeps recording the creek levels at various times. Comm. Blackler asked if the water usage for the village is equal to the inflow at the treatment plant on a dry day. DMO Lotkowitz said that they haven't determined that at this time. The Town's usage has to be taken into account. Comm. Dolmatch reminded Devin that the private sewer lines from resident's houses into the village lines may be porous and cracked, as well. Comm. Moffa mentioned that this type of model is hard to perfect. There are so many variables that Devin shouldn't give up, if he can't get his numbers to work out.

Stimulus Bill-Status of Applications

DMO Lotkowitz spoke with someone in the Syracuse Water Dept. from Region 7 and was told the cover sheets on the applicant's projects are currently being reviewed at this time, and it is a slow process. He said Sandy Lislow has reviewed the Sewer project application, but he hasn't talked to her regarding the remaining clay tile replacement in the Village. Comm. Moffa suggested that DMO Lotkowitz contact Sandy and explain the model being worked on here by Devin. Comm. Moffa said having a system model in place gives a big notch in the ratings. He said the prioritizing of needs, gives the reviewers confidence that the funds will be well spent. Comm. Hall commented that Comm. Moffa makes a good point. Comm. Moffa added that he knows Sandy personally and thinks a call to her sooner, rather than later, could be to our benefit on obtaining stimulus funding for the project. DMO Lotkowitz said he will give her a call.

Status of Village Proposal to PSC (increase electric rates)

Trustee Angelillo was not present again, but the Commissioners still expect him to give an update on this topic at some point in the near future. Comm. Moffa stated that he thought DMO Lotkowitz was going to check with Trustee Angelillo and see if he would be back to give a status update. DMO Lotkowitz reported that it is a dead issue and didn't feel anything had been worked on with this since Village Clerk, Sally Sheehan retired.

Status of NYPA Solar Power System Host Site

DMO Lotkowitz referred to the handout and explained that since the last meeting, he met with Bud Dresher of Warner Energy and discussed his product and what he thinks is appropriate for the different locations in the Village that we are proposing. He also discussed an alternative procurement option that he might be angling for in the Village.

For example: have the Village of Skaneateles distribute Warner Energy panel systems at distributor costs. We would buy the systems for around \$4.00/watt and we could install them for whatever cost, with our own personnel. They are plug in play. Or in the future, we could offer these to the Village residents. They would buy the system from us and they could have their own installer. We'd know exactly what was going on and we'd put a meter on it. It seems like a promising way to keep our costs down within the grant DMO Lotkowitz said.

DMO Lotkowitz said the fifth location has been finalized. It will be the Allyn Arena Pavillion at Austin Park. It fits all the requirements; open-flat roof, direction, Village owned building and the impact on consumption in the Village.

Upcoming activities for the next period involve an RFP being sent out to vendors by him. We also need to review whether or not the Village can or wants to take part in being a supplier of Warner's PV (photo-voltaic) equipment. He continued to explain that we could get our equipment at a big discount. Comm. Moffa asked if DMO Lotkowitz plans to run it all by Attorney Byrne. DMO Lotkowitz said yes, he feels it's something Attorney Byrne needs to check out. He continued to promote the concept by saying we could offer incentives for people through the IEEP. The handouts show possible tax incentives and Warner's calculations on savings for residents. Comm. Dolmatch wondered if double-dipping is allowed. Yes, DMO Lotkowitz said, that's what he's (Bud Dresher) saying. Comm. Moffa said that they had a good meeting with him, he's quite knowledgeable. Comm. Dolmatch asked how you can take a credit on a cost you didn't incur. Comm. Blackler stated that the Village doesn't pay taxes, so what is the tax incentive all about. DMO Lotkowitz explained that the tax incentives are to the residents. Comm. Dolmatch said the trick is that the Village not be a party to the transaction. We should just be a conduit. He doesn't know if the seller (Warner) would want to be a party to that, without having the purchase commitment. Comm. Moffa said that it's all just food for thought. DMO Lotkowitz said Bud Dresher told him that you can put up to 50% solar in your municipal electric system.

