

VILLAGE BOARD MEETING MINUTES
AUGUST 13, 2020
7:00 P.M.

PRESENT: Mayor Hubbard, Trustees Eriksen, Sennett, Stokes-Cawley, and Zapata, Police Chief Heggelke, SVFD Chief Buehler, Project Coordinator Perkins, and Village Attorney Pavlus

Minutes – **Resolution #2020-174:** On the motion of Trustee Eriksen, seconded by Trustee Sennett, it was resolved and unanimously carried (5-0 in favor) to approve the Minutes of the Regular Meeting of July 23, 2020, as presented.

Correspondence & Announcements – Mayor Hubbard noted the following:

- Receipt of a very nice letter from Town Supervisor Aaron thanking Seth Williams, Allan Abbott, Jim Dries, and Dick Perkins for their help with a Town water break on State Street near the intersection of East Street on Saturday, July 25.
- Receipt of NYCOM's July 28, 2020 Advocacy Update.
- Receipt of email from Gregg Palmer resigning from the Municipal Board as of July 27, 2020.
- Receipt of email from Stu Lisson thanking former Chief Coon with his efforts to "crack down on speeders using Kane Avenue".
- Receipt of email from Onondaga County Planning Federation advising of their decision to cancel the 2021 Annual Symposium in March 2021 due to too many uncertainties with the coronavirus pandemic.
- Receipt of email from NYCOM – Update on NYS Open Meetings Law and Executive Orders 202.1 and 202.55.
- Receipt of email from NYSDEC – Tree City USA Grant Opportunity.
- Receipt of email – National Grid July 30 COVID relief rate filing release FINAL.

*** Other Matters That Have Come Before the Board since Posting the Agenda***

- Receipt of NYPA letter advising of no reduction in firm hydro energy sales for the period Sept. 1 through 30, 2020.
- Receipt of email advising of unexpected, needed work to SVFD Truck 1. Mayor Hubbard said the Board was advised, as was the Town of Skaneateles. Chief Buehler said the truck will hopefully be back next week.

Police Department – Chief Heggelke confirmed that the Police monthly report for July was emailed and recorded activity as follows: **Incident Types:** 261 Calls for Service; **Criminal:** 1 Larceny; 3 Identity Theft; 0 Forgery; 1 Burglary; 0 Robbery; 4 Criminal Mischief; 2 Domestic; 0 Harassment; 0 Sex Offense; **Non-Criminal:** 1 Vehicle Lockout; 598 Property Check; 7 Ambulance Calls; 5 Fire Calls; 5 Alarm; 9 Recovered/Found Property; **Traffic:** 54 Total Traffic Stops; 24 Traffic Tickets Issued; 59 Total Parking Tickets; 258 Courtesy Cards; **Motor Vehicle Accidents:** 4 Property Damage; 1 Personal Injury; 1 Arrests: 0 Felonies; 2 Misdemeanors; 0 Violations; 0 DWI. Chief Heggelke noted recent observations he's made and said he's impressed with the attention to details by our Officers. By visiting with the various merchants, he also knows that people respect the Police. Chief Heggelke said he's impressed with the residents and merchants. Relative to police reform, Chief Heggelke advised that he is serving on the committee with DA Fitzpatrick – smaller agencies, such as the Village of Skaneateles Police Department, will be able to piggy back off what's decided. He added that there is also some training on line. Mayor Hubbard said he appreciates Chief Heggelke's involvement as we'll get first hand information. Chief Heggelke said being on the committee shouldn't take away from his duties here.

Codes Enforcement – Mayor Hubbard noted receipt of Code Enforcement Officer (CEO) Crompt's report that recorded activity as follows: 4 Footer Inspection, 3 Foundation Inspections, 7 Framing Inspections, 1 Insulation Inspection, 10 Final Inspection, 16 Building Permits, 3 Violation Letters, and 3 Complaint Investigations.

WWTP – Mayor Hubbard noted receipt of WWTP Operator Twitchell’s report for July 2020. He said it’s an excellent report and he appreciates the update. WWTP Operator Twitchell is doing a good job. Trustee Stokes-Cawley noted that GHD’s report went to the DEC on time.

Skaneateles Volunteer Fire Department – SVFD Chief Buehler read aloud his report for July 2020 that recorded the following:

Calls for the month of July: 52 Total Alarms; 5 Structure Fires; 1 Vehicle Fires; 1 Vegetation Fires; 9 EMS; 3 Rescue; 5 Motor Vehicle Accidents; 0 Extrication; 4 Hazardous Condition; 3 Service Calls; 4 Good Intent Call; 15 False Alarms; 1 Cancelled Enroute; 1 Other; 9 Mutual Aid Given; 15 Mutual Aid Received; 12.8 Avg. Personnel; 1:40 Avg. Enroute time; 5:24 Avg. On-scene Time; 1 Meeting; 9 Drills; 0 Training; 7 Miscellaneous; 0 Stand-by. Member hours for July 2020 totaled 1261.

