

VILLAGE BOARD MEETING MINUTES

June 25, 2020

7:00 P.M.

PRESENT: Mayor Hubbard, Trustees Eriksen, Sennett, Stokes-Cawley and Zapata, CEO Crompt, Village Attorney Pavlus, Deputy Clerk-Treasurer Brown

Others: Dick Perkins Skaneateles, NY

Minutes – Resolution #2020-143: On the motion of Trustee Sennett, seconded by Trustee Eriksen, it was resolved and unanimously carried (5-0 in favor) to approve the Regular Meeting Minutes of June 11, 2020, and the Operations Meeting Minutes of June 16, 2020, as presented.

Correspondence & Announcements – Mayor Hubbard noted the following:

- Receipt of email relative to Results of NYCOM Survey on Fiscal Stress Caused by COVID-19.
- Receipt of NYCOM's Guide to Reopening Open Government.
- Receipt of NYCOM's June 12, 2020 Advocacy Update.
- Receipt of email regarding Skaneateles Pride Live 2020-Sponsorship & Marketing Opportunities.
- Receipt of NYSDOT letter regarding State Fiscal Year 2020-21 CHIPS, PAVE NY, and EWR.
- Receipt of letter from William Spalding relative to his 110 East Lake Road property.
Mr. Perkins confirmed that he spoke with Mr. Spalding and addressed the items in the letter.
- Receipt of note from Ellie Benoit regarding her 57 East Lake Street property. Mr. Perkins said that he had a long discussion with Ms. Benoit, and he was able to address the items in her letter.
- Receipt of letter from Brian Carvalho resigning from the Planning Board due to his upcoming move from the Village.

*** Other Matters That Have Come Before the Board since Posting the Agenda***

- Receipt of email from Regina Lewis-Middleton suggesting with the need to give walkers more room to distance, it might be a good time to suggest folks be sure their hedges are properly trimmed back to not overhang the sidewalk.
- Trustee Sennett said that a lot of trees have been planted on E. Genesee St. as a part of the watermain project and with it being so dry, it can be very stressful on the new trees. She said with the coordinated efforts of the Tree Advisory Board, Trustee Stokes-Cawley, and the DPW, all new trees have now received gators with water. She thanked Trustee Stokes-Cawley, and Trustee Stokes-Cawley commented on how easy Seth Williams is to work with.

Committee Reports

Code Enforcement – CEO Crompt provided the Board with his report and commented that it covers the last 6 weeks: 9 Footer Inspections; 6 Framing Inspections; 1 Insulation Inspection; 7 Final Inspections; 1 Cert. of Completion; 2 Cert. of Occupancy; 1 Sign Permit; 1 Demolition Permit; 4 Fire Inspections; 22 Building Permits; 2 Stop Work Orders; 4 Complaint Investigations; 2 Attorney Meetings; 1 Contractor Meeting; 4 Meetings with Property Owners. CEO Crompt presented a notice on lawn signs, and he commented that it would be a good time to get the information out there because of the number of signs he has seen and removed. Trustee Stokes-Cawley asked if it would be a good idea to put the notice on the website, and he replied yes. DCT Karlik said she will place the notice on the website.

Old Business

Status of New Seawall Grant / Clift Park Improvements – Mayor Hubbard said there is nothing new to report, and he suggested sending a formal letter.

Water Main Project – Mr. Perkins said that the work on the storm drain has started and is going well. He commented that the neighbors have been fantastic to work with. He said that GHD is still working on a grading plan, and they met for a progress meeting this morning. Trustee Zapata asked if there would be

new sidewalks installed on East Lake Rd., and Mr. Perkins replied that he has gone to the State three times with the request, and it has been rejected each time.

Status of Kelley Street Bridge – Mayor Hubbard stated that Gordon Carlson recommended a company from Syracuse who has previously done work at the Skaneateles Fire Department. Mayor Hubbard said that Mr. Carlson reported that they are doing an excellent job, and they have finished removing the stone wall. He commented that TDK has been out twice to inspect, and they confirmed that the steel beams can be repaired instead of replaced. Mayor Hubbard said that the cobblestone walls have no structural value and need to be replaced with bridge rails, and the sidewalks need to be made safe.