Comm. Blackwell asked if DMO Lotkowitz has checked into the zoning requirements for this idea; solar panels on homes and what the Village would and would not allow. Comm. Blackwell thinks that he should check that early in the game, so he doesn't run into a snafu down the road. Comm. Moffa said it's a chicken and egg thing. He doesn't say DMO Lotkowitz shouldn't look into that, but he needs to start lining up the advantages, as it may be something easily adopted into a code. DMO Lotkowitz said he assumes there is a model code out there with these regulations built in already. Comm. Dolmatch said the real question is whether a building permit is needed or not. If one is not needed, the Village won't get a whack at the piñata. Zoning would not apply here because; those regulations don't deal with this sort of thing. Comm. Blackwell said they should. Comm. Dolmatch said it's not a matter of whether they should; it's whether or not by law, they are allowed to. The law says what you can and can't regulate under zoning, you may be able to under planning, but not zoning. Comm. Moffa asked Comm. Dolmatch if he has an idea based on his experience, if a solar panel would be acceptable on a roof. Comm. Dolmatch replied that he hadn't, but that a solar panel is not as garish as other types of non photo-voltaic collectors. Comm. Moffa said one of the things that is going to fall out of the AET (Alternative Energy Technology-committee) now is addressing the obtrusiveness or lack there of, on some of these fixtures. One of the solar panel technologies, from EDR out of Michigan, is basically a fabric. One wouldn't know the difference between it and a replaceable roof. The other is the Warner cell, its 1 ½ inches thick; less than a satellite dish. Discussion continued on where permits and covenants are needed for dishes, the thought is that they are allowed in some areas and in others they are silent. DMO Lotkowitz asked if solar panels are silent in the code. Comm. Blackwell doubted if any address solar panels. DMO Lotkowitz continued that if the code is silent, then they are allowed. Comm. Blackwell said if we are going to embark on a solar panel system throughout the Village it should be transparent, not silent, to residents what is going on and be accepted by the zoning. Comm. Moffa said one of the charges for the AET committee, is to report back to the village on the ramifications of some of these alternative energy technologies. Part of that is visual, which is very important. Comm. Moffa continued that he feels we are jumping the gun a bit and let's wait until the information is in. We've come to realize that windmills can be quite small, as compared to the ones that have been installed in the area (e.g.- On East Lake Rd. and the Town of Fenner); the vertical – flow Wind Sail unit is much smaller than the horizontal – flow prop units.

Comm. Hall questioned the schedule DMO Lotkowitz put forward, he notes that the next meeting will be on August 16th, yet the schedule shows installation will begin on that date, as well. DMO Lotkowitz said he may be a little aggressive, but his goal is to have the RFP sent out by the end of this week. Comm. Moffa said that DMO Lotkowitz has a handle on all of the manufacturers and who they are. Comm. Hall said that they may want more than two weeks to respond, though. Comm. Moffa agreed. Comm. Blackler asked if DMO Lotkowitz is asking one company to install their units on all five locations. DMO Lotkowitz said yes. Comm. Blackler asked again if only one manufacturer for all five locations. Yes, DMO Lotkowitz said again. Comm. Hall asked if we should intentionally experiment with a few different types. DMO Lotkowitz said that he wants to get the best price, and he thinks one manufacturer is best. Comm. Blackler said it would be nice to have an installation by each of the four manufacturers. DMO Lotkowitz said he has only so much money in the grant. These are demonstration projects. His thinking is that he'd like to get five locations installed for no cost and show that photo-voltaic is viable in the village and gather a year's data. Deputy Clerk Clark asked what company he chose. DMO Lotkowitz said the company hasn't been chosen, nor has he chosen the technology. It will be based on price. Comm. Moffa said he is inclined to agree with Comm. Blackler and would like to see at least two different manufacturers, it keeps them honest. Comm. Hall stated that it also is a good opportunity to compare. DMO Lotkowitz said that he's going to solicit proposals and go with the company that offers the best price. Comm. Moffa stated that you never really know what the costs are going to be in the long run, unless we install and operate the unit. If you pick one Company and go with them, you may not end up getting the best price in the long run. If we had two that are close, there is some merit to try more than just one. DMO Lotkowitz said that only if they are close, but if one stands way out, he will pick one. Comm. Dolmatch will inquire of the Village Historian as to whether the Historical Landmarks Commission has purview over this in designated districts. Comm. Blackler asked DMO Lotkowitz if the grant is a fixed grant. DMO Lotkowitz replied it is. Comm. Blackwell asked what the amount of the awarded grant is. DMO Lotkowitz said that it is for \$225,000. for five locations up to 10kw each.

