

VILLAGE BOARD MEETING MINUTES
AUGUST 22, 2019
7:00 P.M.

PRESENT: Trustees Eriksen, Sennett, Stokes-Cawley and Zapata, Police Chief Coon, Police Officer Healy, Village Attorney Pavlus

Excused: Mayor Hubbard

Others: Jason Gabak Skaneateles PRESS
Terry & Bob DeWitt Auburn Skin Divers Association (ASD), Skaneateles
Bob Eggleston 1391 E. Genesee Street, Skaneateles
Patrick Shaw 62 East Lake Street
Dick Perkins* 3752 Highland Ave.

Minutes –Resolution #2019-195: On the motion of Trustee Sennett, seconded by Trustee Zapata, it was resolved and unanimously carried (4-0 in favor) to approve the Minutes of the Regular Meeting of August 8, 2019, as presented.

Correspondence & Announcements – Deputy Mayor Stokes-Cawley noted the following:

- Onondaga St. sidewalks start Monday, 8/26.
 - W. Elizabeth Street sidewalk work will commence Tuesday, September 3, 2019.
 - Receipt of National Grid letter of August 2019 with list of responsible National Grid representatives relative to natural gas and natural gas pipelines.
 - Receipt of email from NYSDEC letter of August 8, 2019 relative to Skaneateles Lake Dam.
 - Receipt of Glens Falls National Bank LOSAP Statement for July 2019.
 - Receipt of NYS PSC email relative to Subsequent Filing-Case Number 18-M-0679.
 - Receipt of Skaneateles Field Days Flyer. Trustee Stokes-Cawley noted that she won't be there for the parade on Sunday, September 1.
 - Receipt of letter from Lakeview Condominium Association member Cate Davis relative to deteriorating Bricks. Deputy Mayor Stokes-Cawley said this will be taken up at a future meeting.
 - Receipt of letter from American Legion Post 239 Commander Amberge thanking Ron Chapman and the "Lake View Cemetery team" for their efforts in support of our veterans' graves.
- * Other Matters That Have Come Before the Board since Posting the Agenda***
- Receipt of email from Syracuse-Onondaga County Planning Agency Planner Ilana Cantrell relative to the Hazard Mitigation Plan Municipal Adoption Resolution Template.
 - Receipt of email from Thomas Austin regarding pot holes on East Lake Street. Deputy Mayor Stokes-Cawley said the Board can look at this at the Operations Meeting to be scheduled.
 - Receipt of email from EVConnect regarding EV Charging & Verizon 3G Sunset.

Old Business

Status of New Seawall Grant / Clift Park Improvements – Clerk/Treasurer Couch reported that the financial costs were submitted to DASNY. Earlier this week we responded to Grants Administration Grant Program Assistant Danielle DiBacco's questions. She is reviewing the information and we are optimistic of eventually receiving the funds.

Status of Water Main Project – Trustee Stokes-Cawley read a Water Line Improvement Project Update as follows:

- There will be a water shutdown on East Genesee Street between Onondaga and East Lake – this will impact that area along with Woodmere Lane, Lakeview Circle, Chestnut Circle. Folks at the end of East Lake Road will feel effects too. Clerk/Treasurer Couch confirmed that notice of the water shutdown was received on Lakeview Circle.
- For Griffin and Hannum the concrete for the sidewalks will most likely happen after Labor Day. Due to the decision of doing all of the sidewalks we are now competing with other jobs that have

already been on the concrete schedule for earlier in the year (schools, universities). But, once Labor Day rolls around we will go back to the top of the list; also catch basins being installed and some topsoil and seed being placed.

- The crews will not be doing any work in the state right-of-way on August 30th (Friday before Labor Day).
- Tomorrow is Joe Brillo's last day. He has been an excellent intern and we appreciate his dedication to the village waterline project this summer.
- Talcott line – the Village will connect the new meter to the Talcott waterline upon restoration of water to Village customers.