New Business

Advertise for Planning Board Opening – Trustee Sennett said that DCT Karlik has made arrangements for the ad to be published. She said that the ad would run in the July 1st and July 8th editions of the Press, and response letters would be required to be received by July 15th. **Resolution #2020-144:** On the motion of Trustee Eriksen, seconded by Trustee Zapata, it was resolved and unanimously carried (5-0 in favor) to advertise for the Planning Board opening.

Restaurant Proposal from the Chamber – Trustee Zapata said that there has not been a formal request yet. She said that neither the Fire Chief nor the Police Chief are in favor of closing off parking spots on Jordan St. due to safety reasons. She stated that she spoke with Hilary Fenner today, and she suggested utilizing the sidewalks on Jordan St. on the Bakery side. She commented that both Chiefs were comfortable with this.

Authorize the Mayor to sign Hire Letter – Mayor Hubbard said that the letter has been circulated to the entire Board. Trustee Sennett said that she met with Mr. Heggelke, and she was very impressed. She said that he already has some great ideas for community policing. She commented that Chief Coon had planned to retire in November 2019. She said she thinks that Mr. Heggelke will be a wonderful asset to the Village. **Resolution #2020-145:** On the motion of Trustee Sennett, seconded by Trustee Stokes-Cawley, it was resolved and unanimously carried (5-0 in favor) to provisionally offer fulltime employment to Scott Heggelke as Police Chief at an annual salary of \$77,251. In discussing the resolution, Mr. Heggelke will have the opportunity to become the permanent Chief of Police once he has taken the Police Chief Exam.

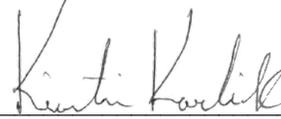
Other Business – Trustee Sennett said that the Village Police will be helping with graduation on Sunday. She said that Chief Coon met with Mike Major, and he will be able to provide three officers to help cover the boundaries for the 150 people allowed in the audience. Trustee Stokes-Cawley said that it would be best to try and encourage people who do not have a graduating senior to please not go to the park. Trustee Zapata spoke on another matter. She asked DCT Karlik if the new budget includes enough for a new website. DCT Karlik replied that she was unsure if the amount budgeted will be enough for an entirely new website. Trustee Sennett mentioned that the Town has a Facebook page for information only, and she said that she thought this might be a good idea. Trustee Zapata mentioned that they also do a newsletter by email.

Approval of Bills – **Resolution #2020-146:** On the motion of Trustee Sennett, seconded by Trustee Zapata, it was resolved and unanimously carried (5-0 in favor) that bills from Abstract #3 be audited and paid as follows:

General Fund	Vouchers #1162-1199	Checks #23283-23320	\$ 24,697.98
Electric Fund	Vouchers #306-324	Checks #7232-7250	\$122,616.49
Water Fund	Vouchers #151-153	Checks #4747-4749	\$ 438.74
Sewer Fund	Vouchers #124-131	Checks #6352-6359	\$ 3,915.11

Executive Session - **Resolution #2020-147**: On the motion of Trustee Sennett, seconded by Trustee Stokes-Cawley, it was resolved and unanimously carried (5-0 in favor) to move into executive session to discuss a personnel matter at 7:35 pm. **Resolution #2020-148**: On the motion of Trustee Sennett, seconded by Trustee Eriksen, it was resolved and unanimously carried (5-0 in favor) to move out of executive session at 7:55 pm.

Adjournment - **Resolution #2020-149**: On the motion of Trustee Eriksen, seconded by Trustee Zapata, it was resolved and unanimously carried (5-0 in favor) to adjourn the meeting at 7:55 pm.



Kierstin Karlik, Deputy Clerk-Treasurer