

**VILLAGE BOARD MEETING MINUTES
DECEMBER 12, 2019
7:00 P.M.**

PRESENT: Mayor Hubbard, Trustees Eriksen, Sennett, Stokes-Cawley and Zapata, SVFD Chief Buehler, Police Chief Coon, Codes Enforcement Officer (CEO) Crompt, *Clerk to the Boards Dundon, *Special Counsel Galbato, Village Attorney Pavlus

Others: Jason Gabak Skaneateles PRESS

Minutes – Resolution #2019-274: On the motion of Trustee Stokes-Cawley, seconded by Trustee Sennett, it was resolved and unanimously carried (5-0 in favor) to approve the Regular Meeting Minutes of November 26, 2019, and the Operations Meeting of December 3, 2019, as presented.

Correspondence & Announcements – Mayor Hubbard noted the following:

- Receipt of email from Cornell Cooperative Extension: Skaneateles Watershed Newsletter WAVE Review Winter 2019.
- Receipt of email from NY Power Authority – No reduction in firm hydro energy sales to our hydropower customers for the period of January 1 through 31, 2020.
- * **Other Matters That Have Come Before the Board since Posting the Agenda ***
- Receipt of the Glens Falls National Bank LOSAP Statement for November 2019.
- Receipt of Onondaga County Health Department’s letter relative to the 2019 Public Water Supply Inspection.
- Receipt of email relative to Shared Services Panel vote scheduled for Wednesday, December 18, 2019 at the Town of Camillus Hall beginning at 5 p.m. Mayor Hubbard said he will be attending.
- Receipt of an email and a response to a Parkside subdivision resident relative to the drainage Infrastructure.

Police Department – Mayor Hubbard said we received the Police Department monthly report for November that was emailed and recorded activity as follows: **Incident Types:** 257 Calls for Service; **Criminal:** 4 Larceny; 0 Identity Theft; 0 Forgery; 0 Burglary; 0 Robbery; 1 Criminal Mischief; 2 Domestic; 0 Harassment; 1 Sex Offense; **Non-Criminal:** 1 Vehicle Lockout; 887 Property Check; 19 Ambulance Calls; 0 Fire Calls; 10 Alarm; 5 Recovered/Found Property; **Traffic:** 35 Total Traffic Stops; 15 Traffic Tickets Issued; 59 Total Parking Tickets; 118 Courtesy Cards; **Motor Vehicle Accidents:** 9 Property Damage; 0 Personal Injury; **Arrests:** 0 Felonies; 2 Misdemeanors; 2 Violations; 0 DWI. In response to Mayor Hubbard, Chief Coon said that Police Clerk Kenyon has been sending letters to those with unpaid parking tickets. To date, more than \$6,000 has been collected from the letters sent.

Codes Enforcement – Codes Enforcement Officer Crompt submitted his CEO Report that recorded: 3 Footer Inspections; 1 Foundation Inspection; 4 Framing Inspections; 1 Insulation Inspection; 5 Final Inspections; 4 Fire Inspections; 9 Building Permits; 1 Certificate of Compliance; 1 Certificate of Occupancy; 2 Demolition Permit; 3 Complaints/Investigations; 1 Meeting with Attorney; 2 Meetings with Contractors; 2 Meetings with Architects. In response to Mayor Hubbard, CEO Crompt said it has been a very busy year – probably a record breaker. Mayor Hubbard thanked CEO Crompt for all the extras he puts into the job that everyone knows how to do, but no one wants to do. Trustee Sennett said that the Planning Board and ZBA agendas from this past year have been full. There probably hasn’t been one with fewer than ten matters to consider. CEO Crompt said it is a testament that people are caring for and keeping up their properties – that is a good thing. Trustee Sennett and Mayor Hubbard thanked CEO Crompt for his work.

WWTP – Mayor Hubbard acknowledged receipt of WWTP Operator Twitchell’s November 2019 Wastewater Treatment Operations report indicating an average flow well within our range of rolling average, all monthly tests were passed, and there were no issues at the plant.

SVFD - Skaneateles Volunteer Fire Department – SVFD Buehler read aloud his report for November 2019 as follows:

Calls for the month of August: 30 Total Alarms; 2 Structure Fires; 0 Vehicle Fires; 0 Vegetation Fires; 5 EMS; 0 Rescue; 6 Motor Vehicle Accidents; 0 Extrication; 2 Hazardous Condition; 4 Service Call; 2 Good Intent Call; 6 False Alarms; 3 Cancelled Enroute; 0 Other; 4 Mutual Aid Given; 11 Mutual Aid Received; 9.77 Avg. Personnel; 1.12 Avg. Enroute time; 5.04 Avg. On-scene Time; 1 Meeting; 3 Drills; 1 Training; 6 Miscellaneous; 0 Stand-by, 720 member hours.

