

VILLAGE BOARD OPERATIONS MEETING MINUTES

April 10, 2020

9:00 A.M.

PRESENT: Pursuant to Executive Order 202.1 issued by Governor Cuomo, this meeting was conducted via Microsoft Teams conference call with Mayor Hubbard, Trustees Eriksen, Sennett, Stokes-Cawley, and Zapata, and Atty. Pavlus indicating they were present at roll call.

Seasonal Workers - Resolution #2020-75: On the motion of Trustee Sennett, seconded by Trustee Stokes-Cawley, it was resolved and unanimously carried (5-0 in favor) to authorize hiring two Seasonal Laborers for the DPW, two for the Cemetery, one for Light/Water, in addition to one returning retiree.

Project Coordinator – Resolution #2020-76: On the motion of Trustee Stokes-Cawley, seconded by Trustee Eriksen, it was resolved and unanimously carried (5-0 in favor) to authorize hiring Dick Perkins as a Seasonal Laborer to oversee the Waterline Project in accordance with the Memorandum of Agreement (MOA) from last year that will be revised by Atty. Pavlus to reflect oversight of the Waterline Project instead of the sidewalk project. Other than that, the MOA remains the same.

Inter-Municipal Agreement – Mayor Hubbard noted that the Inter-Municipal Agreement is regarding refinancing the joint Town and Village of Skaneateles Fire Station Bond. Trustee Sennett said the resolution basically is saying that the Town is going to proceed with the opportunity to refinance and we agree. Trustee Stokes-Cawley asked if the Village will have any say. Trustee Zapata said everything will be received/reviewed/decided upon as joint Boards. Atty. Pavlus agreed. **Resolution #2020-77:** On the motion of Trustee Sennett, seconded by Trustee Zapata, it was resolved and unanimously carried (5-0 in favor) to authorize Mayor Hubbard's execution of the Inter-Municipal Agreement Regarding Refinancing the Joint Town and Village of Skaneateles Fire Station Bond.

General Fund Fiscal Year Ending 5/31/2021 Budget – The Board discussed Chief Coon's desire to proceed with hiring a 3rd full-time Officer and how that would impact the FYE '21 General Fund Budget. Mayor Hubbard said the part-time officers are paid about the same hourly rate as the full-time officers. The delta would be the difference in hourly rate plus benefits. Trustee Sennett noted some current scenarios that would cease and, therefore, doesn't think it would make a big difference. She said it is something to consider. Relative to hiring a 3rd full-time Police Officer and a new Police Chief, the Board discussed the difficulties of conducting in-person interviews at this time with the Covid-19 social distancing restrictions, as well as other factors (i.e. Civil Service testing) that have affected the typical hiring process.

Mayor Hubbard said administration is lacking for public works; the DPW is topped off at the Foreman level. VIP expenditures needs a plan as to exactly what projects we are going to do and Foreman Short wouldn't do that. As Trustee Stokes-Cawley noted at the Budget Meeting, the budget is at zero for a Director of Municipal Operations (DMO). Mayor Hubbard said that he doesn't see it as a full-time position as we now have an Electric Superintendent and WWTP Operator, so he suggests budgeting \$23,000. Relative to making that change to the tentative budget, Trustee Stokes-Cawley said it's a good idea so that we could have someone looking over/encouraging the DPW. She said it's a good move; Trustee Zapata agreed. The Board concurred that the DMO line (A1490.1) should be at \$23,000. The Board continued to discuss what duties this position might be charged with (i.e. helping DPW Foreman Short with administrative duties such as planning, communications, coordination, purchasing, etc. so that he can concentrate on the physical labor) and who might be a good candidate.

Social Distancing – Trustee Sennett said the Police Officers reported that they don't think people in Skaneateles are social distancing properly. Trustee Eriksen asked if it would be possible to order signs reminding people to keep 6' apart. Mayor Hubbard said he thinks the County has something. Trustee

Zapata asked if there has been any discussion about closing the pier – it's a narrow pathway. Trustee Stokes-Cawley said she doesn't think so. Trustee Sennett offered to contact the County about social distancing reminder signs and the City about the pier. Trustee Eriksen said we need to be aggressive about social distancing. He will draft a statement that he will read at the April 16, 2020 Village Board Meeting and provide it to Skaneateles PRESS Editor Gabak. Trustee Stokes-Cawley said we should put something on our website.

Adjournment - Resolution #2020-78: On the motion of Trustee Sennett, seconded by Trustee Stokes-Cawley, it was resolved and unanimously carried (5-0 in favor) to adjourn the Operations Meeting at 10:12 AM.



Patty Couch, Vil. Admin./Clerk-Treasurer