Comm. Hall explained the email he sent to the Board with results of his CO2 research and found that the monetary value of approximately five tons (10,800 lbs) of lowered CO2 emissions for the five solar locations would be approximately \$75.00. Comm. Blackler said that he would like to see the amount of electricity that each company proposes to save for the village in the final reports. Comm. Moffa agreed absolutely.

Comm. Dolmatch noted another point after reading the Warner Energy analysis handout. He said the cost of electricity is listed as \$0.15 per kWh and given the way we spread our cost to all residents, we can't use that figure. It is more like \$0.05 or \$0.06 per kWh. DMO Lotkowitz admitted that the cost doesn't apply to us.

AMR

DMO Lotkowitz didn't revise his AMR expenditure tracking handout. He stated that only \$128.00 was spent last month. (Records show \$1510.48) He said he'll update at the next meeting. Williamson Law Books completed their last task of creating a "demand" meter file. He continued to work with Sensus to resolve the demand meter issues, which are now complete. There are now three files Dick Kaufuss will be testing this week. Comm. Hall said that it seems like he's made some significant progress. There have been 300 additional water & electric meters purchased and received. The Water and Electric Dept. staff was working on other projects, therefore unable to install meters. After the readings are done this week he will be sending out letters to make more appointments for installations. He still doesn't have a resolve on the dead meters he returned in April. Comm. Moffa asked what is taking so long on this. DMO Lotkowitz said they tell him it's a home office problem. He said he told them we need the credit. Comm. Moffa asked why we can't deduct the credit amount off the next payment. Deputy Clerk Clark offered that she certainly can, but she has not seen a credit amount to date or any paperwork verifying what was picked up and when. Comm. Blackwell asked why we are paying for anything; it is a violation of the contract. He asked who is authorizing the payments. Deputy Clerk Clark replied that DMO Lotkowitz is authorizing payments. DMO Lotkowitz said that he recommends payment; the Village Board authorizes the payments. Comm. Blackwell doesn't understand why anything is being paid for.