Upcoming Trainings: 12/9 – Pre-Plans-Village @ 19:30; 12/16-Electric Cars/EMT-Annual CME's Training @ 19:30; 12/23-Movie Night-Christmas Party @ 19:00; 12/30-Bail-Out Training @19:30

Meetings for the month: Officers – 1/2/20 @20:00; Trustees & Board of Directors – 1/2/20 @ 19:00; Training Committee – 12/18 @ 19:00; Driver's Committee – 12/19 @ 19:30

Other business: • All Firematic members have received their annual physical examinations to maintain their firefighting status. • Cancer Bill Eligibility Roster and other cancer documentation has been submitted to OFPC.

Mayor Hubbard said we continue to thank all in the Fire Department for their service. Trustee Sennett added that she'd like to publicly thank the DPW for all their hard work – leaves and brush were picked up even with all the other jobs they tackle. Mayor Hubbard agreed, noting that he has heard several commendations.

Old Business

Status of New Seawall Grant / Clift Park Improvements – Mayor Hubbard said there is nothing new to report.

Water Main Project – Trustee Stokes-Cawley said it will be pretty quiet until spring.

Status of Employee Handbook – Trustee Eriksen suggested another work session at the end of the first meeting in January, 2020.

Status of Public Restroom Project – Mayor Hubbard said he has not gotten together with the DPW yet about the lateral connections.

Status of Search for RFPs for Electric System Services – Mayor Hubbard said we will commence review of the three proposals shortly.

New Business

CSEA Agreement – Trustee Eriksen said the Tentative Agreement has all we were looking for and no questions arose. He said it was a little bit of work for our Labor Attorney, but he did a great job.

Resolution #2019-275: On the motion of Trustee Eriksen, seconded by Trustee Stokes-Cawley, it was resolved and unanimously carried (5-0 in favor) to authorize Mayor Hubbard's execution of the CSEA Agreement for the period June 1, 2019 through May 31, 2023. Mayor Hubbard thanked Trustee Eriksen for his work – it went smoothly.

New SVFD Firematic Member – In response to Mayor Hubbard, SVFD Chief Buehler confirmed that Heather Paddock was approved by the Fire Department. Heather was previously with the Elbridge and Jordan Fire Departments, so doesn't have to be trained. She is Town Supervisor Aaron's daughter.

Resolution #2019-276: On the motion of Mayor Hubbard, seconded by Trustee Sennett, it was resolved and unanimously carried (5-0 in favor) to approve Heather Paddock as a new SVFD Firematic Member.

Consider Scheduling a Public Hearing for Local Law #1 of 2020-Modification of Village Code Section 225-28B – Mayor Hubbard noted that Atty. Pavlus gave a summary of the Local Law. Decisions

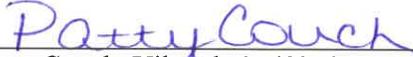
about undersized lots would be under the auspice of the Planning Board instead of the Village Board. In response to Mayor Hubbard, Atty. Pavlus said he is fine with this as a stand-alone – this should stay a separate local law. Atty. Pavlus confirmed that the first meeting in January would provide enough time for advertising and for the Onondaga County Planning Board to take action. **Resolution #2019-277:** On the motion of Trustee Sennett, seconded by Trustee Eriksen, it was resolved and unanimously carried (5-0 in favor) to authorize scheduling a Public Hearing on Local Law #1 of 2020 – Amend section 225-28(B) on Thursday, January 9, 2020, 7:00 p.m. at Village Hall.

Approval of Bills – Resolution #2019-278: On the motion of Trustee Eriksen, seconded by Trustee Zapata, it was resolved and unanimously carried (5-0 in favor) that bills from Abstract #14 be audited and paid as follows:

General Fund	Vouchers #571-615	Checks #22692-22736	\$ 74,767.43
Sewer Fund	Vouchers #114-126	Checks #6205-6217	\$143,234.73
Electric Fund	Vouchers #137-150	Checks #7063-7076	\$ 57,847.48
Water Fund	Vouchers #79-86	Checks #4675-4682	\$ 803.50
Water System Improv.	Vouchers #62-64	Checks #1064-1066	\$ 12,820.01

*Clerk to the Boards Dundon and Special Counsel Galbato arrived for the Executive Session.

Executive Session – Potential Litigation – Resolution #2019-279: On the motion of Trustee Eriksen, seconded by Trustee Zapata, it was resolved and unanimously carried (5-0 in favor) to move into Executive Session to discuss Potential Litigation at 7:17 p.m. **Resolution #2019-280:** On the motion of Trustee Eriksen seconded by Trustee Zapata, it was resolved and unanimously carried (5-0 in favor) to move out of Executive Session and immediately adjourn the meeting at 8:09 p.m.


 Patty Couch, Vil. Admin./Clerk-Treasurer