Relative to the increased vandalism of late, Chief Coon said he started running special detail last week – there have been no occurrences since. He said it's been a bad year for vandalism – the line to The Judge was cut, the Sheriffs' had 20 smashed mailboxes, port-a-johns have been tipped over, etc. Deputy Mayor Stokes-Cawley said residents should be vigilant and call 911 if they see anything. Chief Coon said oftentimes there will be a message on the machine about an incident that took place over the weekend. When they get those messages on Monday morning, there isn't much that can be done. He too said people should call 911.

Status of Employee Handbook – Trustee Sennett said review the draft employee handbook is ongoing and a lot of fun. It was noted that there will be another work session at the end of this meeting.

Status of Public Restroom Project – Atty. Pavlus reported that the bidding package is all set and will be addressed after Labor Day. The bid will be let in the Fall, work will be in late fall / winter.

Status of Search for Electric Dept. Superintendent – Deputy Mayor Stokes-Cawley said that inasmuch as we have no viable candidates, the job advertisement will continue to run in the Skaneateles PRESS for another three weeks.

New Business

Schedule Operations Meeting – The Trustees scheduled an Operations Meeting for Monday, August 26, 2019, 5:45 p.m. at Village Hall. Deputy Mayor Stokes-Cawley said sidewalks, as well as other things, will be discussed.

* Dick Perkins arrived.

Authorize Hire – Deputy Mayor Stokes-Cawley said we are considering hiring Dick Perkins to oversee the installation of the new sidewalks. Atty. Pavlus advised that the last time we hired Mr. Perkins to oversee a construction project, we had a Memorandum of Agreement. Trustee Sennett said she completely supports hiring Mr. Perkins. He has experience in many aspects around the Village and has a good rapport with residents – he is well respected. **Resolution #2019-196:** On the motion of Trustee Sennett, seconded by Trustee Eriksen, it was resolved and unanimously carried (4-0 in favor) to authorize hiring Dick Perkins to oversee the installation of new sidewalks commencing August 26, 2019 at \$750/week and to authorize Mayor Hubbard's execution of a Memorandum of Agreement.

Shaw Subdivision – Atty. Pavlus said Village Code section 225-28 (B) would only require the Trustees' approval when a building or structure is sought to be built on a lot. In this instance, a subdivision is being considered by the Planning Board. It is not necessary for the Trustees to approve the lot. Atty. Pavlus said we don't need a motion. Trustee Sennett concluded that based on our attorney's recommendation, no action is needed. Architect Bob Eggleston asked to speak and said his client started the application in April / May. It should have been fairly easy, but he wasn't made aware of the question and had no time to prepare. Mr. Eggleston said he reads the section the same way that Atty. Pavlus reads it. There are over 50 lots in the A District that do not have 50 ft. of public road frontage, but building permits were issued

all the time without Trustee approval. Zoning is set up to meet variances and projects can get improved in the process, but the client in this case is frustrated. Mr. Eggleston said he sees no purpose for section 225-28 (B) – it’s never been implemented that he’s seen. He added that he would have been delighted if the Trustees had been more proactive, but he can go back to the Planning Board and show them the Minutes. Hopefully section 225-28 (B) can be cleaned up as it doesn’t add value. Mr. Eggleston said he respects the position of Atty. Pavlus and the Village Board. He will take it back to the Planning Board and get it done.

Sidewalk Letter – Dick Perkins said he is comfortable with the letter relative to the new sidewalks on Onondaga Street and West Elizabeth Street and everyone was contacted today. He added that we are good to go. Trustee Sennett noted that these sidewalks are being done because of the sidewalk benefit assessment that started on the 2019-2020 Village tax bills as authorized under Local Law #1 of 2019 – this is the start of the program.