He continued to say that the contract states very clearly that payments should not be paid until the system is up and running. DMO Lotkowitz said we haven't paid for any of the front end stuff. Comm. Blackwell said the contract is not segmented into front end stuff and other stuff. The entire project is under that umbrella. DMO Lotkowitz said he hears what Comm. Blackwell is saying, but he doesn't agree with it. He said if he had to wait until the system was perfect, this project would be pushed out until 2020. Comm. Moffa said that it was recommended a while back by the Municipal Board to the Village Board that the contract be reviewed and payments be authorized accordingly. He states it is out of the Municipal Board's hands. Comm. Blackwell doesn't remember that being the case. He states we have a contract that is very clearly in our favor. It keeps the heat on the supplier to do a quick, thorough job. If we violate that, we are just going to keep chasing it. Comm. Moffa certainly feels that the credit issue needs to be taken care of. DMO Lotkowitz agreed. Comm. Moffa feels the language of the agreement should be revisited to get better product from the supplier. Comm. Blackwell stated again that we should all honor the contract, the contract both parties signed three years ago. Comm. Moffa wants to revisit the contract to verify that we are not making payments premature, or that we are in violation of the agreement. He'd like the Village Trustees to take it from there. DMO Lotkowitz said he thinks that when he came on board, the Village Trustees were purchasing water and electric meters beyond Phase One and agreed to pay beyond Phase One. Comm. Blackwell said that we aren't comparing apples to apples. Comm. Dolmatch said what Comm. Blackwell sites as provisions in the contract, is true. DMO Lotkowitz said he can't comment, he doesn't know what the contract says, he doesn't have it handy here. Comm. Dolmatch continued that the leverage disappears fairly quickly when somebody hasn't delivered or somebody hasn't paid. So, you end up in a stand off. A legal battle could wind you up in court. The Village Board, maybe on the advice of legal counsel, has made a decision to go ahead and continue the relationship with the vendor with the expectation that they will solve the problem and will not hurt the Village. Comm. Blackwell said that the board did get legal council. The advice parallels what he has said. Comm. Moffa said again that he didn't feel they should get into that, the Trustees should decide. He said that if anyone wants to make a motion to take into the consideration the credit we are owed for the returned, dead meters, we could. (No motion was made.) DMO Lotkowitz said that the Village has not paid for Phase One. Comm. Blackwell said that we had. DMO Lotkowitz said that we haven't, we still owe them \$100,000. Comm. Blackwell said yes, we have, and he asked how much we have paid to date. DMO Lotkowitz replied that we have spent \$180,000. Exactly, Comm. Blackwell stated. We have violated the contract. Comm. Moffa asked if his understanding was that we were not to pay for any water or electric meters that were delivered, until we were up and running. Exactly, Comm. Blackwell stated again, it is in the contract. DMO Lotkowitz said he thinks it's time for another reading of the contract. Comm. Blackwell said for him to please do that. Comm. Dolmatch said that the initial order of meters was predicated on exactly what Comm. Blackwell says. You don't pay for those until we get everything done. At some point, we asked for more meters and the question came up. Should we pay for these? His recollection was that we go forward with payment. Comm. Moffa asked Comm. Blackwell if his understanding was that the whole system should be up and running before these payments were made. Precisely, Comm. Blackwell answered. Comm. Moffa doesn't see how that could be possible; he remembers a select number of meters needed to be up and running. He asked if we have that token number, the pilot, working. Comm. Blackwell said they have to be integrated with the billing system, so that the entire system is a package. DMO Lotkowitz said it's not there yet. Comm. Dolmatch said that the Williamson portion of the project was not Senses' responsibility. Comm. Blackwell said three months ago, or so, we found out about the Williamson situation. He said, we've been paying them for three years, why not get Phase One up and running, get the whole system working then you do add-ons. They are happy to send us meters, they're getting money. We are getting absolutely no benefit, gentlemen, Comm. Blackwell said. DMO Lotkowitz said we are, at least in the office, they are getting a benefit. Deputy Clerk Clark disagreed. Comm. Blackwell said that the benefit to the Village, in the beginning, was to get rid of a position through retirement. Comm. Moffa said that is not why he voted for the AMR. Comm. Dolmatch added that a position being eliminated would have to have been a junior position due to union contract. A junior isn't responsible for meter reading. Comm. Moffa repeated that this is all in the hands of the Village Trustees. All this board can do is assist DMO Lotkowitz in getting the system to work as effectively as it can. His point of view is that you get a lot more with honey than vinegar. In fact, we are working with these forces; things are progressing slowly, but surely, we have to keep chugging. To some extent if they are delivering meters, someone's paying for those meters and we want to install them, especially when the crews are available to put them in. Why shouldn't we pay for the meters? That's his feeling and wants it recorded in these minutes.

Insulation Program IEEP/NYPA

DMO Lotkowitz said that there is no update since the last meeting. Nothing has progressed in Albany as far as getting the contract paperwork to the different municipalities.

Transmission Congestion Contracts (TCC's)

DMO Lotkowitz stated that two board meetings ago the Village Board approved this, subject to getting an update letter from Curt. He said he heard that Curt hadn't sent the letter yet. He said the office is supposed to send a check out by tomorrow; he doesn't know why that hasn't been done yet, but Curt hasn't sent the letter. He spoke to Curt that morning; he's going to send the letter out. DMO Lotkowitz said he wished Comm. Blackwell had been to the last meeting. One of the Trustees had asked for additional investigation into whether we should sign up for the TCC's (Transmission Congestion Contracts) He talked to Mark Cordeiro, but was still asked to have an independent review. Curt Wilson recommends that we get them. Comm. Moffa stated that congestion is only going to get worse. Comm. Blackwell said maybe not, congestion was very, very troublesome in 2008; all the municipalities were getting raped. NYISO, being the control, was socked with a number of lawsuits. Costs kept escalating, when this TCC concept came about. It was recommended then by NYMPA that we go ahead and get them. At that time, we were very fearful that they would go even higher. Our electric costs would have skyrocketed. The costs came back down at the end of 2008 and remained low for 2009 and, he thinks, are remaining low for 2010. It is kind of a tradeoff for this type of insurance plan with what we might have been charged. You may have been a winner in 2009, but the uncertainty is lurking out there, and NYISO is very uncontrollable in his perspective. Comm. Hall asked if the Village has decided to continue with this type of insurance. Comm. Blackwell said yes, and he agrees with the choice. Comm. Moffa stated that Comm. Blackwell did a very good report a year ago, and he just doesn't see the congestion getting any more definable and agrees with the decision also. He saw a statement made by Con Ed., National Grid or NYSEG somewhere that they were looking to increase rates due to a decrease in usage. That could relieve the network problem. DMO Lotkowitz confirmed that National Grid is the supplier looking for a rate increase, and one of the factors was due to the decrease in consumption. He has compared what we would have paid, if we hadn't signed up for the TCC's as opposed to the actual cost of the TCC's and said we are just about even. This new purchase fixes the rate for ten years. The Municipal Board unanimously agrees with the decision the Village Board made to approve the TCC's.