Trainings for the month: 8/10 – Water Rescue, Pumping – 19:00; 8/17 – Live Fire – Spafford Training Tower – 18:30; 8/24 – ATV Training – 19:00; 8/31 – Autism Training – 19:00.

Meeting for the month: Labor Day – None; Truck – None; Officers – 9/10 @ 20:00; Trustees & Board of Directors – 9/10 @ 19:00; Recruitment Committee – None.

Other Business: • Annual Maintenance of the Apparatus is scheduled to start on August 18. • Labor Day has been canceled and there will be no Annual Inspection this year. • Continuing to work on the ISO report. • Tickets are now available for the High Stakes Money Drawing and are available from any firefighter or online at www.skaneatelesvfd.com. As of August 3rd, 745 tickets have been sold. The 3-\$100.00 monthly drawing winning tickets numbers are 258, 483, 600. This year there are only 850 tickets available for purchase. The 8th Annual Casino Night and High Stakes Raffle party has been canceled due to COVID-19. The drawing will be on Facebook live.

Old Business

Status of New Seawall Grant / Clift Park Improvements – Mayor Hubbard said we submitted for reimbursement of one of the grants and got a very favorable response from the State. It looks hopeful for the one grant amount of \$50,000.

Status of Water Main Project – Mayor Hubbard noted receipt of Dick Perkins’ email that updated everyone on the project as follows: As mentioned last time, all of the main line pipes are in. They have all been tested and passed. All water services are connected to the new water main and operational. Sanitary sewer laterals are all connected and the bench walls installed, vacuum and pressure testing done. Storm system installed and bench walls installed. About 85% of the sidewalks are installed on the East side of the street. Grading is done for the gutters on the east side. Curbs on the south end at Genesee Street will be installed tomorrow, 300 feet on each side. Walk and gutter work will continue on the west side. Grading at 25 and 27 will be carried out. Stump from the tree removed at 27 was pulled out today, we are waiting on National Grid to move a gas service at 23 where we took down the 3rd tree so we can remove the tree for the gutter work. The stump from the first tree was removed two weeks ago. In response to Mayor Hubbard, Mr. Perkins said he’d like to add that next week, we’re going to be at Austin Park to install a meter pit. A 50-ton excavator is required, so we will have to close down the parking lot. Mr. Perkins said he will let us know exactly when that work will take place. He said work is progressing fast on East Lake Street. Another silver maple had to come down and Bartlett did us a favor fitting that into their busy schedule. There is a problem with existing piping at Teasel Lane and Goodspeed – we will get to the bottom of it.

New Business

Resolution to Ratify Town’s Refunding Bond Resolution – Mayor Hubbard said there is an opportunity to save some money on the Joint Public Improvement (Serial) Bonds. Fiscal Advisors

estimated that refinancing the 2006 bonds would result in budgetary savings of \$140,412.50, an average of \$23,402.08 from 2021 to 2026. **Resolution #2020-175:** On the motion of Trustee Sennett, seconded by Trustee Eriksen, it was resolved and unanimously carried (5-0 in favor) to adopt RESOLUTION TO RATIFY A REFUNDING BOND RESOLUTION ADOPTED BY THE TOWN OF SKANEATELES AUTHORIZING THE ISSUANCE OF REFUNDING BONDS OF THE TOWN TO BE ISSUED JOINTLY BY THE TOWN ON BEHALF OF BOTH THE TOWN (FOR THE FIRE PROTECTION DISTRICT OF THE TOWN) AND THE VILLAGE OF SKANEATELES

WHEREAS, the Town of Skaneateles, Onondaga County, New York (hereinafter, the "Town") has outstanding \$1,625,000 of Joint Public Improvement (Serial) Bonds, 2006 dated April 15, 2006 originally issued in the aggregate principal amount of \$4,000,000 and maturing or matured on April 5th annually through 2026 pursuant to a bond resolution dated December 30, 2005 (the "Refunded Bonds"); and

WHEREAS, the proceeds of the Refunded Bonds were applied to finance the cost of the construction of a joint fire station for the Fire Protection District of said Town (the "District") and the Village of Skaneateles, New York (the "Village"), including original furnishings, equipment, machinery, apparatus, appurtenances and incidental expenses in connection therewith at a jointly owned site located in said Village, on New York State Route 20 (tax map no. 10-2-4 and 10-2-S); and

WHEREAS, the Refunded Bonds were authorized to be issued jointly by the Town on behalf of both the Town (for the District) and the Village; and

WHEREAS, the Refunded Bonds carry interest rates that are higher than interest rates available in the current capital markets; and

WHEREAS, the Village and the Town desire to authorize the Town Supervisor, as Chief Fiscal Officer of the Town, to refund and refinance all or a portion of the Refunded Bonds in order to achieve lower interest rates and present value debt service savings.