Auburn Skin Divers Association – Bob DeWitt explained that each year the scuba diving club participates in an AWARE dive to protect and cleanup underwater environments around the globe. The cleanup dive has been done in Skaneateles Lake before, but they took a break. This year in conjunction with their 60th anniversary as a dive club, they chose to offer this support to the north end of Skaneateles Lake. Mr. DeWitt said they hope to get 60 divers in the water on Saturday, September 7, 2019 between 8:00 a.m. and 11:00 a.m. They are requesting 25 parking spaces so that the divers can get their gear easily to and from the lake, access to the bathroom facilities under the gazebo, and a Village or Town garbage truck to be able to haul away the garbage that is picked up. Relative to the truck, Deputy Mayor Stokes-Cawley said she sent an email to the DPW, but hasn’t heard back. Mr. DeWitt said that in the past, a truck was left and someone picked it up later. Trustee Sennett asked if there are enough parking spaces. Deputy Mayor Stokes-Cawley and Trustee Zapata agreed that there are. Chief Coon said the midnight shift could put out cones. In response to Mr. DeWitt saying that their arrival would be around 7:15 a.m., Chief Coon said they’d probably put the cones out around 6:00 a.m. Trustee Sennett recalled that Debbie Bobbett did something with paddle boards and they saw a lot of junk in the lake. With 60 divers, much of the debris will be pulled. She thanked the divers for the cleanup. Mr. DeWitt said many of the divers are from Skaneateles and love to dive in the lake. With the 60th anniversary, they agreed that it is appropriate to do the dive again now in Skaneateles Lake. It was suggested that pictures be taken of the truck so that people can see what and how much comes out of our lake. Relative to an additional insured certificate, Mr. DeWitt said the divers are covered by insurance and could each sign something to release any liability for the Village. Atty. Pavlus will work with Mr. DeWitt on a form. **Resolution #2019-197:** On the motion of Trustee Eriksen, seconded by Trustee Sennett, it was resolved and unanimously carried (4-0 in favor) to approve the Auburn Skin Divers Association AWARE dive on Saturday, September 7, 2019. Trustee Zapata thanked Mr. DeWitt, adding, “That’s awesome”. Deputy Mayor Stokes-Cawley concluded that the Police will cone parking spaces and we will get back to Mr. DeWitt about the truck.

MEUA Conference – Trustee Sennett said it is good that Municipal Board Commissioner Tom Rhoads stepped up and seems enthusiastic to attend the Annual MEUA Conference on Wednesday, September 11, 2019, the day he deemed more comprehensive. **Resolution #2019-198:** On the motion of Trustee Eriksen, seconded by Trustee Zapata, it was resolved and unanimously carried (4-0 in favor) to designate Municipal Board Commissioner Rhoads as the Accredited Delegate at the Annual MEUA Conference on September 10-13, 2019, at the Woodcliff Hotel & Spa, Fairport, NY.

Approval of Bills – **Resolution #2019-199:** On the motion of Trustee Sennett, seconded by Trustee Eriksen, it was resolved and unanimously carried (4-0 in favor) that bills from Abstract #7 be audited and paid as follows:

Abstract #7

General Fund

Vouchers #210-260

Checks #22331-22381

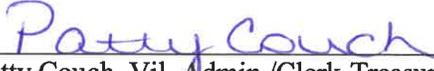
\$ 33,487.12

Sewer Fund	Vouchers #43-47	Checks #6134-6138	\$ 2,948.44
Electric Fund	Vouchers #52-67	Checks #6978-6993	\$162,134.01
Water Fund	Vouchers #22-32	Checks #4618-4628	\$ 2,219.32

All but the Village Board and Atty. Pavlus left the meeting.

Work Session – Employee Handbook – Limiting the work session to half an hour, the Trustees continued their review of the draft employee handbook.

Adjournment – Resolution #2019-200: On the motion of Trustee Eriksen, seconded by Trustee Sennett, it was resolved and unanimously carried (4-0 in favor) to adjourn the meeting at 8:17 p.m.



Patty Couch, Vil. Admin./Clerk-Treasurer