NEW BUSINESS**Next Meeting**

Comm. Moffa noted that the next meeting will be on August 16, 2010.

Adjournment

Comm. Moffa made a motion to adjourn the meeting, which was seconded by Comm. Dolmatch. The meeting was adjourned at 9:00 p.m.

Audrey C. Clark
Deputy Clerk/Treasurer

PV Solar Panel Grant	
Milestones - Due Dates - Project Status (07/19/10)	Date & Status
Vendor Review	06/30/10
Finalize PV Locations	07/19/10
Develop/Send RFP	07/23/10
Proposals Due	08/04/10
Award Cont	08/09/10
Pre-Bid Meeting (Installation)	08/12/10
Start Installation	08/16/10
Project Complete	10/15/10

<p>Major activities since last meeting:</p> <ul style="list-style-type: none"> - Meet with Bud Dresher of Warner Energy: discussed appropriate PV system for Village locations and procurement options - Finalized locations (Allyn Pavillion is 5th location) 	<p>Major activities for next period:</p> <ul style="list-style-type: none"> - Write/send RFP - Review Village can be a supplier of PV equipment options
<p>Resource issues:</p> <ul style="list-style-type: none"> - None 	<p>Schedule/Project risks:</p> <ul style="list-style-type: none"> - None

AMR System for Village of Skaneateles Electric & Water Works	
Milestones - Due Dates - Project Status (07/19/10)	Date & Status
Water Meter Installation	05/31/11
Electric Meter Installation	12/31/10
Billing Interface	
Install Network connection and Configure Router	05/31/10
RNI Relocation from Town Offices to Tower Facility	06/30/10
Phase 1 Complete (Billing Interface working 100%, start reducing routes)	
Project Complete	09/01/11

<p>Major activities since last meeting:</p> <ul style="list-style-type: none"> - Revised Expenditure Tracking - Williamson Law completed tasks - Continued working with Sensus to resolve demand meter issues - Received additoinal electric/water meters 	<p>Major activities for next period:</p> <ul style="list-style-type: none"> - Continue Water/Electric Meter Installations - Resolve "Dead" and demand meter issues - RNI relocation and configure router (Sensus to combine with system update)
<p>Resource issues:</p> <ul style="list-style-type: none"> - Resources (water and electric) were working on projects this past month – no installation progress this past month. 	<p>Schedule/Project risks:</p> <ul style="list-style-type: none"> - Schedule is based on current staffing levels and workload including maintenance and projects.

UV System for Village of Skaneateles Water Works	
Milestones - Due Dates - Project Status (07/19/10)	Date & Status
Design Team Contract Award	05/24/10
Village Review - Equipment Purchase Documents	08/16/10
Bid-Phase Equipment Purchase	09/30/10
Village Review - Installation Documents	11/15/10
DOH Review/Approval	12/13/10
Pre-Bid Meeting (Installation)	12/20/10
Start Installation	03/14/11
Project Complete	07/25/11

<p>Major activities since last meeting:</p> <ul style="list-style-type: none"> - Selected Design Firm: Sterns & Wheeler GHD - Chartering Meeting held 6/30/10 <div style="text-align: center;">  <p>Chartering Meeting</p> </div>	<p>Major activities for next period:</p> <ul style="list-style-type: none"> - Factory Visit to Trojan Industries - Design workshop to be scheduled
<p>Resource issues:</p> <ul style="list-style-type: none"> - None 	<p>Schedule/Project risks:</p> <ul style="list-style-type: none"> - Schedule is ok with engineer on board