NOW, THEREFORE, BE IT RESOLVED, by the Village Board of the Trustees as follows:

Section 1. As a local agency pursuant to the New York State Environmental Quality Review Act ("SEQRA"), ECL Section 8-0101, *et seq.*, and implementing regulations, 6 NYCRR Part 617 (the "Regulations"), the Village Board, having reviewed the classifications of actions contained in the Regulations, hereby determines that the adoption of this resolution constitutes a "Type II Action" under the Regulations and is not subject to review under SEQRA.

Section 2. The Village hereby (a) ratifies the Refunding Bond Resolution recently adopted by the Town Board attached hereto as Exhibit A and made a part hereof, and (b) approves the authorization of the Refunding Bonds as joint obligations of the Town (for the Fire Protection District of the Town) and the Village in accordance with the Local Finance Law.

Section 3. This Resolution shall take effect immediately.

WHEREFORE, the foregoing Resolution was put to a vote of the members of the Board of Trustees of the Village on August 13, 2020, the result of which vote was as follows:

<u>TRUSTEE</u>	<u>VOTE</u>
Mayor Martin L. Hubbard	Yea
Trustee Gregory Eriksen	Yea
Trustee Mary Sennett	Yea
Trustee Carol Stokes-Cawley	Yea
Trustee Kathleen Zapata	Yea

TP-584 Filing Forms – Mayor Hubbard thanked Atty. Pavlus for expediting the easements relevant for the grading of two driveways on East Lake Street to make them safe. Dick Perkins said he talked to both property owners who signed the forms the next day. Mayor Hubbard thanked Mr. Perkins and complimented his communication skills. **Resolution #2020-176:** On the motion of Trustee Stokes-Cawley, seconded by Trustee Sennett, it was resolved and unanimously carried (5-0 in favor) to authorize Mayor Hubbard’s execution of the TP-584 Filing Forms.

Black & McDonald Proposals – Mayor Hubbard said Electric Superintendent Reap did a good job relative to the work needed. At their meeting of July 28, 2020, the Municipal Board unanimously recommended Black & McDonald’s Proposal 061920-RR-01P – Perform preventive maintenance and testing in main substation (A) side – Lump Sum Cost of \$7,480.20; Proposal 061920-RR-02P – Perform preventive maintenance and testing in main substation (B Side) – Lump Sum Cost of \$7,480.20; Proposal 061920-RR-03P – Perform visual inspections and pull oil samples in main substation – Lump Sum Cost of \$4,909.60; Proposal 061920-RR-04P – Perform preventative maintenance and testing on existing battery bank & protective relays – Lump Sum Cost of \$4,090.70. Total of all four proposals \$23,960.70. **Resolution #2020-177:** On the motion of Trustee Stokes-Cawley, seconded by Trustee Zapata, it was resolved and unanimously carried (5-0 in favor) to authorize Mayor Hubbard’s execution of the Black & McDonald proposals outlined above.

New SVFD RAM (Restricted Age Member) Member – Chief Buehler advised that the Fire Department voted on SVFD RAM member Olyvia Mead this month and next month will be voting on another. One RAM will become a full member. **Resolution #2020-178:** On the motion of Trustee Zapata, seconded by Trustee Eriksen, it was resolved and unanimously carried (5-0 in favor) to approve new SVFD RAM member Olyvia Mead.

Municode Quote – Trustee Sennett said she was not part of the evaluation, so appreciates the comprehensive information that was provided. She looked at some of the Municode websites on line and they are good looking, user friendly, and priced reasonably. Trustee Sennett said she appreciates the Office Staff looking at the various options and for making a recommendation. **Resolution #2020-179:** On the motion of Trustee Sennett, seconded by Trustee Zapata, it was resolved and unanimously carried (5-0 in favor) to accept the Municode quote and move forward with website redesign.

MEUA Accredited Delegate – **Resolution #2020-180:** On the motion of Trustee Stokes-Cawley, seconded by Trustee Eriksen, it was resolved and unanimously carried (5-0 in favor) to designate Electric Superintendent Reap as the accredited delegate at the MEUA Annual Conference (to be a virtual meeting) on September 17, 2020.

