

**VILLAGE BOARD MEETING MINUTES
SEPTEMBER 10, 2020
7:00 P.M.**

PRESENT: Mayor Hubbard, Trustees Eriksen, Sennett, and Zapata, Police Chief Heggelke, Codes Enforcement Officer Crompt, Project Coordinator Perkins, and Village Attorney Pavlus

Excused: Trustee Stokes-Cawley

Minutes – Resolution #2020-196: On the motion of Trustee Sennett, seconded by Trustee Eriksen, it was resolved and unanimously carried (4-0 in favor) to approve the Minutes of the Regular Meeting of August 27, 2020, as presented.

Correspondence & Announcements – Mayor Hubbard noted the following:

- The Village Office will continue to close at 1:00 PM on Fridays.
- Brush pick-up will resume on Monday, September 21 for 4 weeks – last day to put out brush Sunday, October 11; thereafter the DPW will be switching to picking up leaves only. In response to Trustee Sennett, Clerk-Treasurer Couch said these dates will be messaged on the utility bills that go out at the end of this month.
- Receipt of Town Clerk Stenger’s letter referring the proposed “Town of Skaneateles Local Law-C of the Year 2020, “A Local Law Amending Chapter 148 of the Code of the Town of Skaneateles” and the draft “Town of Skaneateles Comprehensive Plan” for review and comment.
- Receipt of NY Power Authority letter advising of no reduction in firm hydro energy sales for the period October 1 through 31, 2020.

*** Other Matters That Have Come Before the Board since Posting the Agenda***

Police Department – Chief Heggelke confirmed that the Police monthly report for August was emailed and recorded activity as follows: **Incident Types:** 269 Calls for Service; **Criminal:** 5 Larceny; 0 Identity Theft; 0 Forgery; 0 Burglary; 0 Robbery; 2 Criminal Mischief; 0 Domestic; 0 Harassment; 0 Sex Offense; **Non-Criminal:** 1 Vehicle Lockout; 508 Property Check; 10 Ambulance Calls; 1 Fire Calls; 7 Alarm; 11 Recovered/Found Property; **Traffic:** 51 Total Traffic Stops; 28 Traffic Tickets Issued; 101 Total Parking Tickets; 174 Courtesy Cards; **Motor Vehicle Accidents:** 8 Property Damage; 1 Personal Injury; 6 Arrests: 0 Felonies; 3 Misdemeanors; 4 Violations; 0 DWI. In response to Mayor Hubbard, Chief Heggelke said he didn’t have anything to add. Mayor Hubbard said he is appreciative of Chief Heggelke’s activity within the community and knows that others do as well.

Codes Enforcement – Mayor Hubbard noted receipt of Code Enforcement Officer (CEO) Crompt’s two-week report that recorded activity as follows: 2 Footer Inspection, 3 Framing Inspections, 4 Insulation Inspection, 7 Final Inspection, 1 Certificate of Occupancy, 17 Building Permits, 4 Fire Inspections, 2 Complaint Investigations, 2 Meetings with Contractors, and 4 Meetings with property owners. In response to Trustee Sennett asking if the codes group is still having Friday morning meetings, CEO Crompt said a meeting tomorrow morning will depend on tonight’s Planning Board Meeting.

WWTP – Mayor Hubbard noted receipt of WWTP Operator Twitchell’s report for August 2020. All is well. Operator Twitchell is updating RBC #1. Mayor Hubbard said he heard that the meeting today with Electric Superintendent Reap, Operator Twitchell, and Jim Dries went well and sounded productive. In response to Project Coordinator Perkins saying he did not know about the meeting, Mayor Hubbard said he will make sure to tell Clerk to the Boards Dundon.

Old Business

Status of New Seawall Grant / Clift Park Improvements – Mayor Hubbard said we received some good news – we will be receiving a \$50,000 check for the first grant.

Status of Water Main Project – Project Coordinator Perkins reported that the water main project is moving along rapidly. The gutters are in on both sides of the street – the East side is complete and the West side will be finished tomorrow. Two extra drop inlets were added at critical low spots at the North end of the street (grade change in the road made low spots). Project Coordinator Perkins said painting inside manholes is going on, as well as top soiling and hydroseeding. TS&V was done at the meter pit at the Y. Exploratory work has been done at Teasel Lane and Goodspeed Place that created more questions, but we have the answers and we’ll put something together. Engineer Nick Hyde said GHD doesn’t have to be involved with repairs. Villager is okay with the work on a time and material basis. In response to Mayor Hubbard, Project Coordinator Perkins said Jaron was here the other day and today – the grades were verified. He and the CAD operator looked it all over and said all is as designed. Project Coordinator Perkins said top soiling on the West side and grading the road will be next week, with paving and the meter pit at the Y the week after. Mayor Hubbard asked if there have been any problems with the opening of school. Project Coordinator Perkins said not until this afternoon when a school bus tried to go through. The kids on the street are walking and happy to have new sidewalks. Mayor Hubbard said DPW Assistant Williams is not here, but he knows the DPW has installed new curbing on the South side of Highland Street. We can anticipate DPW Assistant Williams proposing to put down additional sub-base. Mayor Hubbard said the project started slow, but is moving along now.

It was noted that before the Village Board Meeting of September 24, 2020, at 6:30 PM, there will be a small ceremony recognizing Sgt. Wawro’s recent retirement.

New Business

Public Comment – There was no public comment.

Approval of Bills – Trustee Sennett and Mayor Hubbard asked Clerk-Treasurer Couch to provide Line Leader Abbott with a copy of the Water Department bill (voucher 180) for the false alarm so that he is aware of it. **Resolution #2020-197:** On the motion of Trustee Sennett, seconded by Trustee Eriksen, it was resolved and unanimously carried (4-0 in favor) that bills from Abstract #9 be audited and paid as follows:

Abstract #9

| | | | |
|-----------------|---------------------|----------|--------------|
| General Fund | Vouchers #1377-1423 | Checks # | \$ 75,683.22 |
| Sewer Fund | Vouchers #174-184 | Checks # | \$ 9,964.30 |
| Electric Fund | Vouchers #374-385 | Checks # | \$ 12,828.09 |
| Water Fund | Vouchers #176-182 | Checks # | \$ 21,726.06 |
| Capital Project | Vouchers #91-95 | Checks # | \$151,751.16 |

Executive Session – **Resolution #2020-198:** On the motion of Trustee Eriksen, seconded by Trustee Zapata, it was resolved and unanimously carried (4-0 in favor) to enter into an Executive Session at 7:23 p.m. for Attorney/Client Advice / Potential Litigation. **Resolution #2020-199:** On the motion of Trustee Sennett, seconded by Trustee Eriksen, it was resolved and unanimously carried (4-0 in favor) to move out of Executive Session at 8:40 p.m.

Summons & Complaint - Village/Town FFI water project dispute – **Resolution #2020-200:** On the motion of Trustee Eriksen, seconded by Trustee Zapata, it was resolved and unanimously carried (4-0 in favor) to authorize Mayor Hubbard’s execution of the verification and authorize Village Atty. Pavlus to file the Summons and Complaint and effectuate any action necessary.

Next Meeting – The Village Board Meeting of September 24, 2020 will be held in the Village Hall Apparatus Bays.

Adjournment - **Resolution #2020-201:** On the motion of Trustee Sennett, seconded by Trustee Eriksen, it was resolved and unanimously carried (4-0 in favor) to adjourn the meeting at 8:41 p.m.



Patty Couch, Vil. Admin./Clerk-Treasurer