Landscaping Work – Mayor Hubbard noted that there were a couple of emails relative to the landscaping work that needs to be done at Village Hall. He said the DPW does an excellent job in the parks, downtown, etc., and this work is just another layer of duties that needs to be taken care of. In no way does Mayor Hubbard want this construed as demeaning to the DPW. He reiterated that they do an excellent job and he receives compliments on their work from residents on a regular basis. Mayor Hubbard said Trustee Sennett advised that Pat Allen would be interested in doing the weeding and Chief Buehler sent us the name of the company that the Fire Department uses around the station. Chief Buehler commented that there are other local landscaping companies as well. Trustee Zapata suggested hiring Mr. Allen right away and then looking for a long-term landscaping company. Trustee Sennett said we should give some thought as to what we want done in the spring – perhaps consider a weed barrier. **Resolution #2020-181:** On the motion of Mayor Hubbard, seconded by Trustee Sennett, it was resolved and unanimously carried to engage Pat Allen for services starting next week, up to \$500. Mayor Hubbard said he appreciates Trustee Sennett’s willingness to guide Mr. Allen as she knows a weed when she sees it.

DeSantis Band – Mayor Hubbard said Maria DeSantis requested use of the gazebo for an “End of Summer” Concert on Sunday, September 6, 2020. Trustee Zapata said she’d like to hear Chief Heggelke’s thoughts. After quite a bit of discussion about traffic – motor vehicles and pedestrians, COVID-19 concerns, especially with visitors, the busy Labor Day weekend, the possibility of the band making repeated announcements about social distancing and masks, possibly setting markers 6 feet apart, the Board concluded to making approval conditional. **Resolution #2020-182:** On the motion of Trustee Eriksen, seconded by Trustee Sennett, it was resolved and unanimously carried (5-0 in favor) to condition approval of the September 6, 2020 DeSantis Band concert in the gazebo subject to a meeting with Chief Heggelke and his comfort level with the band’s ability / willingness to comply with all Covid-19

guidelines, as well as talking to the Camillus Police Chief to get his input about a DeSantis Band concert held there earlier this summer.

Public Comment – Trustee Stokes-Cawley noted that we are down one member on the Municipal Board, so may want to advertise. In response to Trustee Sennett, Mayor Hubbard said the Municipal Board Charter allows for three to seven members. He suggested advertising like we did for the Planning Board vacancy. **Resolution #2020-183:** On the motion of Trustee Stokes-Cawley, seconded by Trustee Eriksen, it was resolved and unanimously carried (5-0 in favor) to authorize advertising in the Skaneateles Press for the Municipal Board vacancy.

Trustee Zapata said she heard from many how pleased they were to meet Chief Heggelke. In addition to the merchants, Chief Heggelke said he's also met with the Rotary Sunshine club via Zoom, Chamber Director Fenner, and most of the Town Board. He said he feels strongly about meeting with people and thinks it is important. Trustee Sennett said he will be on the Zoom meeting with the SMTC.

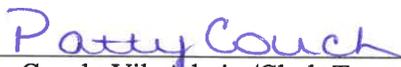
Approval of Bills – Clerk-Treasurer Couch announced that FYE 2020 has been closed and we are making good progress with June. **Resolution #2020-184:** On the motion of Trustee Sennett, seconded by Trustee Eriksen, it was resolved and unanimously carried (5-0 in favor) that bills from Abstract #6 be audited and paid as follows:

Abstract #6

General Fund	Vouchers #1285-1343	Checks #23406-23464	\$ 53,371.89
Sewer Fund	Vouchers #154-165	Checks #6382-6393	\$ 32,512.18
Electric Fund	Vouchers #347-358	Checks #7273-7284	\$ 36,161.33
Water Fund	Vouchers #164-170	Checks #4760-4766	\$ 3,864.36
Capital Project	Vouchers #85-89	Checks #1088-1092	\$431,807.69

Executive Session on Personnel Matter – **Resolution #2020-185:** On the motion of Mayor Hubbard, seconded by Trustee Sennett, it was resolved and unanimously carried (5-0 in favor) to enter into an Executive Session on a Personnel Matter at 7:47 p.m. **Resolution #2020-186:** On the motion of Trustee Sennett, seconded by Trustee Eriksen, it was resolved and unanimously carried (5-0 in favor) to move out of Executive Session at 8:40 p.m.

Adjournment - **Resolution #2020-187:** On the motion of Mayor Hubbard, seconded by Trustee Sennett, it was resolved and unanimously carried (5-0 in favor) to adjourn the meeting at 8:40 p.m.


 Patty Couch, Vil. Admin./Clerk-Treasurer

